

**TENTATIVE AGENDA & MEETING NOTICE  
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, NOVEMBER 19, 2024  
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING  
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: October 15, 2024, Regular Meeting October 15, 2024, Closed Session Minutes		1
	3	APPROVAL OF THE NOVEMBER 19, 2024, AGENDA		11
5:35	4	PUBLIC COMMENT – Will last up to 1-hour dependent on number of speakers	CHAIRMAN TURNBOW	13
5:40	5	SENATOR TED BUDD LETTER OF RECOGNITION OF WATAUGA COUNTY'S 175 ANNIVERSARY	MR. JUSTIN SOMERS	15
5:45	6	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE PROPOSED RESOLUTION IN SUPPORT OF NAMING THE HWY 105 BRIDGE OVER THE WATAUGA RIVER IN MEMORY OF K-9 DEPUTY LOGAN SHANE FOX	MR. DERON GEOUQUE	17
5:50	7	BID AWARD REQUEST FOR VALLE CRUCIS SCHOOL FURNITURE	MR. CHAD ROBERSON	29
5:55	8	BID AWARD REQUEST FOR EMS FACILITY	MR. CHAD ROBERSON	234
6:00	9	RESOLUTION OF THE WATAUGA COUNTY BOARD OF EDUCATION REGARDING AN AMENDMENT BY THE COUNTY OF WATAUGA TO THE SCHOOL DISTRICT'S BUDGET FROM THE COUNTY	DR. LESLIE ALEXANDER	239
6:05	10	UNC HEALTH APPALACHIAN REQUEST TO AMEND BYLAWS	MS. DEANNA MOOL	243
6:10	11	WATAUGA HERITAGE MUSEUM REPORT	MS. DIANE DEAL	247
6:15	12	MIDDLE FORK GREENWAY MATTERS	MS. WENDY PATOPRSTY	
		A. Division of Water Resources (DWR) Grant Acceptance Request for Angler Park		251
		B. Parks and Recreation Trust Fund (PARTF) Grant Acceptance Request for Angler Park		271
6:20	13	ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) GRANT ACCEPTANCE REQUEST FOR KILL/CHILL FACILITY	MR. KELLY COFFEY	285
6:25	14	COOPERATIVE EXTENSION REPORT AND REQUEST FOR ACCEPTANCE OF TOBACCO TRUST FUND GRANT	MS. KENDRA PHIPPS	295

TIME	#	TOPIC	PRESENTER	PAGE
6:30	15	PROJECT ON AGING MATTERS	MS. ANGIE BOITNOTTE	
		A. Annual Report		317
		B. FY 2025 Senior's Health Insurance Information Program (SHIIP) Grant/Contract		327
6:35	16	BID AWARD REQUEST FOR SPORTS FIELDS (HURRICANE HELENE STORM DAMAGE)	MR. ROBERT MARSH	333
6:40	17	TAX MATTERS	MR. LARRY WARREN	
		A. Monthly Collections Report		341
		B. Refunds & Releases		343
6:45	18	TOWER SITE SHELTER RADIO EQUIPMENT PURCHASE REQUEST	MR. WILL HOLT	349
6:50	19	PARKS AND RECREATION OUT-OF-STATE TRAVEL REQUEST	MS. KERON POTEAT	401
6:55	20	STRAP 2022 CONTRACT AMENDMENT REQUEST	MS. MIKEY WOODIE	407
7:00	21	SANITATION MATTERS	MR. CHRIS MARRIOTT	
		A. Equipment Purchase Request		417
		B. Transfer Station Repair Request		433
7:05	22	FINANCE MATTERS	MR. DERON GEOUQUE	
		A. Proposed Inmate Catastrophic Insurance Contract		437
		B. Request to Surplus 2014 Trash Truck		441
7:10	23	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
		A. December Meeting Schedule		453
		B. Announcements		455
7:15	24	BREAK		455
7:20	25	CLOSED SESSION		456
		Attorney/Client Matters per, G. S. 143-318.11(a)(3)		
		Personnel Matters per, G. S. 143-318.11(a)(6)		
7:55	26	POSSIBLE ACTION AFTER CLOSED SESSION		457
8:00	27	ADJOURN		

**AGENDA ITEM 2:**

**APPROVAL OF MINUTES:**

October 15, 2024, Regular Meeting

October 15, 2024, Closed Session

**DRAFT**

**MINUTES**  
**WATAUGA COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, OCTOBER 15, 2024**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, October 15, 2024, at 5:30 P.M. in the Commissioners' Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Chairman Turnbow called the meeting to order at 5:30 P.M. The following were present:

**PRESENT:**                    Larry Turnbow, Chairman  
                                      Charlie Wallin, Vice-Chairman  
                                      Todd Castle, Commissioner  
                                      Braxton Eggers, Commissioner  
                                      Ray Russell, Commissioner  
                                      Andrea Capua, County Attorney  
                                      Deron Geouque, County Manager  
                                      Anita J. Fogle, Clerk to the Board

Vice-Chairman Wallin opened with a prayer and Commissioner Russell, led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Chairman Turnbow called for additions and/or corrections to the September 17, 2024, regular minutes and closed session minutes.

Commissioner Eggers, seconded by Commissioner Castle, moved to approve the September 17, 2024, regular meeting minutes as presented.

VOTE: Aye-5  
                      Nay-0

**APPROVAL OF AGENDA**

Chairman Turnbow called for additions and/or corrections to the October 15, 2024, agenda.

Chairman Turnbow requested to add an update on Hurricane Helene recovery efforts.

Chairman Turnbow stated that Mr. Burleson has requested to reschedule his Vaya presentation due to his availability since Hurricane Helene.

Chairman Turnbow stated that a request had been made to add a proposed proclamation for National Indian Heritage Month to the agenda.

County Manager Geouque stated that Action After Closed Session would not be needed.

Commissioner Russell, seconded by Vice-Chairman Wallin, moved to approve the October 15, 2024, agenda as amended

VOTE: Aye-5  
Nay-0

### **PUBLIC COMMENT**

There was no public comment.

### **PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED AMENDMENTS TO THE PERSONNEL ORDINANCE**

Chairman Turnbow stated that a public hearing was scheduled to allow citizen comment on proposed amendments to the Watauga County Personnel Ordinance. The amendments were posted along with the public hearing notice and were included in the Board packet for review.

Commissioner Eggers, seconded by Vice-Chairman Wallin, moved to open the public hearing at 5:35 P.M.

VOTE: Aye-5  
Nay-0

There being no citizen comment, Commissioner Castle, seconded by Commissioner Russell, moved to close the public hearing at 5:35 P.M.

Commissioner Russell, seconded by Commissioner Eggers, moved to adopt the amendments to the Watauga County Personnel Ordinance as presented.

VOTE: Aye-5  
Nay-0

### **NORTH CAROLINA DEPARTMENT OF JUSTICE PRESENTATION**

Ms. Holly Jones, NCDOJ, presented an update on services provided to the County by the North Carolina Department of Justice. Ms. Jones stated that Attorney General Josh Stein's Office protects the people of North Carolina by preventing crime and supporting law enforcement, safeguarding consumers and defending the State, its people, and their constitutional rights. Ms. Jones stated that funds won for Watauga County included \$5.5 million in the opioid settlement, \$95,600 of funds won for Consumer, \$688,100 from Medicaid fraud, \$47,00 from taxpayer funds won and grants. The total funds returned were \$6.3 million. Ms. Jones stated that NCDOJ wins for North Carolina include \$40 million from Juul and for them to modify their practices regarding young people, \$14 million from Dish Network from a settlement for illegal robocalls in NC with the funds to go to public schools, and \$1.1 billion from Duke Energy in the form of savings from coal ash cleanup. Ms. Jones reported the following ways to work with the NCDOJ: Lethality Assessment Program, Criminal Justice Fellows Program, and Educational Outreach to the Public

on internet safety, scams and frauds; protecting the next generation of North Carolinians; and social media Town Hall series. Ms. Jones also requested citizens to call 1-877-5No-Scam to report potential scams. The presentation was for information only; therefore, no action was required.

### **WATAUGA COUNTY SCHOOLS LOTTERY AND CIP FUNDS REQUESTS**

Dr. Chris Blanton, Watauga County Schools Assistant Superintendent/Director of Human Resources, requested the release of \$825,000 from the Lottery Repair and Renovation (R&R) and \$480,000 from the State Education Lottery. The projects are listed below:

<b>Lottery Project</b>	<b>Amount</b>
Carpet & Tile Replacements (R&R)	\$ 45,000
Roof Renovations/Replacements (R&R)	80,000
Fire Alarm Replacements (R&R)	140,000
Door Access Systems (R&R)	60,000
Parkway Addition (R&R)	500,000
Cafeteria Equipment	75,000
Gym Floors	25,000
Doors/Windows Replacements	20,000
Pavement and Sidewalk Repairs	80,000
Softball/Baseball Field Lighting	180,000
Fencing Replacements	100,000

Vice-Chairman Wallin, seconded by Commissioner Russell, moved to release the funds as requested.

VOTE: Aye-5  
Nay-0

### **VALLE CRUCIS ELEMENTARY SCHOOL CHANGE ORDER REQUEST**

Mr. Chad Roberson, Clark Nexsen, requested approval of additional construction administration services in the amount of \$26,111 per month for six (6) months which would bring the services to the contractor's completion date of December 22, 2024, and \$26,111 for each additional month beyond that contract completion date, and \$34,860 for bidding and procurement of the furniture, fixtures and equipment (FF&E). The requested increases would not require additional funding and would be covered in the existing project due to the remaining deductive change order balance of \$289,597 and unused contract allowances.

Commissioner Russell, seconded by Commissioner Eggers, moved to approve the \$26,111 per month for additional construction administration services and \$34,860 for bidding and procurement of furniture with funds to come from the existing project budget.

VOTE: Aye-5  
Nay-0

## **PARKING DECK FINAL CHANGE ORDER REQUEST**

Mr. Bill Dixon, Appalachian Architecture, P.A., requested approval of the final Change Orders for the parking deck. The total amount of the change orders was \$52,063.24. Adequate funds were available in the project budget to cover the expenses.

Vice-Chairman Wallin, seconded by Commissioner Russell, moved to approve the final Change Order for the parking deck in the amount of \$52,063.24.

VOTE: Aye-5  
Nay-0

## **PROPOSED RESOLUTION IN SUPPORT OF NAMING THE HWY 105 BRIDGE OVER THE WATAUGA RIVER IN MEMORY OF K-9 DEPUTY LOGAN SHANE FOX**

County Manager, Deron Geouque, on behalf of Major Kelly Redmon, with the Sheriff's Office, stated that support was sought in requesting the North Carolina Department of Transportation (NCDOT) name the Highway 105 Watauga River Bridge in memory of K-9 Deputy Logan Shane Fox. The Sheriff's Office has been in contact with Deputy Fox's father who recommended naming the 105 bridge in his son's honor.

In an effort to meet the public forum requirement by the NCDOT, a public hearing was requested to be scheduled for the November 19, 2024. Upon completion of the public hearing, the Board may adopt a proposed resolution in support of the bridge naming and forward to NCDOT for consideration. Staff would also submit background information on the nominee, description of the bridge requested to be named, and public input and support to NCDOT staff. NCDOT staff would review the information to ensure the application meets policy and confirm that there was not any local opposition. After review the NCDOT staff would forward to the Transportation Road, Bridge, and Ferry Naming Committee for action. The NCDOT Board member representing the area where the requested bridge was located must endorse the request. If approved by NCDOT, the Transportation Road, Bridge, and Ferry Naming Committee would forward a resolution for the Board of Transportation's approval. The Board of Transportation would then approve or deny the request.

The County Manager also stated that approval would also be needed to allocate \$2,000 for a fee for the signs and installation.

Commissioner Eggers, seconded by Commissioner Castle, moved to schedule a public hearing for November 19, 2024, at 5:30 P.M. to allow public comment on the potential naming of the Highway 105 Watauga River Bridge in memory of K-9 Deputy Logan Shane Fox and to approve the allocation of the \$2,000 for a fee for the signs and installation contingent upon approval after the public hearing.

VOTE: Aye-5  
Nay-0

## **HURRICANE HELENE UPDATE**

County Manager Geouque and Mr. Will Holt, Emergency Services Director, presented an update on recovery efforts from the impacts of Hurricane Helene. Beginning Wednesday, October 16, 2024, Sanitation would operate at regular hours with the exception of Transfer Station limitations during the week with commercial construction and demo debris being limited. SDR has been contracted to collect debris from the storm within the North Carolina Department of Transportation's (NCDOT) right-of-way. The focus of the pick up begins with the School's limited bus routes. Mr. Holt stated that two years ago contracts were adopted and NCDOT right-of-way agreements were made which allowed SDR to begin operating so quickly. Mr. Holt stated that there would be a Situation Report given on October 16 that would include the following. As of now, there were no known missing persons. There have not been any threats against FEMA in Watauga County and there are FEMA representatives ready to assist at 130 Poplar Grove Connector, Boone. There has been approximately \$3,000,000 in FEMA checks to our County thus far. The agricultural team at Cooperative Extension has been offering livestock support. AppHealthCare has been assisting in procedures for bleaching wells. There were small hazardous materials tanks found in creeks; however, there was only one bid tank affected, which was burning off. Mr. Holt stated that Rev. Seth Norris has been volunteering by coordinating mass feedings and the Chamber of Commerce has been coordinating donations. UNC Health Appalachian was back to normal operations.

Communications was good now; however, the system did go down due to a failed generator. VIPER was used throughout the storm and 911 calls were purposefully rerouted. Usually they are rerouted to Caldwell County; however, with the storm anticipated to cover that County as well, calls were rerouted to Chatham County. There were 2000 calls within the first hours of the storm compared to having slightly less than 2000 calls in a typical month. There were 199 road closures including public and private roads as well as out-of-town thoroughfares leading to the area. Mr. Holt stated that the Army Corp of Engineers has already begun with new flood mapping.

This report was given for information only and, therefore, no action was required.

## **PROPOSED PROCLAMATION FOR NATIONAL AMERICAN INDIAN HERITAGE MONTH**

Chairman Turnbow read a proposed proclamation proclaiming November 2024 as National American Indian Heritage Month in Watauga County. The proclamation was requested by the National Society Daughters of the American Revolution American Indians Committee.

Commissioner Eggers, seconded by Vice-Chairman Wallin, moved to adopt the proclamation as presented.

VOTE: Aye-5  
Nay-0



**TAX MATTERS*****A. Monthly Collections Report***

Mr. Larry Warren, Tax Administrator, presented the Tax Collections Report for the month of September 2024. The report was presented for information only and, therefore, no action was required.

***B. Refunds and Releases***

Mr. Larry Warren, Tax Administrator, presented the Refunds and Releases Report for September 2024 for Board approval:

TO BE TYPED IN MINUTE BOOK

Vice-Chairman Wallin, seconded by Commissioner Russell, moved to approve the Refunds and Releases Report for September 2024 as presented.

VOTE: Aye-5  
Nay-0

**REQUEST FOR ACCEPTANCE OF 2024 STRAP AWARD AND CONTRACT**

Ms. Mikey Woodie, with the Watauga County Soil and Water Conservation District, requested the acceptance of \$200,000 from the North Carolina Department of Agriculture and Consumer Services - Division of Soil & Water Conservation, for the StreamFlow Rehabilitation Program (StRAP) project to restore 672 linear feet of Boone Creek.

Vice-Chairman Wallin, seconded by Commissioner Castle, moved to accept the \$200,000 from the North Carolina Department of Agriculture and Consumer Services - Division of Soil & Water Conservation, for the StreamFlow Rehabilitation Program (StRAP) project.

VOTE: Aye-5  
Nay-0

**PARKS AND RECREATION OUT-OF-STATE TRAVEL REQUEST**

Mr. Craig Lands, Assistant Parks and Recreation Director, requested approval for he and Ms. Amber Worley, Recreational Specialist I, to travel out-of-state to Hilton Head, SC for the 2024 Special Olympics North America Tennis & Pickleball Championships. No County funds would be spent with the exception of employees' time and fuel for the County vehicle.

Commissioner Russell, seconded by Commissioner Castle, moved to approve the out-of-state travel request as presented by Mr. Lands.

VOTE: Aye-5  
Nay-0

## **MISCELLANEOUS ADMINISTRATIVE MATTERS**

### ***A. Hurricane Helene Disaster Relief Grant Project***

Finance Director, Deron Geouque, requested adoption of a proposed Grant Project Ordinance for Hurricane Helene Disaster Relief. The adoption was required by North Carolina General Statutes. The amount of the ordinance recognizes \$10,000,000. The ordinance may be amended in the future to recognize additional funding, if forthcoming. County Manager Geouque stated that, due to the County having a conservative budget, funds could be expended as necessary prior to reimbursement which could take three to five years.

Commissioner Castle, seconded by Commissioner Russell, moved to adopt the Grant Project Ordinance in the amount of \$10,000,000 for Hurricane Helene expenses.

VOTE: Aye-5  
Nay-0

### ***B. Recommended Contract Award for Employee Medical, Dental, Vision, and Life Insurance***

County Manager Geouque stated that renewal rates were received for medical and dental insurance benefits. The initial renewal rate received from CIGNA for medical insurance was a 21.2% increase. Further negotiations and analysis of additional claims reduced the increase to 5.5%.

Watauga County was currently in a two (2) year rate lock with Delta Dental, with the contract to renew 01/01/2026. However, continued negotiations with Cigna to reduce the medical renewal rate included a proposal for Cigna to also provide dental coverage to the County for the 2025 plan year. The final negotiated rate of 5.5% increase for medical insurance benefits includes using Cigna PPO as the dental provider for the County, continuing at the current rate with no increase in dental insurance premiums. The dental insurance renewal with Cigna will include a comparable plan with negligible differences and a one (1) year rate lock.

Benefits and premiums would remain unchanged with Community Eye Care for vision insurance and The Standard Insurance Company for life insurance.

The County Manager stated that staff recommended CIGNA's Level Funding plan for the County's medical insurance with a 5.5% increase and for the County to fund \$1,000 into each eligible employee's HSA account. Staff further recommends Cigna PPO as the new dental insurance provider with no rate increase for the 2025 plan year. The Standard life insurance benefits and Community Eye Care vision insurance are proposed to continue with current carriers and no change in plan benefits or premiums. Adequate funds have been budgeted to cover the renewal rates.

Commissioner Russell, seconded by Vice-Chairman Wallin, moved to approve the following:

- CIGNA's level funding plan, with a 5.5% increase, for employee's medical insurance
- The County to fund \$1,000 into each eligible employee's HSA account
- Cigna PPO as the new dental insurance provider with no rate change for the 2025 plan year

- The Standard for life insurance with no changes
- Community Eye Care for vision insurance with no changes

VOTE: Aye-5  
Nay-0

### ***C. November Meeting Schedule***

County Manager Geouque stated that due to the Commissioners Board Room being used as a polling site for Election Day on November 5, 2024, staff recommended cancelling the November 5, 2024 meeting. The second meeting was scheduled for Tuesday, November 19, 2024, and a special meeting could be called prior to the second meeting, if necessary.

Vice-Chairman Wallin, seconded by Commissioner Castle, moved to cancel the November 5, 2024 meeting.

VOTE: Aye-5  
Nay-0

### ***D. Announcements***

There were no announcements.

### **CLOSED SESSION**

At 7:08 P.M., Vice-Chairman Wallin, seconded by Commissioner Castle, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-5  
Nay-0

Vice-Chairman Wallin, seconded by Commissioner Eggers, moved to resume the open meeting at 7:53 P.M.

VOTE: Aye-5  
Nay-0

### **ADJOURN**

Vice-Chairman Wallin, seconded by Commissioner Eggers, moved to adjourn the meeting at 7:53 P.M.

VOTE: Aye-5  
Nay-0

Larry Turnbow, Chairman

ATTEST: Anita J. Fogle, Clerk to the Board

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**AGENDA ITEM 3:**

**APPROVAL OF THE NOVEMBER 19, 2024, AGENDA**

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**AGENDA ITEM 4:**

**PUBLIC COMMENT**

**MANAGER'S COMMENTS:**

Public Comment will last up to 1-hour dependent upon the number of speakers.

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**AGENDA ITEM 5:**

**RECOGNITION FROM SENATOR TED BUDD**

**MANAGER'S COMMENTS:**

Mr. Justin Somers, Senator Budd's Office, will present a letter from the Senator recognizing the 175th Anniversary of Watauga County.

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**AGENDA ITEM 6:****PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE PROPOSED RESOLUTION IN SUPPORT OF NAMING THE HWY 105 BRIDGE OVER THE WATAUGA RIVER IN MEMORY OF K-9 DEPUTY LOGAN SHANE FOX****MANAGER'S COMMENTS:**

A public hearing has been scheduled to seek citizen input on naming the Highway 105 Watauga River Bridge in memory of K-9 Deputy Logan Shane Fox. The public hearing will meet the public forum requirement established by NCDOT. Upon completion of the hearing, the Board would need to adopt the resolution and then staff would submit background information on the nominee, description of what is requested to be named, and public input and support to NCDOT staff. NCDOT staff will review the information to ensure the application meets policy and confirm that there is not any local opposition. After review the NCDOT staff will forward to the Transportation Road, Bridge, and Ferry Naming Committee for action. The Board member representing the area where the requested bridge is located must endorse the request. If approved, the Transportation Road, Bridge, and Ferry Naming Committee will forward a resolution for the Board of Transportation's approval. The Board of Transportation will approve or deny the request.

The Sheriff's Office has been in contact with Deputy Fox's father who recommends naming the 105 bridge in his son's honor. Board action is required to adopt the resolution as is or with changes, approve the \$2,000 fee for the signs and installation, and direct staff to submit the necessary information to NCDOT.

Board action is required.

**PUBLIC SERVICE ANNOUNCEMENT**

THE WATAUGA COUNTY BOARD OF COMMISSIONERS WILL HOLD A PUBLIC HEARING AT 5:30 P.M. ON TUESDAY, NOVEMBER 19, 2024, IN THE COMMISSIONERS' BOARD ROOM OF THE WATAUGA COUNTY ADMINISTRATION BUILDING LOCATED AT 814 WEST KING STREET, BOONE, NORTH CAROLINA. THE PURPOSE OF THE HEARING SHALL BE TO ALLOW PUBLIC COMMENT REGARDING THE REQUEST TO NAME THE HIGHWAY 105 WATAUGA RIVER BRIDGE IN MEMORY OF K-9 DEPUTY LOGAN SHANE FOX. INTERESTED PARTIES ARE ENCOURAGED TO ATTEND. FOR INFORMATION OR QUESTIONS, PLEASE CALL (828) 265-8000.

LARRY TURNBOW  
CHAIRMAN

STATE OF NORTH CAROLINA

COUNTY OF WATAUGA

**PROPOSED RESOLUTION REQUESTING TO NAME  
THE HWY 105 BRIDGE OVER THE WATAUGA RIVER  
IN MEMORY OF K-9 DEPUTY LOGAN SHANE FOX.**

**WHEREAS**, Logan Shane Fox was born on February 8, 1996, in Wellington, Florida; and

**WHEREAS**, at the age of 14 he was awarded the Community Service and Impact Award; and

**WHEREAS**, Deputy Fox moved to North Carolina and attended Watauga High School; and

**WHEREAS**, Logan graduated from Basic Law Enforcement Training from Wilkes Community College as the valedictorian, with the highest GPA of his class; and

**WHEREAS**, he was recruited by the Ashe County Sheriff’s Office in 2017; and

**WHEREAS**, in 2019 he was hired by the Watauga County Sheriff’s Office along with his K-9 partner Raven; and

**WHEREAS**, Logan was devoted to his family and friends; and

**WHEREAS**, K-9 Deputy Fox faithfully served, protected, and preserved the peace and well-being of the citizens and visitors of Watauga County; and

**WHEREAS**, on April 28, 2021, K-9 Deputy Logan Shane Fox responded to a call for assistance resulting in him giving the ultimate sacrifice for his community.

**NOW, THEREFORE, BE IT RESOLVED** that the Watauga County Board of Commissioners supports the naming of the Highway 105 Bridge over the Watauga River in Memory of K-9 Deputy Logan Shane Fox.

**ADOPTED** this the 19th day of November, 2024.



\_\_\_\_\_  
Larry Turnbow, Chairman  
Watauga County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Anita J. Fogle, Clerk to the Board

**Anita.Fogle**

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**Subject:** FW: Letter of Support

**From:** Timothy Fox <[tmthyfx@gmail.com](mailto:tmthyfx@gmail.com)>

**Sent:** Thursday, September 26, 2024 12:07 PM

**To:** Rebecca.Russell <[Rebecca.Russell@watgov.org](mailto:Rebecca.Russell@watgov.org)>

**Subject:** Letter of Support

Watauga County Commission

814 West King Street, Suite 205  
Boone, North Carolina 28607

Dear Commissioners,

Please accept this Letter of Support to honor my request to have the bridge located on Highway 105 near the Broadstone Road intersection named for my son, fallen K9 Deputy Logan Shane Fox, killed in the line of duty on April 28, 2001.

It is with gratitude for your consideration and great sadness that I write this letter to have this bridge named for my son, to honor his memory and the ultimate sacrifice he made toward the protection and safety of the good people of Watauga County.

Respectfully yours,  
Timothy A Fox

**Anita.Fogle**

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**Subject:** FW: Support Letter

**From:** tina watson <[brdiner@gmail.com](mailto:brdiner@gmail.com)>

**Sent:** Wednesday, September 25, 2024 3:28 PM

**To:** Kelly Redmon <[Kelly.Redmon@watgov.org](mailto:Kelly.Redmon@watgov.org)>

**Subject:** Re: Support Letter

To Whom It May Concern,

I am writing as the owner of Blue Ridge Diner to wholeheartedly support the proposal to name a bridge in honor of Officer Logan Fox, who bravely served and gave his life for our community here in Watauga County. Officer Fox was not just a law enforcement officer; he was a part of our community, a familiar face who exemplified dedication and service. He protected us and upheld the values of safety and justice that we hold dear.

At Blue Ridge Diner, we had the privilege of serving Logan and many of his colleagues. His friendly nature and commitment to the people of this county left a lasting impression on all of us. Naming a bridge in his honor would be a fitting tribute to recognize his sacrifice and ensure that his legacy is never forgotten. It would serve as a daily reminder to everyone crossing that bridge of the courage and dedication it takes to keep our community safe.

This gesture would mean so much to all of us who knew Logan and to the wider community that benefited from his service. Thank you for considering this important proposal.

Sincerely,  
Tina Watson  
Owner, Blue Ridge Diner



**MEDIATION &  
RESTORATIVE JUSTICE  
CENTER**

September 25th, 2024

To Watauga County Manager Deron Geouque,

I am writing on behalf of The Mediation and Restorative Justice Center and Homestead Recovery to offer our full and heartfelt support for the resolution to name a bridge in Watauga County in honor of fallen Officer Logan Fox. Officer Fox devoted himself to protecting and serving our community, and his ultimate sacrifice is a profound testament to the courage and selflessness we ask of our law enforcement officers.

Dedicating this bridge in Officer Fox's memory would be a meaningful and lasting tribute to his life and legacy. It would not only honor his commitment to the safety and well-being of our community but also represent a symbol of the community's respect and enduring gratitude. His bravery and service should forever be remembered, and this bridge would ensure that his sacrifice is never forgotten.

Thank you for your thoughtful consideration of this important resolution.

Sincerely,

Mollie Bolick, MSW., NCCPSS  
Center Director  
Homestead Recovery Center  
482 State Farm Road. Boone, NC 28607  
828-406-8069 (mobile)  
828-355-9943 (center)  
828-544-2175 (fax)

[mollie@homesteadrecoverync.org](mailto:mollie@homesteadrecoverync.org)  
[www.homesteadrecoverync.org](http://www.homesteadrecoverync.org)

**Powered by The Mediation & Restorative Justice Center**





## Anita.Fogle

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**From:** Deron.Geouque  
**Sent:** Tuesday, September 24, 2024 12:22 PM  
**To:** Len.Hagaman; Kelly Redmon  
**Cc:** Anita.Fogle  
**Subject:** RE: Honorary Designation Packet-Bridge Naming Requirments

No worries. I will have the resolution on the October 1, 2024 meeting so if you gentlemen could spread the word and let Tim know that way all of our basis are covered and nobody is upset that they weren't aware of the resolution being presented. Hate to present the resolution and he or the family not be there.

Sincerely,

Deron Geouque  
 Watauga County Manager  
 814 West King Street  
 Boone, NC 28607  
 (P) 828-265-8000  
 (F) 828-264-3230



Email [Deron.Geouque@watgov.org](mailto:Deron.Geouque@watgov.org)

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**From:** Len.Hagaman <Len.Hagaman@watgov.org>  
**Sent:** Tuesday, September 24, 2024 12:11 PM  
**To:** Deron.Geouque <Deron.Geouque@watgov.org>; Kelly Redmon <Kelly.Redmon@watgov.org>  
**Subject:** Re: Honorary Designation Packet-Bridge Naming Requirments

Yes, Kelly spoke to one of the letter requests the other day.

I know time is near, but often, as you know herding cats is an art.

Len Hagaman, Sheriff  
 Watauga County, NC

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**From:** Deron.Geouque <[Deron.Geouque@watgov.org](mailto:Deron.Geouque@watgov.org)>  
**Sent:** Monday, September 23, 2024 3:14 PM  
**To:** Kelly Redmon <[Kelly.Redmon@watgov.org](mailto:Kelly.Redmon@watgov.org)>; Len.Hagaman <[Len.Hagaman@watgov.org](mailto:Len.Hagaman@watgov.org)>  
**Subject:** RE: Honorary Designation Packet-Bridge Naming Requirments

Hello Gents:

Not trying to be pushy, just checking to see if we will ready to present the naming resolution on 10/1? I have the resolution covered if you guys can let me know when you can provide the 2 highlighted items below.

Thank you kindly.

Sincerely,

Deron Geouque  
Watauga County Manager  
814 West King Street  
Boone, NC 28607  
(P) 828-265-8000  
(F) 828-264-3230



Email [Deron.Geouque@watgov.org](mailto:Deron.Geouque@watgov.org)

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**From:** Deron.Geouque  
**Sent:** Tuesday, September 17, 2024 7:05 PM  
**To:** [Kelly.Redmon@watgov.org](mailto:Kelly.Redmon@watgov.org); Len.Hagaman <[Len.Hagaman@watgov.org](mailto:Len.Hagaman@watgov.org)>  
**Subject:** RE: Honorary Designation Packet-Bridge Naming Requirments

Sorry guys the meeting is October 1, 2024.

Deron Geouque  
Watauga County Manager  
814 West King Street  
Boone, NC 28607  
(P) 828-265-8000  
(F) 828-264-3230



Email [Deron.Geouque@watgov.org](mailto:Deron.Geouque@watgov.org)

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**From:** Deron.Geouque  
**Sent:** Tuesday, September 17, 2024 4:12 PM  
**To:** [Kelly.Redmon@watgov.org](mailto:Kelly.Redmon@watgov.org); Len.Hagaman <[Len.Hagaman@watgov.org](mailto:Len.Hagaman@watgov.org)>  
**Subject:** FW: Honorary Designation Packet-Bridge Naming Requirments

Gents:

In order to proceed forward I need a minimum of three recommendation letters (civic, business, or service organizations) and approval from Tim – email would be fine for his approval. See below in Yellow. Will place on the October 8, 2024 meeting so please let everyone know especially Tim. I will send a copy of the resolution for you to review and approve. Thank you Gentlemen.

Respectfully,

Deron Geouque  
Watauga County Manager  
814 West King Street  
Boone, NC 28607  
(P) 828-265-8000  
(F) 828-264-3230



Email [Deron.Geouque@watgov.org](mailto:Deron.Geouque@watgov.org)

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**From:** Prevette, Karen C <[kprevette@ncdot.gov](mailto:kprevette@ncdot.gov)>  
**Sent:** Tuesday, September 17, 2024 3:41 PM  
**To:** Deron Geouque <[Deron.Geouque@watgov.org](mailto:Deron.Geouque@watgov.org)>  
**Subject:** FW: Honorary Designation Packet-Bridge Naming Requirments

**Karen C. Prevette**

Executive Assistant  
North Carolina Department of Transportation  
Division 11

336.903.9112  
[kprevette@ncdot.gov](mailto:kprevette@ncdot.gov)

801 Statesville Road  
PO Box 250  
North Wilkesboro, NC 28659



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**From:** Prevette, Karen C  
**Sent:** Tuesday, November 7, 2023 9:41 AM  
**To:** Chandler (SAM, LLC), Reuben D <[ext-rdchandler@ncdot.gov](mailto:ext-rdchandler@ncdot.gov)>  
**Subject:** Honorary Designation Packet-Bridge Naming Requirments

**Karen C. Prevette**

Executive Assistant  
North Carolina Department of Transportation  
Division 11

336.903.9112  
[kprevette@ncdot.gov](mailto:kprevette@ncdot.gov)

801 Statesville Road  
PO Box 250

North Wilkesboro, NC 28659



**From:** Prevette, Karen C <[kprevette@ncdot.gov](mailto:kprevette@ncdot.gov)>  
**Sent:** Monday, August 14, 2023 1:59 PM  
**To:** Prevette, Karen C <[kprevette@ncdot.gov](mailto:kprevette@ncdot.gov)>  
**Subject:** Honorary Designation Packet

Attached above is the information you requested and below is a few more details that you might find helpful.

All of the information for honorary designations is located on the right-hand side of this page:

<https://connect.ncdot.gov/municipalities/Pages/default.aspx>.

There you will find the Policy for Honorary Designations of State Transportation Assets, the submittal steps, application, and character certification form (attached). The easiest thing to do is to read the submittal steps to see all the required information needed to be able to take a request to the Board for consideration. For ease of reference, I've also listed them below. The policy and procedures get into more details on the requirements. A few things to note is that the facility should be named for an individual, the facility should not already have an honorary designation, the person should not already have a facility named for them and if a road is chosen, it's limited to 5 miles.

Each Division has a point of contact to work with their local governments on these requests as you are gathering the documents. The request also must be signed off on by the Division 11 Engineer, Michael Poe, PE, and Board Member, Meagan Phillips. Your point of contact is me, Karen Prevette. Here is the list of required information:

Completed application.

A copy of the resolution(s) passed unanimously by the respective local board/s.

A copy of the meeting minutes that state the resolution was passed unanimously and the opportunity for public input was provided.

A completed Character Certification Form.

A minimum of three recommendation letters (civic, business, or service organizations).

Verification of family support (short letter or e-mail will suffice).

Written documentation that affirms the willingness of the local government or sponsor to participate financially by paying an administrative fee of

\$2000.

Verification of Valor Medal if the naming is for a military individual.

Thank you and please let me know if you have any questions.

**Karen C. Prevette**

Executive Assistant  
 North Carolina Department of Transportation  
 Division 11

336.903.9112

[kprevette@ncdot.gov](mailto:kprevette@ncdot.gov)

801 Statesville Road  
PO Box 250  
North Wilkesboro, NC 28659



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**AGENDA ITEM 7:****BID AWARD REQUEST FOR VALLE CRUCIS SCHOOL FURNITURE****MANAGER'S COMMENTS:**

Mr. Chad Roberson, Principal Architect/Clark Nexsen, will present the bids for the furniture for the new Valle Crucis Elementary School. Four bids were received with 2 bidders being disqualified upon follow-up review. Mr. Roberson will request the Board award the bid to Young Office as the lowest responsive bidder in the amount of \$905,128.32. The bid is within the budgeted amount for the project.

Board action is required to award the bid to Young Office in the amount of \$905,128.32 for the furniture for the new Valle Crucis Elementary School.



November 11, 2024

Watauga County  
814 West King Street  
Suite 205  
Boone, NC 28607

Attn: Mr. Deron Geouque

RE: Valle Crucis School Furniture

Dear Deron,

On November 1<sup>st</sup>, 2024, we received bids on the above noted project. Attached to this letter is the Bid Evaluation and Bid Tab as received by our office. As indicated in the Bid Tab, Young Office is the apparent low bidder. Their bid is shown below.

<b>Bid</b>	\$ 905, 128.32
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As a reminder, based on the project schedule and lead times, it is important to award the bid and get the product ordered quickly.

This is very exciting for your County. The new Valle Crucis School will have furnishings that will enhance the contemporary design of the interior spaces while offering maximum durability and function. If you should have any further questions please do not hesitate to contact me.

Sincerely,

**CLARK NEXSEN**

Melanie Dover Goodson CID, IIDA, WELL AP  
Senior Certified Interior Designer

Attachments: Bid Evaluation  
Bid Tabulation



301 College Street, Suite 300  
Asheville, NC 28801  
clarknexsen.com

**CLARK NEXSEN**



Bid Package Evaluation for Qualification

Name of Bidder	Reason for Disqualification (if any)			Notes
	Bid Contained Unapproved Substitutions (Section 7.2 of IFB)	Incomplete Bid Form (No Bid Items) (Section 7.2 of IFB)	Incomplete Bid Package (Section 7.2 of IFB)	
Young Office PBI				
Ideal Office Worx (Disqualified)	☒			<i>Bid included unapproved substitutions; Bid form was not submitted in correct format.</i>
School Specialty (Disqualified)		☒	☒	<i>Bid form incomplete; acknowledgement of receipt of all addenda in Appendix C is incomplete.</i>

**IFB Valle Crucis School Furniture**

**Bid Form**

**PBI**

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
A-1	Vinyl Wall Graphic	Signs.com	1	\$ 228.00	\$ 228.00
A-2	Throw Pillow	OFS Carolina	2	\$ 544.73	\$ 1,089.46
A-3	Pillow	OFS Carolina	2	\$ 364.85	\$ 729.71
A-4	Mobile Screen	SitOnIt Seating	6	\$ 623.12	\$ 3,738.69
A-5a	Lobby Rug	Shaw Contract	1	\$ 2,713.04	\$ 2,713.04
A-5b	Pre-K Rug	Flagship Carpets	1	\$ 194.69	\$ 194.69
A-5c	Kindergarten Rug	Flagship Carpets	2	\$ 194.69	\$ 389.38
A-5d	Grade 1 Rug	Flagship Carpets	2	\$ 194.69	\$ 389.38
A-5e	Classroom Rug	Flagship Carpets	2	\$ 115.07	\$ 230.14
A-5f	Music Rug	Flagship Carpets	1	\$ 194.69	\$ 194.69
A-5g	Grade 3 Rug	Flagship Carpets	3	\$ 194.69	\$ 584.06
A-5h	Classroom Rug	Flagship Carpets	2	\$ 194.69	\$ 389.38
A-6	Fixed Screen	SitOnIt Seating	2	\$ 500.30	\$ 1,000.60
A-9	Director's Music Stand	Manhasset Specialty	2	\$ 171.00	\$ 342.00
A-10	Storage Box, Small	Sterilite Corporation	54	\$ 6.34	\$ 342.27
A-11	Storage Box, Medium	Sterilite Corporation	18	\$ 11.09	\$ 199.66
A-12	Storage Box, Large	Sterilite Corporation	24	\$ 6.84	\$ 164.16
A-13	Storage Box, Deep	Sterilite Corporation	12	\$ 8.55	\$ 102.60
C-1	Bar Height Stool	SitOnIt Seating	12	\$ 171.35	\$ 2,056.19
C-2	Dining Chair	Davis	3	\$ 364.17	\$ 1,092.51
C-3a	Guest Chair - Latte	SitOnIt Seating	15	\$ 173.50	\$ 2,602.44
C-3b	Guest Chair - Navy	SitOnIt Seating	2	\$ 139.14	\$ 278.28
C-3c	Guest Chair - Red	SitOnIt Seating	12	\$ 139.14	\$ 1,669.69
C-4	Conference Chair	SitOnIt Seating	48	\$ 475.80	\$ 22,838.40
C-5	Task Chair	SitOnIt Seating	14	\$ 460.79	\$ 6,451.12
C-6a	Lounge Chair	Paul Brayton	3	\$ 795.50	\$ 2,386.50
C-6b	Lounge Chair	Paul Brayton	2	\$ 718.92	\$ 1,437.84
C-7	Strings Stool	Wenger	4	\$ 1,026.00	\$ 4,104.00
C-8	Lounge Seating	MooreCo Inc.	1	\$ 2,024.96	\$ 2,024.96
C-9a	Round Ottoman - Medium	Trinity Furniture	4	\$ 1,580.88	\$ 6,323.52
	Round Ottoman - Small	Trinity Furniture	6	\$ 1,280.94	\$ 7,685.64
	Round Ottoman - Small	Trinity Furniture	6	\$ 1,209.81	\$ 7,258.86
	Round Ottoman - Medium	Trinity Furniture	8	\$ 1,500.36	\$ 12,002.88
	Lounge Seating, Modular	Trinity Furniture	2	\$ 1,250.74	\$ 2,501.48
	Specialty Ottoman Set	Fomcore	1	\$ 7,049.48	\$ 7,049.48
	Musician Chair	Wenger	50	\$ 376.20	\$ 18,810.00
	Light Task Chair	SitOnIt Seating	38	\$ 289.02	\$ 10,982.76

Tabulation of Qualified Bids

**IFB Valle Crucis School Furniture**

**Bid Form**

**Young Office**

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
A-1	Vinyl Wall Graphic	Signs.com	1	\$ 282.77	\$ 282.77
A-2	Throw Pillow	OFS Carolina	2	\$ 531.55	\$ 1,063.10
A-3	Pillow	OFS Carolina	2	\$ 356.02	\$ 712.04
A-4	Mobile Screen	SitOnIt Seating	6	\$ 608.04	\$ 3,648.24
A-5a	Lobby Rug	Shaw Contract	1	\$ 2,647.37	\$ 2,647.37
A-5b	Pre-K Rug	Flagship Carpets	1	\$ 189.98	\$ 189.98
A-5c	Kindergarten Rug	Flagship Carpets	2	\$ 189.98	\$ 379.96
A-5d	Grade 1 Rug	Flagship Carpets	2	\$ 189.98	\$ 379.96
A-5e	Classroom Rug	Flagship Carpets	2	\$ 112.29	\$ 224.58
A-5f	Music Rug	Flagship Carpets	1	\$ 189.98	\$ 189.98
A-5g	Grade 3 Rug	Flagship Carpets	3	\$ 189.98	\$ 569.94
A-5h	Classroom Rug	Flagship Carpets	2	\$ 189.98	\$ 379.96
A-6	Fixed Screen	SitOnIt Seating	2	\$ 488.19	\$ 976.38
A-9	Director's Music Stand	Manhasset Specialty	2	\$ 146.13	\$ 292.26
A-10	Storage Box, Small	Sterilite Corporation	54	\$ 7.14	\$ 385.56
A-11	Storage Box, Medium	Sterilite Corporation	18	\$ 4.08	\$ 73.44
A-12	Storage Box, Large	Sterilite Corporation	24	\$ 5.71	\$ 137.04
A-13	Storage Box, Deep	Sterilite Corporation	12	\$ 19.05	\$ 228.60
C-1	Bar Height Stool	SitOnIt Seating	12	\$ 167.20	\$ 2,006.40
C-2	Dining Chair	Davis	3	\$ 346.26	\$ 1,038.78
C-3a	Guest Chair - Latte	SitOnIt Seating	15	\$ 169.30	\$ 2,539.50
C-3b	Guest Chair - Navy	SitOnIt Seating	2	\$ 135.77	\$ 271.54
C-3c	Guest Chair - Red	SitOnIt Seating	12	\$ 135.77	\$ 1,629.24
C-4	Conference Chair	SitOnIt Seating	48	\$ 447.96	\$ 21,502.08
C-5	Task Chair	SitOnIt Seating	14	\$ 449.64	\$ 6,294.96
C-6a	Lounge Chair	Paul Brayton	3	\$ 776.25	\$ 2,328.75
C-6b	Lounge Chair	Paul Brayton	2	\$ 780.02	\$ 1,560.04
C-7	Strings Stool	Wenger	4	\$ 975.00	\$ 3,900.00
C-8	Lounge Seating	MooreCo Inc.	1	\$ 1,643.75	\$ 1,643.75
C-9a	Round Ottoman - Medium	Trinity Furniture	4	\$ 998.80	\$ 3,995.20
C-9b	Round Ottoman - Small	Trinity Furniture	6	\$ 954.50	\$ 5,727.00
C-9c	Round Ottoman - Small	Trinity Furniture	6	\$ 716.00	\$ 4,296.00
C-9d	Round Ottoman - Medium	Trinity Furniture	8	\$ 908.00	\$ 7,264.00
C-10	Lounge Seating, Modular	Trinity Furniture	2	\$ 932.00	\$ 1,864.00
C-11	Specialty Ottoman Set	Fomcore	1	\$ 116.67	\$ 116.67
C-12	Musician Chair	Wenger	50	\$ 345.24	\$ 17,262.00
C-13a	Light Task Chair	SitOnIt Seating	38	\$ 282.02	\$ 10,716.76

**IFB Valle Crucis School Furniture**

**Bid Form**

**PBI**

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
C-13b	Light Task Chair - Green	SitOnIt Seating	19	\$ 258.52	\$ 4,911.88
C-14a	Student Chair - 14"	MooreCo Inc.	125	\$ 57.22	\$ 7,152.50
C-14b	Student Chair - 16"	MooreCo Inc.	219	\$ 65.76	\$ 14,401.44
C-14c	Student Chair - 18"	MooreCo Inc.	268	\$ 65.88	\$ 17,655.84
C-15a	Student Chair - 16"	The HON Company	2	\$ 57.10	\$ 114.20
C-15b	Student Chair - 18"	The HON Company	2	\$ 58.44	\$ 116.88
C-16	Counter Height Stool	The HON Company	30	\$ 238.63	\$ 7,158.90
C-17	Medical Stool	KI	1	\$ 387.37	\$ 387.37
C-18	Bench	MooreCo Inc.	1	\$ 753.84	\$ 753.84
C-19	Medical Cot	Hertz Furniture	2	\$ 627.00	\$ 1,254.00
C-20	Sofa	SitOnIT	1	\$ 2,566.33	\$ 2,566.33
C-21	Stacking Chair	SitOnIT	201	\$ 106.92	\$ 21,490.92
C-22a	Curved Ottoman - 12"H	MooreCo Inc.	8	\$ 716.97	\$ 5,735.76
C-22b	Curved Ottoman - 15"H	MooreCo Inc.	8	\$ 780.12	\$ 6,240.96
C-23a	Bean Bag Chair	MooreCo Inc.	2	\$ 215.70	\$ 431.40
C-23b	Bean Bag Chair	MooreCo Inc.	1	\$ 215.70	\$ 215.70
C-24	Specialty Ottoman	Fomcore	1	\$ 7,049.48	\$ 7,049.48
C-25	Armless Chair, Modular	MooreCo Inc.	1	\$ 992.35	\$ 992.35
C-26	Curved Armless Chair, Modular	MooreCo Inc.	2	\$ 1,403.12	\$ 2,806.24
C-27	Curved Ottoman with Table Top	MooreCo Inc.	4	\$ 569.74	\$ 2,278.96
C-29	Mini Curved Armless Chair, Modular	MooreCo Inc.	2	\$ 924.39	\$ 1,848.78
C-30	Mini Armless Chair, Modular	MooreCo Inc.	2	\$ 658.56	\$ 1,317.12
C-31	Upholstered Stool	MooreCo Inc.	10	\$ 412.85	\$ 4,128.50
C-32	Lounge Chair	MooreCo Inc.	2	\$ 1,388.36	\$ 2,776.72
C-33	Mini Lounge Chair	MooreCo Inc.	2	\$ 950.99	\$ 1,901.98
C-35	Swivel Lounge Chair	Hightower	8	\$ 2,732.80	\$ 21,862.40
C-36a	Bean Bag Ottoman	MooreCo Inc.	2	\$ 109.56	\$ 219.12
C-36b	Bean Bag Ottoman	MooreCo Inc.	1	\$ 109.56	\$ 109.56
C-37	Counter Stool - Cantilever	MooreCo Inc.	32	\$ 153.84	\$ 4,922.88
D-1	L-Shaped Desk	MooreCo Inc.	1	\$ 1,360.42	\$ 1,360.42
D-3	Horseshoe Desk	MooreCo Inc.	19	\$ 308.90	\$ 5,869.10
D-4	Student Desk, Trapezoid	MooreCo Inc.	150	\$ 134.93	\$ 20,239.50
D-6	Student Desk, Rectangle	MooreCo Inc.	24	\$ 140.30	\$ 3,367.20
D-7	Double Pedestal Desk	MooreCo Inc.	31	\$ 965.87	\$ 29,941.97
D-9	Standard Desk, Speciality Shape	MooreCo Inc.	269	\$ 153.11	\$ 41,186.59
D-10	Single Pedestal Desk	MooreCo Inc.	12	\$ 695.64	\$ 8,347.68
E-1	Moveable Screen	Silentia Inc.	2	\$ 3,851.54	\$ 7,703.08
E-2	Waste Receptacle	Magnuson Group	9	\$ 3,337.92	\$ 30,041.28

**IFB Valle Crucis School Furniture**

**Bid Form**

**Young Office**

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
C-13b	Light Task Chair - Green	SitOnIt Seating	19	\$ 252.26	\$ 4,792.94
C-14a	Student Chair - 14"	MooreCo Inc.	125	\$ 58.15	\$ 7,268.75
C-14b	Student Chair - 16"	MooreCo Inc.	219	\$ 66.76	\$ 14,620.44
C-14c	Student Chair - 18"	MooreCo Inc.	268	\$ 66.76	\$ 17,891.68
C-15a	Student Chair - 16"	The HON Company	2	\$ 107.95	\$ 215.90
C-15b	Student Chair - 18"	The HON Company	2	\$ 107.95	\$ 215.90
C-16	Counter Height Stool	The HON Company	30	\$ 225.23	\$ 6,756.90
C-17	Medical Stool	KI	1	\$ 502.33	\$ 502.33
C-18	Bench	MooreCo Inc.	1	\$ 763.89	\$ 763.89
C-19	Medical Cot	Hertz Furniture	2	\$ 690.48	\$ 1,380.96
C-20	Sofa	SitOnIT	1	\$ 2,504.23	\$ 2,504.23
C-21	Stacking Chair	SitOnIT	201	\$ 99.31	\$ 19,961.31
C-22a	Curved Ottoman - 12"H	MooreCo Inc.	8	\$ 432.04	\$ 3,456.32
C-22b	Curved Ottoman - 15"H	MooreCo Inc.	8	\$ 440.04	\$ 3,520.32
C-23a	Bean Bag Chair	MooreCo Inc.	2	\$ 219.17	\$ 438.34
C-23b	Bean Bag Chair	MooreCo Inc.	1	\$ 219.17	\$ 219.17
C-24	Specialty Ottoman	Fomcore	1	\$ 116.67	\$ 116.67
C-25	Armless Chair, Modular	MooreCo Inc.	1	\$ 736.67	\$ 736.67
C-26	Curved Armless Chair, Modular	MooreCo Inc.	2	\$ 1,073.21	\$ 2,146.42
C-27	Curved Ottoman with Table Top	MooreCo Inc.	4	\$ 578.96	\$ 2,315.84
C-29	Mini Curved Armless Chair, Modular	MooreCo Inc.	2	\$ 645.56	\$ 1,291.12
C-30	Mini Armless Chair, Modular	MooreCo Inc.	2	\$ 495.02	\$ 990.04
C-31	Upholstered Stool	MooreCo Inc.	10	\$ 298.63	\$ 2,986.30
C-32	Lounge Chair	MooreCo Inc.	2	\$ 1,403.25	\$ 2,806.50
C-33	Mini Lounge Chair	MooreCo Inc.	2	\$ 1,020.33	\$ 2,040.66
C-35	Swivel Lounge Chair	Hightower	8	\$ 1,963.40	\$ 15,707.20
C-36a	Bean Bag Ottoman	MooreCo Inc.	2	\$ 111.38	\$ 222.76
C-36b	Bean Bag Ottoman	MooreCo Inc.	1	\$ 111.38	\$ 111.38
C-37	Counter Stool - Cantilever	MooreCo Inc.	32	\$ 156.38	\$ 5,004.16
D-1	L-Shaped Desk	MooreCo Inc.	1	\$ 1,364.27	\$ 1,364.27
D-3	Horseshoe Desk	MooreCo Inc.	19	\$ 296.46	\$ 5,632.74
D-4	Student Desk, Trapezoid	MooreCo Inc.	150	\$ 141.73	\$ 21,259.50
D-6	Student Desk, Rectangle	MooreCo Inc.	24	\$ 149.50	\$ 3,588.00
D-7	Double Pedestal Desk	MooreCo Inc.	31	\$ 975.39	\$ 30,237.09
D-9	Standard Desk, Speciality Shape	MooreCo Inc.	269	\$ 156.69	\$ 42,149.61
D-10	Single Pedestal Desk	MooreCo Inc.	12	\$ 672.18	\$ 8,066.16
E-1	Moveable Screen	Silentia Inc.	2	\$ 3,758.33	\$ 7,516.66
E-2	Waste Receptacle	Magnuson Group	9	\$ 2,736.00	\$ 24,624.00

**IFB Valle Crucis School Furniture**

**Bid Form**

**PBI**

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
E-3	Desk Side Receptacle	SAFCO	33	\$ 31.72	\$ 1,046.76
E-4	Biohazard Waste Can	Grainger	1	\$ 122.40	\$ 122.40
E-5	Waste Receptacle	SAFCO	2	\$ 63.44	\$ 126.88
E-6	Waste Receptacle	Rubbermaid Commercial	5	\$ 159.60	\$ 798.00
MB-1	Markerboard (5' X 12')	MooreCo Inc.	36	\$ 723.95	\$ 26,062.20
MB-2	Markerboard (4' X 8')	MooreCo Inc.	6	\$ 384.06	\$ 2,304.36
MB-3	Markerboard (4' X 5')	MooreCo Inc.	7	\$ 290.24	\$ 2,031.68
MB-4	Markerboard (4' X 6')	MooreCo Inc.	3	\$ 329.52	\$ 988.56
MB-5	Markerboard (4' X 8')	MooreCo Inc.	2	\$ 511.79	\$ 1,023.58
MB-6	Music Line Markerboard (4' X 6')	MooreCo Inc.	1	\$ 431.76	\$ 431.76
MB-7	Mobile Markerboard	MooreCo Inc.	12	\$ 246.07	\$ 2,952.84
OD-1	Picnic Table with Bench Seating	School Outfitters	5	\$ 1,596.00	\$ 7,980.00
OD-2a	Outdoor Stool - Rust	Tonik	10	\$ 235.74	\$ 2,357.40
OD-2b	Outdoor Stool - Aloe	Tonik	6	\$ 235.74	\$ 1,414.44
OD-2c	Outdoor Stool - Cobalt	Tonik	10	\$ 235.74	\$ 2,357.40
OD-3a	Outdoor Seating, Rust	Tonik	5	\$ 286.33	\$ 1,431.65
OD-3b	Outdoor Seating, Aloe	Tonik	6	\$ 286.33	\$ 1,717.98
OD-3c	Outdoor Seating, Cobalt	Tonik	6	\$ 286.33	\$ 1,717.98
OD-4a	Outdoor Seating - Square, Rust	Tonik	12	\$ 227.40	\$ 2,728.80
OD-4b	Outdoor Seating - Square, Aloe	Tonik	6	\$ 227.40	\$ 1,364.40
OD-5	Outdoor Seating - Hex, Citrus	Tonik	4	\$ 176.29	\$ 705.16
OD-6	Outdoor Seating - Hex, Cobalt	Tonik	2	\$ 220.10	\$ 440.20
PO-1	Private Office-1	OFS Carolina	6	\$ 18,349.92	\$ 110,099.52
PO-2	Private Office - 2	OFS Carolina	1	\$ 3,882.94	\$ 3,882.94
RWS1	Manual Roller Window Shade	WT Shade (Div. of Inpro)	5	\$ 366.00	\$ 1,830.00
S-3	Curved Bookcase	MooreCo Inc.	8	\$ 2,334.10	\$ 18,672.80
S-4	Three-High Lateral	OFS Carolina	7	\$ 1,058.98	\$ 7,412.86
S-5	Curved Bookcase	MooreCo Inc.	16	\$ 2,001.53	\$ 32,024.48
S-6	Stacking Cart	SitOnIt Seating	6	\$ 171.35	\$ 1,028.10
S-7	Mobile Tall Cubbies	Children's Factory	6	\$ 1,368.00	\$ 8,208.00
S-8	Mobile Booktruck	Bretford	3	\$ 627.00	\$ 1,881.00
S-10	Violin/Viola Rack	Wenger	1	\$ 1,254.00	\$ 1,254.00
S-11	Music Sheet Storage Cart	Wenger	1	\$ 2,280.00	\$ 2,280.00
S-12	Artwork Drying Rack	School Outfitters	2	\$ 153.90	\$ 307.80
S-13	Ball Storage Cart	School Outfitters	4	\$ 570.00	\$ 2,280.00
S-14	Wardrobe Storage Cabinet	MooreCo Inc.	5	\$ 1,262.09	\$ 6,310.45
S-15	Mobile Storage Cart	SAFCO	1	\$ 494.10	\$ 494.10
S-16	Four-High Vertical File Cabinet	Global Industries, Inc.	24	\$ 325.56	\$ 7,813.44

**IFB Valle Crucis School Furniture**

**Bid Form**

**Young Office**

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
E-3	Desk Side Receptacle	SAFCO	33	\$ 32.50	\$ 1,072.50
E-4	Biohazard Waste Can	Grainger	1	\$ 125.73	\$ 125.73
E-5	Waste Receptacle	SAFCO	2	\$ 65.00	\$ 130.00
E-6	Waste Receptacle	Rubbermaid Commercial	5	\$ 207.38	\$ 1,036.90
MB-1	Markerboard (5' X 12')	MooreCo Inc.	36	\$ 735.64	\$ 26,483.04
MB-2	Markerboard (4' X 8')	MooreCo Inc.	6	\$ 390.18	\$ 2,341.08
MB-3	Markerboard (4' X 5')	MooreCo Inc.	7	\$ 273.02	\$ 1,911.14
MB-4	Markerboard (4' X 6')	MooreCo Inc.	3	\$ 310.06	\$ 930.18
MB-5	Markerboard (4' X 8')	MooreCo Inc.	2	\$ 520.07	\$ 1,040.14
MB-6	Music Line Markerboard (4' X 6')	MooreCo Inc.	1	\$ 438.63	\$ 438.63
MB-7	Mobile Markerboard	MooreCo Inc.	12	\$ 250.04	\$ 3,000.48
OD-1	Picnic Table with Bench Seating	School Outfitters	5	\$ 1,538.77	\$ 7,693.85
OD-2a	Outdoor Stool - Rust	Tonik	10	\$ 230.04	\$ 2,300.40
OD-2b	Outdoor Stool - Aloe	Tonik	6	\$ 230.04	\$ 1,380.24
OD-2c	Outdoor Stool - Cobalt	Tonik	10	\$ 230.04	\$ 2,300.40
OD-3a	Outdoor Seating, Rust	Tonik	5	\$ 279.40	\$ 1,397.00
OD-3b	Outdoor Seating, Aloe	Tonik	6	\$ 279.40	\$ 1,676.40
OD-3c	Outdoor Seating, Cobalt	Tonik	6	\$ 279.40	\$ 1,676.40
OD-4a	Outdoor Seating - Square, Rust	Tonik	12	\$ 221.89	\$ 2,662.68
OD-4b	Outdoor Seating - Square, Aloe	Tonik	6	\$ 221.89	\$ 1,331.34
OD-5	Outdoor Seating - Hex, Citrus	Tonik	4	\$ 172.02	\$ 688.08
OD-6	Outdoor Seating - Hex, Cobalt	Tonik	2	\$ 214.76	\$ 429.52
PO-1	Private Office-1	OFS Carolina	6	\$ 3,025.98	\$ 18,155.88
PO-2	Private Office - 2	OFS Carolina	1	\$ 3,828.29	\$ 3,828.29
RWS1	Manual Roller Window Shade	WT Shade (Div. of Inpro)	5	\$ 412.38	\$ 2,061.90
S-3	Curved Bookcase	MooreCo Inc.	8	\$ 2,372.35	\$ 18,978.80
S-4	Three-High Lateral	OFS Carolina	7	\$ 1,033.36	\$ 7,233.52
S-5	Curved Bookcase	MooreCo Inc.	16	\$ 2,034.33	\$ 32,549.28
S-6	Stacking Cart	SitOnIt Seating	6	\$ 167.20	\$ 1,003.20
S-7	Mobile Tall Cubbies	Children's Factory	6	\$ 1,001.50	\$ 6,009.00
S-8	Mobile Booktruck	Bretford	3	\$ 657.13	\$ 1,971.39
S-10	Violin/Viola Rack	Wenger	1	\$ 990.38	\$ 990.38
S-11	Music Sheet Storage Cart	Wenger	1	\$ 1,813.10	\$ 1,813.10
S-12	Artwork Drying Rack	School Outfitters	2	\$ 149.00	\$ 298.00
S-13	Ball Storage Cart	School Outfitters	4	\$ 378.57	\$ 1,514.28
S-14	Wardrobe Storage Cabinet	MooreCo Inc.	5	\$ 1,283.27	\$ 6,416.35
S-15	Mobile Storage Cart	SAFCO	1	\$ 504.50	\$ 504.50
S-16	Four-High Vertical File Cabinet	Global Industries, Inc.	24	\$ 256.96	\$ 6,167.04

**IFB Valle Crucis School Furniture**

**Bid Form**

**PBI**

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
S-17	Metal Shelving	SAFCO	19	\$ 302.10	\$ 5,739.90
S-18	Mobile 12 Tray Storage Cart	MooreCo Inc.	5	\$ 830.45	\$ 4,152.25
S-19	Mobile 3 Shelf Storage Cart	MooreCo Inc.	2	\$ 613.17	\$ 1,226.34
S-20	Ball Storage Cart	Champion Sports	1	\$ 342.00	\$ 342.00
S-21	Mobile Folding Bookshelf	Children's Factory	2	\$ 1,026.00	\$ 2,052.00
S-22	Mobile 3 Shelf Storage Cart	MooreCo Inc.	28	\$ 613.17	\$ 17,168.76
S-23	Metal Shelving	SAFCO	3	\$ 313.50	\$ 940.50
S-24	Storage Cabinet - 5 High	MooreCo Inc.	24	\$ 1,391.39	\$ 33,393.36
S-25	Bookcase - 5 High 30" W	MooreCo Inc.	14	\$ 692.59	\$ 9,696.26
S-26	Storage Cabinet - 5 Shelf	MooreCo Inc.	10	\$ 1,262.14	\$ 12,621.40
S-27	Bookcase - 6 Shelf; 36" W	MooreCo Inc.	13	\$ 714.60	\$ 9,289.80
S-29	Mobile Storage Cart	Amaco Brent	1	\$ 1,368.00	\$ 1,368.00
T-1	Cafeteria Table 16 Seat	KI	4	\$ 2,060.08	\$ 8,240.32
T-2	Cafeteria Table 12 Seat	KI	6	\$ 1,894.90	\$ 11,369.40
T-3	Café Height Table	KI	6	\$ 881.28	\$ 5,287.68
T-4	Mobile Rectangular Table, 60" X 30"	Spec	3	\$ 873.46	\$ 2,620.38
T-5	Counter Height Table, 36" x 24"	MooreCo Inc.	1	\$ 302.63	\$ 302.63
T-6	Large Conference Table	Enwork	2	\$ 4,143.61	\$ 8,287.22
T-7	Round Meeting Table, 60" Dia	OFS Carolina	1	\$ 1,338.41	\$ 1,338.41
T-8	Side Table	Spec	4	\$ 563.95	\$ 2,255.80
T-9a	Community Table	MooreCo Inc.	3	\$ 1,766.11	\$ 5,298.33
T-9b	Community Table - 24" H	MooreCo Inc.	3	\$ 1,766.11	\$ 5,298.33
T-10	Student Table, 36" x 36"	MooreCo Inc.	4	\$ 158.76	\$ 635.04
T-11	Student Table, 72" X 30"	MooreCo Inc.	16	\$ 234.24	\$ 3,747.84
T-12	Student Table, 48" X 24"	MooreCo Inc.	16	\$ 162.21	\$ 2,595.36
T-13	Mobile Work Table, 24" x 36"	National Public Seating	1	\$ 1,368.00	\$ 1,368.00
T-14	Activity Table, 36" Dia.	MooreCo Inc.	2	\$ 187.33	\$ 374.66
T-15	Round Table, 48" Dia.	OFS Carolina	5	\$ 1,001.84	\$ 5,009.20
T-16	Coffee Table	OFS Carolina	1	\$ 1,527.10	\$ 1,527.10
T-17	Pre-K Cafeteria Table	Virco	1	\$ 3,420.00	\$ 3,420.00
T-18	Mobile Table, 60" x 24"	MooreCo Inc.	22	\$ 381.05	\$ 8,383.10
T-19	Makerspace Table	MooreCo Inc.	6	\$ 1,324.98	\$ 7,949.88
T-20	Round Table, 30" Dia.	MooreCo Inc.	3	\$ 379.59	\$ 1,138.77
T-23	Student Table, 60" X 30"	MooreCo Inc.	6	\$ 223.87	\$ 1,343.22
T-21	Occasional Table, 30" Dia.	HPFi	3	\$ 1,368.00	\$ 4,104.00
TB-1	Tackboard, 12' X 4'	MooreCo Inc.	10	\$ 328.58	\$ 3,285.80
TB-2	Tackboard, 6' X 4'	MooreCo Inc.	2	\$ 196.64	\$ 393.28
TB-3	Tackstrip - 6' L	MooreCo Inc.	25	\$ 167.19	\$ 4,179.75

**IFB Valle Crucis School Furniture**

**Bid Form**

**Young Office**

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
S-17	Metal Shelving	SAFCO	19	\$ 189.50	\$ 3,600.50
S-18	Mobile 12 Tray Storage Cart	MooreCo Inc.	5	\$ 600.89	\$ 3,004.45
S-19	Mobile 3 Shelf Storage Cart	MooreCo Inc.	2	\$ 429.00	\$ 858.00
S-20	Ball Storage Cart	Champion Sports	1	\$ 333.33	\$ 333.33
S-21	Mobile Folding Bookshelf	Children's Factory	2	\$ 851.28	\$ 1,702.56
S-22	Mobile 3 Shelf Storage Cart	MooreCo Inc.	28	\$ 429.00	\$ 12,012.00
S-23	Metal Shelving	SAFCO	3	\$ 226.00	\$ 678.00
S-24	Storage Cabinet - 5 High	MooreCo Inc.	24	\$ 1,283.27	\$ 30,798.48
S-25	Bookcase - 5 High 30" W	MooreCo Inc.	14	\$ 704.17	\$ 9,858.38
S-26	Storage Cabinet - 5 Shelf	MooreCo Inc.	10	\$ 1,283.27	\$ 12,832.70
S-27	Bookcase - 6 Shelf; 36" W	MooreCo Inc.	13	\$ 726.56	\$ 9,445.28
S-29	Mobile Storage Cart	Amaco Brent	1	\$ 1,138.39	\$ 1,138.39
T-1	Cafeteria Table 16 Seat	KI	4	\$ 2,671.40	\$ 10,685.60
T-2	Cafeteria Table 12 Seat	KI	6	\$ 2,457.21	\$ 14,743.26
T-3	Café Height Table	KI	6	\$ 1,142.79	\$ 6,856.74
T-4	Mobile Rectangular Table, 60" X 30"	Spec	3	\$ 802.76	\$ 2,408.28
T-5	Counter Height Table, 36" x 24"	MooreCo Inc.	1	\$ 304.12	\$ 304.12
T-6	Large Conference Table	Enwork	2	\$ 3,220.95	\$ 6,441.90
T-7	Round Meeting Table, 60" Dia	OFS Carolina	1	\$ 1,306.02	\$ 1,306.02
T-8	Side Table	Spec	4	\$ 518.30	\$ 2,073.20
T-9a	Community Table	MooreCo Inc.	3	\$ 1,677.86	\$ 5,033.58
T-9b	Community Table - 24" H	MooreCo Inc.	3	\$ 1,677.86	\$ 5,033.58
T-10	Student Table, 36" x 36"	MooreCo Inc.	4	\$ 157.83	\$ 631.32
T-11	Student Table, 72" X 30"	MooreCo Inc.	16	\$ 229.36	\$ 3,669.76
T-12	Student Table, 48" X 24"	MooreCo Inc.	16	\$ 160.18	\$ 2,562.88
T-13	Mobile Work Table, 24" x 36"	National Public Seating	1	\$ 938.51	\$ 938.51
T-14	Activity Table, 36" Dia.	MooreCo Inc.	2	\$ 185.79	\$ 371.58
T-15	Round Table, 48" Dia.	OFS Carolina	5	\$ 977.60	\$ 4,888.00
T-16	Coffee Table	OFS Carolina	1	\$ 1,490.14	\$ 1,490.14
T-17	Pre-K Cafeteria Table	Virco	1	\$ 3,520.62	\$ 3,520.62
T-18	Mobile Table, 60" x 24"	MooreCo Inc.	22	\$ 381.26	\$ 8,387.72
T-19	Makerspace Table	MooreCo Inc.	6	\$ 1,346.65	\$ 8,079.90
T-20	Round Table, 30" Dia.	MooreCo Inc.	3	\$ 381.56	\$ 1,144.68
T-23	Student Table, 60" X 30"	MooreCo Inc.	6	\$ 220.23	\$ 1,321.38
T-21	Occasional Table, 30" Dia.	HPFi	3	\$ 535.36	\$ 1,606.08
TB-1	Tackboard, 12' X 4'	MooreCo Inc.	10	\$ 334.02	\$ 3,340.20
TB-2	Tackboard, 6' X 4'	MooreCo Inc.	2	\$ 199.90	\$ 399.80
TB-3	Tackstrip - 6' L	MooreCo Inc.	25	\$ 146.87	\$ 3,671.75

**IFB Valle Crucis School Furniture**

**Bid Form**

PBI

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
TB-4	Tackboard, 10' X 4'	MooreCo Inc.	9	\$ 324.25	\$ 2,918.25

<b>FURNISHINGS SUB-TOTAL</b>	<b>\$ 891,983.51</b>
Freight & Delivery	\$ 28,049.42
Installation	\$ 13,325.00
Project Management	\$ 1,230.00
Tax	\$ 64,402.31
<b>FURNISHINGS TOTAL</b>	<b>\$ 998,990.24</b>

**IFB Valle Crucis School Furniture**

**Bid Form**

Young Office

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
TB-4	Tackboard, 10' X 4'	MooreCo Inc.	9	\$ 329.64	\$ 2,966.76

<b>FURNISHINGS SUB-TOTAL</b>	<b>\$ 735,821.43</b>
Freight & Delivery	\$ 24,137.64
Installation	\$ 82,345.45
Project Management	\$ 5,625.00
Tax	\$ 57,198.80
<b>FURNISHINGS TOTAL</b>	<b>\$ 905,128.32</b>



**Outdoor Drone S.**

- Follow local drone rules and regulations**
- Create a safe flying environment**  
Choose an open flying zone and never fly above or around people or moving ground or air vehicles.
- Configure or**  
Properly set home, safety perimeter
- Follow your pre-flight checklist**  
Ensure your drone is damage free and ready to fly

# Valle Crucis School Furniture

Attention: Deron Geouque



## Invitation for Bid (IFB) Valle Crucis School Furniture

**Due Date:** October 30th, 2024  
**Time:** 2:30 PM Local Time  
**Submittal Location:** Watauga County Administration Building  
814 West King Street  
Boone, NC 28607

**Procurement Contact:**

Melanie Dover Goodson RID, IIDA, WELL AP  
Interior Designer of Record  
301 College Street, Suite 300  
Asheville, NC 28801  
828.232.0608  
melanie.goodson@clarknexsen.com



# 1 Table of Contents

<b>2</b>	<b>NOTICE OF ADVERTISEMENT</b> .....	<b>4</b>
<b>3</b>	<b>BID SUBMISSION</b> .....	<b>5</b>
3.1	<i>BID SUBMISSION DEADLINE</i> .....	5
3.2	<i>BID DELIVERY REQUIREMENTS</i> .....	5
3.3	<i>BID QUESTIONS</i> .....	5
3.4	<i>BID ADDENDUM</i> .....	6
<b>4</b>	<b>INSTRUCTIONS</b> .....	<b>6</b>
4.1	<i>COMMUNICATIONS</i> .....	6
4.2	<i>BIDDERS ACKNOWLEDGMENT</i> .....	6
4.3	<i>DUPLICATE BIDS</i> .....	6
4.4	<i>BID SIGNATURES</i> .....	6
4.5	<i>BIDDERS RESPONSIBILITIES</i> .....	6
4.6	<i>REFERENCES</i> .....	7
<b>5</b>	<b>INTRODUCTION</b> .....	<b>7</b>
5.1	<i>COUNTY</i> .....	7
5.2	<i>PURPOSE</i> .....	7
<b>6</b>	<b>SCOPE</b> .....	<b>7</b>
<b>7</b>	<b>SPECIFICATIONS</b> .....	<b>8</b>
7.1	<i>PROCUREMENT SPECIFICATIONS</i> .....	8
7.2	<i>SUBSTITUTIONS/EXCEPTIONS</i> .....	8
7.3	<i>SUBCONTRACTOR</i> .....	9
7.4	<i>DEVIATIONS</i> .....	9
7.5	<i>WARRANTY</i> .....	10
7.6	<i>SPECIAL INSTRUCTIONS</i> .....	10
7.7	<i>DELIVERY AND CHARGES</i> .....	11
7.8	<i>TAXES</i> .....	11
7.9	<i>INSTALLATION LOCATION</i> .....	11
<b>8</b>	<b>EVALUATION OF BIDS AND AWARD PROCEDURES</b> .....	<b>11</b>
8.1	<i>BID INFORMATION</i> .....	11
8.2	<i>TERMS OF SUBMISSION</i> .....	11
8.3	<i>BID AWARD</i> .....	12
8.4	<i>APPLICATION OF NORTH CAROLINA GENERAL STATUTES</i> .....	12
<b>9</b>	<b>GENERAL CONDITIONS AND REQUIREMENTS</b> .....	<b>12</b>
9.1	<i>MINIMUM REQUIREMENTS FOR BIDDERS</i> .....	12
9.2	<i>TERMS AND CONDITIONS</i> .....	12
9.3	<i>CERTIFICATION</i> .....	12
9.4	<i>FINANCIAL INFORMATION</i> .....	13
9.5	<i>CONTRACTUAL OBLIGATIONS</i> .....	13
9.6	<i>COMPLIANCE WITH LAWS</i> .....	13
9.7	<i>MODIFICATION OR WITHDRAWAL OF BID</i> .....	13
9.8	<i>DISPUTES</i> .....	13
9.9	<i>CONTRACT COMMENCEMENT</i> .....	14
9.10	<i>RIGHT OF CANCELLATION</i> .....	14

<b>9.11</b>	<b><i>EQUAL EMPLOYMENT OPPORTUNITY</i></b> .....	<b>14</b>
<b>9.12</b>	<b><i>MINORITY AND SMALL BUSINESS PARTICIPATION PLAN</i></b> .....	<b>14</b>
<b>9.13</b>	<b><i>LICENSES</i></b> .....	<b>14</b>
<b>9.14</b>	<b><i>COMPLIANCE WITH E-VERIFY</i></b> .....	<b>14</b>
<b>9.15</b>	<b><i>DRUG-FREE WORKPLACE</i></b> .....	<b>15</b>
<b>9.16</b>	<b><i>INSURANCE</i></b> .....	<b>15</b>
<b>9.17</b>	<b><i>INDEMNIFICATION</i></b> .....	<b>17</b>
<b>10</b>	<b>APPENDICES</b> .....	<b>18</b>
	<b>APPENDIX A – PRICE FORM</b> .....	<b>18</b>
	<b>APPENDIX B – BID SUBMISSION FORM</b> .....	<b>23</b>
	<b>APPENDIX C – ADDENDUM AND ANTI-COLLUSION FORM</b> .....	<b>24</b>
	<b>APPENDIX D –SPECIAL CONDITIONS</b> .....	<b>25</b>
	<b>APPENDIX E –MANUFACTURER SOURCE LIST</b> .....	<b>27</b>
	<b>APPENDIX F - PROCUREMENT SPECIFICATIONS</b> .....	<b>28</b>
	<b>APPENDIX G – FURNISHING PLANS</b> .....	<b>29</b>

## 2 NOTICE OF ADVERTISEMENT

**Watauga County, North Carolina**  
**IFB**  
**Valle Crucis School Furniture**

Sealed bids for the purchase of Valle Crucis Elementary School Furniture will be received by the Watauga County Administration *until* **2:30 PM** local time on **October 30th, 2024** at the Watauga County Office, 814 West King Street, Boone, NC 28607, at which time the Bids received will be publicly opened and read. **Late bids will not be accepted.**

Watauga County, North Carolina, through the Watauga County Schools Division, is soliciting bids from qualified firms to furnish, deliver and install furniture as outlined in this solicitation.

Copies of the solicitation may be obtained from the location listed below:

1. Download the Bid Documents from the Watauga County Website ([www.wataugacounty.org](http://www.wataugacounty.org))

All questions about the meaning or intent of the Bidding Documents are to be submitted in writing to the Procurement contact person listed on the cover page ([melanie.goodson@clarknexsen.com](mailto:melanie.goodson@clarknexsen.com)). Deadline for questions is **October 23th, 2024 at 5:00 PM** local time.

Bidders are required to comply with the non-collusion requirements set forth in the Bidding Documents.

The County reserves the right to reject any and/or all bids, including, without limitation, nonconforming, nonresponsive, unbalanced, or conditional bids. The County also reserves the right to waive informalities and request clarification as needed.

Watauga County encourages good faith effort outreach to Minority Businesses (HUB Certified) and Small Businesses.

\*\*\*End of Advertisement\*\*\*

### 3 BID SUBMISSION

#### 3.1 BID SUBMISSION DEADLINE

Electronic bids are to be received by the Watauga County Administration c/o Melanie Goodson, RID for Valle Crucis School Furniture *until* **October 30th, 2024 at 2:30 PM EDT.** **Late bids will not be accepted.**

#### 3.2 BID DELIVERY REQUIREMENTS

All Bids can be submitted via email – no more than 6MB or delivered in person. Hard copy bids must include a USB Flash Drive of Bid Package and be in a sealed box or opaque envelope plainly marked as follows:

[Name of Contractor Submitting Bid]  
Valle Crucis School Furniture  
Attention: Deron Geouque

**Your company name and the solicitation name must be visible on the cover page.**

There is no expressed or implied obligation for Watauga County to reimburse firms for any expenses incurred in preparing Bids in response to this request.

Watauga County reserves the right to reject any or all Bids, to waive technicalities and to make such selection deemed in its best interest. With limited response, Watauga County reserves the right to extend the solicitation opening date as appropriate in order to assure a competitive procurement.

#### 3.3 BID QUESTIONS

Bid questions will be due on or before **October 23rd, 2024 at 5:00 PM** local time. The primary purpose of this is to provide participating Contractors with the opportunity to ask questions, in writing, related to the IFB.

Submit questions by email to Melanie Goodson at [melanie.goodson@clarknexusen.com](mailto:melanie.goodson@clarknexusen.com) by the deadline shown above. (Do not send questions in a graph or Excel sheet format.) The email subject line should be identified as follows: Valle Crucis School Furniture. All questions and answers may be posted as addenda on [www.wataugacounty.org](http://www.wataugacounty.org).

### 3.4 BID ADDENDUM

Watauga County may modify the IFB prior to the date fixed for submission of Bids by the issuance of an addendum. It is the bidder's responsibility to periodically check the County's website until the posted Bid Deadline to obtain any issued addenda.

Should an Offeror find discrepancies or omissions in this IFB or any other documents provided by Watauga County, the Offeror should immediately notify the County of such potential discrepancy in writing via email as noted above.

Any addenda to these documents shall be issued in writing. No oral statements, explanations, or commitments by anyone shall be of effect unless incorporated in the written addenda. Receipt of Addenda shall be acknowledged by the Offeror on Appendix C – Addendum and Anti-Collusion Form.

## 4 INSTRUCTIONS

### 4.1 COMMUNICATIONS

All communications, any modifications, clarifications, amendments, questions, responses or any other matters related to the Invitation for Bid (IFB) must be made only through the Procurement Contact noted on the cover of this IFB. A violation of this provision is cause for the County to reject a Company's bid. No contact regarding this document with other County employees is permitted and may be grounds for disqualification.

### 4.2 BIDDERS ACKNOWLEDGMENT

The Bid will remain subject to acceptance for 90 days after the Bid Opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

### 4.3 DUPLICATE BIDS

No more than one (1) bid from any Bidder will be considered by the County. In the event multiple bids are submitted in violation of this provision, the County will have the right to determine which bid will be considered, or at its sole option, reject all such multiple bids.

### 4.4 BID SIGNATURES

An authorized company official must electronically sign Bids. Each signature represents binding commitment upon the Bidder to provide the goods and/or services offered to the County if the Bidder is determined to be the lowest responsive, responsible Bidder.

### 4.5 BIDDERS RESPONSIBILITIES

The Bidder must be capable, either as a firm or a team, of providing all parts as described herein. Exclusion of any parts or services for this Bid may serve as cause for rejection.

The successful Bidder will be responsible for all work in this solicitation whether they are provided or performed by the successful Bidder or subcontractor(s). Further, the County

will consider the successful Bidder to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the cost of any contract. The successful Bidder must be an authorized dealer of the proposed scale and associated equipment. This manufacturer authorization must include required installation certifications and warranty work provisions.

#### 4.6 PROPOSAL SUBMITTAL REQUIREMENTS

Provide a single **bookmarked PDF** with the following information in the order shown:

- a) Cover letter on the Bidder's letterhead, summarizing the pricing total and outlining the vendors' terms and conditions, signed by the representative managing the account.
- b) Provide supporting documentation to validate items included in your proposal meet or exceed all requirements for the items this IFB. Include manufacturer's cut sheets and/or specifications/pricer pages with specified features **clearly highlighted** for each item submitted, demonstrating the product submitted meets or exceeds the Basis of Design in terms of quality/grade and specified features. Do not include entire brochures of proposed items.

#### 4.7 REFERENCES

The bidder must provide a minimum of three client references that include the purchase and installation of furniture of similar type of furniture within the last three years. Watauga County has the right to contact these references to determine customer satisfaction of product, construction, and maintenance of the proposed furniture.

## 5 INTRODUCTION

### 5.1 COUNTY

Watauga County Schools is a public, Pre-K-8<sup>th</sup> grade school system located in Northwestern N.C.

### 5.2 PURPOSE

Watauga County, North Carolina, through Clark Nexsen, Inc., is soliciting bids from qualified firms to furnish, deliver and install furniture as outlined in this solicitation. This project is a new building to house a Pre-K-8<sup>th</sup> grade school and ancillary program components. The building will be approximately 78,000 square feet.

## 6 SCOPE

Watauga County is soliciting bids for the purchase, delivery and installation of all furniture listed on Appendix A –Price Form for the new Valle Crucis School located at Broadstone Road, in the community of Valle Crucis, North Carolina. The school will support Pre-K through 8th grade students. The items contained in this solicitation were selected to achieve design aesthetics, quality, and cost desired for specific needs appropriate for this

project. An emphasis was given to **environmental impact** of both manufacturers and specific products and items **manufactured in North Carolina** and surrounding areas. Although manufacturers are listed as a basis for design, it is not the intent to discriminate against an "or equal" product. It is the intent to set a definite standard. Open competition is expected and desired but, in all cases, complete supporting data must be submitted on or before, **October 23rd at 5:00 PM** local time, on all substitutions and exceptions proposed. Samples and/or documentation shall be submitted for comparison when requested. Bidders are requested to offer only equivalent comparable units, which will provide the features and performance as indicated in Procurement Specifications.

All Products and component parts furnished under the Contract shall be new, shall comply with the specifications and terms and conditions set forth in this IFB, and shall operate in full compliance with these Specifications.

Note: Because of the differences between manufacturers in the design, materials and construction methods, the County reserves the right to evaluate all bids/proposals and to vary from these specifications when in its opinion, such variances is in the County's best interest. This includes the approval of substitutions by the bidder for one item for another as being equal to specifications, performance and quality. The specifications and requirements described are to indicate certain features requested by the County and are in no way to be construed to be restrictive to eliminate any item or items which are necessary to provide a comprehensive, safe and fully functional furniture system.

Bidder must have a permanent office and installers located within 200 miles of project site for project installation and future service requirements.

Drawings files will be provided after award. Drawings in PDF format are included in Appendix G for Bidder's use. Quantities listed in this IFB are provided as a courtesy to aid in assessing the project for scope of work. The Proposing Bidder must validate quantities. **Final order quantities will be the responsibility of the Bidder awarded the project.**

Clearly define all finish grades in the proposal. Finish samples (finishes and fabrics) are not required at this time.

Freight, design, installation, project management, and any other anticipated fees/costs must be identified for the total project, based on the floor plans provided with this IFB. These items and any other anticipated fees/costs must be separate line items.

## 7 SPECIFICATIONS

### 7.1 PROCUREMENT SPECIFICATIONS

Procurement Item Specification Sheets are included in Appendix F.

### 7.2 SUBSTITUTIONS/EXCEPTIONS

All substitutions and exceptions proposed must be emailed to [melanie.goodson@clarknexsen.com](mailto:melanie.goodson@clarknexsen.com) no later than 5:00 PM EDT on **October 23rd, 2024**

**at 5:00 PM.** Submit requests to consist of manufacturer, model description, part number, website address, manufacturer's location, environmental certifications, warranty and detailed specification for the requested substitution/exception. Provide product technical data/specification documents. Please do not include any sales or marketing brochures. The email subject line should read: Exception Request for IFB Valle Crucis School Furniture. After review by County staff, the decision to accept or reject the proposed exception or "Like Model" will be issued by Addendum.

The County reserves the right to review any exceptions and determine acceptability. Failure to note exceptions will result in rejection of bid.

### 7.3 SUBCONTRACTOR

If subcontractors are to be used on this project, please submit with bid the following information:

- Company Name
- Contact Name and Title
- Address
- Direct Phone Number
- Email Address

A contractor whose Bid is accepted shall not substitute any person as subcontractor in the place of the subcontractor listed in the original bid, except (a) if the listed subcontractor's bid is later determined by the contractor to be non-responsible or nonresponsive or the listed subcontractor refuses to enter into a contract for the complete performance of the bid work, or (b) with the approval of the awarding authority for good cause shown by the contractor.

The terms, conditions, and requirements of each contract between Contractor and a subcontractor performing work under a subdivision or branch of work listed in this subsection shall incorporate by reference the terms, conditions, and requirements of the Contract between Contractor and Owner. Failure to include this list of subcontractors may cause a Bid to be rejected as nonresponsive by Owner.

If Owner, after due investigation, has reasonable objection to any proposed Subcontractor, Supplier, individual, or entity, Owner may, before the Notice of Award is given, request apparent Successful Bidder to submit a substitute, without an increase in the Bid.

Subsequent to the submittal of the Bid, Owner may not require the Successful Bidder or Contractor to retain any Subcontractor, Supplier, or other individual or entity against which Contractor has reasonable objection.

### 7.4 DEVIATIONS

Any deviations from specifications and requirements herein must be clearly pointed out by bidder. Otherwise, it will be considered that products offered will be in strict compliance with these specifications and requirements, and successful bidder will be held responsible



therefor. Deviations must be explained in detail on an attached sheet. However, no implication is made by Watauga County that deviations will be acceptable. Bidder is advised that the response (or lack thereof) on this question does not take precedence over specific responses or non-responses provided elsewhere in this bid.

## 7.5 WARRANTY

Watauga County requires, at a minimum, a 1-year unlimited warranty, unless otherwise indicated on Procurement Specification Sheets, on all furniture including installation. Provide warranty information on Appendix A – Price Form.

## 7.6 SPECIAL INSTRUCTIONS

Vendor shall:

1. Prior to order placement, visit the site, compare the drawings and specifications, and be informed of all conditions, including other work being performed and prevailing labor transportation conditions. There shall be no additional cost to the County due to unanticipated difficulties or costs of performance by the Bidder.
2. Be responsible for receiving, warehousing, delivering and completing the installation of all items.
3. Be responsible for installation and furnish their own installation crew, who are uniformed and have been certified and/or trained to install, assemble, disassemble, reconfigure, relocate or repair office furniture, and arrange for the crew to be at the job site at the dates and times prearranged with the County.
4. Provide adequate, competent, supervision for installation, by a supervisor experienced in the type of work involved.
5. Have the sole responsibility for payment of any overtime expenses, unless and to the extent that overtime is requested in writing by the County and the County agrees to pay this expense.
6. Protect existing amenities of the site during the project and shall be held liable for any resulting damages.
7. Provide floor and wall protection at building entry and main corridors including Masonite at terrazzo floor areas and carpet protection self-adhesive film on carpeted corridor areas.
8. Have a complete set of furniture plans at the job site during the entire installation process. The installation will not be allowed to proceed without furniture plans.
9. Be responsible for installation of all new materials.
10. Be responsible for a full and complete furniture power installation and coordinate with owner's electrician.
11. Provide final power connections to the building junction boxes.
12. Coordinate with County IT personnel for running of data cabling by others.
13. Remove all packing and crating debris from the building as the installation progresses. No dumpster will be available for use at the job site.
14. Be responsible for all cleanup of area following completion of project.
15. Inspect furnishings for damages and or defects.
16. Assume responsibility for any damages, errors, or omissions attributable to the

- shipper, manufacturer, or installation and reorder products for like in new condition.
17. Coordinate all warranty services and provide copies of warranties & maintenance information.
  18. Comply with security and safety requirements while on the job site.
  19. Provide anticipated delivery dates for all items within 3 weeks of bid award.
  20. Must notify the County if the anticipated delivery date changes.
  21. Attend requested meetings as required for building access and general site coordination.

## 7.7 DELIVERY AND CHARGES

No additional freight shall be charged at time of delivery. Risk of loss and/or damage shall be upon the seller until such time as goods have been physically delivered and received by the County.

## 7.8 TAXES:

**Watauga County Public School System is NOT tax-exempt. Unless otherwise indicated, tax must be computed and added to your bid. Any itemized shipping charges are also subject to tax.**

## 7.9 INSTALLATION LOCATION

Installation will be at the address shown below:

Valle Crucis School  
Broadstone Road  
Valle Crucis, NC 28691

# 8 EVALUATION OF BIDS AND AWARD PROCEDURES

## 8.1 BID INFORMATION

Bids must be made in strict conformance using the Invitation for Bid (IFB) forms provided herein. All blank spaces for bids must be filled in properly.

All Bid Documents shall signed by an individual who is authorized to contractually bind the company. The signature must indicate the title or position the individual holds in the agency or firm. Agencies or firms which sign contracts with the name of the agency or firm must provide the name of a corporate officer or executive director for signature validation by the County. **All unsigned Bids will be disqualified.** In submitting a Bid, Offeror affirms all statements contained in the bid are true and accurate.

## 8.2 TERMS OF SUBMISSION

All material received from a person or company ("Respondent") in response to this solicitation shall become the property of Watauga County and will not be returned to the Respondent. Any and all costs incurred by a Respondent in preparing, submitting, or presenting submissions are the Respondent's sole responsibility and Watauga County shall not reimburse the Respondent. All responses to this solicitation will be considered a

public record and subject to disclosure under applicable public records law.

### **8.3 BID AWARD**

Award will be made to the lowest responsive and responsible bidder who meets the requirements listed in this bid document.

The County reserves the right to reject any and all bids, the right to waive informalities, and the right to disregard nonconforming or conditional bids or counter proposals. If the contract is to be awarded, it will be awarded to the lowest responsible, responsible bidder whose evaluation by the County indicates that the award will be in the best interest of County. The County shall have a period of 120 days after opening of bids in which to award the contract.

### **8.4 APPLICATION OF NORTH CAROLINA GENERAL STATUTES**

The General Statutes of North Carolina regarding purchasing and competitive bidding (G.S. § 143-129) are made a part herein and will govern the bidding process as applicable.

## **9 GENERAL CONDITIONS AND REQUIREMENTS**

### **9.1 MINIMUM REQUIREMENTS FOR BIDDERS**

Bids shall be considered only from companies normally engaged in performing the type of work specified in this solicitation. Watauga County, in its discretion, shall determine whether the evidence of responsibility and ability to perform is satisfactory.

The individual/firm warrants that he/she is fully qualified, with adequate personnel and experience, to undertake the services required. The Offeror shall also certify that insurance coverage that meets or exceeds industry standards for this type of work will be in force to mitigate risk during performance under the contract.

### **9.2 TERMS AND CONDITIONS**

All payroll taxes, liability and worker's compensation are the sole responsibility of the Offeror. The Offeror understands that an employer/employee relationship does not exist under this contract.

All bids submitted in response to this request shall become the property of Watauga County and as such, may be subject to public review.

### **9.3 CERTIFICATION**

In response to the IFB Request, the Contractor certifies the following:

- This bid is signed by an authorized representative of the firm.
- It can obtain insurance certificates as required within ten (10) calendar days after notice of award.
- All labor costs, direct and indirect, have been determined and included in the

- proposed cost.
- The potential Contractor has read and understands the conditions set forth in this solicitation.

#### **9.4 FINANCIAL INFORMATION**

The Bidder must have the following financial information readily available and have the ability to provide it to the County, without exception, within twenty-four (24) hours upon request during the bid certification process:

1. Annual audited financial reports for the past five (5) fiscal years.
2. Credit reports, credit bulletins, bank and vendor references, and any other published statements by agencies that have been issued or published about the entity within the past five (5) years.
3. Indicate whether the Company (and/or predecessor, guarantor, or subcontractor) has declared bankruptcy within the last five (5) years.
4. Provide a description of the financial impact of any past or pending legal proceedings and judgments that could materially affect the Bidder's financial position or ability to provide service to the County.

#### **9.5 CONTRACTUAL OBLIGATIONS**

The contents of this Bid and the commitments set forth in the Bid shall be considered contractual obligations if a contract ensues. Failure to accept these obligations may result in cancellation of the award. All legally required terms and conditions shall be incorporated into final contract agreements with the awarded bidder.

#### **9.6 COMPLIANCE WITH LAWS**

Seller represents and warrants that the performance of this order and the furnishing of goods or services required shall be in accordance with the applicable standards, provisions and stipulations of all pertinent Federal, State or County laws, rules, regulations, resolutions and ordinances including but not limited to the Fair Labor Standards Act, the Equal Employment Opportunity rules and regulations and the Occupational Safety and Health Acts.

#### **9.7 MODIFICATION OR WITHDRAWAL OF BID**

Prior to the scheduled closing time for receiving bids, any Contractor may withdraw his bid. After the scheduled closing time for receiving bids, no bid may be withdrawn for 90 days. Only written requests for the modification or correction of a previously submitted bid that are addressed in the same manner as bids and are received by the County prior to the closing time for receiving bids will be accepted. The bid will be corrected in accordance with such written requests, provided that any such written request is in a sealed envelope that is plainly marked "Modification of Bid." Oral, telephone or fax modifications or corrections will not be recognized or considered.

#### **9.8 DISPUTES**

In case of any doubt or differences of opinion as to the services to be furnished hereunder, the decision of the County shall be final and binding upon both parties.

### **9.9 CONTRACT COMMENCEMENT**

Commencement of a contract shall not begin prior to all necessary County approvals, including County School Board approval where required, and receipt of a County Purchase Order. Commencement of a contract without these approvals is solely at the Bidder's own risk and is likely to result in no payment for services performed or goods received.

### **9.10 RIGHT OF CANCELLATION**

Any contract agreement entered into with the County that requires ongoing payments after the end of the fiscal year in which the equipment is purchased is cancelable by the County in the event that continuing funds are not appropriated.

### **9.11 EQUAL EMPLOYMENT OPPORTUNITY**

All Companies will be required to follow Federal Equal Employment Opportunity (EEO) policies. Watauga County will affirmatively assure that on any project constructed pursuant to this advertisement, equal employment opportunity will be offered to all persons without regard to race, color, creed, religion, national origin, sex, and marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age.

### **9.12 MINORITY AND SMALL BUSINESS PARTICIPATION PLAN**

It is the policy of Watauga County that Minority Businesses (MBEs), Disadvantaged Business Enterprises (DBEs) and other small businesses shall have the opportunity to compete fairly in contracts financed in whole or in part with public funds. Consistent with this policy, Watauga County will not allow any person or business to be excluded from participation in, denied the benefits of, or otherwise be discriminated against in connection with the award and performance of any contract because of sex, race, religion, or national origin.

### **9.13 LICENSES**

The successful Firm(s) shall have and maintain a valid and appropriate business license (if applicable), meet all local, state, and federal codes, and have current all required local, state, and federal licenses.

### **9.14 COMPLIANCE WITH E-VERIFY**

Provider shall comply with all applicable laws and regulations in providing services under this Contract. In particular, Provider shall not employ any individuals to provide services to the School System who are not authorized by federal law to work in the United States. Provider represents and warrants that it is aware of and in compliance with the Immigration Reform and Control Act and North Carolina law (Article 2 of Chapter 64 of the North

Carolina General Statutes) requiring use of the E-Verify system for employers who employ twenty-five (25) or more employees and that it is and will remain in compliance with these laws at all times while providing services pursuant to this Contract. Provider shall also ensure that any of its subcontractors (of any tier) will remain in compliance with these laws at all times while providing subcontracted services in connection with this Contract.

### 9.15 DRUG-FREE WORKPLACE

During the performance of this project, the Firm agrees to provide a drug-free workplace for his employees; post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the workplace and specify the actions that will be taken against employees for violations of such prohibition; and state in all solicitations or advertisements for employees placed by or on behalf of the firm that the Firm maintains a drug-free workplace.

For the purposes of this section, “drug-free workplace” means a site for the performance of work done in connection with a specific contract awarded to a Contractor/Firm in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the Request.

### 9.16 INSURANCE

One or more of the following insurance limits may be required if it is applicable to the project. The County reserves the right to require additional insurance depending on the nature of the agreement.

At Contractor’s sole expense, Contractor shall procure and maintain the following minimum insurances with insurers authorized to do business in North Carolina and rated A-VII or better by A.M. Best, or as otherwise authorized by the Watauga County Risk Manager.

A. WORKERS’ COMPENSATION

Statutory (coverage for three or more employees) limits covering all employees, including Employer’s Liability with limits of:

\$500,000	Each Accident
\$500,000	Disease - Each Employee
\$500,000	Disease - Policy Limit

B. COMMERCIAL GENERAL LIABILITY

(for any agreement unless otherwise waived by the Risk Manager) Covering Ongoing and Completed Operations involved in this Agreement.

\$2,000,000	General Aggregate
\$2,000,000	Products/Completed Operations Aggregate

\$1,000,000 Each Occurrence  
 \$1,000,000 Personal and Advertising Injury Limit

- C. COMMERCIAL AUTOMOBILE LIABILITY  
 (for any agreement involving the use of a contractor vehicle while conducting services associated with the agreement)

\$1,000,000 Combined Single Limit - Any Auto

- D. PROFESSIONAL LIABILITY  
 (only for any agreement providing professional service such as engineering, architecture, surveying, consulting services, etc.)

\$1,000,000 Claims Made

Contractor shall provide evidence of continuation or renewal of Professional Liability Insurance for a period of two (2) years following termination of the Agreement.

#### **ADDITIONAL INSURANCE REQUIREMENTS**

- A. The Contractor's General Liability policy shall be endorsed, specifically or generally, to include the following as Additional Insured:

**WATAUGA COUNTY, ITS OFFICERS, AGENTS AND EMPLOYEES ARE INCLUDED AS ADDITIONAL INSURED WITH RESPECTS TO THE GENERAL LIABILITY INSURANCE POLICY.**

Additional Insured status for Completed Operations shall extend for a period of not less than three (3) years from the date of final payment.

- B. Before commencement of any work or event, Contractor shall provide a Certificate of Insurance in satisfactory form as evidence of the insurances required above.
- C. Contractor shall have no right of recovery or subrogation against Watauga County (including its officers, agents and employees).
- D. It is the intention of the parties that the insurance policies afforded by contractor shall protect both parties and be primary and non-contributory coverage for any and all losses covered by the above-described insurance.
- E. Watauga County shall have no liability with respect to Contractor's personal property whether insured or not insured. Any deductible or self-insured retention is the sole responsibility of Contractor.
- F. Notwithstanding the notification requirements of the Insurer, Contractor hereby agrees to notify County's Risk Manager at 1184 Hodge's Gap Road, Boone, NC 28607 within two (2) days of the cancellation or substantive change of any insurance policy set out herein. Watauga, in its sole discretion, may deem

failure to provide such notice as a breach of this Agreement.

- G. The Certificate of Insurance should note in the Description of Operations the following:

Department: \_\_\_\_\_

Contract #: \_\_\_\_\_

- H. Insurance procured by Contractor shall not reduce nor limit Contractor's contractual obligation to indemnify, save harmless and defend Watauga County for claims made or suits brought which result from or are in connection with the performance of this Agreement.
- I. Certificate Holder shall be listed as follows:
- Watauga County  
Attention: Will Holt, Emergency Services Director  
1184 Hodge's Gap Road  
Boone, NC 28607
- J. If Contractor is authorized to assign or subcontract any of its rights or duties hereunder and in fact does so, Contractor shall ensure that the assignee or subcontractor satisfies all requirements of this Agreement, including, but not limited to, maintenance of the required insurances coverage and provision of certificate(s) of insurance and additional insured endorsement(s), in proper form prior to commencement of services.

### 9.17 INDEMNIFICATION

Contractor agrees to protect, defend, indemnify and hold Watauga County, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings, or causes of action of every kind in connection with or arising out of this agreement and/or the performance hereof that are due, in whole or in part, to the negligence of the Contractor, its officers, employees, subcontractors or agents. Contractor further agrees to investigate, handle, respond to, provide defense for, and defend the same at its sole expense and agrees to bear all other costs and expenses related thereto.



## 10 APPENDICES

### APPENDIX A –PRICE FORM

#### IFB Valle Crucis Furniture

#### SUBMIT WITH BID

The Bidder must furnish, **using the provided Excel spreadsheet**, unit costs and extended price per quantities provided for each item. **Spreadsheet can be downloaded from Bid Package found on the Watauga Co. website. A PDF of the form below must also be submitted.** Unit prices shall include all labor, overhead and profit, materials, shipping/deliver, equipment, appliances, and installation and other necessary operations to cover finished work of the kinds called for. State and local taxes shall not be included in the unit prices.

*Failure to complete this form and return with bid package shall result in your bid being deemed nonresponsive and rejected without any further evaluation.*

Company Name: School Specialty, LLC

ITEM	DESCRIPTION	MANUFACTURER	QTY.	PRICE	TOT. PRICE
A-1	Vinyl Wall Graphic	Signs.com	1	No Bid	
A-2	Throw Pillow	OFS Carolina	2	No Bid	
A-3	Pillow	OFS Carolina	2	No Bid	
A-4	Mobile Screen	SitOnIt Seating	6	No Bid	
A-5a	Lobby Rug	Shaw Contract	1	No Bid	
A-5b	Pre-K Rug	Flagship Carpets	1	\$189.95	\$189.95
A-5c	Kindergarten Rug	Flagship Carpets	2	\$189.95	\$379.90
A-5d	Grade 1 Rug	Flagship Carpets	2	\$189.95	\$379.90
A-5e	Classroom Rug	Flagship Carpets	2	\$106.65	\$213.30
A-5f	Music Rug	Flagship Carpets	1	\$189.95	\$189.95
A-5g	Grade 3 Rug	Flagship Carpets	3	\$189.95	\$569.85
A-5h	Classroom Rug	Flagship Carpets	2	\$189.95	\$379.90
A-6	Fixed Screen	SitOnIt Seating	2	No Bid	
A-9	Director's Music Stand	Manhasset Specialty	2	No Bid	
A-10	Storage Box, Small	Sterilite Corporation	54	No Bid	
A-11	Storage Box, Medium	Sterilite Corporation	18	No Bid	
A-12	Storage Box, Large	Sterilite Corporation	24	No Bid	
A-13	Storage Box, Deep	Sterilite Corporation	12	No Bid	
C-1	Bar Height Stool	SitOnIt Seating	12	No Bid	
C-2	Dining Chair	Davis	76	No Bid	
C-3a	Guest Chair - Latte	SitOnIt Seating	15	No Bid	
C-3b	Guest Chair - Navy	SitOnIt Seating	2	No Bid	

C-3c	Guest Chair - Red	SitOnIt Seating	12	No Bid	
C-4	Conference Chair	SitOnIt Seating	48	No Bid	
C-5	Task Chair	SitOnIt Seating	10	No Bid	
C-6a	Lounge Chair	Paul Brayton	3	No Bid	
C-6b	Lounge Chair	Paul Brayton	2	No Bid	
C-7	Strings Stool	Wenger	4	No Bid	
C-8	Lounge Seating	MooreCo Inc.	1	\$2,020.64	\$2,020.64
C-9a	Round Ottoman - Medium	Trinity Furniture	4	No Bid	
C-9b	Round Ottoman - Small	Trinity Furniture	6	No Bid	
C-9c	Round Ottoman - Small	Trinity Furniture	6	No Bid	
C-9d	Round Ottoman - Medium	Trinity Furniture	8	No Bid	
C-10	Lounge Seating, Modular	Trinity Furniture	2	No Bid	
C-11	Specialty Ottoman Set	Fomcore	1	No Bid	
C-12	Musician Chair	Wenger	50	No Bid	
C-13a	Light Task Chair	SitOnIt Seating	38	No Bid	
C-13b	Light Task Chair - Green	SitOnIt Seating	19	No Bid	
C-14a	Student Chair - 14"	MooreCo Inc.	125	\$55.12	\$6,890.00
C-14b	Student Chair - 16"	MooreCo Inc.	219	\$64.37	\$14,097.03
C-14c	Student Chair - 18"	MooreCo Inc.	268	\$66.91	\$17,931.88
C-15a	Student Chair - 16"	The HON Company	2	\$355.34	\$710.68
C-15b	Student Chair - 18"	The HON Company	2	\$355.34	\$710.68
C-16	Counter Height Stool	The HON Company	30	\$182.73	\$5,481.90
C-17	Medical Stool	KI	1	\$534.06	\$534.06
C-18	Bench	MooreCo Inc.	1	\$763.88	\$763.88
C-19	Medical Cot	Hertz Furniture	2	No Bid	
C-20	Sofa	SitOnIT	1	No Bid	
C-21	Stacking Chair	SitOnIT	201	No Bid	
C-22a	Curved Ottoman - 12"H	MooreCo Inc.	8	\$315.47	\$2,523.76
C-22b	Curved Ottoman - 15"H	MooreCo Inc.	8	\$320.73	\$2,565.84
C-23a	Bean Bag Chair	MooreCo Inc.	2	\$172.02	\$344.04
C-23b	Bean Bag Chair	MooreCo Inc.	1	\$219.15	\$219.15
C-24	Specialty Ottoman	Fomcore	1	No Bid	
C-25	Armless Chair, Modular	MooreCo Inc.	1	\$1,056.30	\$1,056.30
C-26	Curved Armless Chair, Modular	MooreCo Inc.	2	\$1,493.60	\$2,987.20
C-27	Curved Ottoman with Table Top	MooreCo Inc.	4	\$578.95	\$2,315.80
C-29	Mini Curved Armless Chair, Modular	MooreCo Inc.	2	\$865.50	\$1,731.00
C-30	Mini Armless Chair, Modular	MooreCo Inc.	2	\$608.93	\$1,217.86
C-31	Upholstered Stool	MooreCo Inc.	10	\$298.62	\$2,986.20
C-32	Lounge Chair	MooreCo Inc.	2	\$1,410.68	\$2,821.36

C-33	Mini Lounge Chair	MooreCo Inc.	2	\$1,004.04	\$2,008.08
C-35	Swivel Lounge Chair	Hightower	8	No Bid	
C-36a	Bean Bag Ottoman	MooreCo Inc.	2	\$103.64	\$207.28
C-36b	Bean Bag Ottoman	MooreCo Inc.	1	\$115.66	\$115.66
C-37	Counter Stool - Cantilever	MooreCo Inc.	32	\$156.37	\$5,003.84
D-1	L-Shaped Desk	MooreCo Inc.	1	\$4,794.92	\$4,794.92
D-3	Horseshoe Desk	MooreCo Inc.	19	\$296.47	\$5,632.93
D-4	Student Desk, Trapezoid	MooreCo Inc.	150	\$148.84	\$22,326.00
D-6	Student Desk, Rectangle	MooreCo Inc.	24	\$156.98	\$ 3,767.52
D-7	Double Pedestal Desk	MooreCo Inc.	31	\$975.37	\$30,236.47
D-9	Standard Desk, Speciality Shape	MooreCo Inc.	269	\$163.81	\$44,064.89
D-10	Single Pedestal Desk	MooreCo Inc.	12	\$697.77	\$8,373.24
E-1	Moveable Screen	Silentia Inc.	2	No Bid	
E-2	Waste Receptacle	Magnuson Group	9	\$3,382.35	\$30,441.15
E-3	Desk Side Receptacle	SAFCO	33	No Bid	
E-4	Biohazard Waste Can	Grainger	1	\$130.56	\$130.56
E-5	Waste Receptacle	SAFCO	2	No Bid	
E-6	Waste Receptacle	Rubbermaid Commercial Products	5	\$50.68	\$253.40
MB-1	Markerboard (5' X 12')	MooreCo Inc.	36	\$735.63	\$26,482.68
MB-2	Markerboard (4' X 8')	MooreCo Inc.	6	\$390.18	\$2,341.08
MB-3	Markerboard (4' X 5')	MooreCo Inc.	7	\$294.86	\$2,064.02
MB-4	Markerboard (4' X 6')	MooreCo Inc.	3	\$334.85	\$1,004.55
MB-5	Markerboard (4' X 8')	MooreCo Inc.	2	\$520.07	\$1,040.14
MB-6	Music Line Markerboard (4' X 6')	MooreCo Inc.	1	\$438.62	\$438.62
MB-7	Mobile Markerboard	MooreCo Inc.	12	\$250.03	\$3,000.36
OD-1	Picnic Table with Bench Seating	School Outfitters	5	No Bid	
OD-2a	Outdoor Stool - Rust	Tonik	10	No Bid	
OD-2b	Outdoor Stool - Aloe	Tonik	6	No Bid	
OD-2c	Outdoor Stool - Cobalt	Tonik	10	No Bid	
OD-3a	Outdoor Seating, Rust	Tonik	5	No Bid	
OD-3b	Outdoor Seating, Aloe	Tonik	6	No Bid	
OD-3c	Outdoor Seating, Cobalt	Tonik	6	No Bid	
OD-4a	Outdoor Seating - Square, Rust	Tonik	12	No Bid	
OD-4b	Outdoor Seating - Square, Aloe	Tonik	6	No Bid	
OD-5	Outdoor Seating - Hex, Citrus	Tonik	4	No Bid	
OD-6	Outdoor Seating - Hex, Cobalt	Tonik	2	No Bid	
PO-1	Private Office-1	OFS Carolina	6	No Bid	
PO-2	Private Office - 2	OFS Carolina	1	No Bid	
RWS1	Manual Roller Window Shade	WT Shade (Div. of Inpro)	5	No Bid	
S-3	Curved Bookcase	MooreCo Inc.	8	\$2,450.20	\$19,601.60

S-4	Three-High Lateral	OFS Carolina	7	No Bid	
S-5	Curved Bookcase	MooreCo Inc.	16	\$2,450.20	\$39,203.20
S-6	Stacking Cart	SitOnIt Seating	6	No Bid	
S-7	Mobile Tall Cubbies	Children's Factory	6	No Bid	
S-8	Mobile Booktruck	Bretford	3	\$584.13	\$1,752.39
S-10	Violin/Viola Rack	Wenger	1	No Bid	
S-11	Music Sheet Storage Cart	Wenger	1	No Bid	
S-12	Artwork Drying Rack	School Outfitters	2	No Bid	
S-13	Ball Storage Cart	School Outfitters	4	No Bid	
S-14	Wardrobe Storage Cabinet	MooreCo Inc.	5	\$1,283.26	\$6,416.30
S-15	Mobile Storage Cart	SAFCO	1	No Bid	
S-16	Four-High Vertical File Cabinet	Global Industries, Inc.	24	\$293.24	\$7,037.76
S-17	Metal Shelving	SAFCO	19	No Bid	
S-18	Mobile 12 Tray Storage Cart	MooreCo Inc.	5	\$638.96	\$3,194.80
S-19	Mobile 3 Shelf Storage Cart	MooreCo Inc.	2	\$694.44	\$1,388.88
S-20	Ball Storage Cart	Champion Sports	1	\$282.12	\$282.12
S-21	Mobile Folding Bookshelf	Children's Factory	2	No Bid	
S-22	Mobile 3 Shelf Storage Cart	MooreCo Inc.	28	\$694.44	\$19,444.32
S-23	Metal Shelving	SAFCO	3	No Bid	
S-24	Storage Cabinet - 5 High	MooreCo Inc.	24	\$1,414.67	\$33,952.08
S-25	Bookcase - 5 High 30" W	MooreCo Inc.	14	\$704.15	\$9,858.10
S-26	Storage Cabinet - 5 Shelf	MooreCo Inc.	10	\$1,283.26	\$12,832.60
S-27	Bookcase - 6 Shelf; 36" W	MooreCo Inc.	13	\$726.55	\$9,445.15
S-29	Mobile Storage Cart	Amaco Brent	1	\$904.01	\$904.01
T-1	Cafeteria Table 16 Seat	KI	4	\$2,840.15	\$11,360.60
T-2	Cafeteria Table 12 Seat	KI	6	\$2,612.43	\$15,674.58
T-3	Café Height Table	KI	6	\$1,214.98	\$7,289.88
T-4	Mobile Rectangular Table, 60" X 30"	Spec	3	No Bid	
T-5	Counter Height Table, 36" x 24"	MooreCo Inc.	1	\$304.12	\$304.12
T-6	Large Conference Table	Enwork	2	\$9,839.29	\$19,678.58
T-7	Round Meeting Table, 60" Dia	OFS Carolina	1	No Bid	
T-8	Side Table	Spec	4	No Bid	
T-9a	Community Table	MooreCo Inc.	3	\$1,619.56	\$4,858.68
T-9b	Community Table - 24" H	MooreCo Inc.	3	\$1,619.56	\$4,858.68
T-10	Student Table, 36" x 36"	MooreCo Inc.	4	\$195.87	\$783.48
T-11	Student Table, 72" X 30"	MooreCo Inc.	16	\$229.35	\$3,669.60
T-12	Student Table, 48" X 24"	MooreCo Inc.	16	\$160.18	\$2,562.88
T-13	Mobile Work Table, 24" x 36"	National Public Seating	1	\$840.25	\$840.25
T-14	Activity Table, 36" Dia.	MooreCo Inc.	2	\$185.78	\$371.56
T-15	Round Table, 48" Dia.	OFS Carolina	5	No Bid	

T-16	Coffee Table	OFS Carolina	1	No Bid	
T-17	Pre-K Cafeteria Table	Virco	1	No Bid	
T-18	Mobile Table, 60" x 24"	MooreCo Inc.	22	\$349.94	\$7,698.68
T-19	Makerspace Table	MooreCo Inc.	6	\$1,265.02	\$7,590.12
T-20	Round Table, 30" Dia.	MooreCo Inc.	3	\$381.56	\$1,144.68
T-23	Student Table, 60" X 30"	MooreCo Inc.	6	\$220.22	\$1,321.32
T-21	Occasional Table, 30" Dia.	HPFi	3	\$489.22	\$1,467.66
TB-1	Tackboard, 12' X 4'	MooreCo Inc.	10	\$362.28	\$3,622.80
TB-2	Tackboard, 6' X 4'	MooreCo Inc.	2	\$218.85	\$437.70
TB-3	Tackstrip - 6' L	MooreCo Inc.	25	\$164.68	\$4,117.00
TB-4	Tackboard, 10' X 4'	MooreCo Inc.	9	\$359.45	\$3,235.05
<b>FURNISHINGS SUB-TOTAL</b>					\$534,140.61
Freight and Delivery					included
Installation					\$97,958.56
Project Management					0
Tax					0
<b>FURNISHINGS TOTAL</b>					<b>\$632,099.17</b>

#### Bid Package Checklist

- Appendix A – Price Form (**both** Excel file & PDF form)
- Appendix B – Bid Submission Form (signed)
- Appendix C – Addendum and Anti-Collusion Form (signed)
- Appendix D – Special Conditions (signed)
- Manufacturer's Specifications (highlighted)
- USB Flash Drive of Bid Package (if submitted hard copy)

# APPENDIX B – BID SUBMISSION FORM

## IFB Valle Crucis School Furniture

**SUBMIT WITH BID**

*This Bid is submitted by:*

Company Legal Name: School Specialty, LLC

Representative Name: Sarah Peterson

Representative Signature: 

Representative Title: Assistant Secretary

Address: W6316 Design Drive

City/State/Zip: Greenville, WI 54942-8404

Email Address: bidnotices@schoolspecialty.com

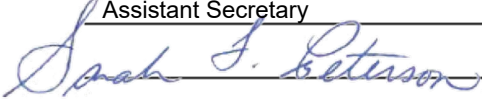
Phone Number: 888-388-3224

Website Address: www.schoolspecialty.com

It is understood that Watauga County reserves the right to reject any and all Bids, to make awards according to the best interest of the County, to waive formalities, technicalities, to recover and re-bid this project. Bid is valid for 120 calendar days from the Bid due date and is submitted by an executive of the company that has authority to contract with Watauga County, NC.

Name: Sarah Peterson

Title: Assistant Secretary

Signature: 

Date: 10/30/2024

## APPENDIX C – ADDENDUM AND ANTI-COLLUSION FORM

### IFB Valle Crucis School Furniture

**SUBMIT WITH BID**

Please acknowledge receipt of all addenda by including this form with your Bid. Any questions or changes received will be posted as an addendum on [www.wataugacounty.org](http://www.wataugacounty.org). It is your responsibility to check for this information.

Addendum No.	Date Downloaded
_____	_____
_____	_____
_____	_____
_____	_____

**I certify that this Bid is made in good faith and without collusion with any other offeror or officer or employee of Watauga County.**

Company Name: School Specialty, LLC

Name: Sarah Peterson

Title: Assistant Secretary

Email Address: bidnotices@schoolspecialty.com

Signature: 

Date: 10/30/2024

## **APPENDIX D –SPECIAL CONDITIONS**

### **IFB Valle Crucis School Furniture**

Please review the following Federal requirements and submit forms as required.

- Attachment D – Affidavit NC E-Verify, All Bids



ATTACHMENT A

STATE OF ~~NORTH CAROLINA~~ Ohio  
COUNTY OF Richland

AFFIDAVIT OF COMPLIANCE WITH N.C. E-VERIFY STATUTES

(To be submitted with all bids)

I, Greg Clemens (hereinafter the "Affiant"), duly authorized by and on behalf of School Specialty, LLC (hereinafter the "Employer") after being first duly sworn deposes and says as follows:

1. I am the Assistant Secretary (President, Manager, CEO, etc.) of the Employer and possess the full authority to speak for and on behalf of the Employer identified above.
2. Employer understands that "E-Verify" means the federal E-Verify program operated by the United States Dept. of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law.
3.  Employer employs 25 or more employees, and is in compliance with the provisions of N.C. General Statute §64-26. Employer has verified the work authorization of its employees through E-Verify and shall retain the records of verification for a period of at least one year.  
 Employer employs fewer than 25 Employees and is therefore not subject to the provisions of N.C. General Statute §64-26.
4. All subcontractors engaged by or to be engaged by Employer have or will have likewise complied with the provisions of N.C. General Statute §64-26.
5. Employer shall keep the State of North Carolina informed of any change in its status pursuant to Article 2 of Chapter 64 of the North Carolina Statutes.

This 30th day of October, 2024

Greg Clemens  
Signature of Affiant

Greg Clemens - Assistant Secretary  
Printed Name and Title

State of Ohio

County of Richland

Subscribed and sworn to before me this 30th day of October, 2024

Notary Public Cassie G Oakley

My Appointment Expires 1-21-2026



CASSIE G OAKLEY  
Notary Public, State of Ohio  
My Commission Expires:  
1/21/2026



For a limited liability company:

State of Ohio

County of Richland

The foregoing instrument was acknowledged before me this

(date) 10-30-2024

by (Name) Greg Clemens

(Title) Assistant Secretary

of (Name of LLC) School Specialty, LLC

a (jurisdiction of formation) Delaware

limited liability company, on behalf of the limited liability company.

Cassie G Oakley  
Signature of person taking acknowledgement

Notary  
Title or Rank



CASSIE G OAKLEY  
Notary Public, State of Ohio  
My Commission Expires:  
1/21/2026



## APPENDIX E –MANUFACTURER SOURCE LIST



CLARK NEXSEN

**MANUFACTURER SOURCE LIST****DATE**

9/10/2024

**PROJECT****LOCATION****PHASE****PROJ.NO.**

FINAL

9390

- |   |  |
|---|--|
| 1 | <p>OFS Carolina<br/> P.O. Box 4398<br/> Archdale, NC 27263<br/> 800.763.0212<br/> POC: John Skipper - Jack Fetner Associates<br/> 704-906-7625<br/> john@jackfetnerassociates.com</p>                            |
| 2 | <p>KI<br/> 1330 Bellevue Street<br/> Green Bay, WI 54302<br/> 800.424.2432<br/> POC: Angel Burgess<br/> angel.burgess@ki.com<br/> 704-524-9360</p>   |
| 3 | <p>HPFi<br/> 1104 Bedford Street<br/> High Point, NC<br/> (800) 447-3462<br/> POC: Kim Luther - Michael F Luther &amp; Associates<br/> 336.209.2540<br/> kim@michaelfluther.com</p>                              |
| 5 | <p>SitOnIt Seating<br/> 6415 Katella Ave<br/> Cypress, CA 90630<br/> POC: Kim Luther - Michael F Luther &amp; Associates<br/> 2638 Willard Dairy Road, Suite 110<br/> High Point, NC 27265<br/> 336.885.1496</p> |
| 6 | <p>Signs.com<br/> 1550 South Gladiola Street<br/> Salt Lake City, UT 84104<br/> (888) 222-4929</p>   |



CLARK NEXSEN

**MANUFACTURER SOURCE LIST****DATE**

9/10/2024

**PROJECT****LOCATION****PHASE****PROJ.NO.**

FINAL

9390

- 7      Hightower  
 211 Fraley Road,  
 High Point, North Carolina 27263  
 (816) 286-1051  
 POC: Paige Turritin - Xlr8 Commercial interiors  
 330-421-1962  
 Page@xlr8reps.com
- 8      Spec  
 165 City View Drive  
 Toronto, Ontario, Canada M9W 5B1  
 POC: Kim Luther - Michael F Luther & Associates  
 2638 Willard Dairy Road, Suite 110  
 High Point, NC 27265  
 336.885.1496
- 9      Davis  
 2400 College Drive  
 PO Box 2065  
 High Point, NC 27261  
 Phone: (336) 889-2009  
 POC: Scott Miller
- 10     Falcon  
 810 West Hwy 25/70  
 Newport, TN 37821  
 423-623-0031  
 POC: Todd Norris - Reps Southeast  
 todd@repssoutheast.com
- 11     Global US Headquarters  
 17 West Stow Road  
 Marlton, NJ 08053  
 (800) 220-1900



CLARK NEXSEN

**MANUFACTURER SOURCE LIST****DATE**

9/10/2024

**PROJECT****LOCATION****PHASE****PROJ.NO.**

FINAL

9390

- 12      ERG INTERNATIONAL  
361 North Bernoulli Circle  
Oxnard, CA 93030  
800-446-1186  
POC: Scott Eddy  
704-968-0886  
scott@xlr8reps.com
- 13      Manhasset Specialty  
3505 Fruitvale Blvd  
Yakima, WA 98902  
(509) 248-3810
- 14      National Public Seating  
149 Entin Road  
Clifton, NJ 07014  
800.261.4112
- 15      KI  
1330 Bellevue Street  
Green Bay, WI 54302  
800.424.2432  
POC: Angel Burgess  
angel.burgess@ki.com  
704-524-9360
- 16      WT Shade (Div. of Inpro)  
12830 Virkler Drive, Suite 500  
Charlotte, NC 28273  
(516) 294-3580  
POC: Alexis Capps  
acapps@inprocorp.com  
704.456.5568



CLARK NEXSEN

**MANUFACTURER SOURCE LIST****DATE**

9/10/2024

**PROJECT****LOCATION****PHASE****PROJ.NO.**

FINAL

9390

17 MooreCo Inc.  
 2885 Lorraine Ave  
 Temple, TX 76501  
 800-749-2258  
 POC: Shawn Nichols | Director of A+D Sales  
 SNichols@moorecoinc.com  
 254-760-3049

18 Virco  
 2027 Harpers Way  
 Torrance, CA 90501  
 POC: Courtney Overman  
 Cell (910) 381-0774  
 courtneyoverman@virco.com

19 Fomcore  
 1770 E. Keating Ave.,  
 Muskegon, MI 49442  
 231.366.4791  
 sales@fomcore.com

20 School Outfitters  
 3736 Regent Ave.  
 Cincinnati, OH. 45212-3724  
 1-800-260-2776

21 Magnuson Group  
 1400 Internationale Parkway  
 Woodridge, Illinois 60517  
 800-342-5725  
 custserv@magnusongroup.com



CLARK NEXSEN

**MANUFACTURER SOURCE LIST****DATE**

9/10/2024

**PROJECT****LOCATION****PHASE****PROJ.NO.**

FINAL

9390

- 22 Paul Brayton  
403 Interstate Dr.  
Archdale, NC 27263  
336.882.5200  
POC: Skip Dunaway - TCG  
704-525-5956  
tcginc@bellsouth.net
- 23 Trinity Furniture  
PO Box 150  
6089 Kennedy Road  
Trinity NC 27370  
POC: Skip Dunaway - TCG  
704-525-5956  
tcginc@bellsouth.net
- 24 Enwork  
12900 Christopher Dr. S.E.  
Lowell, MI 49331  
1.800.815.7251  
POC: Sean Barber  
sbarber@enwork.com  
616.421.7702
- 25 Children's Factory  
510 S Mckinley Ave  
Union, MO 63084  
(314) 821-1441
- 26 Tonik  
One Innovation Drive,  
West Chicago, IL 60185  
844-866-4545  
Sales@Tonikworld.com  
suzanne@blankeslate.design





CLARK NEXSEN

**MANUFACTURER SOURCE LIST****DATE**

9/10/2024

**PROJECT****LOCATION****PHASE****PROJ.NO.**

FINAL

9390

- 27 Shaw Contract  
230 Douthit Ferry Rd  
Cartersville, GA 30120  
POC: Jeannine Hill  
jeannine.hill@shawcontract.com  
864-421-7218
- 28 **Flagship Carpets**  
734 South River Street  
Calhoun, GA 30701  
1-800-848-4055  
customerservice@flagshipcarpets.com
- 29 **Bretford**  
11000 Seymour Avenue  
Franklin Park, IL 60131  
1 800-521-9614
- 30 **SAFCO**  
9300 West Research Center Road  
New Hope, MN 55428  
(888) 971-6225  
POC: Anne Orwig  
designelements@cox.net  
757-502-4379
- 31 **Rubbermaid Commercial Products**  
8900 Northpointe Executive Drive  
Huntersville, NC 28078  
800-347-9800



CLARK NEXSEN

**MANUFACTURER SOURCE LIST**

**DATE**

9/10/2024

**PROJECT**

**LOCATION**

**PHASE**

**PROJ.NO.**

FINAL

9390

32 Sterilite Corporation  
PO Box 8001  
Townsend, MA 01469-8001

33 Silentia Inc.  
1004 W. 9th Ave.  
King of Prussia, PA 19406  
267-457-4477  
info@silentia.us

34 Grainger  
100 Grainger Parkway  
Lake Forest, IL 60045 - 5201  
communications@grainger.com

## APPENDIX F - PROCUREMENT SPECIFICATIONS

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-1

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Valle Crucis, NC

**ITEM NAME / DESCRIPTION**

Vinyl Wall Graphic

**MANUFACTURER**

Signs.com

Material: Adhesive vinyl

1550 South Gladiola Street

Size: 5' x 5'

Salt Lake City, UT 84104

Thickness: 4 mil

(888) 222-4929

Graphic: School Mascot - Panther

Color: Hex #B80A0B

Installation: 5'2 AFF to centerline of cutout; Centered as shown on plans.

Description: Digital four color process printing with quality, abrasion & sun-resistant UV inks; outline cutting

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

110

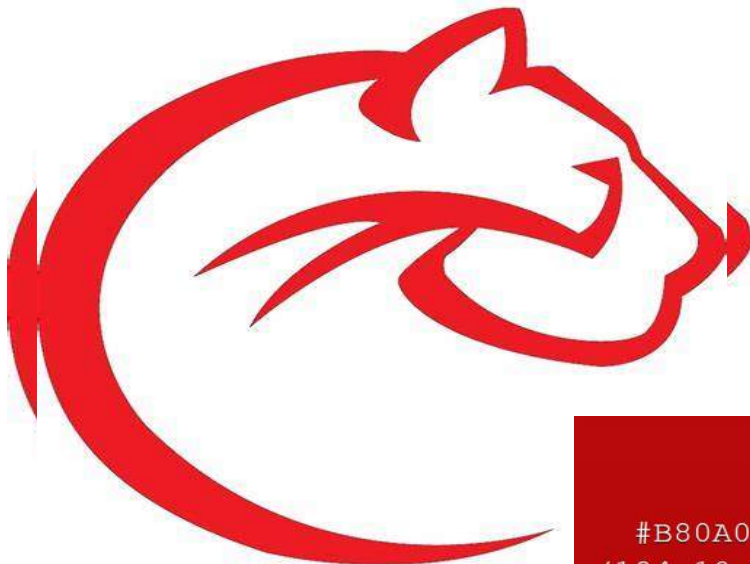
**FINISH**

Gloss

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-2

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Throw Pillow

**MANUFACTURER**

OFS Carolina

Size: 18" x 18"

P.O. Box 4398

Model: TP-18X18

Archdale, NC 27263

800.763.0212

Description:

Removable cover; Hidden zipper; Poly fill

POC: John Skipper - Jack Fetner Associates

704-906-7625

john@jackfetnerassociates.com

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

110 (2)

**CONTRACT INFO.**

NC

5610A

**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

CF Stinson; Collage; #66662 "Mix"; Enhanced abrasion resistance; Bleach-solution cleanable

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Pillow

Series:

Size: 22" x 11"

Model: CTP22x11

Description:

Removable cover; Hidden zipper; Poly fill

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-3

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

OFS Carolina

P.O. Box 4398

Archdale, NC 27263

800.763.0212

POC: John Skipper - Jack Fetner Associates

704-906-7625

john@jackfetnerassociates.com

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117, 117B

**CONTRACT INFO.**

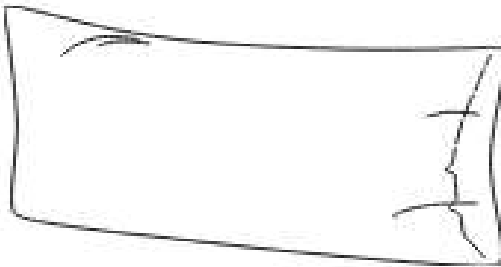
NC

5610A

**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

Pallas; Shift: #27.328.011 "Fiesta"; 100% Silicone; Sta-Kleen finish w/ 100% Polyester backing; Bleach Cleanable



FIESTA

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile Screen

Series: Motif

Size: 42" W x 1" D x 60" H

Model: 3092 DT701 DS6042 FG3 SF4 BF01 LS19

**Description:**

Durable fabric designed to heal from pins, thumbtacks and more; Eco-friendly, single-piece construction features a Hexacore honeycomb center, providing rigidity with less weight; T-shaped foot design with casters; Compact for easy nesting; 5-year warranty

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (6)

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-4

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

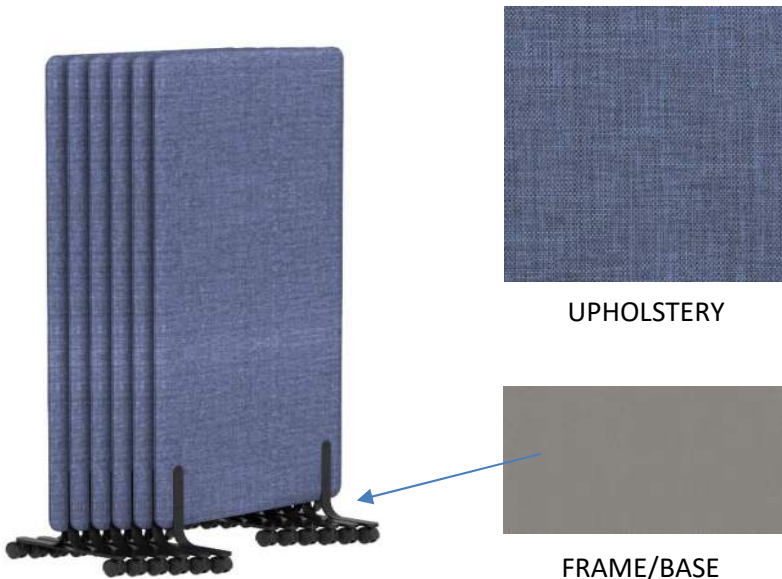
**CONTRACT INFO.**

NC #5610A

**FINISH**

Frame/Base Finish: #BF02 "Silver"

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

Upholstery: Momentum; Clover Cloth #26-0010745-0313 "Delft" (Grade 3); Cryton Green, 200K DB; Bleach Cleanable

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

A-4 & A-6 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Lobby Rug

Series: Collective V-Tile

Size: 8'-0" W x 6'-0" L

Model: 5T442

**Description:**

Multi-Level Pattern Loop Construction; Ecosolution Q100™ Nylon  
100% Solution Dyed; Synthetic Primary Backing; Ecworx® Tile  
Secondary Backing; SSP® Shaw Soil Protection; 0.250 in thickness; 22  
oz/yd<sup>2</sup> tufted weight; Ashlar pattern.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-5a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Shaw Contract

230 Douthit Ferry Rd

Cartersville, GA 30120

POC: Jeannine Hill

jeannine.hill@shawcontract.com

864-421-7218

**CONTRACT INFO.**

N/A

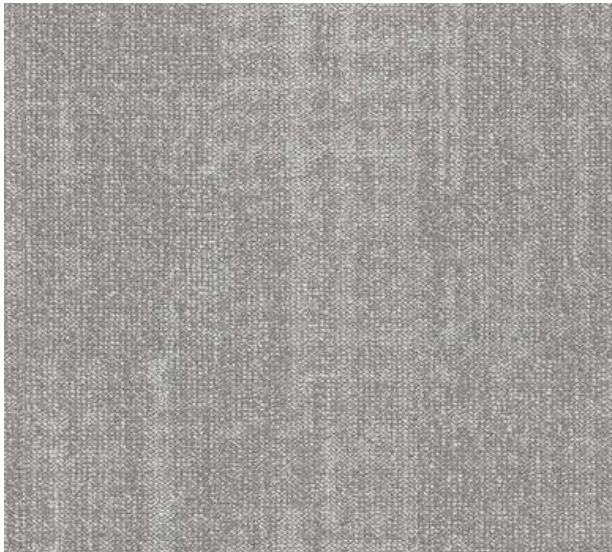
**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

110

**FINISH**

Ecosolution Q100™ Nylon - "Greige" 38105

**PHOTO** (Photo is representative. See description.)



NYLON

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-5b

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Pre-K Rug

**MANUFACTURER**

Flagship Carpets

Series: Counting Turtles

734 South River Street

Size: 8'-4" W x 6'-0" L

Calhoun, GA 30701

Model: FE278-32A

1-800-848-4055

customerservice@flagshipcarpets.com

**Description:**

100% Nylon; ActionBac Backing; Class 1 (ASTM 648); Stain and soil treated stainless stain guard; Force 5 permanent anti-microbial agent; Permanent Treatment against shock.

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

144

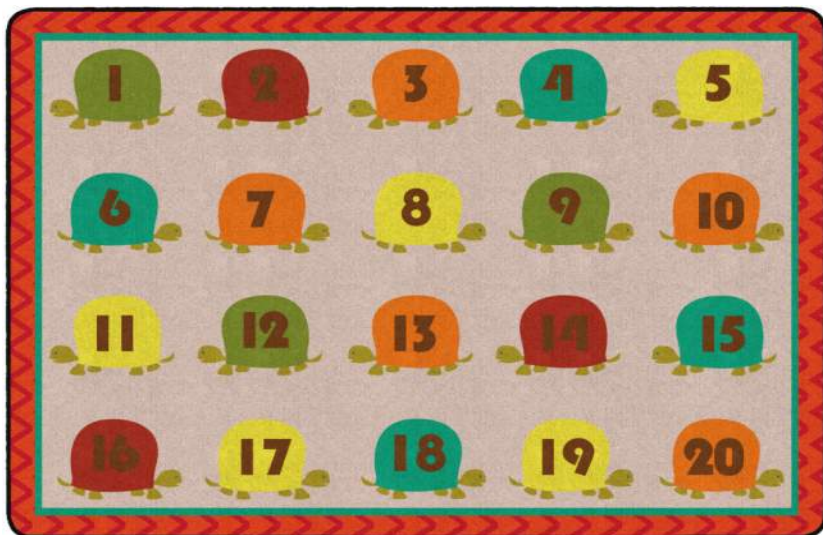
**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Kindergarten Rug

Series: ABC Blocks

Size: 5'-10" W x 8'-4" L

Model: FE111-32A

**Description:**

100% Nylon; ActionBac Backing; Class 1 (ASTM 648); Stain and soil treated stainless stain guard; Force 5 permanent anti-microbial agent; Permanent Treatment against shock

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-5c

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Flagship Carpets

734 South River Street

Calhoun, GA 30701

1-800-848-4055

customerservice@flagshipcarpets.com

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

143, 145

**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-5d

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Grade 1 Rug

**MANUFACTURER**

Flagship Carpets

Series: Fancy Prancy Turtles

734 South River Street

Size: 6'-0" W x 8'-4" L

Calhoun, GA 30701

Model: FE313-32A

1-800-848-4055

customerservice@flagshipcarpets.com

**Description:**

100% Nylon; ActionBac Backing; Class 1 (ASTM 648); Stain and soil treated stainless stain guard; Force 5 permanent anti-microbial agent; Permanent Treatment against shock

**CONTRACT INFO.**

N/A

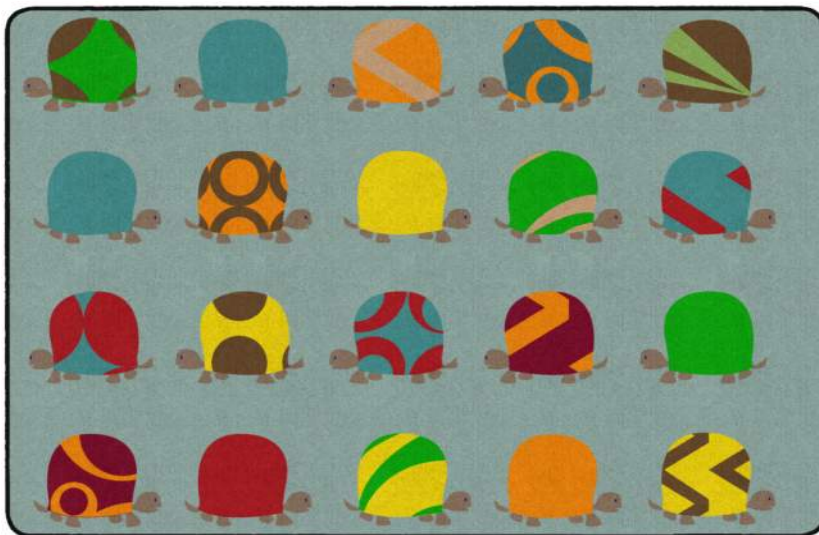
**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

147, 149

**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-5e

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Classroom Rug

**MANUFACTURER**

Flagship Carpets

Series: Fun At School

734 South River Street

Size: 8' - 0" W x 5'-0" L

Calhoun, GA 30701

Model: CE190-28W

1-800-848-4055

customerservice@flagshipcarpets.com

**Description:**

100% Nylon; ActionBac Backing; Class 1 (ASTM 648); Stain and soil treated stainless stain guard; Force 5 permanent anti-microbial agent; Permanent Treatment against shock

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

146, 148

**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Music Rug

Series: Fun with Music

Size: 5'-10" x 8'-4"

Model: FE121-32A

**Description:**

100% Nylon; ActionBac Backing; Class 1 (ASTM 648); Stain and soil treated stainless stain guard; Force 5 permanent anti-microbial agent; Permanent Treatment against shock

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-5f

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Flagship Carpets

734 South River Street

Calhoun, GA 30701

1-800-848-4055

customerservice@flagshipcarpets.com

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

131

**FINISH**

N/A

**PHOTO (Photo is representative. See description.)**

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-5g

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Grade 3 Rug

**MANUFACTURER**

Flagship Carpets

Series: Reach for the Stars

734 South River Street

Size: 5'-10" W x 8'-4" L

Calhoun, GA 30701

Model: FE134-32A

1-800-848-4055

customerservice@flagshipcarpets.com

**Description:**

100% Nylon; ActionBac Backing; Class 1 (ASTM 648); Stain and soil treated stainless stain guard; Force 5 permanent anti-microbial agent; Permanent Treatment against shock

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

150, 151, 153

**FINISH**

N/A

**PHOTO (Photo is representative. See description.)**

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

3

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-5h

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Classroom Rug

**MANUFACTURER**

Flagship Carpets

Series: Book Border

734 South River Street

Size: 8'-4" W x 6'-0" L

Calhoun, GA 30701

Model: FE484-32A

1-800-848-4055

customerservice@flagshipcarpets.com

**Description:**

100% Nylon; ActionBac Backing; Class 1 (ASTM 648); Stain and soil treated stainless stain guard; Force 5 permanent anti-microbial agent; Permanent Treatment against shock

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

254, 255

**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Fixed Screen

Series: Motif

Size: 42" W x 1" D x 53" H

Model: 3092 DT701 DS5342 FG3 SF4 BF01 LS18

**Description:**

Durable fabric designed to heal from pins, thumbtacks and more; Eco-friendly, single-piece construction features a Hexacore honeycomb center, providing rigidity with less weight; T-shaped foot design with glides; 5-year warranty

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-6

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC

#5610A

**FINISH**

Frame/Base Finish: #BF02 "Silver"

**PHOTO** (Photo is representative. See description.)



UPHOLSTERY



FRAME/BASE

**UPHOLSTERY**

Upholstery: Momentum; Clover Cloth #26-0010745-0313 "Delft" (Grade 3); Cryton Green, 200K DB; Bleach Cleanable

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

A-4 & A-6 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-9

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Director's Music Stand  
Series: Specialty Music Stand # 51  
Size: 12.75" x 32"; 26"-48" Lip to Floor  
Model: #5101, Fourscore Stand

**MANUFACTURER**

Manhasset Specialty  
3505 Fruitvale Blvd  
Yakima, WA 98902  
(509) 248-3810

**Description:**

A one-piece metal bookplate. Measures 32" wide - enough room to hold 4 pages of music. Lifetime warranty.

**CONTRACT INFO.**

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

131, 201

**FINISH**

Base and Bookplate: Black Powdercoat

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-10

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Storage Box, Small

Series: Small Clip Box

Size: 11" D x 6-5/8" W x 2-3/4" H

Model: 1961

**MANUFACTURER**

Sterilite Corporation

PO Box 8001

Townsend, MA 01469-8001

**Description:**

Transparent storage box; Latching lid; BPA-free and phthalate-free;  
Made in USA

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (54)

**FINISH**

Clear

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

54

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Storage Box, Medium

Series: Medium Clip Box

Size: 11" D x 6-5/8" W x 5-3/8" H

Model: 1962

**Description:**

Transparent storage box; Latching lid; BPA-free and phthalate-free;

Made in USA

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

A-11

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Sterilite Corporation

PO Box 8001

Townsend, MA 01469-8001

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (18)

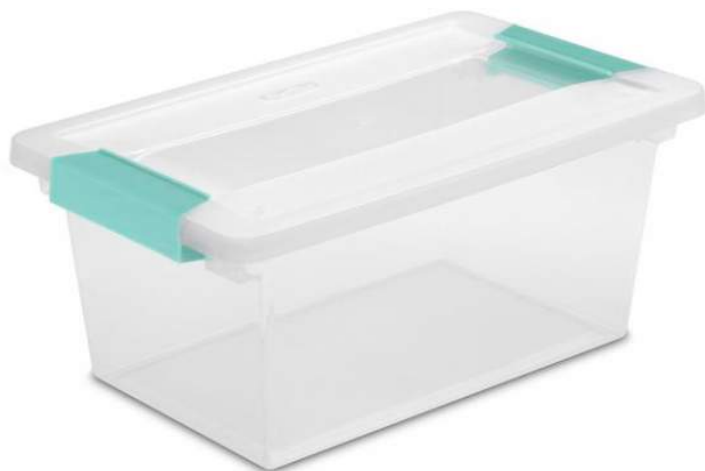
**FINISH**

Clear

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

18

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Storage Box, Large

Series: Large Clip Box

Size: 14" D x 11" W x 3-1/4" H

Model: 1963

**Description:**

Transparent storage box; Latching lid; BPA-free and phthalate-free;

Made in USA

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

A-12

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Sterilite Corporation

PO Box 8001

Townsend, MA 01469-8001

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (24)

**FINISH**

Clear

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

24

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
A-13

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Storage Box, Deep

**MANUFACTURER**

Sterilite Corporation

Series: Deep Clip Box

PO Box 8001

Size: 14" D x 11" W x 6-1/4" H

Townsend, MA 01469-8001

Model: 1965

**Description:**

Transparent storage box; Latching lid; BPA-free and phthalate-free;  
Made in USA

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (12)

**FINISH**

Clear

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

12

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Bar Height Stool

Series: Orbix

Size: 20" W x 22.5" D x 45.5" H; SH: 30"

Model: 1131 FT2 AR0 PS SC23 CGRF S2 PB FC15 AC

**Description:**

Counter height stool with plastic shell; Armless; Ultra-supportive, extra-wide backrest provides lasting comfort; Hundreds of diamond-cut perforations offer breathability and visual transparency; Integrated clean-out for easy wipe down; Wire rod frame; 300 lb weight capacity; Performance Clear Glides with Felt; Stacks six on the floor; Lifetime Warranty; Greenguard Gold; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (12)

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-1

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**FINISH**

Seat and Back: Tangerine, SC23

Base: Chrome

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A



SEAT/BACK

**TOTAL QUANTITY:**

12



BASE

**SPECIAL INSTRUCTIONS:**

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**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-2

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Dining Chair

**MANUFACTURER**

Davis

Series: Ginkgo

2400 College Drive

Size: 22"W x 22 5/8"D x 32 1/4"H, 18 3/8"SH

PO Box 2065

Model: GKP-10

High Point, NC 27261

Phone: (336) 889-2009

POC: Scott Miller

**Description:**

Armless chair with sled base; Welded steel rod frame; Plastic glides; Polypropylene shell; Stacks 6 high; 5 year warranty; Made in NC.

**CONTRACT INFO.**

NC

5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

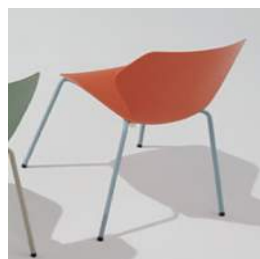
118 (3)

**FINISH**

Seat and Back: Terracotta, 71

Base: Ice, 63

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

3

SEAT/BACK



**SPECIAL INSTRUCTIONS:**

BASE

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Guest Chair - Latte

Series: Lumin

Size: 20.7"W x 22.8"D x 32.9"H; SH: 17.3"

Model: 1011 FT2 A0 US SC20 FG2 CGRF FC15 AC

**Description:**

Plastic shell; Diamond-cut perforations in back; Integrated clean-out; Built-in pull handle; Wire rod frame with front and side stretcher bars; 300 lb weight capacity; Hard floor casters; CAL 133; Lifetime Warranty; Made in USA.

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

C-3a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101G (2), 104B, 111, 113 (4), 121 (2), 124, 127 (2), 130, 201A

**FINISH**

Seat and Back: Latte, SC20

Base: Chrome

**PHOTO** (Photo is representative. See description.)



SEAT/BACK



BASE



SEAT UPHOLSTERY

**UPHOLSTERY**

Seat Pad: Sit on It - Galaxy, Cherry - Grade 2, 100% Polyester

**TOTAL QUANTITY:**

15

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Guest Chair - Navy

Series: Lumin

Size: 20.7"W x 22.8"D x 32.9"H; SH: 17.3"

Model: 1011 FT2 A0 PS SC5 CGRF FC15 AC

**Description:**

Plastic Shell; Diamond-Cut Perforations in Back; Integrated Clean-Out; Built-In Pull Handle; Wire Rod Frame with Front and Side Stretcher Bars; 300 lb Weight Capacity; Hard Floor and Carpet Casters; CAL 133; Lifetime Warranty; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-3b

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117 (2)

**FINISH**

Seat and Back: Navy, SC5

Base: Chrome

**PHOTO** (Photo is representative. See description.)



SEAT AND BACK



BASE

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

Provide from same manufacturer as items....

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Guest Chair - Red

Series: Lumin

Size: 20.7"W x 22.8"D x 32.9"H; SH: 17.3"

Model: 1011 FT2 FC1 US A0 CGR 133P SC19 AC

**Description:**

Plastic Shell; Diamond-Cut Perforations in Back; Integrated Clean-Out; Built-In Pull Handle; Wire Rod Frame with Front and Side Stretcher Bars; 300 lb Weight Capacity; Hard Floor and Carpet Casters; CAL 133; Lifetime Warranty; Made in USA.

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

C-3c

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

120 (4), 141 (4), 241 (4)

**FINISH**

Seat and Back: Red, SC19

Base: Black, FC1

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A



SEAT AND BACK

**TOTAL QUANTITY:**

12



BASE

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Conference Chair

Series: Mavic

Size: 19"W x 23.5"D x 35.4"H; SH: 17.5-21.5"

Model: 1113 T FC13 LA4 BT1 CS5 CH1 133F5 MC31 COM UC

**Description:**

Conference chair with single-piece frame design; Swivel-tilt; 8-Hour Endurance; Upholstered cushion; Tension mesh back with built-in lumbar support; Tapered seat pan; Silder and tilt limiter; Carpet casters; 300 lb weight capacity; Lifetime Warranty; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-4

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

116 (4), 122 (12), 128 (14), 115 (14)

**FINISH**

Frame: Fog, LA4

**PHOTO** (Photo is representative. See description.)



MESH



SEAT UPHOLSTERY



FRAME

**UPHOLSTERY**

Mesh: Apple, MC31

Seat: Momentum - Twill, Silver Mist - 100% EPU Polyurethane; GREENGUARD Certied; PVC Free; NSF 336 Compliant; 130,000 D.R.

**TOTAL QUANTITY:**

48

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Task Chair

Series: Focus 2.0

Size: 28.5"W x 26"D (excluding base) x 39.25–44.5"H

Model: 1123 BK2 Y AR6 VG7 CS6 CH1 MB BT1 BC4 MC3 FC13 YCC03 LA6 KD

**Description:**

Mesh highback task chair; Upholstered seat; Multi-adjustable arms, enhanced synchro adjustability; 5-Star nylon base; Standard cylinder height adjustability; Adjustable lumbar support; Hard floor casters; 300 lb weight capacity; Lifetime Warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101G, 102C, 104B, 110, 111, 121, 123, 124, 125, 127, 130

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-5

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract

#5610A

GSA

47QSMA18D08NQ

**FINISH**

Frame: Fog, FC13

Y-Support: Fog, FC13

Accent Color: Fire, LA6

**UPHOLSTERY**

Mesh: Sand, MC3

Seat: Momentum - Twill, Silver Mist - 100%

EPU Polyurethane; GREENGUARD Certied;

PVC Free; NSF 336 Compliant; 130,000 D.R.

**TOTAL QUANTITY:**

10

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Lounge Chair

Series: Kenna

Size: 25"W x 25"D x 34"H

Model Number: 805-S5B

**Description:**

Fully Upholstered Lounge Chair; Integral Arms; Upholstered Seat Cushion; Welded Steel Powdercoated Sled Base; Nylon Glides; 5 year warranty; Made in NC.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-6a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Paul Brayton

403 Interstate Dr.

Archdale, NC 27263

336.882.5200

POC: Skip Dunaway - TCG

704-525-5956

tcginc@bellsouth.net

**CONTRACT INFO.**

NC

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

110 (2), 123

**FINISH**

Base: Matte Black Aluminum

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

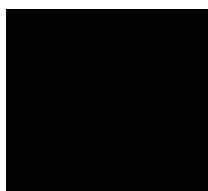
Upholstery: Paul Brayton; Writer's Block Tolstoy - #WBTL004 "Crimson"; 100% Polyurethane (Polycarbonate)



UPHOLSTERY

**TOTAL QUANTITY:**

3



BASE

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Lounge Chair

Series: Kenna

Size: 25"W x 25"D x 34"H

Model Number: 805-S5B

**Description:**

Fully Upholstered Lounge Chair; Integral Arms; Upholstered Seat Cushion; Welded Steel Powdercoated Sled Base; Nylon Glides; 5 year warranty; Made in NC.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-6b

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Paul Brayton

403 Interstate Dr.

Archdale, NC 27263

336.882.5200

POC: Skip Dunaway - TCG

704-525-5956

tcginc@bellsouth.net

**CONTRACT INFO.**

NC

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

122 (2)

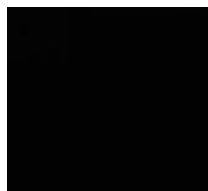
**FINISH**

Base: Matte Black Aluminum

**PHOTO** (Photo is representative. See description.)



UPHOLSTERY



BASE

**UPHOLSTERY**

Upholstery: CF Stinson; Faux Bois; # 66710 "Silver Leaf"; Crypton® C-Zero / Non-PFAS / Water-Based Stain Resistant Finish with Crypton® Integrated Fluid Barrier Backing

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Strings Stool

Series: String Bassist & Percussionist Chair

Size: Overall footprint: 28"; Overall height: 29" to 49"

Model: STRING BASSIST & PERCUSSIONIST CHAIR

**Description:**

Low Back Music Stool with 14-gauge steel frameing; Upholstered Seat and Back with 2" Foam Padding; Supports Half-Seated, Half-Standing Posture; Rounded Seat has 170° swivel with locking feature; Combined pneumatic seat height and footrest adjustment; Five-year warranty; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-7

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Wenger

555 Park Drive

Owatonna, MN, 55060

info@wengercorp.com

507-455-4100

**CONTRACT INFO.**

OMNIA/Region 4 ESC R191204

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

201 (4)

**FINISH**

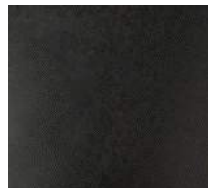
Frame: Black Powdercoat

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

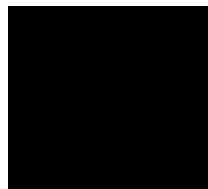
Seat and Back: Black; 100% Polypropylene



SEAT AND BACK

**TOTAL QUANTITY:**

4



FRAME

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Lounge Seating

Series: Elevate Wind

Size: 85" W x 60" D x 30" H; SH: 18"

Model: TS1037

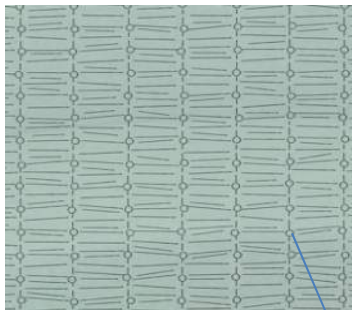
**Description:**

Fully upholstered w/ top-stitched sewing details; 90 degree inside arch shape; Manufactured in the USA from commercial grade 3/4" plywood and hardwoods; Brushed aluminum round legs w/ nylon glides; Ganging straps standard; 400 lb. capacity; 12 year warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101

**PHOTO** (Photo is representative. See description.)



BACK UPHOLSTERY



SEAT  
HOLSTERY



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-8

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

Leg Finish: Brushed Aluminum

**UPHOLSTERY**

Seat Upholstery: Omega AC-61167, #8 "Sunflower", 100% Polycarbonate Polyurethane Face, 100% Polyester Back, PVC free, WriteOut® Ink Resistant' Abrasion Resistant, Bleach Cleanable ,Denim Dye Cleanable, Liquid Barrier

Back Upholstery:

Manufacturer: Momentum - Velocity; #09147103 "Pond", 100% Polyurethane w/ Polyester Backer, Bleach-solution cleanable; 500 DR; GREENGUARD Certified, PVC Free

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-9a

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Round Ottoman - Medium

Series: Facelift Polywogs

Size: 24"W x 24"D x 18"H

Model: CF1543-24D

**MANUFACTURER**

Trinity Furniture

PO Box 150

6089 Kennedy Road

Trinity NC 27370

POC: Skip Dunaway - TCG

704-525-5956

tcginc@bellsouth.net

**Description:**

Medium Round ottoman; Fully upholstered; Upholstery Frames: Hardwood Plywood; Seat: High Density Polyurethane Foam Over Hardwood Plywood; Antimicrobial Moisture Barrier Fully Encapsulates All Foam Areas; Round Black Plastic Feet - Removable For Maintenance; Ganging Connectors Standard; Lifetime Warranty; Made in NC.

**CONTRACT INFO.**

NC

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (4)

**FINISH**

Leg Finish: Black Plastic

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

Manufacturer: Carnegie

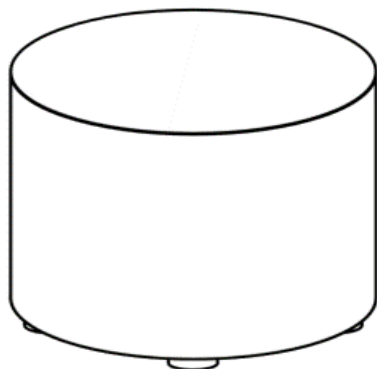
Pattern: Orenda Plaid 6068-4; 100%

Polyester w/ Acrylic Moisture Barrier & Satin

Resistant Finish

**TOTAL QUANTITY:**

4



UPHOLSTERY



**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-9b

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Round Ottoman - Small

Series: Facelift Polywogs

Size: 18"W x 18"D x 14 "H

Model: CF1543-18D

**MANUFACTURER**

Trinity Furniture

PO Box 150

6089 Kennedy Road

Trinity NC 27370

POC: Skip Dunaway - TCG

704-525-5956

tcginc@bellsouth.net

**Description:**

Small Round ottoman; Fully upholstered; Upholstery Frames: Hardwood Plywood; Seat: High Density Polyurethane Foam Over Hardwood Plywood; Antimicrobial Moisture Barrier Fully Encapsulates All Foam Areas; Round Black Plastic Feet - Removable For Maintenance; Ganging Connectors Standard; Lifetime Warranty; Made in NC.

**CONTRACT INFO.**

NC

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (6)

**FINISH**

Leg Finish: Black Plastic

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

Manufacturer: Carnegie

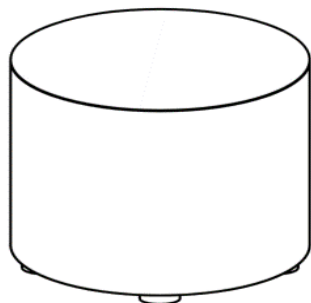
Pattern: Orenda Plaid 6068-4; 100%

Polyester w/ Acrylic Moisture Barrier & Satin

Resistant Finish

**TOTAL QUANTITY:**

6



UPHOLSTERY



**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Round Ottoman - Small

Series: Facelift Polywogs

Size: 18"W x 18"D x 14 "H

Model: CF1543-18D

**Description:**

Small Round ottoman; Fully upholstered; Upholstery Frames: Hardwood Plywood; Seat: High Density Polyurethane Foam Over Hardwood Plywood; Antimicrobial Moisture Barrier Fully Encapsulates All Foam Areas; Round Black Plastic Feet - Removable For Maintenance; Ganging Connectors Standard; Lifetime Warranty; Made in NC.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-9c

**LOCATION**  
Sugar Grove, NC

**MANUFACTURER**  
Trinity Furniture  
PO Box 150  
6089 Kennedy Road  
Trinity NC 27370  
POC: Skip Dunaway - TCG  
704-525-5956  
tcginc@bellsouth.net

**CONTRACT INFO.**  
NC

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**  
101 (6)

**FINISH**  
Leg Finish: Black Plastic

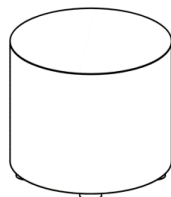
**PHOTO** (Photo is representative. See description.)



UPHOLSTERY

**UPHOLSTERY**  
Manufacturer: CF Stinson  
Pattern: Collage; #66662 "Mix"  
Content: 44% Post Consumer Recycled Polyester, 37% Acrylic, 19% Nylon w/ Acrylic Backer; Enhanced abrasion resistance; Bleach-solution cleanable; GREENGUARD Gold Certified

**TOTAL QUANTITY:**  
6



**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-9d

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Round Ottoman - Medium

Series: Facelift Polywogs

Size: 24"W x 24"D x 18"H

Model: CF1543-24D

**MANUFACTURER**

Trinity Furniture

PO Box 150

6089 Kennedy Road

Trinity NC 27370

POC: Skip Dunaway - TCG

704-525-5956

tcginc@bellsouth.net

**Description:**

Small Round ottoman; Fully upholstered; Upholstery Frames: Hardwood Plywood; Seat: High Density Polyurethane Foam Over Hardwood Plywood; Antimicrobial Moisture Barrier Fully Encapsulates All Foam Areas; Round Black Plastic Feet - Removable For Maintenance; Ganging Connectors Standard; Lifetime Warranty; Made in NC.

**CONTRACT INFO.**

NC

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101 (4), 101E(4)

**FINISH**

Leg Finish: Black Plastic

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

Manufacturer: CF Stinson

Pattern: Collage; #66662 "Mix"

Content: 44% Post Consumer Recycled

Polyester, 37% Acrylic, 19% Nylon w/ Acrylic

Backer; Enhanced abrasion resistance; Bleach-

solution cleanable; GREENGUARD Gold

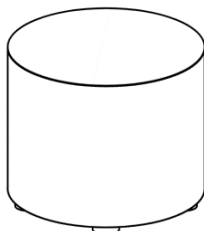
Certified

**TOTAL QUANTITY:**

8



UPHOLSTERY



**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-10

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Lounge Seating, Modular

Series: Swerve - Children's Furniture

Size: 25" W x 20.5" D x 21.25" H; SH: 15.5"

Model: CF341-A

**MANUFACTURER**

Trinity Furniture

PO Box 150

6089 Kennedy Road

Trinity NC 27370

POC: Skip Dunaway - TCG

704-525-5956

tcginc@bellsouth.net

**Description:**

Fully upholstered children's lounge chair; Tight Seat & Back; Round Black Plastic Legs; Stapled On Covers - Concealed & Inaccessible. 10-year Warranty; BIFMA LEVEL 1 certified; Made in NC.

**CONTRACT INFO.**

NC

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101 (2)

**FINISH**

Leg Finish: Black Plastic

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

Manufacturer: Designtex

Pattern: Beguiled BY The Wild; 100%

Polyurethane (Polycarbonate Based) w/

Silicone Finish - Ink Resistant; 1 million DR

Colorway: #3043 - 502 "Tortoise"

Grade: 15

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**



UPHOLSTERY

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Specialty Ottoman Set

Series: Campfire

Size: 18"W x 48"D x 15"H

Model: FK532-LG

**Description:**

Upholstered specialty ottoman set; Fully zippered (no wood base) upholstery sleeves; (4) 48" log motif ottomans; (3) Triangle flame accessories; (1) 30" Round ottoman table; Solid foam construction; Reinforced seams and stitching; Lifetime warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102, 101E

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

C-11

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Fomcore

1770 E. Keating Ave.,

Muskegon, MI 49442

231.366.4791

sales@fomcore.com

**CONTRACT INFO.**

NC State Contract

5610A

**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

Center: Tree Bark

Ends: Tree Rings

Ottoman Seat: Sterling

Ottoman Side: Plata

Flame: Limoncello

Flame: Bazaar

Flame: Imperial

**TOTAL QUANTITY:**

1



CENTER



ENDS



OTTOMAN SEAT



OTTOMAN SIDE



FLAME



FLAME



FLAME

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-12

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Valle Crucis, NC

**ITEM NAME / DESCRIPTION**

Musician Chair

**MANUFACTURER**

Wenger

Series: Musician Chair

555 Park Drive

Size: 19.875"W x 21.9375"D x 33.25"H, SH: 17.5"

Owatonna, MN, 55060

Model: 0920000

info@wengercorp.com

507-455-4100

**Description:**

Side chair with upholstered seat and back; Posture design promote easier breathing; 2" Seat cushion; Durable 4-leg steel frame; Five year warranty; Made in USA.

**CONTRACT INFO.**

OMNIA/Region 4 ESC R191204

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

201 (50)

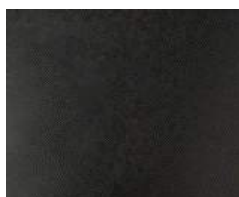
**FINISH**

Frame: Chrome

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

Seat and Back: Black



SEAT AND BACK



FRAME

**TOTAL QUANTITY:**

50

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Light Task Chair

Series: Rio

Size: 20"W x 21.75"D x 33.25"H, 18"SH

Model: 1052 FT3 B A0 US SC20 VG3 C14 B21 FC2 UC

**Description:**

Armless task chair with upholstered seat and weight assisted flexible plastic back; Armless; Hard floor casters; Easy-grip edge that acts as pull handle; Clean-out space; 300 lbs. weight capacity; Lifetime warranty; Made in USA.

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

C-13a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102, 102A, 103K, 131B, 142, 143 (2), 144, 145 (2), 146, 147 (2), 148, 149 (2), 150, 151, 152, 153, 154, 155, 156 (2), 202 (2), 243, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255

**FINISH**

Frame Finish: Silver

Shell Color: Latte

Base Color: Fog Nylon

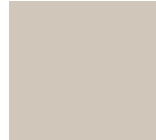
**PHOTO** (Photo is representative. See description.)



UPHOLSTERY



FRAME



SHELL



BASE

**UPHOLSTERY**

Manufacturer: SitOnIt

Pattern: Momentum - Twill, Silver Mist -

100% EPU Polyurethane; GREENGUARD

Certified; PVC Free; NSF 336 Compliant;

130,000 D.R.

**TOTAL QUANTITY:**

38

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Light Task Chair - Green

Series: Rio

Size: 20"W x 21.75"D x 33.25"H, 18"SH

Model: 1052 FT3 B A0 US SC20 VG5 C14 B21 FC2 UC

**Description:**

Armless task chair with upholstered seat and weight assisted flexible plastic back; Armless; Hard floor and carpet casters; Easy-grip edge that acts as pull handle; Clean-out space; 300 lbs. weight capacity; Lifetime warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

143, 144 (2), 145, 146, 147, 148, 149, 150, 152, 151, 153, 154, 244, 246, 248 (2), 251, 254, 255

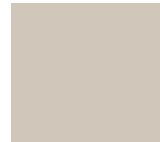
**PHOTO** (Photo is representative. See description.)



UPHOLSTERY



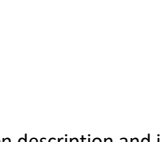
FRAME



SHELL



BASE



**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**FINISH**

Frame Finish: Silver

Shell Color: Latte

Base Color: Fog Nylon

**UPHOLSTERY**

Manufacturer: SitOnIt

Pattern: Optima; 100% Polyurethane

Colorway: #25-1620010-0021 "Peridot"

Grade: 3

**TOTAL QUANTITY:**

19

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Chair - 14"

Series: Hierarchy Cantilever Chair

Size: 15.3"W x 15.3"D x 25.8"H

Model: 53214-1-NAVY-NA-CH

**Description:**

Cantilever chair with 1" 14-gauge cold rolled tubular steel front and rear legs fully welded to two 14-gauge u-channel support brackets; Two fixed anti-tip heels with nylon wear support; Nylon glides; Under-seat frame includes nylon bumpers to protect desktop surfaces when storing chair on desk; Rated for use up to 250 lbs; Lifetime warranty on frame; 13 year warranty on plastic seat; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102A (24), 143 (18), 145 (18), 147 (17), 149 (17), 152 (2), 153 (12), 151 (17)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-14a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract

5610A

TIPS

200301

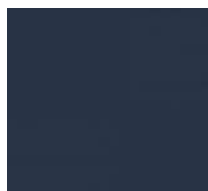
**FINISH**

Shell: Navy, HNVY

Base: Platinum

**UPHOLSTERY**

N/A



SHELL



BASE

**TOTAL QUANTITY:**

125

**SPECIAL INSTRUCTIONS:**

C-14a, C-14b, & C-14c are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Chair - 16"

Series: Hierarchy Cantilever Chair

Size: 19.3"W x 18.5"D x 31.5"H

Model: 53216-1-NAVY-NA-CH

**Description:**

Cantilever chair with 1" 14-gauge cold rolled tubular steel front and rear legs fully welded to two 14-gauge u-channel support brackets; Two fixed anti-tip heels with nylon wear support; Nylon glides; Under-seat frame includes nylon bumpers to protect desktop surfaces when storing chair on desk; Rated for use up to 250 lbs; Lifetime warranty on frame; 13 year warranty on plastic seat; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

131 (36), 142 (28), 144 (16), 146 (17), 148 (17), 150 (17), 152 (2), 154 (4), 155 (8), 156 (8), 201 (50), 202 (34), 204 (8), 250 (24)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-14b

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract

5610A

TIPS

200301

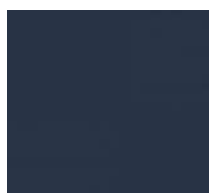
**FINISH**

Shell: Navy, HNVY

Base: Platinum

**UPHOLSTERY**

N/A



SHELL



BASE

**TOTAL QUANTITY:**

219

**SPECIAL INSTRUCTIONS:**

C-14a, C-14b, & C-14c are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Chair - 18"

Series: Hierarchy Cantilever Chair

Size: 19.3"W x 18.5"D x 31.5"H

Model: 53218-1-CAYENNE-NA-CH

**Description:**

Cantilever chair with 1" 14-gauge cold rolled tubular steel front and rear legs fully welded to two 14-gauge u-channel support brackets; Two fixed anti-tip heels with nylon wear support; Nylon glides; Under-seat frame includes nylon bumpers to protect desktop surfaces when storing chair on desk; Rated for use up to 250 lbs; Lifetime warranty on frame; 13 year warranty on plastic seat; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

244 (12), 245 (26), 246 (27), 247 (27), 248 (26), 249 (27), 251 (12), 253 (26), 254 (26), 255 (26)

**PHOTO** (Photo is representative. See description.)



SHELL



BASE

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-14c

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract

5610A

TIPS

200301

**FINISH**

Shell: Cayenne

Base: Chrome

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

268

**SPECIAL INSTRUCTIONS:**

C-14a, C-14b, & C-14c are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Chair - 16"

Series: SmartLink Seating 16" High

Size: 20"W x 21"D x 30"H

Model #: HSS4L-16B.C.BU.Y

**Description:**

Armless 4 leg molded plastic chair with casters; Steel tube legs; Hand grip at top of back; BIFMA LEVEL 2; SCS Indoor Advantage Gold; Lifetime warranty.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390  
**LOCATION**  
Sugar Grove, NC  
**MANUFACTURER**  
The HON Company  
200 Oak Street  
Muscatine, Iowa 52761

**ITEM NO.**  
C-15a

**CONTRACT INFO.**  
NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (2)

**FINISH**  
Shell: Surf  
Frame: Silver

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**  
N/A



SHELL



FRAME

**TOTAL QUANTITY:**  
2

**SPECIAL INSTRUCTIONS:**  
C-15a & C-15b are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Chair - 18"

Series: SmartLink Seating 18" High

Size: 20"W x 21"D x 30"H

Model #: HSS4L-18B.C.BU.Y

**Description:**

Armless 4 leg molded plastic chair with casters; Steel tube legs; Hand grip at top of back; BIFMA LEVEL 2; SCS Indoor Advantage Gold; Lifetime warranty.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-15b

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

The HON Company  
200 Oak Street  
Muscatine, Iowa 52761

**CONTRACT INFO.**

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (2)

**FINISH**

Shell: Surf  
Frame: Silver

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

C-15a & C-15b are to be sourced from the same manufacturer.



\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Counter Height Stool

Series: SmartLink Task Stool

Size: 24-1/4" W x 25-3/4"D x 45-1/2"H

Model: HSSST-18B.H.BU

**DATE**  
9/10/2024

**PROJ.NO.**  
9390  
**ITEM NO.**  
C-16

**LOCATION**  
Sugar Grove, NC  
**MANUFACTURER**  
The HON Company  
200 Oak Street  
Muscatine, Iowa 52761

**Description:**

Armless task swivel stool; One-piece injection molded seat shell; Hand grip at top of back; Pneumatic seat height adjustment, Footring adjustment; Hard casters; BIFMA LEVEL 2; SCS Indoor Advantage Gold; Lifetime warranty.

**CONTRACT INFO.**  
NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

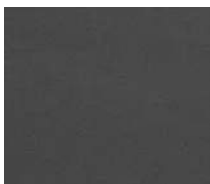
242 (30)

**FINISH**  
Shell: Surf  
Frame: textured Charcoal

**PHOTO** (Photo is representative. See description.)



SHELL



FRAME

**UPHOLSTERY**  
N/A

**TOTAL QUANTITY:**  
30

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Medical Stool

Series: Medical & Lab Stools

Size: 19"W x 19"D x 16-21"H

Model #: KICL14 – foot activated

**Description:**

Upholstered medical stool; Unibody-molded 2.5" HR foam on plywood seat; Height adjustment with a pneumatic 360-degree, foot-activated ring; Die-cast aluminum base; Soft safety casters; BIFMA LEVEL 2; SCS Indoor Advantage Gold; BIFMA e3 level® certified; Lifetime warranty.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117

**PHOTO** (Photo is representative. See description.)



**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

C-17

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

KI

1330 Bellevue Street

Green Bay, WI 54302

800.424.2432

POC: Angel Burgess

angel.burgess@ki.com

704-524-9360

**CONTRACT INFO.**

NC State Contract

#201800242 STC

OMNIA

R191808

TIPS

230301

**FINISH**

Base: Chrome

**UPHOLSTERY**

Pallas; Shift: #27.328.011 "Fiesta"; 100% Silocone; Sta-Kleen finish w/ 100% Polyester backing; Bleach Cleanable



UPHOLSTERY

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Bench

Series: Double Bench

Size: 45"W x 29.5"D x 18.5"H

Model #: 2000B-V1-BEELINEEUPARADE

**Description:**

Upholstered bench with metal legs; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

100

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-18

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

Base: Black

**UPHOLSTERY**

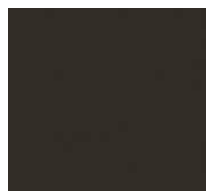
Momentum: Beeline EPU, Parade; 100% EPU Polyurethane; Grade 2



UPHOLSTERY

**TOTAL QUANTITY:**

1



BASE

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-19

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Medical Cot

**MANUFACTURER**

Hertz Furniture

Series: Chrome Leg Medical Cot

170 Williams Dr Ramsey

Size: 27"W x 72"D x 18"H

New Jersey 07446

Model #: CLN-3627 with 040 Paper Holder 016 Adjustable Wedge Headrest

800-526-4677

info@hertzfurniture.com

**Description:**

Medical cot with 2"-thick firm foam padding and wedge headrest; heavyweight, knit-backed upholstery; Dual-frame construction with a center support; Chrome-plated round steel tubular legs; 250 lbs weight capacity; 5 year limited warranty; Made in USA.

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117, 117B

**FINISH**

Legs: Chrome

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

Color: Country Mist, 3CM



UPHOLSTERY

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Sofa

Series: Cameo

Size: 86.6"W x 28"D x 30"H, SH: 16.75"

Model: CAM SN3 FS8 BF05 FG6 P3

**Description:**

3-seat upholstered sofa with dual arms; 800 lb capacity; Steel sled-leg base; CAL 133 approved; 12-year warranty; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-20

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIT

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

110

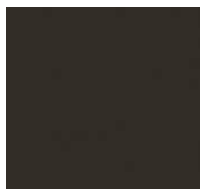
**FINISH**

Frame Finish: Bronze, PF05

**PHOTO** (Photo is representative. See description.)



UPHOLSTERY



FRAME

**UPHOLSTERY**

CF Stinson: Lorelai MB; #66149 "Shell";  
92% Polyester, 6% Polyurethane, 2% Silicone;  
Non PFAS Soil & Stain Resistant Finish;  
Thermo Bonded High Performance  
Polyurethane Backing

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Stacking Chair

Series: Sprout

Size: 21.25" W X 22" D x 32" H

Model: 1181 FT2 PS ARO SC19 CGR PB FC15 AC with Ganging Bracket  
GC (QTY=100 Ganging Brackets)

**Description:**

Armless chair; Plastic Seat and Back; Ergonomic contouring shell with 10-degree flexing back; Clean-out; 300 lb weight capacity; clear glides; 40 high cart stacking; Lifetime warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

103 (200), 103K

**PHOTO** (Photo is representative. See description.)



SHELL

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIT

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**FINISH**

Shell: Red SC19

Base: Chrome

**UPHOLSTERY / FINISH**

N/A

**TOTAL QUANTITY:**

201

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Curved Ottoman - 12"H  
Series: Schoolworks Bookcase  
Size: 43"W x 23.2"D x 12"H  
Model: SG.SW.B.422312

**Description:**

Upholstered ottoman; Manufactured from commercial grade 3/4" plywood and hardwoods; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant. 400 lb. capacity; Made in Tennessee.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-22a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.  
2885 Lorraine Ave  
Temple, TX 76501  
800-749-2258  
POC: Shawn Nichols | Director of A+D Sales  
SNichols@moorecoinc.com  
254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A  
TIPS 200301

**FINISH**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (8)

**PHOTO** (Photo is representative. See description.)



UPHOLSTERY

**UPHOLSTERY**

Carnegie: Orenda Plaid 6068-4

**TOTAL QUANTITY:**

8

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-22b

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Curved Ottoman - 15"H  
Series: Schoolworks Bookcase  
Size: 43"W x 23.2"D x 15"H  
Model: SG.SW.B.422315

**MANUFACTURER**

MooreCo Inc.  
2885 Lorraine Ave  
Temple, TX 76501  
800-749-2258  
POC: Shawn Nichols | Director of A+D Sales  
SNichols@moorecoinc.com  
254-760-3049

**Description:**

Upholstered ottoman; Manufactured from commercial grade 3/4" plywood and hardwoods; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant. 400 lb. capacity; Made in Tennessee.

**CONTRACT INFO.**

NC State Contract 5610A  
TIPS 200301

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (8)

**FINISH**

N/A

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

Carnegie: Orenda Plaid 6068-4



UPHOLSTERY

**TOTAL QUANTITY:**

8

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Bean Bag Chair

Series: Beanies

Size: 26"W x 36"D x 28"H

Model: 58589-VX-GINKGO

**Description:**

Bean bag chair with 100% machine washable exterior with a removable insert; Polystyrene infill; Childproof zipper; SCS Indoor Advantage Gold Certified; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-23a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102B (2)

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

Sunbrella Canvas: Ginkgo



UPHOLSTERY

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Bean Bag Chair

Series: Beanies - Fava Lounge Chair

Size: 26"W x 36"D x 28"H

Model: 58589-VX-NAVY

**Description:**

Bean bag chair with 100% machine washable exterior with a removable insert; Polystyrene infill; Childproof zipper; SCS Indoor Advantage Gold Certified; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-23b

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

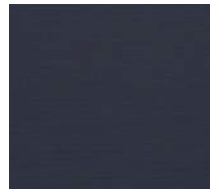
102B

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

Sunbrella Canvas: Navy



UPHOLSTERY

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Specialty Ottoman

Series: Campfire - Small

Size: 18"W x 16"L x 15"H; 30" Dia x 18"H; 12"W x 12"L x 3"H

Model: FK532-SM

**Description:**

Upholstered specialty ottoman set; Fully zippered (no wood base) upholstery sleeves; (4) 48" log motif ottomans; (3) Triangle flame accessories; (1) 30" Round ottoman table; Solid foam construction; Reinforced seams and stitching; Lifetime warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-24

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Fomcore

1770 E. Keating Ave.,

Muskegon, MI 49442

231.366.4791

sales@fomcore.com

**CONTRACT INFO.**

NC State Contract

5610A

**FINISH**

N/A

**UPHOLSTERY**

Center: Tree Bark

Ends: Tree Rings

Ottoman Seat: Sterling

Ottoman Side: Plata

Flame: Limoncello

Flame: Bazaar

Flame: Imperial

**TOTAL QUANTITY:**

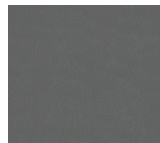
1



CENTER



ENDS



OTTOMAN SEAT



OTTOMAN SIDE



FLAME



FLAME



FLAME

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Armless Chair, Modular

Series: Chair

Size: 22.5W x 29.5"D x 34.5"H; SH: 18-1/2"

Model: 1000C-COM

**Description:**

Armless modular lounge chair; Upholstered bench with metal legs; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102

**PHOTO** (Photo is representative. See description.)



BACK



SEA

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-25

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

Legs: Aluminum

**UPHOLSTERY**

Seat: CF Stinson Hopsack Cinnabar; Non-Phthalate Vinyl Surface with Polyester Backing

Back: CF Stinson; Faux Bois;

#66710 "Silver Leaf"; Crypton® C-Zero / Non-PFAS / Water-Based Stain Resistant Finish with

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

C-25, C-26, C-27, C-29 & C-30 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Curved Armless Chair, Modular

Series: Wedge Chair (45 degree) - Inside

Size: 45" W x 29.5" D x 34.5" H; SH: 18-1/2"

Model: 4000CIB-COM

**Description:**

45 degree curve modular lounge chair; Upholstered bench with metal legs; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (2)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-26

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

Legs: Aluminum

**UPHOLSTERY**

Seat: CF Stinson Hopsack Cinnabar; Non-Phthalate Vinyl Surface with Polyester Backing

Back: CF Stinson Faux Bois Silver Leaf 66710; 68% Polyester, 32% Post Consumer Recycled Polyester



BACK



SEAT

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

C-25, C-26, C-27, C-29 & C-30 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Curved Ottoman with Table Top

Series: Variable Height Ottoman (Curve) - Table Top

Size: 43"W x 23.2"D x 18"H

Model: 1500HT-7928-PL-COM

**Description:**

45 degree curve table ottoman; Upholstered bench with metal legs; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (4)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-27

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

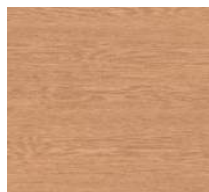
TIPS 200301

**FINISH**

Laminate: New Age Oak

**UPHOLSTERY**

CF Stinson Hopsack Cinnabar; Non-Phthalate Vinyl Surface with Polyester Backing



LAMINATE



UPHOLSTERY

**TOTAL QUANTITY:**

4

**SPECIAL INSTRUCTIONS:**

C-25, C-26, C-27, C-29 & C-30 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mini Curved Armless Chair, Modular  
Series: Kids Inside Wedge Chair (22.5 degree)  
Size: 26.8"W x 24.5"D x 29"H; SH: 15"  
Model: 8000CIB-COM

**Description:**

22.5 degree inside modular lounge chair; Upholstered bench with metal legs; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (4)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-29

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.  
2885 Lorraine Ave  
Temple, TX 76501  
800-749-2258  
POC: Shawn Nichols | Director of A+D Sales  
SNichols@moorecoinc.com  
254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A  
TIPS 200301

**FINISH**

Legs: Aluminum

**UPHOLSTERY**

Seat: CF Stinson Hopsack Cinnabar; Non-Phthalate Vinyl Surface with Polyester Backing  
Back: CF Stinson Faux Bois Silver Leaf 66710; 68% Polyester, 32% Post Consumer Recycled Polyester



BACK



SEAT

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

C-25, C-26, C-27, C-29 & C-30 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mini Armless Chair, Modular

Series: Kids Chair

Size: 19.5" W x 24.5" D x 29" H; SH: 15"

Model: 7000C-COM

**Description:**

Mini armless modular lounge chair; Upholstered bench with metal legs; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (4)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-30

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

Legs: Aluminum

**UPHOLSTERY**

Seat: CF Stinson Hopsack Cinnabar; Non-Phthalate Vinyl Surface with Polyester Backing

Back: CF Stinson Faux Bois Silver Leaf 66710; 68% Polyester, 32% Post Consumer Recycled Polyester



SEAT



BACK

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

C-25, C-26, C-27, C-29 & C-30 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Upholstered Stool  
Series: Pouf Stool  
Size: 18" Dia x 18" H  
Model: 970-COM

**Description:**

Upholstered stool; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; Top stitched sewing details in upholstery; Includes floor safe glides; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; 12 year limited warranty; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (5), 101E (5)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-31

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.  
2885 Lorraine Ave  
Temple, TX 76501  
800-749-2258  
POC: Shawn Nichols | Director of A+D Sales  
SNichols@moorecoinc.com  
254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A  
TIPS 200301

**FINISH**

N/A

**UPHOLSTERY**

DesignTex: Beguiled By The Wild, Blue Gecko



UPHOLSTERY

**TOTAL QUANTITY:**

10

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Lounge Chair

Series: Chair

Size: 30.5"W x 29.5"D x 34.5"H; SH: 18-1/2"

Model: 1000CLR-COM

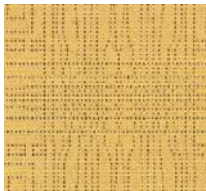
**Description:**

Fully upholstered lounge chair; Upholstered bench with metal legs; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (2)

**PHOTO** (Photo is representative. See description.)



UPHOLSTERY

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract

5610A

TIPS

200301

**FINISH**

Legs: Aluminum

**UPHOLSTERY**

Momentum - Infusion, Dijon; 49% Post Industrial Recycled Polyester, 39% Rayon, 12% Post Consumer Recycled Polyester

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

C-32 & C-33 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mini Lounge Chair

Series: Kids Chair

Size: 26.3"W x 24.5"D x 29"H; SH: 15"

Model: 7000CLR-COM

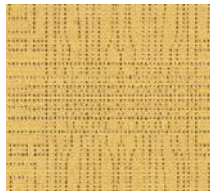
**Description:**

Fully upholstered lounge chair; Upholstered bench with metal legs; Manufactured from commercial grade 3/4" plywood and hardwoods with high density foam; 12 year limited warranty; Prop 65 and CAL 117-2013 compliant; 400 lb. capacity; SCS Indoor Advantage Gold Certified; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (2)

**PHOTO** (Photo is representative. See description.)



UPHOLSTERY

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract

5610A

TIPS

200301

**FINISH**

Legs: Aluminum

**UPHOLSTERY**

Momentum - Infusion, Dijon; 49% Post Industrial Recycled Polyester, 39% Rayon, 12% Post Consumer Recycled Polyester

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

C-32 & C-33 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Swivel Lounge Chair

Series: Gimbal Jr. Swivel

Size: 26" W x 26.75" D x 31.5" H; SH: 19"

Model #: HTGJLC300

**Description:**

Fully upholstered lounge chair, Tablet arm, 90° Swivel with Auto-Return; Indoor Advantage Gold Certified; Red List Free; 10 Year Warranty; Made in NC.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-35

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Hightower

211 Fraley Road,

High Point, North Carolina 27263

(816) 286-1051

POC: Paige Turrutin - XLR8 Commercial interiors

330-421-1962

Page@xlr8reps.com

**CONTRACT INFO.**

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

200A (8)

**FINISH**

Wood Table Top: Solid Ash

Table Arm: Black

Base: Black

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

Carnegie: Lexicon 6928-3; 65% Polyester, 22% Nylon, 13% Acrylic

CF Stinson: Hopsack HOP11 "Oslo"; Non-Phthalate Vinyl Surface with Polyester Backing

**TOTAL QUANTITY:**

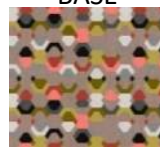
8



WOOD



BASE



BACK



SEAT

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Bean Bag Ottoman

Series: Beanies - Round Ottoman

Size: 21" W x 21" D x 17" H

Model: 58586-VX-GINKGO

**Description:**

Bean bag ottoman with 100% machine washable exterior with a removable insert; Polystyrene infill; Childproof zipper; SCS Indoor Advantage Gold Certified; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-36a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102B (2)

**PHOTO** (Photo is representative. See description.)



UPHOLSTERY

**UPHOLSTERY**

Sunbrella Canvas: Ginkgo

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Bean Bag Ottoman

Series: Beanies - Round Ottoman

Size: 21" W x 21" D x 17" H

Model: 58586-VX-NAVY

**Description:**

Bean bag ottoman with 100% machine washable exterior with a removable insert; Polystyrene infill; Childproof zipper; SCS Indoor Advantage Gold Certified

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-36b

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

NC State Contract 5610A

TIPS 200301

**FINISH**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102B (1)

**PHOTO** (Photo is representative. See description.)



UPHOLSTERY

**UPHOLSTERY**

Sunbrella Canvas: Navy

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Counter Stool - Cantilever

Series: Seed

Size: 18.4" W x 21.6" D x 24" SH

Model: SG.SD.S.24.6XX.7XX.PL

**Description:**

Rated for up to 250 lb use; Counter height.

Shell: Single-piece injection-molded shell of polypropylene with integrated attachment features including a structural front hook, rear snaps, and screw bosses.

Frame: Cantilever V-frame base constructed of a single 1.2" x 0.6" flat oval 12 ga steel tube with a 0.5" diameter 16 ga steel tube crossbar.

Nylon Glides;

SCS Indoor Advantage Gold certified; Warranty: Frame - Lifetime, Shell

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

243 (32), 252 (32)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
C-37

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS

200301

5610A

NC State Contract

**FINISH**

Shell: Light Blue

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

32

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

L-Shaped Desk

Series: Avid - Return Desk

Size: 29.8"H X 72"W X 80"D

Model: 91782

**Description:**

1-1/8" Particleboard Core Top with 3mm Flat Vinyl T-Mold Edge; 45# particleboard core tophigh pressure laminate (HPL) surface and phenolic backer sheet for balanced construction; 18 Ga steel modesty panel on each side; Two 28.73"H X 14.88"W X 21.5"D pedestal filing cabinets resting on four 2" casters each; Locking accessory drawer; Steel frame, supports and legs; 3 inch casters; Indoor Advantage Gold Certified; Tested to BIFMA Standards; Base warranty - Lifetime, Laminate top warranty - 1 year. Made in USA

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**SPECIAL INSTRUCTIONS:**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
D-1

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301  
5610A

NC State Contract

**FINISH**

Laminate Top: New Age Oak

Edgeband: Platinum

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Horseshoe Desk

Series: Hierarchy Activity Table

Size: 66"W x 60"D x 22-32"H

Model: 66682-W-7928-PL

**Description:**

Laminate horseshoe activity table with PVC edge; Adjustable steel legs; plastic glides; SCS Indoor Advantage Gold Certified; Warranty: Base - Lifetime, Laminate top - 1 year; Made in USA.

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

D-3

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak

Edgeband: Platinum

Frame: Platinum

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154, 244, 246, 248, 251, 254, 255

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

19

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Desk, Trapezoid

Series: Hierarchy Snap Desk

Size: 30"W x 18"D x 21 – 29"H

Model: 10434A-7928

**Description:**

Laminate hexagonal trapezoid (60 degree) activity table with PVC edge; Adjustable steel legs; Plastic glides; Pack hook; 60mm dual wheel soft locking casters; SCS Indoor Advantage Gold Certified; Warranty: Base - Lifetime, Laminate top - 1 year; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

143 (18), 145 (18), 146 (17), 147 (17), 148 (17), 149 (17), 150 (17), 151 (17), 153 (12), 146 (17), 150 (17)

**PHOTO** (Photo is representative. See description.)



**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

D-4

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak

Edge Band: Navy

Frame: Platinum

**UPHOLSTERY**

N/A



LAMINATE



EDGEBAND



FRAME

**TOTAL QUANTITY:**

150

**SPECIAL INSTRUCTIONS:**

D-4, D-6, & D-9 are to be from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Desk, Rectangle  
Series: Hierarchy Rectangle Desk  
Size: 29"W x 20"D x 22-32"H  
Model: 104312-7928

**Description:**

Laminate rectangle activity table with PVC edge; Adjustable steel legs; Plastic glides; Pack hook; 60mm dual wheel soft locking casters; SCS Indoor Advantage Gold Certified; Warranty: Base - Lifetime, Laminate top - 1 year; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102A (24), 248 (26), 249 (27),

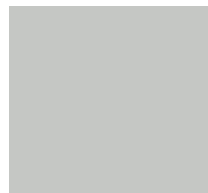
**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
D-6

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.  
2885 Lorraine Ave  
Temple, TX 76501  
800-749-2258  
POC: Shawn Nichols | Director of A+D Sales  
SNichols@moorecoinc.com  
254-760-3049

**CONTRACT INFO.**

TIPS 200301  
NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak  
Edgeband: Platinum  
Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

24

**SPECIAL INSTRUCTIONS:**

D-4, D-6, & D-9 are to be from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Double Pedestal Desk

Series: Avid Modular Desk System

Size: 60"W x 24"D x 29.8"H

Model#: 91779-7928-PL

**Description:**

Double pedestal rectangular desk; 1 1/8" particleboard core with flat vinyl T-mold edge; 18 Ga steel modesty panel; Four 2" casters; SCS Indoor Advantage Gold Certified; Warranty :Base - Lifetime, Laminate top - 1 year; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102A, 103K, 124, 125, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 153, 155, 156, 243, 245, 246, 247, 248, 249, 250, 252, 253, 254, 255, 104B, 101G, 130

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
D-7

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak

Edgeband: Platinum

Frame: Platinum

**UPHOLSTERY**

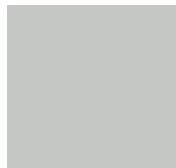
N/A



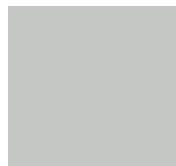
LAMINATE

**TOTAL QUANTITY:**

31



EDGEBAND



FRAME

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Standard Desk, Speciality Shape

Series: Hierarchy Beluga Desk

Size: 35"W x 24"D x 18 – 29"H

Model #: 1743AX2-7928

**Description:**

Laminate beluga shape activity table with PVC edge; Adjustable steel legs; Plastic glides; Pack hook; 60mm dual wheel soft locking casters; SCS Indoor Advantage Gold Certified; Warranty: Base - Lifetime, Laminate top - 1 year; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

246 (26), 202 (26), 225 (26), 245(26), 247 (27), 249 (27), 254 (26), 253 (26)

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
D-9

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak

Edgeband: Platinum

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

269

**SPECIAL INSTRUCTIONS:**

D-4, D-6, & D-9 are to be from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Single Pedestal Desk

Series: Avid Instructor Desk

Size: 60"W x 36.3"D x 29.8"H

Model#: 91785-7928-PL

**Description:**

Right-handed orientation; Storage pedestal on the right side of the desk; 1" thick top; Grommets; Platinum powder-coated steel; 3" casters (two locking); Three locking full-extension drawers; Box drawer includes divider; SCS Indoor Advantage Gold Certified; Warranty :Base - Lifetime, Laminate top - 1 year; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

143, 144, 145, 147, 202(2), 251, 131B, 149, 152, 154, 201A

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
D-10

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak

Edgeband: Platinum

Frame: Platinum

**UPHOLSTERY**

N/A



LAMINATE

**TOTAL QUANTITY:**

12



EDGEBAND

**SPECIAL INSTRUCTIONS:**



FRAME

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Moveable Screen

Series: Salentia Screen System

Size: 89"W x 65"H

Model: 06209

**Description:**

Mobile Single; 13 panels mounted on a trolley; Screens have hard and smooth surfaces that withstand all disinfectants; wheels can easily be removed and washed separately in a dishwasher. Product meets strict hygiene requirements and all surfaces are accessible for cleaning; Patented hinges have built-in memory enabling easy handling and prevention of cross infection - using only one ergonomically designed handle.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117, 117B

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
E-1

**LOCATION**  
Sugar Grove, NC

**MANUFACTURER**  
Silentia Inc.  
1004 W. 9th Ave.  
King of Prussia, PA 19406  
267-457-4477  
info@silentia.us

**CONTRACT INFO.**  
N/A

**FINISH**  
Panel: White

**UPHOLSTERY**  
N/A

**TOTAL QUANTITY:**  
2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES****PROCUREMENT LIST****PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Waste Receptacle

Series: Trada

Size: 18 5/16" W x 12 1/4" D x 30" H

Model: TRADA-01

**Description:**

Painted steel 24 gallon body waste receptacle with three top opening;  
Internal rigid liner and bag ring; Adjustable glides; Liner capacity 16  
gallons; 2 year warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102, 103 (2), 105, 118, 120, 140, 200, 240

**PHOTO** (Photo is representative. See description.)**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

E-2

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Magnuson Group

1400 Internationale Parkway

Woodridge, Illinois 60517

800-342-5725

custserv@magnusongroup.com

**CONTRACT INFO.**

OMNIA

**FINISH**

Body: Sky White, Britebond Silver and  
Mineral Bronze

Top: Sky White

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

9

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Desk Side Receptacle

Series: Desk-Side Recycling Receptacle - LG

Size: 17" W x 9.5" D x 16.5" H

Model: 9928BB

**Description:**

Combined wastebasket and recycling receptacle; Two recycling receptacles; 7-gallon capacity each; Limited Lifetime Warranty.

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

E-3

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SAFCO

9300 West Research Center Road

New Hope, MN 55428

(888) 971-6225

POC: Anne Orwig

designelements@cox.net

757-502-4379

**CONTRACT INFO.**

NC State Contract

5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101E, 101G, 102A, 102B, 102C, 103K, 104B, 110, 111, 112, 113, 115, 116, 121, 122, 123, 124, 125, 127, 128, 130, 131, 131B, 143, 144, 145, 146, 147, 148, 149, 150, 151, 153, 243, 245, 246, 247, 248, 249, 253, 254, 255

**FINISH**

Black Plastic

Blue Plastic

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

33

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Biohazard Waste Can

Series: COVIDIEN Wall Cabinet

Size: 14.5" W x 6.5" D x 17.5" H

Model: SSGB10056H

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
E-4

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Grainger

100 Grainger Parkway

Lake Forest, IL 60045 - 5201

communications@grainger.com

**Description:**

Wall cabinet with locking sharp disposal and glove box holder.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117

**PHOTO** (Photo is representative. See description.)



**CONTRACT INFO.**

N/A

**FINISH**

Beige

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Waste Receptacle

Series: Ellipse Step-On - 3 Gallon

Size: 12" W x 8.5" D x 17" H

Model: 9901SS

**Description:**

Step-on receptacle; Fingerprint proof stainless steel; Rigid plastic liner with built-in bag retainer; 3 gallon capacity; Soft-close lid; Limited Lifetime Warrantanty.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
E-5

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SAFCO

9300 West Research Center Road

New Hope, MN 55428

(888) 971-6225

POC: Anne Orwig

designelements@cox.net

757-502-4379

**CONTRACT INFO.**

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117, 117B

**FINISH**

Stainless Steel

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Waste Receptacle

Series: Vented Brute w/ Quiet Dolly

Size: 22" W x 26" D x 28" H

Model: FG263200GRAY & FG264043BLA

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

E-6

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Rubbermaid Commercial Products

8900 Northpointe Executive Drive

Huntersville, NC 28078

800-347-9800

**Description:**

32 gallons; Integrated cinches; Rounded handles; Venting channels make removing liners up to 50% easier; Contoured base handles; Dollie with rugged casters and dtwist lock; 10 year limited warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

104J, 129, 142, 240H, 240C

**PHOTO** (Photo is representative. See description.)



**CONTRACT INFO.**

N/A

**FINISH**

Gray Plastic

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

5

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES****PROCUREMENT LIST****PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Markerboard (5' X 12')

Series: El Grande Porcelain Steel Whiteboard

Size: 5'H x 12'W

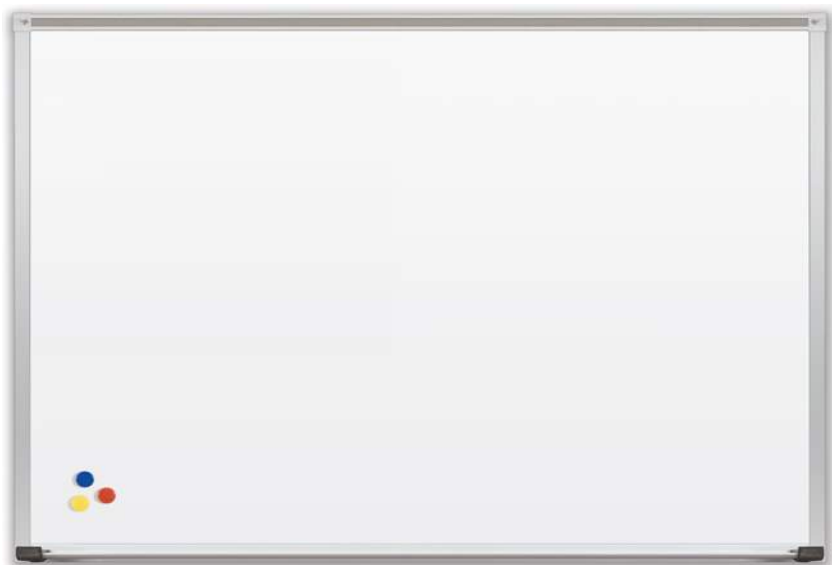
Model: 202AN-25

**Description:**

Magnetic Porcelain Steel Whiteboard; 7/8" Anodized aluminum trim; Full-length tackable map rail with colored cork insert; Full-length accessory tray with rubber Dura-Safe® end caps; Limited lifetime warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

103, 128, 142 (2), 143, 145, 146, 148, 150, 151, 152, 153, 154, 156, 202, 243, 245 (2), 246 (2), 247 (2), 248 (2), 249 (2), 252 (2), 253 (2), 254 (2), 255(2), 244, 251

**PHOTO** (Photo is representative. See description.)**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

MB-1

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS

200301

5610A

**FINISH**

Surface: Standard Gloss White

Frame: Aluminum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

36

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
MB-2

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Markerboard (4' X 8')

**MANUFACTURER**

MooreCo Inc.

Series: Porcelain Steel Whiteboard - Deluxe Aluminum Trim

2885 Lorraine Ave

Size: 4'H x 8'W

Temple, TX 76501

Model #: 202AH-25

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**Description:**

Magnetic Porcelain Steel Whiteboard; 7/8" Anodized aluminum trim; Full-length tackable map rail with colored cork insert; Full-length accessory tray with rubber Dura-Safe® end caps; Limited lifetime warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

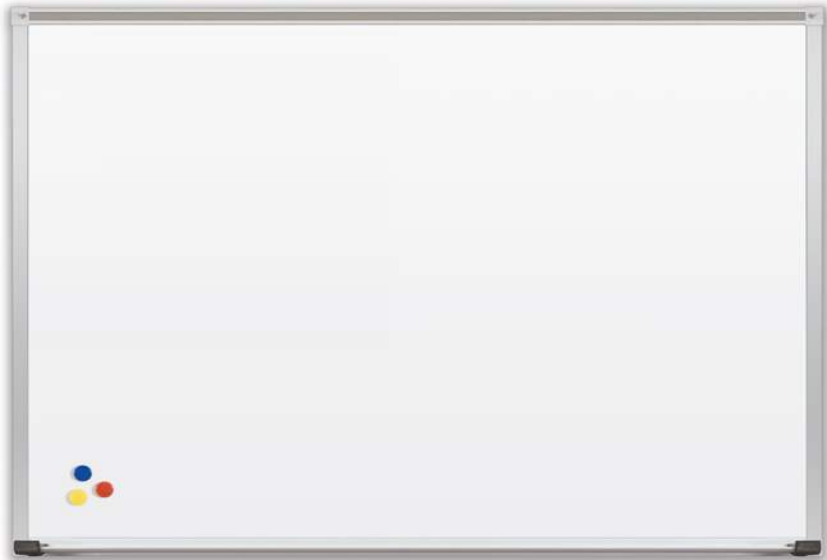
115, 243, 147, 145, 144, 250

**FINISH**

Surface: Standard Gloss White

Frame: Aluminum

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Markerboard (4' X 5')

Series: Porcelain Steel Whiteboard - Deluxe Aluminum Trim

Size: 4'H X 5'W

Model #: 202AF-25

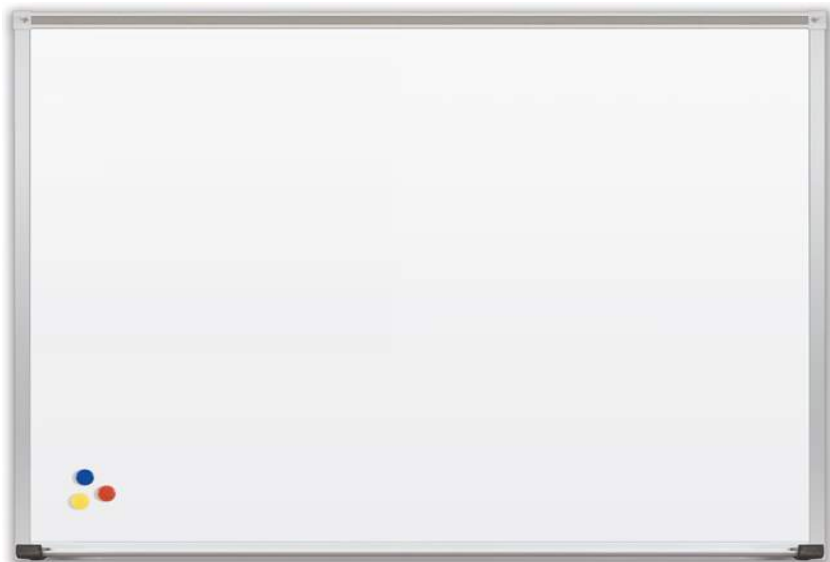
**Description:**

Magnetic Porcelain Steel Whiteboard; 7/8" Anodized aluminum trim; Full-length tackable map rail with colored cork insert; Full-length accessory tray with rubber Dura-Safe® end caps; Limited lifetime warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102A, 102B (2), 124, 125, 127, 155

**PHOTO** (Photo is representative. See description.)



**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

MB-3

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Surface: Standard Gloss White

Frame: Aluminum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

7

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
MB-4

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Markerboard (4' X 6')

**MANUFACTURER**

MooreCo Inc.

Series: Porcelain Steel Whiteboard - Deluxe Aluminum Trim

2885 Lorraine Ave

Size: 4'H x 6'W

Temple, TX 76501

Model #: 202AG-25

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**Description:**

Magnetic Porcelain Steel Whiteboard; 7/8" Anodized aluminum trim; Full-length tackable map rail with colored cork insert; Full-length accessory tray with rubber Dura-Safe® end caps; Limited lifetime warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

116, 131

**FINISH**

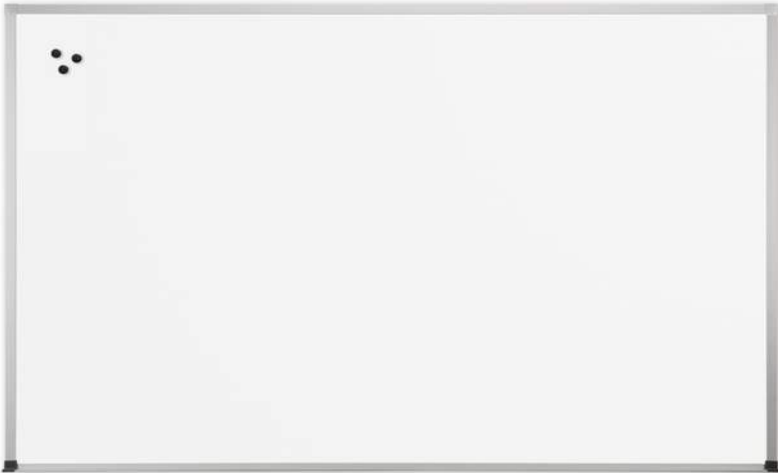
Surface: Standard Gloss White

Frame: Aluminum

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

3

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
MB-5

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Markerboard (4' X 8')

**MANUFACTURER**

MooreCo Inc.

Series: Music Line Porcelain Steel Whiteboard - Deluxe Aluminum Trim

Size: 4'H X 8'W

Model #: 202AH-S1

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**Description:**

Integrated music graphic with lines in each staff are 1" apart; Low gloss porcelain dry erase whiteboard; Magnetic Porcelain Steel Whiteboard; 7/8" Anodized aluminum trim; Full-length tackable map rail with colored cork insert; Full-length accessory tray with rubber Dura-Safe® end caps; Limited Lifetime Warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

122, 131

**FINISH**

Surface: Standard Gloss White with Graphic Image

Frame: Aluminum

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
MB-6

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Music Line Markerboard (4' X 6')

**MANUFACTURER**

MooreCo Inc.

Series: Music Line Porcelain Steel Whiteboard - Deluxe Aluminum Trim

2885 Lorraine Ave

Size: 4'H x 6'W

Temple, TX 76501

Model #: 202AG-S1

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**Description:**

Integrated music graphic with lines in each staff are 1" apart; Low gloss porcelain dry erase whiteboard; Magnetic Porcelain Steel Whiteboard; 7/8" Anodized aluminum trim; Full-length tackable map rail with colored cork insert; Full-length accessory tray with rubber Dura-Safe® end caps; Limited Lifetime Warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

201, 204

**FINISH**

Surface: Standard Gloss White with Graphic Image

Frame: Aluminum

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
MB-7

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Mobile Markerboard

**MANUFACTURER**

MooreCo Inc.

Series: Nest Easel

2885 Lorraine Ave

Size: 73.26"H x 34.5" W x 25.5" D

Temple, TX 76501

Model #: 785P

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**Description:**

The 28.75" x 40.75" magnetic markerboard constructed of a 1/4" MDF core with 28 gauge painted steel on both sides and powder-coated steel frame; frame adjusts to 65" or 72" high; 16Ga steel welded marker tray with rolled safety edge; perforated metal storage box; standard dual wheel 50mm casters including 2 locking and 2 non-locking; 10 year warranty on surface; 13 year warranty on casters; Indoor Gold Advantage certified; Made in USA.

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102B, 143, 144, 145, 146, 147, 148, 149, 150, 151, 153, 155

**FINISH**

Surface: Standard Gloss White with Graphic Image

Frame: Gray

**UPHOLSTERY**

N/A

**PHOTO** (Photo is representative. See description.)



**TOTAL QUANTITY:**

12

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Picnic Table with Bench Seating

Series: Ultra Play Systems

Size: 6' L x 70" D x 30" H (18" seat height)

Model #: UTP-238-V6

**DATE**  
9/10/2024

**PROJ.NO.**  
9390  
**LOCATION**  
Sugar Grove, NC  
**MANUFACTURER**  
School Outfitters  
3736 Regent Ave.  
Cincinnati, OH. 45212-3724  
1-800-260-2776

**ITEM NO.**  
OD-1

Description: Rectangle Heavy-Duty Picnic Table w/ Diamond Expanded Metal holes; frame, seat and tabletop are all made entirely of steel; top and benches have a high-gloss thermoplastic finish.

**CONTRACT INFO.**  
NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105-Outdoor(2), Roof Terrace(3)

**FINISH**  
Seat & Table: Red  
Frame: Black

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**  
N/A



**TOTAL QUANTITY:**  
5

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Stool - Rust

Series: Dimple Planter

Size: 24.32" Dia x 18" H; Depth: 14.75"

Model #: DP17

**Description:**

High-impact polyethylene planter container; FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in drainage; 500-lb static load; 5-Year limited replacement warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Roof Terrace

**PHOTO** (Photo is representative. See description.)



RUST

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,

West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**ITEM NO.**

OD-2a

**CONTRACT INFO.**

NC State Contract

5610A

**FINISH**

Polyethylene: Rust

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

10

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Stool - Aloe

Series: Dimple Planter

Size: 24.32" Dia x 18" H; Depth: 14.75"

Model #: DP17

**Description:**

High-impact polyethylene planter container; FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in drainage; 500-lb static load; 5-Year limited replacement warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Roof Terrace

**PHOTO** (Photo is representative. See description.)



ALOE

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,

West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**ITEM NO.**

OD-2b

**CONTRACT INFO.**

NC State Contract

5610A

**FINISH**

Polyethylene: Aloe

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Stool - Cobalt

Series: Dimple Planter

Size: 24.32" Dia x 18" H; Depth: 14.75"

Model #: DP17

**Description:**

High-impact polyethylene planter container; FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in drainage; 500-lb static load; 5-Year limited replacement warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Outdoor (10)

**PHOTO** (Photo is representative. See description.)



COBALT

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,

West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**ITEM NO.**

OD-2c

**CONTRACT INFO.**

NC State Contract 5610A

**FINISH**

Polyethylene: Cobalt

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

10

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Seating, Rust  
Series: ToniKids, Zoid  
Size: 17.5" W x 43" D x 22" H; SH: 14.25"  
Model #: ZD10

**Description:**

High-impact polyethylene formed modular outdoor seat; FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in drainage; 500-lb static load; 5-Year limited replacement warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Reading Porch(2), Roof Terrace(3)

**PHOTO** (Photo is representative. See description.)



RUST

**DATE** 9/10/2024  
**PROJ.NO.** 9390  
**ITEM NO.** OD-3a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik  
One Innovation Drive,  
West Chicago, IL 60185  
844-866-4545  
Sales@Tonikworld.com  
suzanne@blankeslate.design

**CONTRACT INFO.**

NC State Contract 5610A

**FINISH**

Polyethylene: Rust

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

5

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Seating, Aloe

Series: ToniKids, Zoid

Size: 17.5" W x 43" D x 22" H; SH: 14.25"

Model #: ZD10

**Description:**

High-impact polyethylene formed modular outdoor seat; FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in drainage; 500-lb static load; 5-Year limited replacement warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Reading Porch(3), Roof Terrace(3)

**PHOTO** (Photo is representative. See description.)



ALOE

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,

West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**ITEM NO.**

OD-3b

**CONTRACT INFO.**

NC State Contract

5610A

**FINISH**

Polyethylene: Aloe

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES****PROCUREMENT LIST****PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Seating, Cobalt

Series: ToniKids, Zoid

Size: 17.5" W x 43" D x 22" H; SH: 14.25"

Model #: ZD10

**Description:**

High-impact polyethylene formed modular outdoor seat; FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in drainage; 500-lb static load; 5-Year limited replacement warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Reading Porch(3), Roof Terrace(3)

**PHOTO** (Photo is representative. See description.)

COBALT

**DATE**  
9/10/2024**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,  
West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**ITEM NO.**

OD-3c

**CONTRACT INFO.**

NC State Contract 5610A

**FINISH**

Polyethylene: Cobalt

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Seating - Square, Rust

Series: Tumbler Square Seat

Size: 18" W x 18" D x 18" H

Model #: TR16-18SR

**Description:**

High-impact polyethylene formed modular square stool; FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in drainage; 500-lb static load; 5-Year limited replacement warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Reading Porch(3), Roof Terrace(9)

**PHOTO** (Photo is representative. See description.)



RUST

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
OD-4a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,

West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**CONTRACT INFO.**

NC State Contract 5610A

**FINISH**

Polyethylene: Rust

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

12

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Seating - Square, Aloe

Series: Tumbler Square Seat

Size: 18" W x 18" D x 18" H

Model #: TR16-18SR

**Description:**

High-impact polyethylene formed modular square stool; FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in drainage; 500-lb static load; 5-Year limited replacement warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Roof Terrace(6)

**PHOTO** (Photo is representative. See description.)



ALOE

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,

West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**ITEM NO.**

OD-4b

**CONTRACT INFO.**

NC State Contract

5610A

**FINISH**

Polyethylene: Aloe

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Seating - Hex, Citrus

Series: Gemz Small

Size: 20" Top W x 13.5" Base W x 13" H

Model #: GM16-SM

**Description:**

High-impact polyethylene formed modular outdoor hexagon stool;  
FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in  
drainage; 500-lb static load; 5-Year limited replacement warranty;  
Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Roof Terrace(4)

**PHOTO** (Photo is representative. See description.)



CITRUS

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,  
West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**ITEM NO.**

OD-5

**CONTRACT INFO.**

NC State Contract 5610A

**FINISH**

Polyethylene: Citrus

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

4

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Outdoor Seating - Hex, Cobalt

Series: Gemz Large

Size: 22.5" Top W x 18.5" Base W x 13" H

Model #: GM16-LG

**Description:**

High-impact polyethylene formed modular outdoor hexagon stool;  
FDA approved and GREENGUARD Gold Certified; UV-Resistant; Built in  
drainage; 500-lb static load; 5-Year limited replacement warranty;  
Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

Roof Terrace(2)

**PHOTO** (Photo is representative. See description.)



COBALT

**PROJ.NO.**

9390

**ITEM NO.**

OD-6

**DATE**

9/10/2024

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Tonik

One Innovation Drive,  
West Chicago, IL 60185

844-866-4545

Sales@Tonikworld.com

suzanne@blankeslate.design

**CONTRACT INFO.**

NC State Contract 5610A

**FINISH**

Polyethylene: Cobalt

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
PO-1

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Valle Crucis, NC

**ITEM NAME / DESCRIPTION**

Private Office-1

Series: Staks

Size: 6' x 6' Footprint

Model #: See below

**MANUFACTURER**

OFS Carolina

P.O. Box 4398

Archdale, NC 27263

800.763.0212

POC: John Skipper - Jack Fetner Associates

704-906-7625

john@jackfetnerassociates.com

Description: Consists of (1) 30"Wx13"Dx12"H Wall Shelf; (1) 72"W x 30"D x 1"H Rectangular Worksurface w/ H-Leg Support & 11.75" Modesty Panel; (1) 72"W x 30"D x 1"H Rectangular Worksurface; (1) 42" x 18.5" Organizer with Doors; (1) 36"W x 21.125"D x 27.875"H Worksurface Height Open Shelf Pedestal; (1) 30"W x 21.875"D x 24.375"H Worksurface Height Tray/Box/File Pedestal (1) 49 to 73W Fabric Tackboard 18H; Lockset in nickel; laminate worksurfaces and storage with 2mm polypropylene edge; fabric panel; "Parallel" pulls; 12 year warranty; Lifetime warranty on drawer glide suspensions & mechanical locks; Made in USA.

Power Module: PS-92W;UL Listed; One power outlet; One usb-a charging port; One usb-c charging port; 10' Power cord

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102C, 111, 112, 113, 123, 127

**CONTRACT INFO.**

NC 5610A

**FINISH**

Laminate and Edge: Peak

Pulls: Satin nickel (SNCK)

Power Module: White

**UPHOLSTERY**

Panel Fabric for Tackboard:

Momentum; Cover Cloth - #09137577

"Flame"; Crypton Green®; 200,000 D.R.;

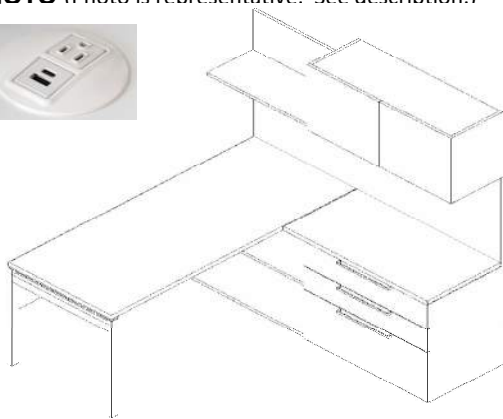
Bleach Cleanable; CA Bulletin 117 2013, UFAC

Class 1, NFPA 260 Class 1

**TOTAL QUANTITY:**

6

**PHOTO** (Photo is representative. See description.)



LAMINATE



PULLS



TACKBOARD

**SPECIAL INSTRUCTIONS:**

Power module to be located by owner. PO-1, PO-2, S-4, & T-15 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
5/20/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
PO-2

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Valle Crucis, NC

**ITEM NAME / DESCRIPTION**

Private Office - 2

Series: Staks

Size: 6' x 6' Footprint

Model #: See below.

**MANUFACTURER**

OFS Carolina

P.O. Box 4398

Archdale, NC 27263

800.763.0212

POC: John Skipper - Jack Fetner Associates

704-906-7625

john@jackfetnerassociates.com

Description: (1) 60"W x 30"D x 1"H, Rectangular Worksurface w/ (2) Reese Base - Metal (set of 2); (1) 11.75" Modesty Panel; (1) 60"W x 22"D x 1"H, Rectangular Worksurface; (2) 15.625"W x 29.875"D x 27.875"H Worksurface Height Box/Box/File Pedestal No Riser Support; (1) 49 to 73W Fabric Tackboard 18H; (1) 60" x 18.5" Organizer with Sliding Doors; Laminate worksurfaces and storage with 2mm polypropylene edge; fabric panels; "Parallel" pulls; Lockset in nickel; 12 year warranty; Lifetime warranty on drawer glide suspensions & mechanical locks; Made in USA.

Power Module: PS-92W;UL Listed; One power outlet; One usb-a charging port; One usb-c charging port; 10' Power cord

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117

**CONTRACT INFO.**

NC

5610A

**FINISH**

Laminate and Edge: Peak

Pulls: Satin nickel (SNCK)

Power Module: White

**UPHOLSTERY**

Panel Fabric for Tackboard:

Momentum; Cover Cloth - #09137555

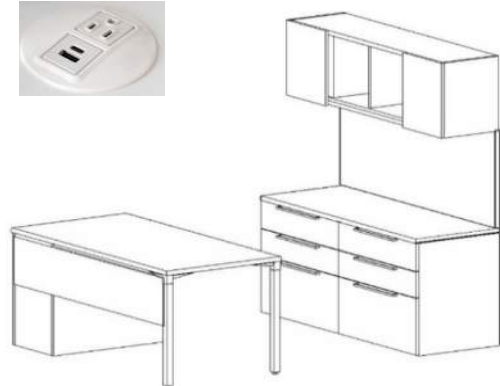
"Delft"; Crypton Green®; 200,000 D.R.;

Bleach Cleanable; CA Bulletin 117 2013, UFAC Class 1, NFPA 260 Class 1

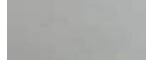
**TOTAL QUANTITY:**

1

**PHOTO** (Photo is representative. See description.)



LAMINATE



PULLS



TACKBOARD

**SPECIAL INSTRUCTIONS:**

Power module to be located by owner. PO-1, PO-2, S-4, & T-15 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
RWS1

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Manual Roller Window Shade

Series: CF300 SoloMount® Cordless Shade

Size: See drawings; field measuring required

Shade Cloth: 24X Screen

**MANUFACTURER**

WT Shade (Div. of Inpro)

12830 Virkler Drive, Suite 500

Charlotte, NC 28273

(516) 294-3580

POC: Alexis Capps

acapps@inprocorp.com

704.456.5568

Roller Shade Description: **Compliant with ANSI/WCMA child safety standards**; Adjustable tension spring system with lightweight, balanced tension for optimal shade positioning with the touch of a finger; Extruded 6061-T6 aluminum hembar w/black endcaps; Ceiling/Jamb mount bracket with front & rear fascia; Handle and extendable operating wand included.

**CONTRACT INFO.**

N/A

Shade Cloth Description: NFPA 701 fire rated.; 78% PVC, 22% Polyester; 3 % Openness; Fabric Thickness: 0.024"; Fabric Weight: 13.71 (oz/yd); 2 x 2 Basketweave; GREENGUARD® certified; Lead Free; Fungal Resistant: 10 year warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117(2), 117B(3)

**FINISH**

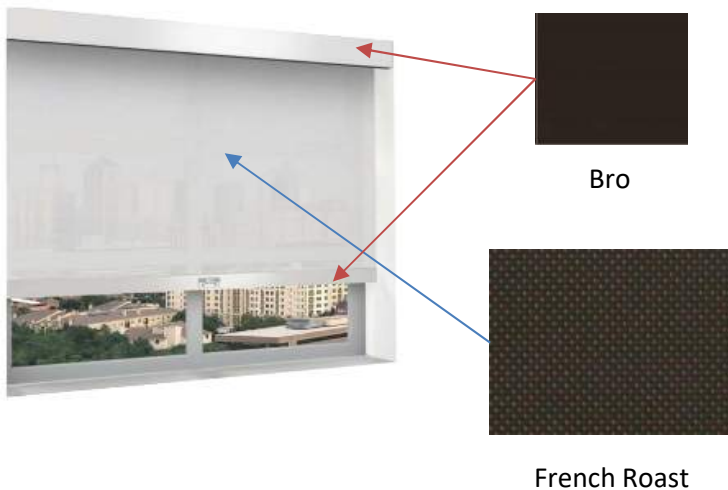
Fascia and Hembar: Bronze (-50)

Shade Cloth: #243-57 "French Roast"

**UPHOLSTERY**

N/A

**PHOTO** (Photo is representative. See description.)



**TOTAL QUANTITY:**

5

**SPECIAL INSTRUCTIONS:**

Measurements to be VIF. Shade dealer is responsible for selecting proper size of brackets based on window sizes and maintaining consistency within spaces. Installation shall be in compliance with **ANSI/WCMA child safety standards.**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Curved Bookcase

Series: Schoolworks Bookcase - Curved Double-Sided

Size: 60"W x 26.5"D x 42"H

Model: ST.SW.C.C.DS.6042.

**Description:**

Curved bookcase with 1" laminate side panels and height adjustable shelves; 16 ga steel perforated metal panel back; Perforation is 9/32" diameter holes spaced 1" apart center-to-center; 3" ROHS compliant diameter casters rated for a dynamic load of 165 lbs each; Includes 13 inch long ADA wire pulls; Magnets and strikers included; SCS Indoor Advantage Gold Certified; Made in USA

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (8)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-3

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS

200301

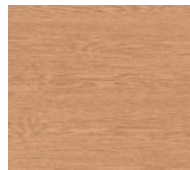
**FINISH**

Laminate: New Age Oak

Frame: Platinum

**UPHOLSTERY**

N/A



LAMINATE

**TOTAL QUANTITY:**

8



FRAME

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Three-High Lateral

Series: Stax

Size: 30"W x 22"D x 42"H

Model: 6-N3042LF3

**Description:**

Freestanding three lateral file drawers for letter or legal filing; File drawers are full extension with progressive action slides and steel ballbearing suspensions; includes anti-tilt mechanism; Durable scratch resistant matte thermally fused laminate finish with matching 2mm polypropylene edge; Paralle metal pull; Lockset in nickel; 12 year warranty; Lifetime warranty on drawer glide suspensions & mechanical locks; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

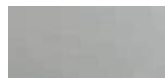
111(2), 112(2), 113(2), 201A

**PHOTO** (Photo is representative. See description.)

Valle Crucis School



LAMINATE/EDGE BAND



PULLS

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-4

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

OFS Carolina

P.O. Box 4398

Archdale, NC 27263

800.763.0212

POC: John Skipper - Jack Fetner Associates

704-906-7625

john@jackfetnerassociates.com

**CONTRACT INFO.**

NC State Contract 420A

**FINISH**

Laminate: Peak

Edgeband: Peak

Pulls: Satin nickel (SNCK)

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

7

**SPECIAL INSTRUCTIONS:**

Power module to be located by owner. PO-1, PO-2, S-4, & T-15 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Curved Bookcase

Series: Schoolworks Bookcase - Curved Single-Sided

Size: 60" W x 22.5"D x 42"H

Model: ST.SW.C.C.DS.6042

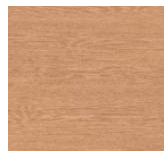
**Description:**

Curved bookcase with 1" laminate side panels and height adjustable shelves; 16 ga steel perforated metal panel back; Perforation is 9/32" diameter holes spaced 1" apart center-to-center; 3" ROHS compliant diameter casters rated for a dynamic load of 165 lbs each; Includes 13 inch long ADA wire pulls; Magnets and strikers included; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (16)

**PHOTO** (Photo is representative. See description.)



LAMINATE



FRAME

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS

200301

**FINISH**

Laminate: New Age Oak

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

16

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Stacking Cart

Series: Sprout

Size: N/A

Model: 1181 FT2 CART

**Description:**

Metal frame; Support handle; Stacks up to 40 chairs; Lifetime warranty; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-6

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SitOnIt Seating

6415 Katella Ave

Cypress, CA 90630

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

NC State Contract #5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

103H (6)

**FINISH**

Black

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-7

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Mobile Tall Cubbies

**MANUFACTURER**

Children's Factory

Series: Angeles Birch - Assembled

510 S Mckinley Ave

Size: 60" W x 15" D x 49" H

Union, MO 63084

Model: AG3805A

(314) 821-1441

**Description:**

Mobile 10-Section Locker – Assembled; arrives fully assembled and ready for use; 10 larger and 10 smaller cubbies; oversized, swiveling, industrial-grade wheels designed for an increased weight capacity; 2 Locking casters; Premium birch-ply construction with rounded corners for safety and a kid-tough, UV finish, GREENGUARD Gold Certified; Limited Lifetime warranty; Made in USA.

**CONTRACT INFO.**

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

254 (3), 255 (3)

**FINISH**

Clear UV Finish

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile Booktruck

Series: Booktrucks

Size: 36" W x 18" D x 43" H

Model: V336

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

S-8

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Bretford

11000 Seymour Avenue

Franklin Park, IL 60131

1 800-521-9614

**Description:**

Cart made from USA-sourced steel; Double-sided; six slanted shelves; Rounded handles; 5 in. Locking casters; 7-year mechanical warranty; Made in USA.

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102B, 102 (2)

**FINISH**

Color: Mustard

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A



MUSTARD

**TOTAL QUANTITY:**

3



SLATED SHELVES

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Violin/Viola Rack

Series: Violin/Viola Rack

Size: 61"W x 33"D x 50-3/4"H

Model: 148J005.103

**Description:**

Violin/Viola rack for 16 instruments, Holds cased instruments half-size and up, Racks have 2-1/2" swivel casters with 2 front casters locking plywood core laminated panel, Cross supports with PVC edging; 5 year warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

201

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-10

**LOCATION**  
Sugar Grove, NC

**MANUFACTURER**  
Wenger  
555 Park Drive  
Owatonna, MN, 55060  
info@wengercorp.com  
507-455-4100

**CONTRACT INFO.**  
OMNIA/Region 4 ESC R191204

**FINISH**  
Wood: Cherry

**UPHOLSTERY**  
N/A

**TOTAL QUANTITY:**  
1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Music Sheet Storage Cart

Series: Mobile Choral Folio Cabinet

Size: 51-3/4"W x 17-5/8"D x 50-7/8"H

Model: MOBILE CHORAL FOLIO CABINET

**Description:**

Laminate storage cart with 4 column choral sheet music organizer; Hinged doors; Thermofused composite wood; Adjustable shelves; Shelf supports are guided by an extruded-aluminum column; Shelf spacing is adjustable in 1/2" increments from 1" to 3" spacing intervals; Swivel casters; 5 year warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

201

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-11

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Wenger

555 Park Drive

Owatonna, MN, 55060

info@wengercorp.com

507-455-4100

**CONTRACT INFO.**

OMNIA/Region 4 ESC R191204

**FINISH**

Laminate: Oyster

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-12

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Artwork Drying Rack

**MANUFACTURER**

School Outfitters

Series: Art Drying Rack

3736 Regent Ave.

Size: 17-1/2" W x 14-1/2" D x 38" H

Cincinnati, OH. 45212-3724

Model: SPG-LED1027N-SO

1-800-260-2776

**Description:**

Steel frame; 25 fixed shelves; Nylon casters; 20 year warranty

**CONTRACT INFO.**

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

142 (2)

**FINISH**

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Ball Storage Cart

Series: Economy Lockable Ball Locker

Size: 45"L x 23"W x 32"H

Model: EBLXX

**Description:**

Holds up to 30 basketballs; Closing lockable top cover; White powder coated finish all steel construction; Non-marring casters; Weight limit: 264 lbs;

**DATE**  
9/10/2024

**PROJ.NO.**  
9390  
**LOCATION**  
Sugar Grove, NC  
**MANUFACTURER**  
Champion Sports  
1 Champion Way  
Marlboro, NJ 07746  
732-294-5561

**ITEM NO.**  
S-13

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

103J (4)

**CONTRACT INFO.**  
N/A 0

**FINISH**

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**  
N/A

**TOTAL QUANTITY:**  
4

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Wardrobe Storage Cabinet

Series: Folio

Size: 36"W x 18"D x 77"H

Model: ST.FO.WC.1S.361877

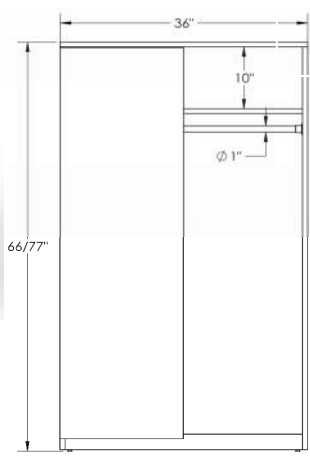
**Description:**

Wardrobe storage cabinet; 21 gauge steel top, back, side and center panels; 18 gauge steel inner top, bottom, and side channels; 20-22 gauge steel door fronts; 3/4"H 18 gauge steel shelves; 1" diameter hanging rod; 110 degree concealed hinges; height adjustable floor glides; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

103A (3), 118 (2)

**PHOTO** (Photo is representative. See description.)



FRAME

**PROJ.NO.**

9390

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Frame: Perfect Match – Metallic Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

5

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile Storage Cart

Series: Rolling Storage Cart

Size: 28"W x 20"D x 33-1/2"H

Model: 5202WH

**Description:**

Storage cart with white melamine work surface 28"W x 20"D; Box drawer; File drawer; Side storage compartment for personal belongings, Bag hook; four casters - 2 locking; Limited Lifetime Warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

117

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-15

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SAFCO

9300 West Research Center Road

New Hope, MN 55428

(888) 971-6225

POC: Anne Orwig

designelements@cox.net

757-502-4379

**CONTRACT INFO.**

NC State Contract 5610A

**FINISH**

Top: White Top-WH

Frame: Silver

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Four-High Vertical File Cabinet

Series: 2500 Series

Size: W15.15 x D25 x H52 IN.

Model: 25-401

**Description:**

4 drawer vertical file accommodates, letter size hanging files; Fully adjustable and removable follower block; Full extension ball-bearing suspension; Lockable; Lifetime Warranty

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

118B (20), 127, 155, 251 (2)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-16

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Global US

17 West Stow Road

Marlton, NJ 08053

(800) 220-1900

**CONTRACT INFO.**

NC 5610A  
Tips 230301

**FINISH**

Frame: Silver (SL) Powdercoat

**UPHOLSTERY**

N/A



FRAME

**TOTAL QUANTITY:**

24

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES****PROCUREMENT LIST****PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Metal Shelving

Series: Boltless Steel Shelving

Size: 36"W x 18"D x 72"H

Model: 5245BL

**Description:**

4-High boltless shelving unit; Adjustable 850 lb weight capacity;  
Limited Lifetime Warranty; Made in USA.

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

S-17

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SAFCO

9300 West Research Center Road

New Hope, MN 55428

(888) 971-6225

POC: Anne Orwig

designelements@cox.net

757-502-4379

**CONTRACT INFO.**

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

103H (3), 118A (4), 102D (3), 129, 201B (5), 255 (3)

**FINISH**

Black Metal Powdercoat

**PHOTO** (Photo is representative. See description.)**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

19

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile 12 Tray Storage Cart

Series: Hierarchy Compass Cabinet Mini H3

Size: 14-7/8" W x 51-1/8" H x 19-1/8" D

Model: C1A1J1A1F0

**Description:**

18 Ga powder coated steel panels; Two 20 Ga 25mm square steel tubes; Two rows of 14 peg holes; Four 100mm casters, gray polyurethane wheels; 1" thick shelves; Handles are cast aluminum and raise 2.5" off the top of the cabinet; 12 - 3" trays; SCS Indoor Advantage Gold Certified; Lifetime Warranty; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (4)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-18

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

**FINISH**

Panel: Navy

Body: Platinum

**UPHOLSTERY**

N/A



PANEL



BODY

**TOTAL QUANTITY:**

5

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile 3 Shelf Storage Cart

Series: Hierarchy Compass Cabinet

Size: 28 3/8" W x 36 1/8" H x 19 1/8" D

Model: Midi 2

**Description:**

Storage cart with two 1" thick shelves height adjustable in 1/2" increments; Powder coated steel side panels and body; Porcelain steel whiteboard back; Handles; Locking casters; SCS Indoor Advantage Gold Certified; Lifetime Warranty; Made in Tennessee.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (2)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-19

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Side Panels: Moss

Body: Platinum

**UPHOLSTERY**

N/A



SIDE PANEL



BODY

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-20

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Ball Storage Cart

**MANUFACTURER**

Champion Sports

Series: Half-Size Lockable Ball Locker

1 Champion Way

Size: 23"W x 22"D x 37"H

Marlboro, NJ 07746

Model: LHX

732-294-5561

**Description:**

Storage cart 12 basketballs/soccer balls/playground balls capacity;  
Lockable hinge cover; All Steel construction; Powdercoat finish; Four  
smooth rolling non-marring casters; Half-size.

**CONTRACT INFO.**

N/A

0

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105

**FINISH**

Powdercoat: Blue

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

Assembly required

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-21

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Mobile Folding Bookshelf

**MANUFACTURER**

Children's Factory

Series: Fold-n-Lock Storage by Angeles

510 S Mckinley Ave

Size: 95.6 x 29 x 29.8 in

Union, MO 63084

Model: AG1007-2A

(314) 821-1441

Description: FOLD-N-LOCK: The two sides of this double-sided shelving unit fold and lock together with a heavy-duty metal hasp. Moving from space to space shouldn't be a trial. This unit makes the process easy and safe; Made in USA.

MOBILE: This unit features oversized, swiveling, industrial-grade wheels designed for an increased weight capacity. The wheels' rubberized tread makes it easy to roll this unit over doorways and on the carpet. Each unit has 2 locking casters.

PREMIUM BIRCH-PLY: This unit is durably constructed using our unique, contemporary, cream-colored, premium, birch-ply. It features rounded corners for safety and a kid-tough, UV finish that makes it stain- and scratch-resistant

**CONTRACT INFO.**

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105(2)

**FINISH**

Natural Birch

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disc Interior Designer regarding any discrepancies prior to procurement and fabrication.

Additional information included with this specification. Contact Project

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile 3 Shelf Storage Cart

Series: Hierarchy Compass Cabinet

Size: 28 3/8" W x 36 1/8" H x 19 1/8" D

Model: Midi 2

**Description:**

Storage cart with two 1" thick shelves height adjustable in 1/2" increments; Powder coated steel side panels and body; Porcelain steel whiteboard back; Handles; Locking casters; SCS Indoor Advantage Gold Certified; Lifetime Warranty; Made in Tennessee.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-22

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Side Panels: Cool Grey

Body: Platinum

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

143, 144, 145, 146, 147, 148, 149, 150, 151, 153, 154, 155, 156, 201, 202, 204, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A



SIDE PANEL



BODY

**TOTAL QUANTITY:**

28

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES****PROCUREMENT LIST****PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Metal Shelving

Series: Boltless Steel Shelving

Size: 36"W x 24"D x 72"H

Model: 5247BL

**Description:**

4-High boltless shelving unit; Adjustable 850 lb weight capacity;  
Limited Lifetime Warranty; Made in USA.

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

S-23

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

SAFCO

9300 West Research Center Road

New Hope, MN 55428

(888) 971-6225

POC: Anne Orwig

designelements@cox.net

757-502-4379

**CONTRACT INFO.**

NC State Contract 5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

103K (3)

**FINISH**

Black Metal Powdercoat

**PHOTO** (Photo is representative. See description.)**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

3

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Storage Cabinet - 5 High  
Series: Folio  
Size: 77"H x 42"W x 18"D  
Model: ST.FO.SC.5S.421877-705P

**Description:**

Wardrobe storage cabinet; 21 gauge steel top, back, side and center panels; 18 gauge steel inner top, bottom, and side channels; 20-22 gauge steel door fronts; 3/4"H 18 gauge steel shelves; 1" diameter hanging rod; 110 degree concealed hinges; height adjustable floor glides; Lifetime Warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102D (3), 103A, 103K, 117, 117B, 242 (2), 243, 244 (3), 245, 246(2), 247, 251, 252 (2), 255, 102A, 201B, 250

**PHOTO** (Photo is representative. See description.)



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-24

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.  
2885 Lorraine Ave  
Temple, TX 76501  
800-749-2258  
POC: Shawn Nichols | Director of A+D Sales  
SNichols@moorecoinc.com  
254-760-3049

**CONTRACT INFO.**

TIPS 200301  
NC State Contract 5610A

**FINISH**

Frame: Perfect Match – Metallic Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

24

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Bookcase - 5 High 30" W

Series: Folio

Size: 77"H x 30"W x 13"D

Model: ST.FO.BC.6S.301377-705P

**Description:**

Double bookcase with side panel wall construction; 18 gauge top; 22 gauge back and side panels; 18 gauge 1"H shelves with 1/2" adjustability; 140 lb shelf capacity; Height adjustable floor glides; Lifetime Warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

112, 125, 127, 246, 247, 251 (2), 252 (2), 253 (2), 254, 255 (2)

**PHOTO** (Photo is representative. See description.)



FRAME

**PROJ.NO.                      ITEM NO.**

**DATE**  
9/10/2024

9390

S-25

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS                                      200301

NC State Contract                      5610A

**FINISH**

Frame: Perfect Match – Metallic Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

14

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Storage Cabinet - 5 Shelf

Series: Folio

Size: 77"H x 30"W x 18"D

Model: ST.FO.SC.5S.301877-705P

**Description:**

Double bookcase with side panel wall construction; 18 gauge top; 22 gauge back and side panels; 18 gauge 1"H shelves with 1/2" adjustability; 140 lb shelf capacity; Height adjustable floor glides; Lifetime Warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

103C, 103K, 154, 248 (2), 249 (2), 253 (2), 152

**PHOTO** (Photo is representative. See description.)



**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

S-26

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Frame: Perfect Match – Metallic Platinum

**UPHOLSTERY**

N/A



FRAME

**TOTAL QUANTITY:**

10

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Bookcase - 6 Shelf; 36" W

Series: Folio

Size: 77"H x 36"W x 13"D

Model: ST.FO.BC.6S.361377

**Description:**

Double wall construction on side panels. Tops are 18 gauge and back and side panels are 22 gauge.; Bottom channels and shelves are all 18 gauge. Side channels are 22 gauge; Shelves are 1" tall are adjustable in 1/2" increments; Shelf capacity for all widths is 140 lbs.; height adjustable floor glides; Lifetime Warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

111, 113, 243, 245(2), 247 (3), 248, 249 (3), 250

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-27

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Frame: Perfect Match – Metallic Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

13

**SPECIAL INSTRUCTIONS:**



FRAME

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile Storage Cart

Series: Brent Ware Cart EX

Size: 35"W x 24"D x 72-3/4"H

Model: 22832J

**Description:**

Storage cart with 9 shelf supports; Lockable 4" diameter rubber swivel casters; 1 year warranty

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
S-29

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Amaco Brent

6060 Guion Road,

Indianapolis, IN 46254

Email: salesupport@amaco.com

Local: (317) 244-6871

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

142

**FINISH**

Black Powdercoat

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-1

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Cafeteria Table 16 Seat

Series: Uniframe Rectangular with Poly Stools

Size: 139.5"W x 60.5"D x 27"H

Model #: UF128/PY

**MANUFACTURER**

KI

1330 Bellevue Street

Green Bay, WI 54302

800.424.2432

POC: Angel Burgess

angel.burgess@ki.com

704-524-9360

**Description:**

Cafeteria table with 16 fixed round polypropylene stool seats; Two piece laminate top; 3/8" steel wire (powder coated) base; 73P edge; SCS Indoor Advantage™ Gold; BIFMA level® Certified; FSC® Certified; 15 year warranty; Made in USA.

**CONTRACT INFO.**

NC State Contract #201800242 STC

OMNIA R191808

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (4)

**FINISH**

Poly Stool Color: "Cayenne" PCY

Laminate Top: "High Rise" LHE

73P Edge Color: "Light Tone" ELG

Frame Paint: "Light Tone" LG

**UPHOLSTERY**

N/A

**PHOTO** (Photo is representative. See description.)



POLY STOOL

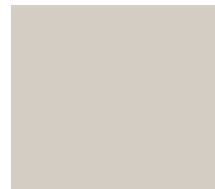
**TOTAL QUANTITY:**

4



LAMINATE

**SPECIAL INSTRUCTIONS:**



EDGEBAND/FRAME

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Cafeteria Table 12 Seat

Series: Uniframe Rectangular with Poly Stools

Size: 120"W x 60.5"D x 27"H

Model #: UF106/PY

**Description:**

Cafeteria table with 16 fixed round polypropylene stool seats; Two piece laminate top; 3/8" steel wire (powder coated) base; 73P edge; SCS Indoor Advantage™ Gold; BIFMA level® Certified; FSC® Certified; 15 year warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (6)

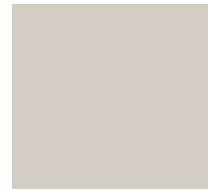
**PHOTO** (Photo is representative. See description.)



POLY STOOL



LAMINATE



EDGEBAND/FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-2

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

KI

1330 Bellevue Street

Green Bay, WI 54302

800.424.2432

POC: Angel Burgess

angel.burgess@ki.com

704-524-9360

**CONTRACT INFO.**

NC State Contract

#201800242 STC

OMNIA

R191808

**FINISH**

Poly Stool Color: "Cayenne" PCY

Laminate Top: "High Rise" LHE

73P Edge Color: "Light Tone" ELG

Frame Paint: "Light Tone" LG

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Café Height Table

Series: Stout Tables

Size: 30"D x 60"W x 36" H

Model: SUEKA3060-74P

**Description:**

Four leg café height table; Laminate top; Powdercoated steel frame; Frame and footrest is 14-gauge, 1.75" square steel tubing; Tested to a 2,000 lb. distributed static load rating; Single footrest stretcher; Hooks (one each end); 4" locking casters; SCS Indoor Advantage™ Gold; BIFMA level® Certified; FSC® Certified; Lifetime warranty; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (6)

**PHOTO** (Photo is representative. See description.)



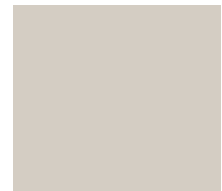
LAMINATE



EDGEBAND



HOOKS



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-3

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

KI

1330 Bellevue Street

Green Bay, WI 54302

800.424.2432

POC: Angel Burgess

angel.burgess@ki.com

704-524-9360

**CONTRACT INFO.**

NC State Contract

#201800242 STC

#420A

OMNIA

R191808

**FINISH**

Laminate Top: High Rise

Edgeband: Light Tone

Frame: Light Tone; Hooks: Nemo

**UPHOLSTERY**

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile Rectangular Table, 60" X 30"  
Series: Latch Rectangular Table with Casters 30"  
Size: 60"W x 30"D x 30" H  
Model: TRECT|LCH|D604830

**Description:**

Four leg rectangular laminate table; 2mm PVC edge band;  
Powdercoated steel frame with casters locking; Two latching clips for  
ganging; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

120, 141, 241

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-4

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Spec  
165 City View Drive  
Toronto, Ontario, Canada M9W 5B1  
POC: Kim Luther - Michael F Luther &  
Associates  
2638 Willard Dairy Road, Suite 110  
High Point, NC 27265  
336.885.1496

**CONTRACT INFO.**

GSA GS-27F-011CA  
NC State Contract 5610A

**FINISH**

Top: Wilsonart D92-60 - Dove Grey -  
Laminate  
Edgeband: RAL 7035  
Frame: RAL 3002

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

3

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Counter Height Table, 36" x 24"

Series: Hierarchy Grow & Roll Desk

Size: 36"W x 24"D x 26-1/2" to 42-1/4" H

Model: 59040-C

**Description:**

Rectangular height adjustable HPL top with one handle adjustment; 3mm T-mold edge; Powder-coated steel base in platinum features four casters (two locking); single pneumatic lift column; 12 year limited warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

118

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-5

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: Beigewood

Edgeband: Cayene

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Large Conference Table

Series: Foundation

Size: 192" W X 48" D

Top: SF48192K

Base (QTY 3): LPB624

Power (QTY 2): PDE22CAB

**Description:**

Rounded Rect Top, 48x192, 2-Piece, Knife Edge (all sides) - Finish: K - Aged Ash (8844-WR), Edge: K - Std Laminate - Knife Edge, Cutouts: C - Two Between Bases (2-Pc Top); Foundation Lam Panel Base, 24x6, for use on 48D tables, Finish: K - Aged Ash (8844-WR); SCS Indoor Advantage Gold; ANSI/BIFMA Furniture Emissions Standard M7.1/X7.1-2011; 12 year warranty; Made in USA with suppliers concentrated within a 45 mile radius.

Power: Ellora Single Sided Power Trough, 2 power/2 data, 6' power cord, Clear Alum w/ Black Interior; Data ports to be determined by owner.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

115, 128

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-6

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Enwork

12900 Christopher Dr. S.E.

Lowell, MI 49331

1.800.815.7251

POC: Sean Barber

sbarber@enwork.com

616.421.7702

**CONTRACT INFO.**

NC

**FINISH**

Laminate: Aged Ash (Formica 8844-WR)

Base: Aged Ash (Formica 8844-WR)

Power Units: Clear Alum w/ Black Interior

**UPHOLSTERY**

N/A

**TOTAL QUANTITY**

2

**SPECIAL INSTRUCTIONS:**



POWER



LAMINATE

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Round Meeting Table, 60" Dia

Series: Nineteen 20

Size: 60" Dia. x 29" H

Model: DT-T60RNDT & 5510-28

**Description:**

Meeting table with veneer top; 2mm hardwood edge band; Powder coat metal column with disc base; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-7

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

OFS Carolina

P.O. Box 4398

Archdale, NC 27263

800.763.0212

POC: John Skipper - Jack Fetner Associates

704-906-7625

john@jackfetnerassociates.com

**CONTRACT INFO.**

N/A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

116

**FINISH**

Laminate: Peak

Edge: Peak

Base: Satin Nickel

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



TOP



LAMINATE

**TOTAL QUANTITY:**

1



BASE



BASE

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Side Table

Series: Drum Tables

Size: 24" Dia x 18" H

Model: 2424DRUM

**Description:**

Round laminate table; Frame wrapped with 1/4" thick plywood beneath the laminate sheet; Without kickplate; Leveling glides;

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-8

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Spec

165 City View Drive

Toronto, Ontario, Canada M9W 5B1

POC: Kim Luther - Michael F Luther & Associates

2638 Willard Dairy Road, Suite 110

High Point, NC 27265

336.885.1496

**CONTRACT INFO.**

GSA

GS-27F-011CA

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

110, 122, 200A (2)

**FINISH**

Laminate: Wilsonart, "New Age Oak"

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

N/A



LAMINATE

**TOTAL QUANTITY:**

4

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Community Table

Series: Community Table

Size: 72"W x 30"D x 29"H

Model: CT2R0ADL1A0A0FM7999BL

**Description:**

Waterfall leg laminate table with rounded corners; Glides; Bag hook; SCS Indoor Advantage Gold Certified; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-9a

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate: Wilsonart, Field Elm

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101, 101E, 102

**PHOTO** (Photo is representative. See description.)



LAMINATE

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

3

**SPECIAL INSTRUCTIONS:**

T-9a & T-9b are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Community Table - 24" H

Series: Community Table

Size: 72"W x 30"D x 24"H

Model: TBD

**Description:**

Waterfall leg laminate table with rounded corners; Glides; Bag hooks;  
SCS Indoor Advantage Gold Certified; Made in USA.

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

T-9b

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate: Wilsonart, Field Elm

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101, 101E, 102

**PHOTO** (Photo is representative. See description.)



LAMINATE

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

3

**SPECIAL INSTRUCTIONS:**

T-9a & T-9b are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Table, 36" x 36"  
Series: Hierarchy Activity Table  
Size: 36"W x 36"D x 18-29"H  
Model #: 66682-A-7928-AM

**Description:**

Four leg square laminate table; Scratch resistant 1-1/4" thick HPL top; 3 mm flat edge banding; Powder-coated steel legs; Glides; Twelve year limited warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102 (4)

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-10

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.  
2885 Lorraine Ave  
Temple, TX 76501  
800-749-2258  
POC: Shawn Nichols | Director of A+D Sales  
SNichols@moorecoinc.com  
254-760-3049

**CONTRACT INFO.**

TIPS 200301  
NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak  
Edgeband: Currant  
Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

4

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Table, 72" X 30"

Series: Hierarchy Activity Table

Size: 72"W x 30"D x 18-29"H

Model: 66682-F-7928-PL

**Description:**

Four leg rectangular laminate table; Scratch resistant 1-1/4" thick HPL top; 3 mm flat edge banding; Powder-coated steel legs; Glides; Twelve year limited warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

142 (7), 155 (2), 144 (4), 154, 156 (2)

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-11

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak

Edgeband: Platinum

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

16

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Table, 48" X 24"

Series: Hierarchy Activity Table

Size: 48"W x 24"D x 18-29"H

Model: 66682-B-7928-PL

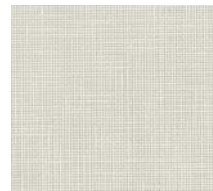
**Description:**

Four leg rectangular laminate table; Scratch resistant 1-1/4" thick HPL top; 3 mm flat edge banding; Powder-coated steel legs; Glides; Twelve year limited warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

204 (4), 244 (6), 251 (6)

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**TOTAL QUANTITY:**

16

**SPECIAL INSTRUCTIONS:**

**DATE**

9/10/2024

**PROJ.NO.**

9390

**ITEM NO.**

T-12

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: "Crisp Linen" #4942 38

Edgeband: Cayenne

Frame: Platinum

**UPHOLSTERY**

N/A

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile Work Table, 24" x 36"

Series: Titan Tables

Size: 36"W x 24"D x 30"H

Model: TT02-2436C1B

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-13

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

National Public Seating

149 Entin Road

Clifton, NJ 07014

800.261.4112

**Description:**

Work table with 14-gauge steel legs set at a 94 degree angle; 14-Gauge Steel Sheet-Metal Apron; 4" heavy duty locking; Casters; 6mm thick foot plate; 1.75 inch solid maple wood butcherblock top with UV finish; Tamper-free hardware; 10 year warranty

**CONTRACT INFO.**

NC State Contract 420A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

142

**FINISH**

Top: Butcher Block

Frame: Soft Gray

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



TOP



FRAME

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Activity Table, 36" Dia.  
Series: Hierarchy Activity Table  
Size: 36"  
Model:

**Description:**

Four leg round laminate table; Scratch resistant 1-1/4" thick L top; 3 mm flat edge banding; Powder-coated steel legs; Glides; Twelve year limited warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-14

**LOCATION**

Sugar Grove, NC

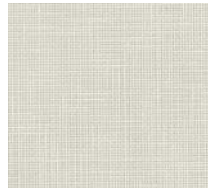
**MANUFACTURER**

MooreCo Inc.  
2885 Lorraine Ave  
Temple, TX 76501  
800-749-2258  
POC: Shawn Nichols | Director of A+D Sales  
SNichols@moorecoinc.com  
254-760-3049

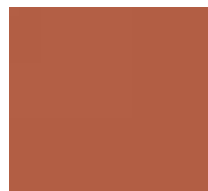
**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

202 (2)

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**CONTRACT INFO.**

TIPS 200301  
NC State Contract 5610A

**FINISH**

Laminate Top: "Crisp Linen" #4942 38  
Edgeband: Cayenne  
Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Round Table, 48" Dia.

Series: Nineteen 20

Size: 48" Dia. x 29" H

Model: DT-T48RNDT & 5510-28

**Description:**

Round meeting table with veneer top; 2mm hardwood edge band;  
Powder coat metal column with disc base; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-15

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

OFS Carolina

P.O. Box 4398

Archdale, NC 27263

800.763.0212

POC: John Skipper - Jack Fetner Associates

704-906-7625

john@jackfetnerassociates.com

**CONTRACT INFO.**

NC

5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

113, 122 (3), 125

**FINISH**

Laminate: Peak

Edge: Peak

Base: Satin Nickel

**PHOTO** (Photo is representative. See description.)

**UPHOLSTERY**

N/A



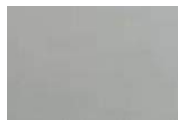
TOP



LAMINATE



BASE



BASE

**TOTAL QUANTITY:**

5

**SPECIAL INSTRUCTIONS:**

PO-1, PO-2, S-4, & T-15 are to be sourced from the same manufacturer.

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Coffee Table

Series: Basket Occasional

Size: 49" W x 27" D x 16" H

Model #: 447-OVAL

**Description:**

Oval occasional table with veneer top; Powder coat metal criss-cross base; Made in USA.

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-16

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

OFS Carolina

P.O. Box 4398

Archdale, NC 27263

800.763.0212

POC: John Skipper - Jack Fetner Associates

704-906-7625

john@jackfetnerassociates.com

**CONTRACT INFO.**

NC

5610A

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

110

**FINISH**

Laminate: Oslo, OSL

Base: Oiled Bronze

**PHOTO** (Photo is representative. See description.)



**UPHOLSTERY**

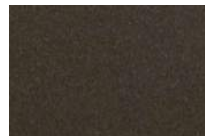
N/A



LAMINATE

**TOTAL QUANTITY:**

1



BASE

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Pre-K Cafeteria Table

Series: Vircp

Size: 12"W x 30"D x Pre-K Height

Model #: MTB152710

**Description:**

Specially designed torsion bars to fold and unfold table. Up-lock and down-lock mechanisms with heavy duty wheel assemblies. Tubular steel frame. A 15" bench height, Pre-K approved top height. 3/4" thick particleboard-core high-pressure laminate top with T-mold edge banding.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

105 (1)

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-17

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

Virco  
2027 Harpers Way  
Torrance, CA 90501  
POC: Courtney Overman  
Cell (910) 381-0774  
courtneyoverman@virco.com

**CONTRACT INFO.**

N/A

**FINISH**

Laminate Top: AsianSand  
Edgeband: Beigewood  
Frame: Chrome

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

1

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Mobile Table, 60" x 24"

Series: AKT Table

Size: 60" W x 24" D x 29" H

Model #: SD-AC29F-7928-PL

**Description:**

Four leg rectangular laminate table; Scratch resistant 1-1/4" thick HPL top; 3 mm flat edge banding; Powder-coated steel legs; Casters; Twelve year limited warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

102A, 143, 144, 145, 146, 147, 148, 149, 150, 151, 153, 155, 243, 245, 246, 247, 248, 249, 252, 253, 254, 255

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-18

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: New Age Oak

Edgeband: Platinum

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

22

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Makerspace Table

Series: Compass Makerspace

Size: 36" W x 72" D x 36" H

Model #: 91715-D-BUTCHER

**Description:**

Compass Makerspace Table with Butcher Block; 45mm thick butcher block with a double urethane top coat with anti-scratch additive. Platinum powder coated frame made of two leg brackets and one support trough extends the length of the table between the legs. Each leg bracket consists of three pieces of 14 Ga rectangular steel tubing welded together with a 14 Ga, 90 degree curved steel sheet bent around top and inside face. Tubing for legs is 100mm x 40mm joined by a 95mm x 100mm crossbar. 100mm diameter dual-wheel casters with a zinc core and 10mm polyurethane tread. SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

243 (6), 252 (6)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-19

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS

200301

NC State Contract

5610A

**FINISH**

Top: Butcher Block

Leg: Platinum

**UPHOLSTERY**

N/A



TOP

**TOTAL QUANTITY:**

6



LEG

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Round Table, 30" Dia.

Series: Inklud Table – Pedestal Base

Size: 30" W x 30" D x 29" H

Model #: IN1Q2S0QDD-7850-CY

**Description:**

Disc base round laminate table; Scratch resistant 1-1/4" thick L top; 3 mm flat edge banding; Powder-coated base; Twelve year limited warranty; SCS Indoor Advantage Gold Certified; Made in USA.

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

118, 121, 127

**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-20

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Lamiate Top: Field Elm

Edgeband: Platinum

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

3

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Occasional Table, 30" Dia.

Series: Eve

Size: 28" W x 28" D x 20.25" H

Model #: 5828

**Description:**

Round End Table; Brushed aluminum trumpet style base; Thick thermally fused laminate (TFL) top; 3 mm PVC edge banding; Adjustable glides; Made in NC.

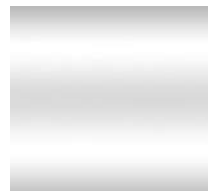
**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101, 102 (2)

**PHOTO** (Photo is representative. See description.)



LAMINATE



BASE

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-21

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

HPFi

1104 Bedford Street

High Point, NC

(800) 447-3462

POC: Kim Luther - Michael F Luther & Associates

336.209.2540

kim@michaelfluther.com

**CONTRACT INFO.**

NC

201800242

**FINISH:**

Laminate op: Fusion Maple, FM

Base: Brushed Aluminum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

3

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Student Table, 60" X 30"

Series: Hierarchy Activity Table

Size: 60"W x 30"D x 18-29"H

Model: 66682-E-XXXX-XX

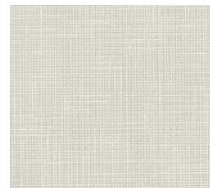
**Description:**

Four leg rectangular laminate table; Scratch resistant 1-1/4" thick HPL top; 3 mm flat edge banding; Powder-coated steel legs; Glides; Twelve year limited warranty; SCS Indoor Advantage Gold Certified; Made in USA.

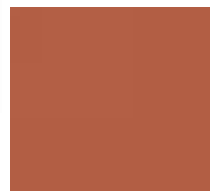
**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

250 (6)

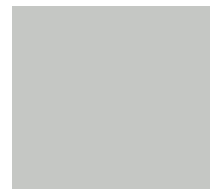
**PHOTO** (Photo is representative. See description.)



LAMINATE



EDGEBAND



FRAME

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
T-23

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Laminate Top: "Crisp Linen" #4942 38

Edgeband: Cayenne

Frame: Platinum

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

6

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Tackboard, 12' X 4'

Series: Natural Cork Tackboard – Aluminum Trim

Size: 12' W x 4' H

Model: 302AM

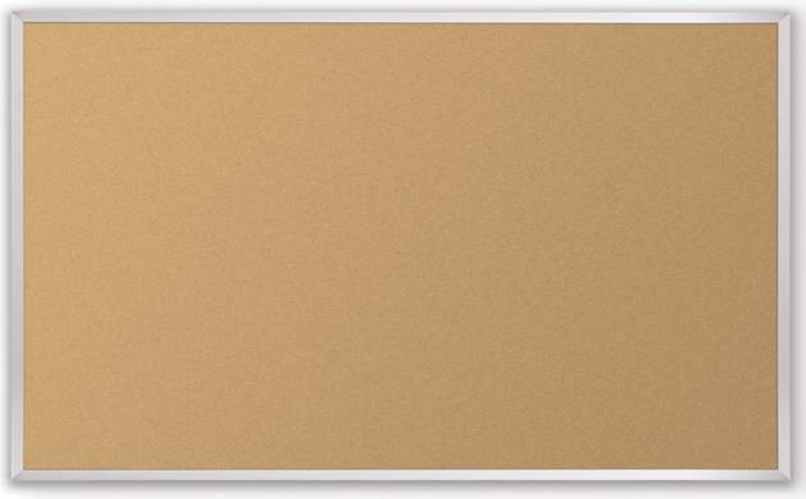
**Description:**

1/16" thick 100% natural cork; Anodized aluminum trim with hairline mitered corners; 10 year limited warranty; SCS Indoor Advantage Gold Certified

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

202 (2), 243, 245, 248, 249, 252, 253, 254, 255

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
TB-1

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS

200301

NC State Contract

5610A

**FINISH**

Buff 18

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

10

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.



**FURNITURE AND ACCESSORIES**

**PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Tackboard, 6' X 4'

Series: Natural Cork Tackboard – Aluminum Trim

Size: 6' W x 4' H

Model: 302AG

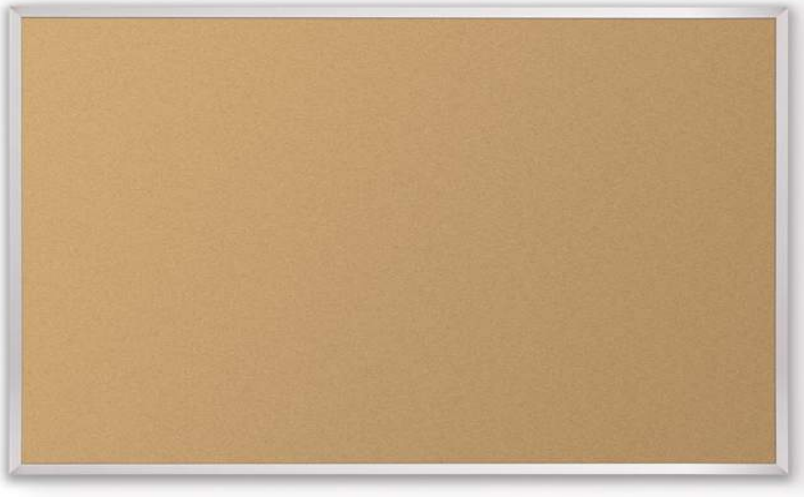
**Description:**

1/16" thick 100% natural cork; Anodized aluminum trim with hairline mitered corners; 10 year limited warranty; SCS Indoor Advantage Gold Certified

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

101L, 148

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
TB-2

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Buff 18

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

2

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**PROJECT TITLE**

Valle Crucis School

**ITEM NAME / DESCRIPTION**

Tackstrip - 6' L

Series: Tack-Bite

Size: 2.5"H x 72"W

Model: 504-6

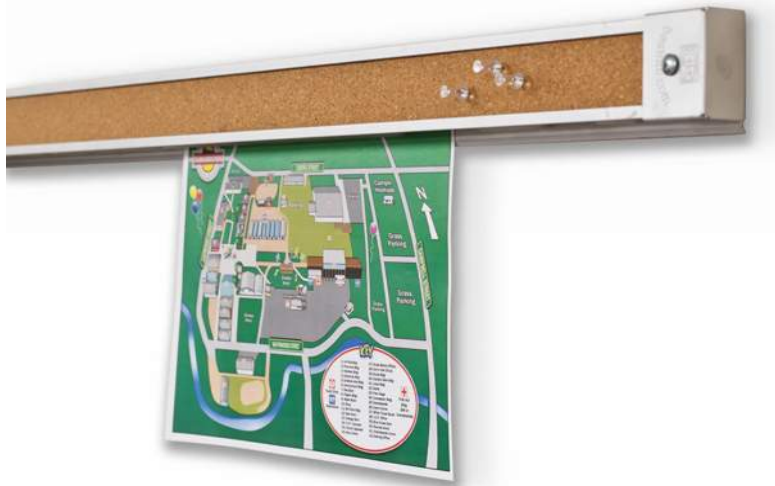
**Description:**

Tackstrip + Tackless Paper Holder; 2.5 inch natural cork tackable insert; Features a unique roller system to provide a secure hold and quick release on papers without any damage, Anodized aluminum frame; 10 year limited warranty; SCS Indoor Advantage Gold Certified; Sold in set of 6

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

140(11), 102A, 200 (2), 240 (11)

**PHOTO** (Photo is representative. See description.)



**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
TB-3

**LOCATION**

Sugar Grove, NC

**MANUFACTURER**

MooreCo Inc.

2885 Lorraine Ave

Temple, TX 76501

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**CONTRACT INFO.**

TIPS 200301

NC State Contract 5610A

**FINISH**

Natural

**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

25

**SPECIAL INSTRUCTIONS:**

\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

**FURNITURE AND ACCESSORIES  
PROCUREMENT LIST**

**DATE**  
9/10/2024

**PROJ.NO.**  
9390

**ITEM NO.**  
TB-4

**PROJECT TITLE**

Valle Crucis School

**LOCATION**

Sugar Grove, NC

**ITEM NAME / DESCRIPTION**

Tackboard, 10' X 4'

**MANUFACTURER**

MooreCo Inc.

Series: Natural Cork Tackboard – Aluminum Trim

2885 Lorraine Ave

Size: 10' W x 4' H

Temple, TX 76501

Model: 302AK

800-749-2258

POC: Shawn Nichols | Director of A+D Sales

SNichols@moorecoinc.com

254-760-3049

**Description:**

1/16" thick 100% natural cork; Anodized aluminum trim with hairline mitered corners; 10 year limited warranty; SCS Indoor Advantage Gold Certified

**CONTRACT INFO.**

TIPS

200301

NC State Contract

**FINISH**

Buff 18

**LOCATION OF ITEM (QUANTITIES OTHER THAN 1 ARE INDICATED)**

142, 143, 145, 146, 150, 151, 153, 155, 204

**PHOTO** (Photo is representative. See description.)

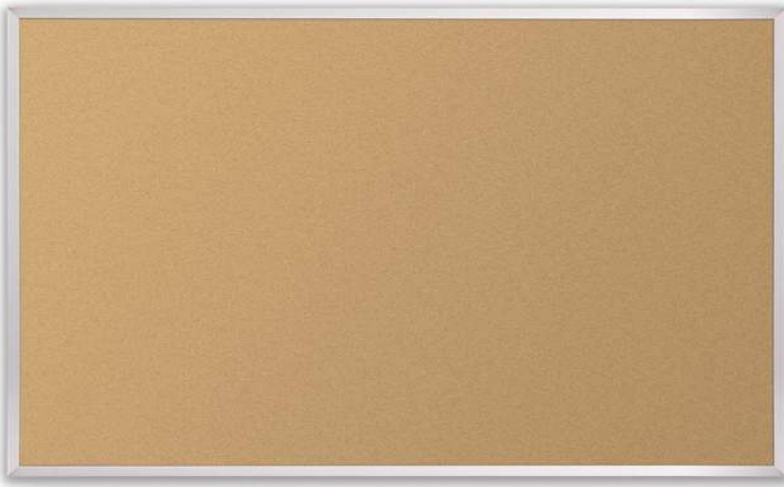
**UPHOLSTERY**

N/A

**TOTAL QUANTITY:**

9

**SPECIAL INSTRUCTIONS:**



\*Disclaimer: Vendor is responsible for ensuring model number matches written description and information included with this specification. Contact Project Interior Designer regarding any discrepancies prior to procurement and fabrication.

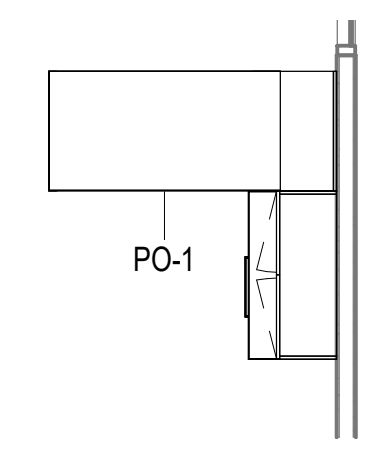
## APPENDIX G – FURNISHING PLANS

1 | 2 | 3 | 4 | 5 | 6

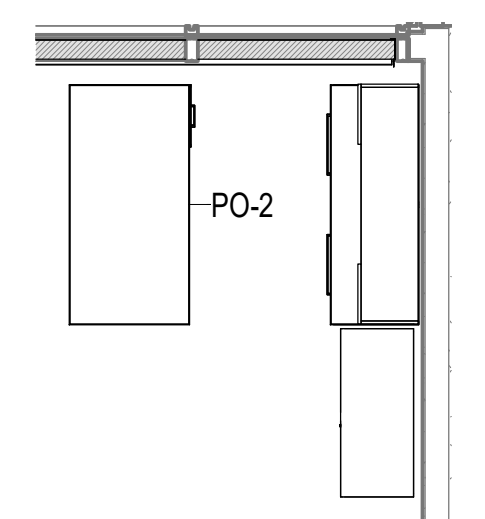
FURNITURE LEGEND		
CODE	DESCRIPTION	COUNT
A-1	CUSTOM VINYL WALL DECAL	1
A-2	THROW PILLOW	2
A-3	PILLOW	2
A-4	MOBILE FELT SCREEN	6
A-5a	LOBBY RUG	1
A-5b	PRE-K RUG	1
A-5c	KINDERGARTEN RUG	2
A-5d	GRADE 1 RUG	2
A-5e	GRADE 2 RUG	2
A-5f	MUSIC RUG	1
A-5g	GRADE 3 RUG	2
A-5h	GRADE 4 RUG	2
A-6	FELT SCREEN	1
A-9	DIRECTORS MUSIC STAND	2
A-10	STORAGE BOX, SMALL	1
A-11	STORAGE BOX, MEDIUM	1
A-12	STORAGE BOX, LARGE	1
A-13	STORAGE BOX, DEEP	1
C-1	COUNTER HEIGHT STOOL	12
C-2	DINING CHAIR	3
C-3a	GUEST CHAIR - LATTE	15
C-3b	GUEST CHAIR - NAVY	2
C-3c	GUEST CHAIR - RED	12
C-4	CONFERENCE CHAIR	48
C-5	TASK CHAIR	14
C-6a	LOUNGE CHAIR - RED	3
C-6b	LOUNGE CHAIR - SILVER	2
C-7	STRINGS STOOL	4
C-8	LOUNGE SEATING	1
C-9a	ROUND OTTOMAN - MEDIUM	4
C-9b	ROUND OTTOMAN - SMALL	6
C-9c	ROUND OTTOMAN - SMALL	6
C-9d	ROUND OTTOMAN - MEDIUM	8
C-10	MINI LOUNGE CHAIR - ROUND BACK	2
C-11	LONG LOG OTTOMAN	1
C-12	MUSICIAN CHAIR	50
C-13a	LIGHT TASK CHAIR - FIVE STAR BASE - ORANGE	38
C-13b	LIGHT TASK CHAIR - FIVE STAR BASE - GREEN	19
C-14a	STUDENT CHAIR - 14" NAVY	125
C-14b	STUDENT CHAIR - 16" NAVY	219
C-14c	STUDENT CHAIR - 18" CAYENNE	269
C-15a	STUDENT CHAIR - 16" SURF	2
C-15b	STUDENT CHAIR - 18" SURF	2
C-16	COUNTER HEIGHT CHAIR	30
C-17	SURGEON STOOL	1
C-18	BENCH	1
C-19	MEDICAL COT	2
C-20	SOFA	1

FURNITURE LEGEND		
CODE	DESCRIPTION	COUNT
C-21	STACKING CHAIR	201
C-22a	CURVED OTTOMAN - 12"H	8
C-22b	CURVED OTTOMAN - 15"H	8
C-23a	BEAN BAG CHAIR - GREEN	2
C-23b	BEAN BAG CHAIR - NAVY	1
C-24	SHORT LOG OTTOMAN	1
C-25	SINGLE ARMLESS CHAIR	1
C-26	CURVED ARMLESS CHAIR	2
C-27	CURVED OTTOMAN WITH TABLE TOP	2
C-28	MINI CURVED ARMLESS CHAIR	2
C-30	MINI SINGLE ARMLESS CHAIR	1
C-31	POUF STOOL	10
C-32	LOUNGE CHAIR	2
C-33	MINI LOUNGE CHAIR	2
C-35	SWIVEL CHAIR	8
C-36a	ROUND OTTOMAN - GREEN	2
C-36b	ROUND OTTOMAN - NAVY	1
C-37	COUNTER HEIGHT STOOL	32
D-1	L-SHAPED DESK	1
D-3	HORSESHOE DESK	19
D-4	SNAP STUDENT DESK	150
D-6	RECTANGLE DESK	24
D-7	TEACHING ASSISTANT DESK - DOUBLE PEDESTAL	32
D-9	STANDARD BELUGA DESK	269
D-10	TEACHING ASSISTANT DESK - SINGLE PEDESTAL	12
E-1	MOVEABLE SCREEN	2
E-2	WASTE RECEPTACLE	9
E-3	DESK SIDE RECEPTACLE	1
E-4	SHARPS DISPOSAL & GLOVE DISPENSER	1
E-5	WASTE RECEPTACLE	2
E-6	WASTE RECEPTACLE - 32 GALLON W/ DOLLY	5
MB-1	MARKERBOARD (5' X 12')	43
MB-2	MARKERBOARD (4' X 8')	6
MB-3	MARKERBOARD (4' X 5')	7
MB-4	MARKERBOARD (4' X 6')	3
MB-5	MUSIC LINE MARKERBOARD (4' X 8')	2
MB-6	MUSIC LINE MARKERBOARD (4' X 6')	1
MB-7	MOBILE MARKER BOARD	12
OD-1	PICNIC TABLE WITH BENCH SEATING	5
OD-2a	DIMPLE PLANTER - CITRUS	11
OD-2b	DIMPLE PLANTER - ALOE	6
OD-2c	DIMPLE PLANTER - COLBALT	10
OD-3a	ZOID - CITRUS	6
OD-3b	ZOID - ALOE	6
OD-3c	ZOID - COLBALT	6
OD-4a	SQUARE SEAT - RUST	12
OD-4b	SQUARE SEAT - ALOE	6
OD-5	SMALL GEMZ - CITRUS	4

FURNITURE LEGEND		
CODE	DESCRIPTION	COUNT
OD-6	LARGE GEMZ - COLBALT	2
PO-1	OFS TYPICAL T100	7
PO-2	OFS TYPICAL T100	1
RWS1	MANUAL ROLLER WINDOW SHADE	5
S-3	CURVED BOOKCASE - DOUBLE	8
S-4	THREE HIGH LATERAL FILE	7
S-5	CURVED BOOKCASE - SINGLE	16
S-6	STACKING CART	6
S-7	MOBILE TALL CUBBIES	7
S-8	MOBILE BOOK TRUCK	3
S-10	VIOLINVIOLA RACK	1
S-11	MUSIC SHEET STORAGE	1
S-12	ARTWORK DRYING RACK	2
S-13	BALL STORAGE	4
S-14	WARDROBE STORAGE CABINET, 36" x 18"	5
S-15	MODULAR PEDESTAL	1
S-16	FOUR-HIGH VERTICAL FILE CABINET	24
S-17	METAL SHELVING - 18" D	16
S-18	MOBILE 12 TRAY STORAGE	5
S-19	MOBILE 3 SHELF STORAGE	2
S-20	BALL STORAGE CART	1
S-21	MOBILE FOLDING BOOKSHELF	2
S-22	MOBILE 3 SHELF STORAGE	28
S-23	METAL SHELVING - 24" D	3
S-24	WARDROBE STORAGE CABINET, 48" x 18"	26
S-25	BOOKCASE - 5 SHELF, 30" W	14
S-26	WARDROBE STORAGE CABINET, 30" x 18"	10
S-27	BOOKCASE - 6 SHELF, 36" WIDE	13
S-29	CERAMICS WOOD SHELF	1
T-1	CAFETERIA TABLE 16 SEAT	4
T-2	CAFETERIA TABLE 18 SEAT	6
T-3	COUNTER HEIGHT TABLE	6
T-4	MOBILE RECTANGULAR TABLE, 60" X 30"	3
T-5	COUNTER HEIGHT TABLE	1
T-6	LARGE CONFERENCE TABLE	2
T-7	ROUND MEETING TABLE, 60" DIA.	1
T-8	SIDE TABLE	4
T-9a	COMMUNITY TABLE	3
T-9b	MINI COMMUNITY TABLE	2
T-10	STUDENT TABLE, 36" X 36"	4
T-11	STUDENT TABLE, 72" X 30"	16
T-12	STUDENT TABLE, 48" X 24"	16
T-13	MOBILE WORK TABLE, 36" X 24"	1
T-14	ACTIVITY TABLE, 36" DIA.	2
T-15	ROUND TABLE, 48" DIA.	5
T-16	COFFEE TABLE	1
T-17	PRE-K CAFETERIA TABLE	1
T-18	MOBILE TABLE, 60" X 24"	23
T-19	MOBILE RECTANGULAR TABLE, 60" X 30"	6
T-20	ROUND TABLE, 30" DIA.	3
T-21	OCCASIONAL TABLE, 30" DIA.	3
T-23	MOBILE RECTANGULAR TABLE, 60" X 30"	6
TB-1	TACKBOARD, 12' X 4'	12
TB-2	TACKBOARD, 6' X 4'	4
TB-3	TACKBOARD STRIP	25
TB-4	TACKBOARD, 10' X 4'	10



**E4** PRIVATE OFFICE LAYOUT 1  
1/4" = 1'-0"



**E5** PRIVATE OFFICE LAYOUT 2  
1/4" = 1'-0"

WATAUGA COUNTY  
**VALLE CRUCIS SCHOOL**  
BROADSTONE ROAD  
VALLE CRUCIS, NC

DESIGNER  
**CLARK NEXSEN**  
301 COLLEGE STREET, SUITE 300  
ASHEVILLE, NORTH CAROLINA 28801  
828.232.0608

PROFESSIONAL SEAL

SUBMITTAL  
**05.10.24**

REVISIONS


KEY PLAN

SHEET  
**FURNITURE LEGEND**

**FFE001**

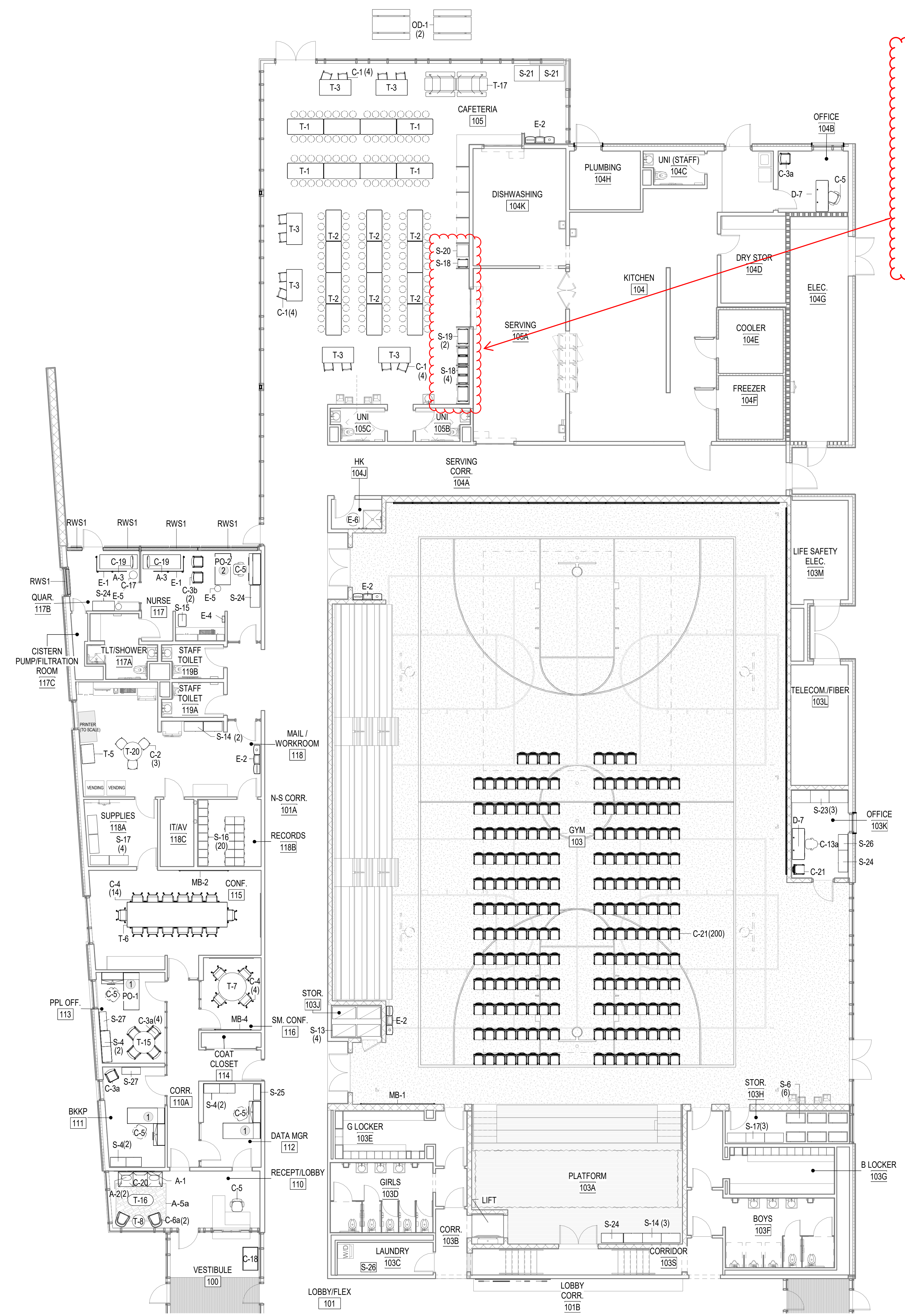
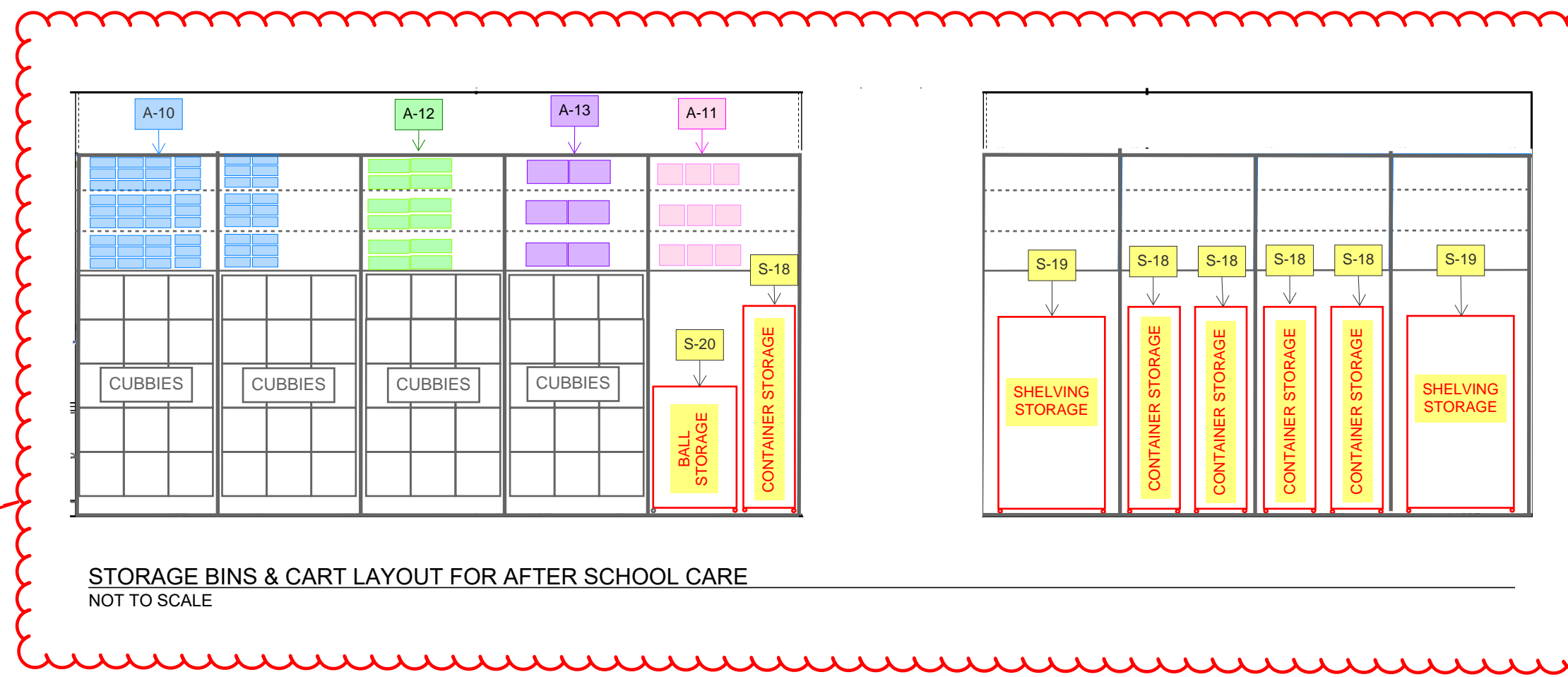
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DRAWN: MDGIACB  
REVIEW: MET  
**CN 9390**

**GENERAL NOTES**

- A. FF&E VENDOR IS RESPONSIBLE FOR FINAL QUANTITIES. CONTACT INTERIOR DESIGNER OF RECORD REGARDING ANY DISCREPANCIES PRIOR TO PROCUREMENT AND FABRICATION.
- B. PROVIDE PERSONAL TRASH RECEPTACLE E-3 IN OFFICES.
- C. OFFICE EQUIPMENT SUCH AS COMPUTERS, PRINTER/COPIERS, AND SHREDDERS WILL BE OWNER FURNISHED, OWNER INSTALLED (OFOI).

**# KEY NOTES**

- 1. DESK HEIGHT TO BE SET AT 21".
- 2. DESK HEIGHT TO BE SET AT 26".
- 3. KILN.
- 4. CERAMICS WHEEL AND CART.
- 5. SLAB ROLLER.
- 6. FOLDING TABLES - TO BE STORED IN CLOSET WHEN NOT IN USE.



**A1 LEVEL 1 FURNITURE PLAN - AREA A**  
1/8" = 1'-0"

**GRAPHIC SCALE(S)**

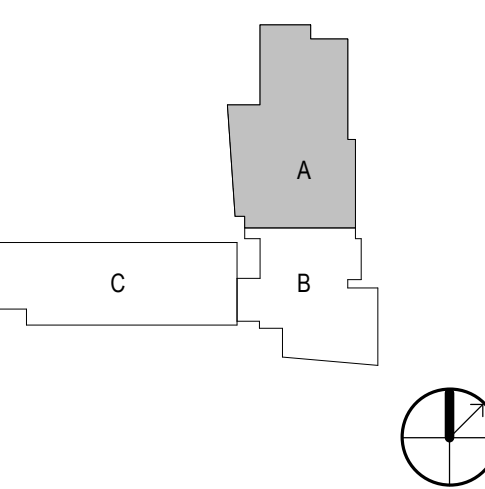


PROFESSIONAL SEAL

SUBMITTAL  
05.10.24

REVISIONS

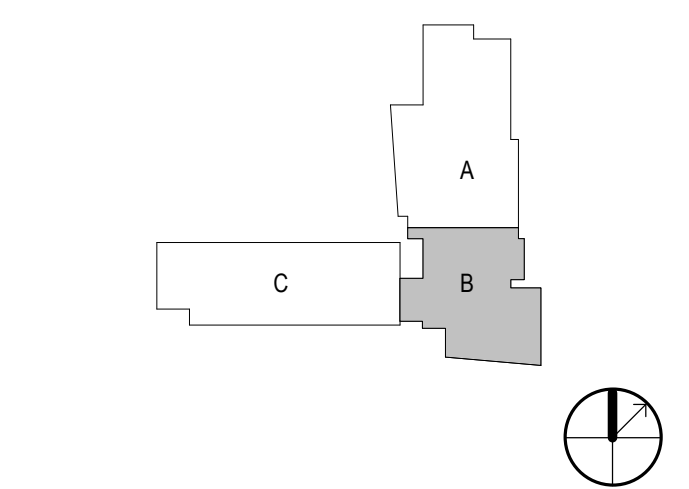
KEY PLAN



SHEET  
**LEVEL 1 - AREA A FURNITURE PLAN**

**FFE101**

DESIGN: MDGIACB  
DRAWN: MDGIACB  
REVIEW: MET  
CN 9390



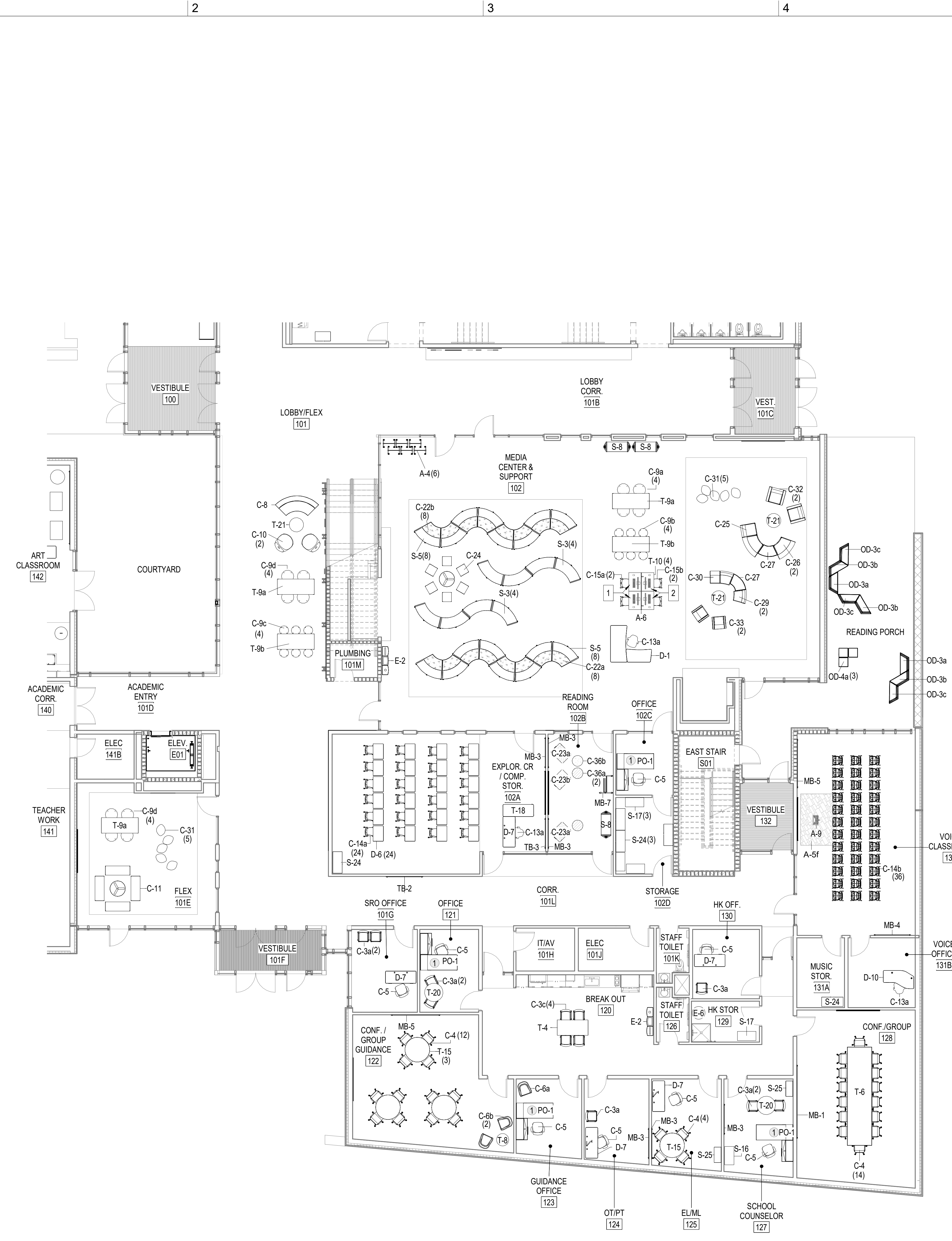
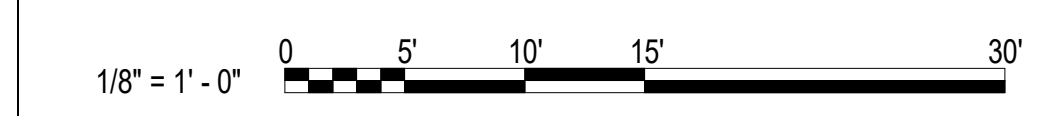
**GENERAL NOTES**

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**GRAPHIC SCALE(S)**



**A1 LEVEL 1 FURNITURE PLAN - AREA B**  
1/8" = 1'-0"

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**GENERAL NOTES**

- A. FF&E VENDOR IS RESPONSIBLE FOR FINAL QUANTITIES. CONTACT INTERIOR DESIGNER OF RECORD REGARDING ANY DISCREPANCIES PRIOR TO PROCUREMENT AND FABRICATION.
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**# KEY NOTES**

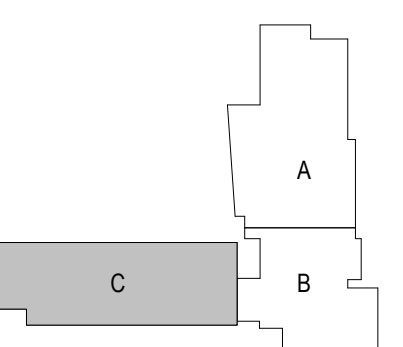
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- 2. DESK HEIGHT TO BE SET AT 26".
- 3. KILN.
- 4. CERAMICS WHEEL AND CART.
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- 6. FOLDING TABLES - TO BE STORED IN CLOSET WHEN NOT IN USE.

PROFESSIONAL SEAL

SUBMITTAL  
05.10.24

REVISIONS

KEY PLAN

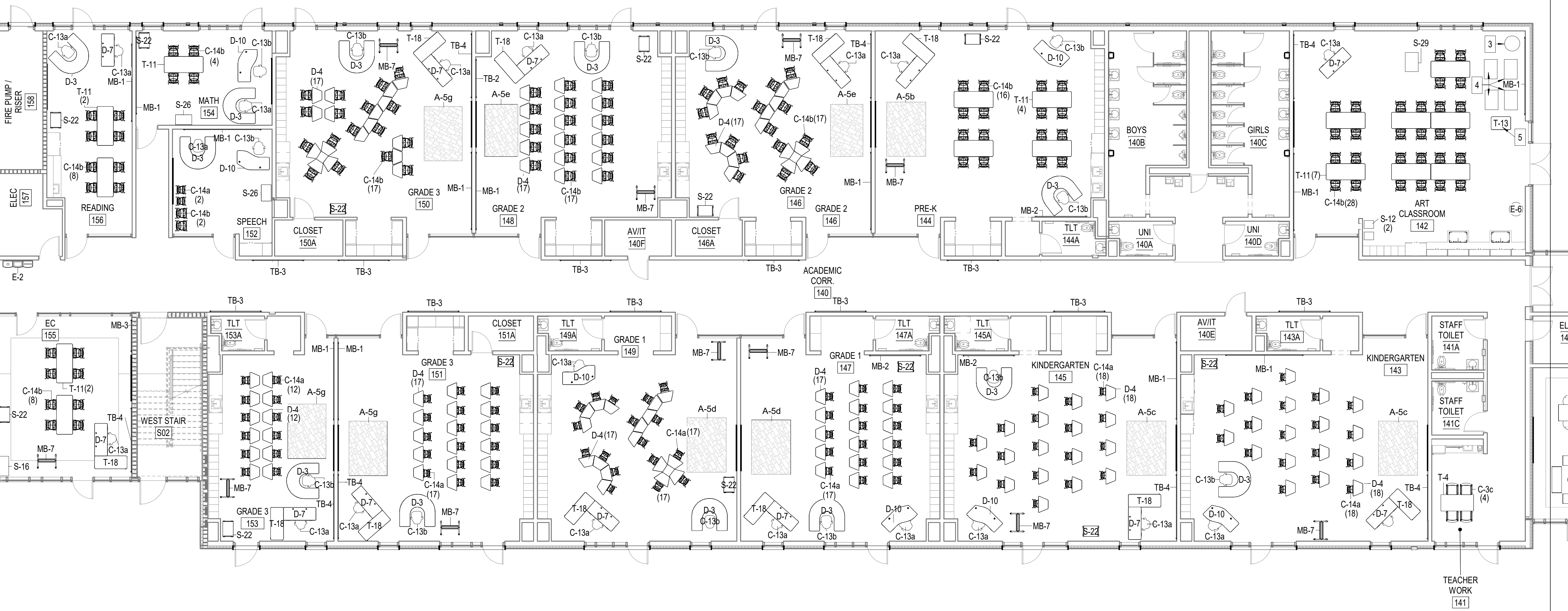


SHEET  
**LEVEL 1 - AREA C FURNITURE PLAN**

**FFE103**

DESIGN: MDGIACB  
DRAWN: MDGIACB  
REVIEW: MET  
CN 9390

**GRAPHIC SCALE(S)**



**A1 LEVEL 1 FURNITURE PLAN - AREA C**  
1/8" = 1'-0"



GENERAL NOTES

A. NO FFE SHOWN ON THIS SHEET

WATAUGA COUNTY

VALLE CRUCIS SCHOOL

BROADSTONE ROAD  
VALLE CRUCIS, NC

DESIGNER

CLARK NEXSEN

301 COLLEGE STREET, SUITE 300  
ASHEVILLE, NORTH CAROLINA 28801  
828.232.0608

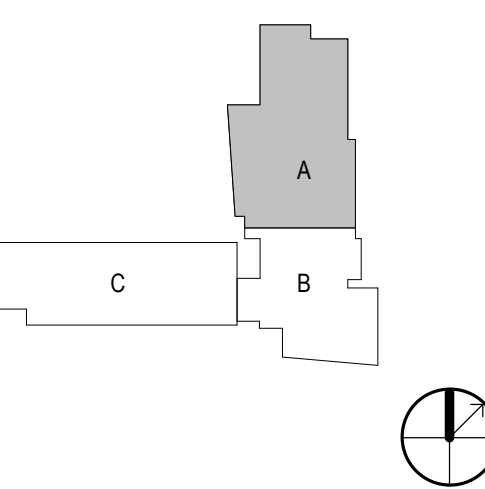
PROFESSIONAL SEAL

SUBMITTAL

05.10.24

REVISIONS

KEY PLAN



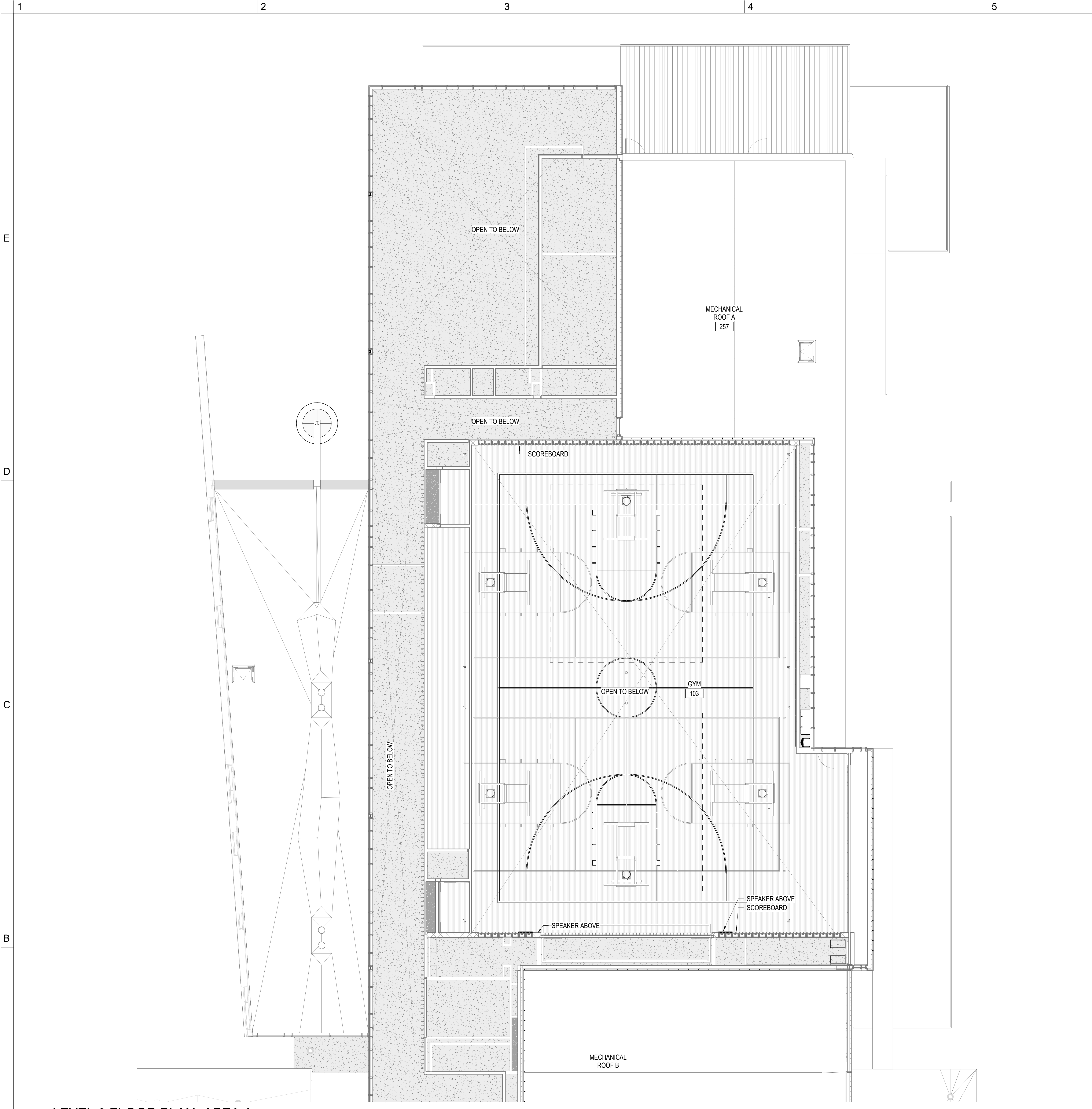
SHEET

LEVEL 2 - AREA A FURNITURE PLAN

FFE104

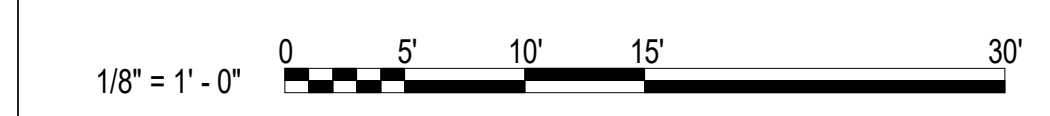
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REVIEW: MET

CN 9390



A1 LEVEL 2 FLOOR PLAN- AREA A  
1/8" = 1'-0"

GRAPHIC SCALE(S)



GENERAL NOTES

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WATAUGA COUNTY  
**VALLE CRUCIS SCHOOL**

BROADSTONE ROAD  
VALLE CRUCIS, NC

DESIGNER

**CLARK NEXSEN**

301 COLLEGE STREET, SUITE 300  
ASHEVILLE, NORTH CAROLINA 28801  
828 232 0608

# KEY NOTES

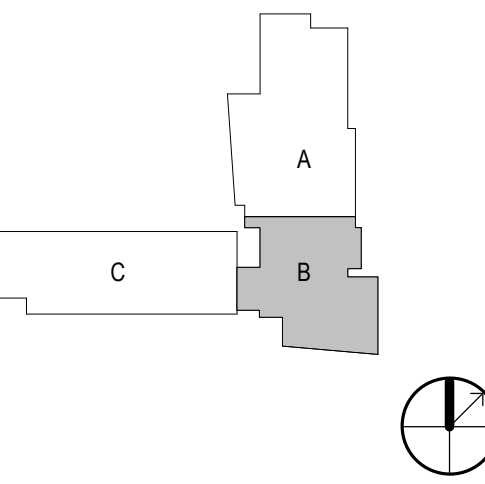
1. DESK HEIGHT TO BE SET AT 21".
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4. CERAMICS WHEEL AND CART.
5. SLAB ROLLER.
6. FOLDING TABLES - TO BE STORED IN CLOSET WHEN NOT IN USE.

PROFESSIONAL SEAL

SUBMITTAL  
05.10.24

REVISIONS

KEY PLAN



SHEET  
**LEVEL 2 - AREA B FURNITURE PLAN**

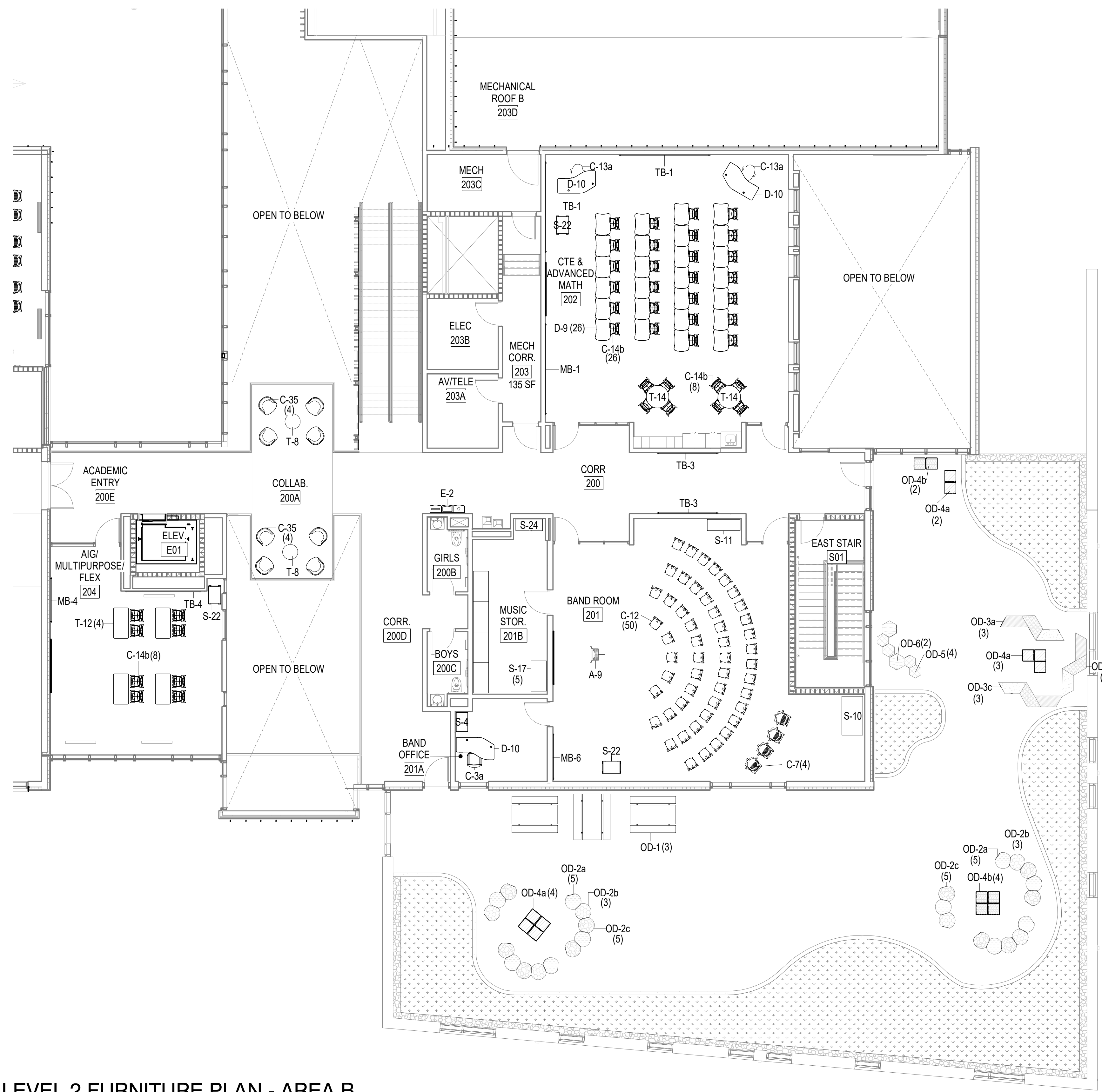
**FFE105**

DESIGN: MDGIACB  
DRAWN: MDGIACB  
REVIEW: MET  
CN 9390

GRAPHIC SCALE(S)



**A1 LEVEL 2 FURNITURE PLAN - AREA B**  
1/8" = 1'-0"



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**GENERAL NOTES**

- A. FF&E VENDOR IS RESPONSIBLE FOR FINAL QUANTITIES. CONTACT INTERIOR DESIGNER OF RECORD REGARDING ANY DISCREPANCIES PRIOR TO PROCUREMENT AND FABRICATION.
- B. PROVIDE PERSONAL TRASH RECEPTACLE E-3 IN OFFICES.
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**# KEY NOTES**

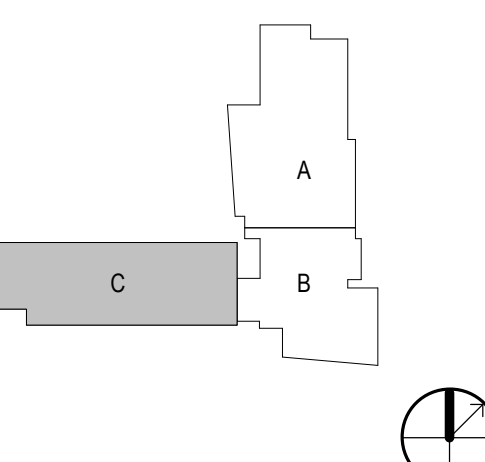
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PROFESSIONAL SEAL

SUBMITTAL  
05.10.24

REVISIONS

KEY PLAN

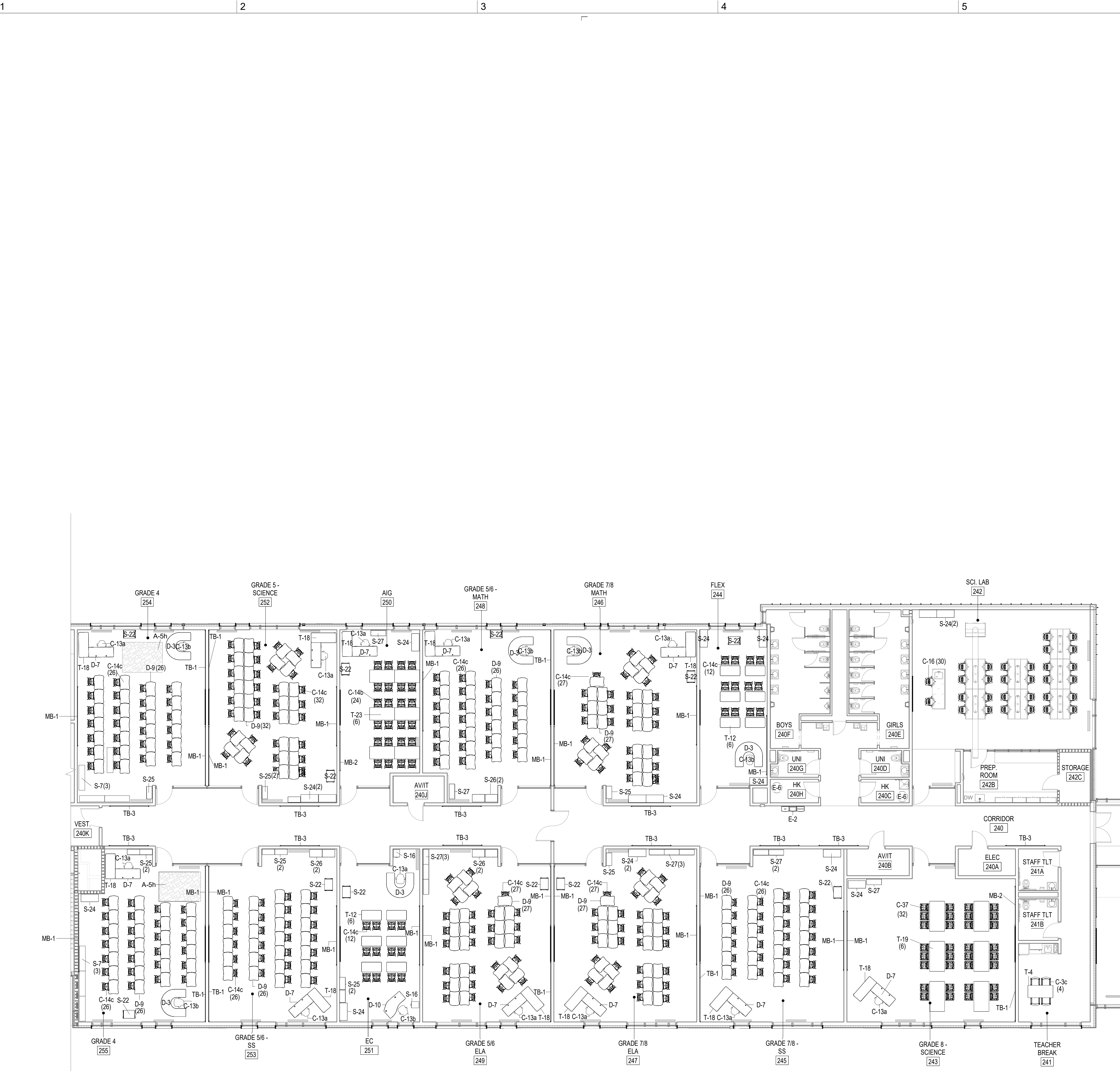
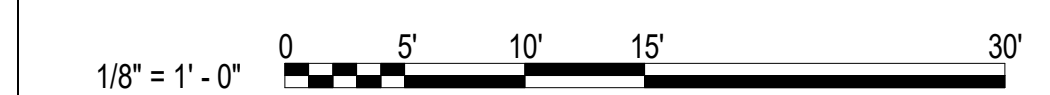


SHEET  
**LEVEL 2 - AREA C FURNITURE PLAN**

**FFE106**

DESIGN: MDGIACB  
DRAWN: MDGIACB  
REVIEW: MET  
CN 9390

GRAPHIC SCALE(S)



**A1 LEVEL 2 FURNITURE PLAN - AREA C**  
1/8" = 1'-0"

MECHANICAL ROOF C  
256

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**AGENDA ITEM 8:**

**BID AWARD REQUEST FOR EMS FACILITY**

**MANAGER'S COMMENTS:**

Mr. Roberson will request the Board award the bid in the amount of \$11,550,194 to Greene Construction for the construction of the new County Emergency Services building. The bid is within the budget established for the project. The project budget is attached.

Board action is required to accept the lowest responsive bid in the amount of \$11,550,194 from Greene Construction.



November 8, 2024

Watauga County  
814 West King Street  
Suite 205  
Boone, NC 28607

Attn: Mr. Deron Geouque

RE: Watauga County EMS Facility

Dear Deron,

On October 31, 2024, we received bids on the above noted project. Attached to this letter is the Certified Bid Tab as read by our office. As indicated in the Bid Tab, Greene Construction, Inc is the apparent low bidder. Summarized below is their bid and our recommendations for alternates to accept.

<b>Base Bid</b>	\$ 11,548,244	
Alternate #A-1	\$ 0	Recommended to award
Alternate #A-2	\$5,270	Recommended to award
Alternate #A-3	\$ (3,320)	Recommended to award
<b>TOTAL COMBINED BID</b>	<b>\$ 11,550,194</b>	

Upon notification from the County, we will instruct Greene Construction, Inc to prepare the remaining Minority Business Enterprise Affidavits to complete their responsive reply. As a reminder, per the contract, this bid is only good for 30 days. Following that time period, the contractor does have the right to withdraw his bid without penalty.

This is very exciting for your County and this new facility will be a structure that will endure the test of time, satisfying many generations of residents. If you should have any further questions please do not hesitate to contact me.

Sincerely,

**CLARK NEXSEN**

Chadwick S Roberson, AIA, LEED AP BD+C  
Principal



301 College Street, Suite 300  
Asheville, NC 28801  
clarknexsen.com

**CLARK NEXSEN**

Attachments: Certified Bid Tabulation  
Low Bid Contractor Proposal  
MBE documentation



301 College Street, Suite 300  
Asheville, NC 28801  
clarknensen.com



BID TABULATION -SINGLE PRIME			CLARK NEXSEN					
Watauga County EMS Facility								
Owner: Watauga County								
Project #: CN 10056								
BID ITEMS								
Ref #	Bid Item #	Item Description						
		Name of Bidder	GL Wilson Building Company	Greene Construction, Inc.***	Hickory Construction Company	JM Cope Construction	James R. Vannoy & Sons Construction Company, Inc.	VPC Builders LLC
		License #	1534	1610	1145		3810	70993
		<b>Base Bid</b>	\$ 12,427,000.00	\$ 11,548,244.00	\$ 11,830,000.00	No Bid	\$ 12,262,862.00	\$ 11,720,823.00
		Alternate No. 1: Owner Preferred Toilet Accessories	(\$ 500.00)	\$ 0.00	\$ 0.00		\$ 0.00	(\$ 550.00)
		Alternate No. 2: Owner Preferred Plumbing Fixtures	\$ 0.00	\$ 5,270.00	\$ 0.00		\$ 0.00	\$ 27,500.00
		Alternate No. 3: Owner Preferred Hardware	(\$ 3,320.00)	(\$ 3,320.00)	\$ 0.00		\$ 0.00	-3320
		<b>TOTAL COMBINED BID</b>	<b>\$ 12,423,180.00</b>	<b>\$ 11,550,194.00</b>	<b>\$ 11,830,000.00</b>	<b>\$ 0.00</b>	<b>\$ 12,262,862.00</b>	<b>\$ 11,744,453.00</b>
Unit Price Work								
	UP1	Rock Excavation (Trench)	\$109.25	\$ 104.64	\$ 150.00		\$ 109.25	\$ 105.00
	UP2	Rock Excavation (Mass)	\$37.95	\$ 36.36	\$ 50.00		\$ 37.95	\$ 37.00
	UP3	Unsuitable Soils Excavation	\$13.80	\$ 13.22	\$ 18.00		\$ 13.80	\$ 14.00
	UP4	Replacement of rock excavation or unsuitable soils with No. 57 washed stone	\$80.50	\$ 77.10	\$ 125.00		\$ 80.50	\$ 77.00
	UP5	Replacement of rock excavation or unsuitable soils with compacted soil	\$17.25	\$ 16.52	\$ 22.00		\$ 17.00	\$ 17.00
	UP6	One ton of CABC stone	\$34.50	\$ 33.04	\$ 60.00		\$ 35.00	\$ 33.00
	UP7	One ton of Class 2 Rip Rap	\$51.75	\$ 49.57	\$ 75.00		\$ 52.00	\$ 50.00
	UP8	One ton of No. 57 stone	\$40.25	\$ 38.55	\$ 85.00		\$ 40.00	\$ 39.00
	UP9	One square yd of Mirafi HP 370	\$4.37	\$ 4.19	\$ 7.00		\$ 4.00	\$ 5.00
	UP10	Ten Linear feet of 6" perforated PVC pipe	\$5.75	\$ 5.51	\$ 10.00		\$ 6.00	\$ 6.00
	UP11	3'-0" x 7'-0" Door	\$2,300	\$ 2,761.08	\$ 1,900.00		\$ 2,961.00	\$ 3,038.00
	UP12	Add/delete exit sign	\$800	\$ 550.74	\$ 500.00		\$ 5,000.00	\$ 275.00
	UP13	Fire alarm device	\$1,300	\$ 550.74	\$ 500.00		\$ 2,000.00	\$ 550.00
	UP14	Fire alarm pull station	\$1,200	\$ 550.74	\$ 500.00		\$ 1,000.00	\$ 550.00
	UP15	Add/delete smoke detector	\$1,200	\$ 550.74	\$ 500.00		\$ 1,000.00	\$ 550.00
	UP16	Add/delete 120v rec.	\$425	\$ 330.44	\$ 300.00		\$ 600.00	\$ 330.00
Subcontractor listing								
	HVAC		Hickory Mechanical	McMillon	McMillon		Associated Heating and Air	McMillon
	Plumb		Hickory Mechanical	Duane Johnson	Hickory Mechanical		B&G Plumbing and Electric	Piedmont
	Elec		Lake Electric Company	McMillon	McMillon		Lake Electric	McMillon
	Gen		GL Wilson Building Company	Greene Construction, Inc.	Hickory Construction		Vannoy Construction	VPC Builders
ABI Forms								
		Affidavit A	X	x	x		x	x
		Affidavit B						
		<b>Bid bond</b>	yes	yes	yes		yes	yes
		<b>Addendum #1-6 noted</b>	yes	yes	yes		yes	yes
*** Apparent low bidder								
<b>Certified as Read:</b>							Date	10/31/2024
Chadwick S Roberson, AIA LEED AP BD+C								

<b>Total project budget-EMS</b>	
Grand Total Construction costs From Greene Construction	\$ 11,550,194

Owner Contingency				5.0%	\$ 577,510
Geotech					\$ 10,000
Initial Site Survey					\$ 10,000
CM preconstruction services					\$ -
A/E fees					\$ 1,076,028
Owner Paid Permits					\$ -
Special inspections/material testing				1.50%	\$ 173,253
Asbestos testing					\$ -
Asbestos Design					\$ -
Air Monitoring					\$ -
Furniture Fixture Equipment					\$ 500,000
kitchen equipment					\$ 175,000
Technology Equipment	Grant money will be paying for the 911 equipment-tech for outside 911				\$ 235,000
FFE + Technology design					\$ -
Building Access Control					\$ 25,000
Security Systems					\$ -
Test and Balance					\$ -
Building system commissioning					\$ -
Moving Costs					\$ 50,000
Bond purchasing costs, closing costs or fees					\$ -
Programming					\$ 25,000
Additional soft cost/contingency					\$ 90,000
<b>Total Project costs</b>					<b>\$ 14,496,985</b>



**AGENDA ITEM 9:****RESOLUTION OF THE WATAUGA COUNTY BOARD OF EDUCATION REGARDING AN AMENDMENT BY THE COUNTY OF WATAUGA TO THE SCHOOL DISTRICT'S BUDGET FROM THE COUNTY****MANAGER'S COMMENTS:**

Dr. Alexander, Watauga County School Superintendent, will request the Board amend the Fiscal Year 2024-2025 budget appropriation for current expense in the amount of \$1,800,000. The additional funding would be reallocated from existing funds in the school capital reserve account above and beyond those restricted by law for school capital and/or associated debt. The allocation of \$1,800,000 will be transferred in a lump sum by December 1, 2024. The school system will provide a monthly update on the utilization of those funds.

**RESOLUTION OF THE WATAUGA COUNTY BOARD OF EDUCATION REGARDING  
AN AMENDMENT BY THE COUNTY OF WATAUGA TO THE SCHOOL DISTRICT'S  
BUDGET FROM THE COUNTY**

**WHEREAS**, approximately 87% of the operational budget of the Watauga County Schools is allocated to salaries and benefits for employees serving students and their families;

**WHEREAS**, following the Covid-19 pandemic the federal government provided certain funds to school districts to continue and increase when possible educational and other related services to students to address learning loss associated with the pandemic;

**WHEREAS**, the Watauga County Board of Education (the "Board") no longer receives federal funds to address learning loss;

**WHEREAS**, the Board has used state, local, and federal funding to employ sufficient staff to serve the educational and related needs of students in Watauga County; however, the Board recognizes that it must right-size operations, including staffing, in order to adjust to changes in available funding;

**WHEREAS**, it is the goal of the Board to reduce staffing costs through attrition, transfers, and other administrative measures to avoid terminating any employee due to financial exigencies, to the greatest extent possible;

**WHEREAS**, the Board requires sufficient funds to operate and to provide cash flow to cover expenses which may pre-date revenues due to reimbursement requirements, especially at the federal level; and

**WHEREAS**, the County has sufficient funds to make a transfer of additional funds to the Board's local current expense fund from capital reserve monies which exceed the amount required by statute to be spent on school capital and/or associated debt without a detrimental impact on school capital funding for present and future needs.

**NOW THEREFORE**, the Watauga County Board of Education hereby requests the following from the Watauga County Board of County Commissioners:

- 1) The County amend its appropriations to the Watauga County Board of Education's budget for the current Fiscal Year, 2024-25, by increasing appropriations for local current expenses in the amount of \$1,800,000.
- 2) That the monies herein requested shall be reallocated by the County from existing funds in the school capital reserve account established by the County and shall be appropriated from funds in that account above and beyond those restricted by law for school capital and/or associated debt.

- 3) That, in order to allow sufficient cash flow for the Board of Education to meet business expenses, said amount be transferred in a lump sum on or before December 1, 2024.

Read and approved at the regular meeting of the Watauga County Board of Education, this 12th day of November, 2024.

**On Behalf of the Board of Education:**

*Gary L. Childers*  
Dr. Gary Childers, Chairman

11-12-24  
Date

Attest:

*Leslie Alexander*  
Dr. Leslie Alexander, Superintendent and  
Ex Officio Secretary to the Board

11-14-24  
Date

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**AGENDA ITEM 10:****UNC HEALTH APPALACHIAN REQUEST TO AMEND BYLAWS****MANAGER'S COMMENTS:**

Ms. Deanna Mool, Chief Legal Officer for Appalachian Regional Healthcare System, Inc. (ARHS), will request approval of an amendment to Article II of their bylaws. The amendment would clarify the timing of the action of the ARHS nominating committee for at-large trustees. Currently, the bylaws indicate that the slate of candidates is presented by the nominating committee at their Annual Meeting, which is in January of each year and starts the new terms of Trustees as well. Therefore, the request is to have the bylaws coincide with the actual practice to present the Nominating Committee report earlier so that selected trustees can serve at the January meeting. The amendment would also change the date that triggers the application of term limits to trustees.

Board action is required to approve the amendment request as presented.



October 28, 2024

Mr. Deron Geouque  
Watauga County Manager  
814 West King Street, Suite 205  
Boone, NC 28607

Dear Deron:

On behalf of Appalachian Regional Healthcare System, Inc. and Watauga Medical Center, Inc., I am writing to request approval of an item at your meeting on Tuesday, November 19, 2024. The item would require a vote of the Commissioners.

Appalachian Regional Healthcare System (“ARHS”) requests your approval of an amendment to Article II of our bylaws that would clarify the timing of the action of the ARHS nominating committee for at-large trustees. This change would not impact the selection of Watauga trustees. Currently, the bylaws indicate that the slate of candidates is presented by the nominating committee at our Annual Meeting, which is in January of each year. Unfortunately, we also start the new terms of Trustees at the January meeting. Therefore, we would prefer the bylaws coincide with actual practice to present the Nominating Committee report earlier so that selected trustees can serve at the January meeting. The amendment would also change the date that triggers the application of term limits to trustees.

For ease of review, I have attached a redline version of the relevant section. I can attend the meeting to answer any questions you might have if that is helpful for the Commissioners.

Sincerely,

A handwritten signature in black ink, appearing to read "Deanna S. Mool".

Deanna S. Mool  
Chief Legal Officer

**PROPOSED AMENDMENTS**  
**to the ARHS BYLAWS**  
**REDLINE VERSION**

**ARTICLE II**

**BOARD OF TRUSTEES**

Section 1. Composition and Election, Powers, Re-Election, County Approval.

Section 1.1 Composition and Election of the Board of Trustees. The Board of Trustees shall be comprised of fifteen (15) members, ten (10) members of which shall be members of the Board of Trustees of Watauga Medical Center, Inc., who shall be designated as "Watauga Trustees," and five (5) members of which shall be designated as "At-Large Trustees." In order to promote adequate representation of the various counties within the Corporation's primary service area, which for the purposes of these Bylaws shall be defined as those counties in which the Corporation operates a health care facility, four of the At-Large trustees shall be residents of the primary service area in counties of North Carolina other than Watauga County, North Carolina, and one of the At-Large trustees shall, at a minimum, maintain a part-time residence within the primary service area in North Carolina. At all times, no less than two thirds (2/3) of the members of the Board of Trustees shall be Watauga Trustees. The Watauga Trustees shall be elected as provided in the Amended and Restated Bylaws of Watauga Medical Center, Inc., Article V, Section 2. Candidates for election to the Board of Trustees as At-Large trustees shall be determined by the Nominating Committee. The Nominating Committee of the Board of Trustees shall develop and shall present to the Board of Trustees ~~prior to~~ ~~at~~ the Annual Meeting a slate of individuals to serve as At-Large Trustees. The Board of Trustees, at the Annual Meeting, shall vote on all such nominees and shall thus elect those individuals who will serve as At-Large Trustees of the Corporation.

Section 1.3 Eligibility for Re-Election of a Trustee. Each Trustee shall serve a term of three (3) years. Trustees shall be eligible to serve up to four (4) successive terms of three (3) years each, provided, however, such term limitation shall apply only to terms that commence on or after January 1, ~~2016~~~~2012~~. Any Trustee who has served four (4) consecutive full terms beginning on or after January 1, ~~2016~~~~2012~~ shall not be eligible for re-election for a period of at least one (1) year. Each Trustee shall continue to serve until such Trustee's successor is elected and qualified.

**PROPOSED AMENDMENTS**  
**to the ARHS BYLAWS**  
**CLEAN VERSION IF AMENDMENT ADOPTED**

**ARTICLE II**  
**BOARD OF TRUSTEES**

Section 1. Composition and Election, Powers, Re-Election, County Approval.

Section 1.1 Composition and Election of the Board of Trustees. The Board of Trustees shall be comprised of fifteen (15) members, ten (10) members of which shall be members of the Board of Trustees of Watauga Medical Center, Inc., who shall be designated as "Watauga Trustees," and five (5) members of which shall be designated as "At-Large Trustees." In order to promote adequate representation of the various counties within the Corporation's primary service area, which for the purposes of these Bylaws shall be defined as those counties in which the Corporation operates a health care facility, four of the At-Large trustees shall be residents of the primary service area in counties of North Carolina other than Watauga County, North Carolina, and one of the At-Large trustees shall, at a minimum, maintain a part-time residence within the primary service area in North Carolina. At all times, no less than two thirds (2/3) of the members of the Board of Trustees shall be Watauga Trustees. The Watauga Trustees shall be elected as provided in the Amended and Restated Bylaws of Watauga Medical Center, Inc., Article V, Section 2. Candidates for election to the Board of Trustees as At-Large trustees shall be determined by the Nominating Committee. The Nominating Committee of the Board of Trustees shall develop and shall present to the Board of Trustees prior to the Annual Meeting a slate of individuals to serve as At-Large Trustees. The Board of Trustees, at the Annual Meeting, shall vote on all such nominees and shall thus elect those individuals who will serve as At-Large Trustees of the Corporation.

Section 1.3 Eligibility for Re-Election of a Trustee. Each Trustee shall serve a term of three (3) years. Trustees shall be eligible to serve up to four (4) successive terms of three (3) years each, provided, however, such term limitation shall apply only to terms that commence on or after January 1, 2016. Any Trustee who has served four (4) consecutive full terms beginning on or after January 1, 2016, shall not be eligible for re-election for a period of at least one (1) year. Each Trustee shall continue to serve until such Trustee's successor is elected and qualified.



**AGENDA ITEM 11:**

**WATAUGA HERITAGE MUSEUM REPORT**

**MANAGER'S COMMENTS:**

Ms. Diane Deal will update the Board regarding the Watauga County Heritage Museum project. Staff's understanding is the report is for information only; therefore, no action is required at this time.

## TIMELINE

### WATAUGA COUNTY HERITAGE MUSEUM, INC.

- **September 22, 2023** – Mary Moretz contacted Commissioner Braxton Eggers via email. Commissioner Eggers called her back and they discussed creating a Watauga County Museum. Each suggested members for an Exploration Committee and invited them to a meeting.
- **December 13, 2023** – The Exploration Committee met at 2:00 PM in the Watauga County Commissioners Board Room.
- **January 17, 2024** – The Exploration Committee met at 2:00 PM in the Watauga County Commissioners Board Room.
- **February 21, 2024** – The Exploration Committee met at 2:00 PM in the Watauga County Commissioners Board Room.
- **March 13, 2024** – The Exploration Committee met at 4:00 PM in the Watauga County Commissioners Board Room.
- **March 20, 2024** – Braxton Eggers, Charlie Wallin, Diane Deal, and Mary Moretz went to Attorney Four Egger’s Office and signed the incorporation papers for the State of NC.
- **March 26, 2024** – The Exploration Committee met at 4:00 PM in the Watauga County Commissioners Board Room.
- **April 5, 2024** – The Charter Members of the Watauga County Heritage Museum, Inc. met in the auditorium of the Watauga County Government Building to pass the Bylaws, elect a Board of Directors and an Executive Committee.
- **April 12, 2024** – Diane Deal, elected as Chairman, and Mary Moretz, elected as Secretary, went to Attorney Eggers’ office and signed copies of the approved Bylaws so that the application process for a 501c3 could begin.
- **May 17, 2024** – Articles of Incorporation were granted by Elaine F. Marshall, NC Secretary of State.
- **May 28** – Employer Identification Number assigned.
- **June 3, 2024** – Banking account at Life Store opened by Chairman Deal and Secretary Moretz with an initial deposit of \$1,000.00.
- **June 6, 2024** – 501c3 granted with an effective date of exemption of May 17, 2024.
- **June 20, 2024** – The Board unanimously elected Anita L. Cook to replace Eunice Johnson who was unable to serve. The Nominations Committee nominated her and the Board elected her, all by electronic vote.
- **July 1, 2024** – Chairman Deal and Secretary Moretz purchased a P.O. Box at the Blowing Rock Road Boone Post Office for one year. They also received information regarding applying for “bulk mailings” for a non-profit.
- **On July 11**, the Agenda for the July 18, 2024 meeting was approved by Chairman Deal.
- **July 15, 2024** – WCHM, Inc. received permission for non-profit bulk mailings.
- **September 14, 2024** – First Annual Membership Meeting of WCHM, Inc. held at Grace Lutheran Church Fellowship Hall.

**FIVE YEAR VISION PLAN  
FOR  
THE WATAUGA COUNTY HERITAGE MUSEUM, INC.**

**YEAR ONE: 2024**

**Establish a Charter Membership, pass Bylaws, Incorporate, elect a Board of Directors and the Executive Committee, secure a tax ID, open checking account, secure 501c3 status, purchase a mailbox, apply for nonprofit bulk mailing rates, begin recruiting members, secure backing of the Watauga County Commission, select a site for the Museum.**

**YEAR TWO: 2025**

**Continue raising funds. Secure financial allocations from the County and the State. Apply for grants. Approve architectural plans. Appoint members of all committees. Create website.**

**YEAR THREE: 2026**

**Break ground for the Museum. Continue with fund raising. Continue expanding the backing of local citizens.**

**YEAR FOUR: 2027**

**Hire an Executive Director. Begin plans for displays of artifacts that represent Watauga County, the educational programs for the cabins, and the cultural activities that will be held in the amphitheater.**

**YEAR FIVE: 2028**

**Grand opening of the museum. Invite past and present dignitaries who helped establish the Museum. Invite elected officials. Make this a celebration that will remain in local memory for decades to come.**

**ANNUAL WORK PLAN - 2024**  
**FOR**  
**THE WATAUGA COUNTY HERITAGE MUSEUM, INC.**

1. Create Exploration Committee to study feasibility of creating a museum
2. Apply for and receive incorporation documents
3. Assemble Charter Members
4. Adopt Bylaws
5. Elect Board of Directors
6. Elect Executive Committee
7. Receive tax ID
8. Apply for 501c3 status
9. Open checking account
10. Nominate and elect the Nominating Committee
11. Elect a Treasurer
12. Secure a P.O. Box
13. Apply for nonprofit bulk mailing rates
14. Determine the staggered terms of Board Members
15. Create logo and corporate seal (Brenda Council)
16. Purchase insurance as described in Bylaws, Article XI.2
17. Propose membership fees and categories
18. When 501c3 is approved, determine how to recruit members and raise money
19. Hold membership meeting in September
20. Go before County Commission to support Commissioners in their proposal to give the WCHM land and help with funding for the building
21. Strategize on how to best help our Commissioners receive the support of the State for funding
22. Consult with an architect as to how much land we will need.
23. Decide where the museum will be located.
24. Celebrate a year of phenomenal success!!!

**AGENDA ITEM 12:****MIDDLE FORK GREENWAY MATTERS*****A. Division of Water Resources (DWR) Grant Acceptance Request for Angler Park*****MANAGER'S COMMENTS:**

Ms. Wendy Patoprsty, Blue Ridge Conservancy, will discuss with the Board funding from the Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) for \$200,000 in financial assistance for Angler Park on Middle Fork River Project.

This grant will provide financial assistance to stabilize approximately 800 linear feet of stream and construct 500 linear feet of greenway trail with a bridge to connect with two miles of existing Middle Fork Greenway trail.

Board action is required to formally accept the grant of \$200,000 from the Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ).

ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

Deron Geouque, County Manager  
Watauga County  
814 West King Street  
Boone, NC 28607

Dear Mr. Geouque,

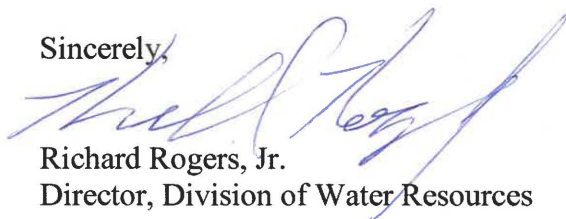
The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$200,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate Watauga County on its sponsorship of the **Angler Park on Middle Fork River Project**. This grant will provide financial assistance to stabilize approximately 800 linear feet of stream and construct 500 linear feet of greenway trail with a bridge to connect with two miles of existing Middle Fork Greenway trail. Your ongoing efforts to improve the condition of water and water-based recreational resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,



Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Kelly Coffey, High Country Council of Governments  
Wendy Patoprsty, Blue Ridge Conservancy  
Michael Burkhard, Division of Water Resources  
Amin Davis, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

Alfred Breedin, Chair  
Mitchell Soil & Water Conservation District  
11943 South Highway 226  
Spruce Pine, NC 28777

Dear Chairman Breedin,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$500,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the Mitchell Soil and Water Conservation District on its sponsorship of the **Bakersville Creekwalk Extension and Phase III Restoration Project**. This grant will provide financial assistance to restore approximately 690 feet of degraded stream, plant 0.8 acres of riparian buffer, construct 900 feet of greenway, a 0.15 acre stormwater wetland, and install a footbridge connector along Cane Creek as an extension to the existing Bakersville Creekwalk Trail. Your ongoing efforts to improve the condition of water and recreational resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Mark Byrd, Mitchell SWCD  
Jonathan Hartsell, Blue Ridge RC&D  
Amin Davis, Division of Water Resources  
Tyler Hickman, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

E. Kirk Rivers, Mayor  
City of Elizabeth City  
P. O. Box 347  
Elizabeth City, NC 27909

Dear Mayor Rivers,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$100,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the City of Elizabeth City on its sponsorship of the **Causeway Park Restoration Project**. This grant will provide financial assistance to install 790 linear feet of boardwalk, pilings and observation platforms, a kayak launch, make accessibility improvements and construct a rain garden at Causeway Park. Your ongoing efforts to improve the condition of water-based recreational resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Jon Hawley, Elizabeth City  
Amin Davis, Division of Water Resources  
Paul Nyarko, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000



ROY COOPER  
Governor

MARY PENNY KELLEY  
Secretary

RICHARD E. ROGERS, JR.  
Director



NORTH CAROLINA  
Environmental Quality

October 25, 2024

Talmage Layton, Chair  
City of Elizabeth City  
201 East Main Street  
Durham, NC 27701

Dear Chairman Layton,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$200,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the Durham Soil and Water Conservation District on its sponsorship of the **Eagle UTs to Ellerbe Creek Stream Restoration Project**. This grant will provide financial assistance to restore approximately 4,400 of degraded stream, plant approximately 10 acres of riparian buffer and secure a 13 acre conservation easement. Your ongoing efforts to improve the condition of water resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Eddie Culberson, Durham SWCD  
Amin Davis, Division of Water Resources  
Joseph Myers, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER  
Governor

MARY PENNY KELLEY  
Secretary

RICHARD E. ROGERS, JR.  
Director



NORTH CAROLINA  
Environmental Quality

October 25, 2024

R. S. "Butch" Lawter, Jr., Chair  
Johnston County  
P.O. Box 1317  
Clayton, NC 27528

Dear Chairman Lawter,

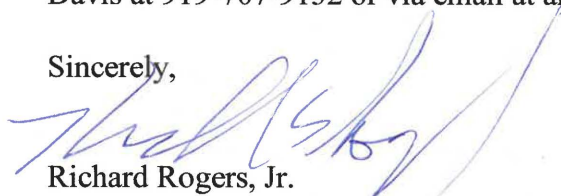
The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$145,500** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate Johnston County on its sponsorship of the **East Clayton River Access Site Project**. This grant will provide financial assistance to construct a boat ramp, fishing pier, and parking lot with permeable pavement within a 0.3 acre plot along the Neuse River. Your ongoing efforts to improve the condition of water-based recreational resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,



Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Austin Cross, Johnston County  
Adrian O'Neal, Johnston County  
Amin Davis, Division of Water Resources  
Joseph Myers, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER  
Governor

MARY PENNY KELLEY  
Secretary

RICHARD E. ROGERS, JR.  
Director



NORTH CAROLINA  
Environmental Quality

October 25, 2024

John Connet, City Manager  
City of Hendersonville  
814 West King Street  
Boone, NC 28607

Dear Mr. Connet,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$200,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the City of Hendersonville on its sponsorship of the **Lower Mud Creek Floodplain Restoration Trails Project**. This grant will provide financial assistance to construct one 2,500 linear foot, 10 foot wide, paved greenway at the Wilson Site and construct four pedestrian stream crossings and a 1,600 linear foot, 8 foot wide natural surface trail at the Brevard Church Site. Your ongoing efforts to improve the condition of water-based recreational resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Michael Huffman, City of Hendersonville  
Amin Davis, Division of Water Resources  
Matthew Hanbury, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

Tina Stroupe, Finance Director  
Town of Holly Springs  
P.O. Box 8  
Holly Springs, NC 27540

Dear Ms. Stroupe,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$200,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the Town of Holly Springs on its sponsorship of the **Middle Creek Stream Bank Stabilization Project**. This grant will provide financial assistance to stabilize and restore over 260 linear feet of severely eroding stream bank, plant and seed 0.76 acres of riparian buffer and reconstruct a non-functioning level spreader to better control stormwater runoff. Your ongoing efforts to improve the condition of water resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.

Director, Division of Water Resources

ECc: Carrie Kennedy, Town of Holly Springs  
Amin Davis, Division of Water Resources  
Joseph Myers, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

Renee' Taylor, Finance Officer/Town Clerk  
Town of Old Fort  
38 S Catawba Ave  
Old Fort, NC 28762

Dear Ms. Taylor,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$200,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the Town of Old Fort on its sponsorship of the **Mill Creek Park Stream Restoration Project**. This grant will provide financial assistance to restore approximately 1,000 linear feet of degraded stream, plant 0.1 acres of riparian buffer vegetation, install two stormwater bioswales and construct 390 linear feet of trail as part of the initial development of the proposed Mill Creek Park. Your ongoing efforts to improve the condition of water and recreational resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.

Director, Division of Water Resources

ECc: Tim Johnson, Destination by Design  
Amin Davis, Division of Water Resources  
Tyler Hickman, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

Brandon Zuidema, Town Manager  
Town of Morrisville  
100 Town Hall Drive  
Morrisville, NC 27560

Dear Mr. Zuidema,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$500,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the Town of Morrisville on its sponsorship of the **Sawmill Creek Stream Restoration & Greenway Project**. This grant will provide financial assistance to stabilize and restore approximately 1,400 linear feet of degraded stream, plant 1.3 acres of riparian buffer, construct 0.75 acres of floodplain pools to treat stormwater runoff and construct 3,230 linear feet of greenway trail along Sawmill Creek. Your ongoing efforts to improve the condition of water and water-based recreational resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.

Director, Division of Water Resources

ECc: Brad Gagnon, Town of Morrisville  
Ben Mills, Town of Morrisville  
Amin Davis, Division of Water Resources  
Joseph Myers, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

Don Melton, Chair  
Cleveland County Water  
P.O. Box 8  
Shelby, NC 28151

Dear Chairman Melton,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$200,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate Cleveland County Water on its sponsorship of the **Stagecoach Greenway-Narrows Segment Project**. This grant will provide financial assistance to construct approximately 2,045 linear feet of greenway trail, river overlook deck, picnic shelter, and parking with connecting sidewalk along the First Broad River. Your ongoing efforts to improve the condition of water-based recreational resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Brad Cornwell, Cleveland County Water  
Michael Burkhard, Division of Water Resources  
Amin Davis, Division of Water Resources



ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

William Alston, Board Vice-Chair  
Randolph County Soil & Water Conservation District  
2222-A South Fayetteville Street  
Asheboro, NC 27205

Dear Vice-Chairman Alston,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$153,000** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the Randolph County Soil and Water Conservation District on its sponsorship of the **Watkins Aquatic Barrier Removal on Reed Creek Project**. This grant will provide financial assistance to remove the Watkins Dam to provide approximately 7.6 miles of upstream aquatic passage, restore approximately 250 feet of stream and plant 0.8 acres of riparian buffer along Reed Creek. Your ongoing efforts to improve the condition of water resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Jessica Davis, Randolph County SWCD  
Grace Messinger, Piedmont Conservation Council  
Amin Davis, Division of Water Resources  
Seren Homer, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000



ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director



NORTH CAROLINA  
Environmental Quality

October 25, 2024

Andrew Cox  
New River Soil and Water Conservation District  
134 Government Circle, Suite 102  
West Jefferson, NC 28640

Dear Mr. Cox,


The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$109,300** in financial assistance for a project located in your jurisdiction has been approved by the State of North Carolina.

We congratulate the New River Soil and Water Conservation District on its sponsorship of the **West Jefferson Stormwater Detention Project**. This grant will provide financial assistance to install two underground detention systems that will treat stormwater runoff from a 2 acre impervious footprint of a recently renovated warehouse property. Your ongoing efforts to improve the condition of water resources in your jurisdiction are to be commended.

DWR will be contacting your staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *State & Local Projects Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,



Richard Rogers, Jr.  
Director, Division of Water Resources

ECc: Jonathan Hartsell, Blue Ridge RC&D  
Amin Davis, Division of Water Resources  
Seren Homer, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

ROY COOPER

Governor

MARY PENNY KELLEY

Secretary

RICHARD E. ROGERS, JR.

Director

NORTH CAROLINA  
Environmental Quality

October 25, 2024

Alvin Dixon, Chair  
Alleghany Soil & Water Conservation District  
PO Box 1095  
Sparta, NC 28675

Dear Chairman Dixon,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$397,472** in financial assistance has been recommended for an NRCS Environmental Quality Incentive Program (EQIP) stream restoration project in your district.

We congratulate the Alleghany Soil & Water Conservation District and BREC on their sponsorship of the **Hoppers Stream Restoration on Wolf Branch and Tributaries** stream restoration project. This grant will provide financial assistance to restore approximately 4,000 linear feet of degraded stream, plant 4.6 acres of riparian buffer vegetation, install riparian exclusion fencing, and other agricultural BMPs. As per Session Law 2021-108, these funds will be used to supplement funding provided by the federal EQIP program managed by USDA-NRCS. The funds will be disbursed in an amount not to exceed 90% of the grant award prior to receipt of the Final Practice Approvals made by NRCS upon completion of the project and submission of all required project invoices.

DWR will be contacting your project team staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *NRCS-EQIP Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this stream restoration project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.

Director, Division of Water Resources

EC: Derek Goddard, BREC  
Eric Hamilton, Alleghany Soil & Water Conservation District  
Amin Davis, Division of Water Resources  
Seren Homer, Division of Water Resources



ROY COOPER  
Governor

MARY PENNY KELLEY  
Secretary

RICHARD E. ROGERS, JR.  
Director



NORTH CAROLINA  
Environmental Quality

October 25, 2024

Alfred Breedin, Chair  
Mitchell Soil & Water Conservation District  
11943 South Highway 226  
Spruce Pine, NC 28777

Dear Chairman Breedin,

The Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (NCDEQ) is pleased to announce that **\$305,944** in financial assistance has been recommended for an NRCS Environmental Quality Incentive Program (EQIP) stream restoration project in your district.

We congratulate the Mitchell Soil & Water Conservation District and BREC on their sponsorship of the **Whitson Stream Restoration on Bean Creek** stream restoration project. This grant will provide financial assistance to restore approximately 1,527 linear feet of degraded stream, plant 1.8 acres of riparian buffer vegetation, install riparian exclusion fencing, and other agricultural BMPs. As per Session Law 2021-108, these funds will be used to supplement funding provided by the federal EQIP program managed by USDA-NRCS. The funds will be disbursed in an amount not to exceed 90% of the grant award prior to receipt of the Final Practice Approvals made by NRCS upon completion of the project and submission of all required project invoices.

DWR will be contacting your project team staff concerning the administrative requirements, including the signing of a grant contract with the State, for the use of state funds for this project. This award letter is not a guarantee of funding, and the issuance of any contracts is subject to funding availability. Please see the *Contract Modifications* section of our *NRCS-EQIP Fall 2024 Guidelines* if the project scope has been impacted by Hurricane Helene.

We look forward to working with you on this stream restoration project. If you have questions, please contact Amin Davis at 919-707-9132 or via email at [amin.davis@deq.nc.gov](mailto:amin.davis@deq.nc.gov).

Sincerely,

Richard Rogers, Jr.  
Director, Division of Water Resources

EC: Derek Goddard, BREC  
Mark Byrd, Mitchell Soil & Water Conservation District  
Amin Davis, Division of Water Resources  
Tyler Hickman, Division of Water Resources



North Carolina Department of Environmental Quality | Division of Water Resources  
512 North Salisbury Street | 1617 Mail Service Center | Raleigh, North Carolina 27699-1617  
919.707.9000

# ENVIRONMENTAL REVIEW OF LOCAL GOVERNMENT ACCESSIBLE PARKS APPLICATIONS

111924 BCC Packet

PROJECT NAME: Watauga County - Angler Park on the Middle Fork Greenway

PROJECT LOCATION (Latitude, Longitude): 36.159149999999997, -81.646029999999996(Watauga County)

Review Requirement	Yes	No	Unknown
<b>Environmental Assessment</b> <a href="http://deq.nc.gov/permits-regulations/sepa">http://deq.nc.gov/permits-regulations/sepa</a> Contact DEQ Regional Environmental Projects Officer			X
<b>CAMA Permit</b> <a href="http://deq.nc.gov/about/divisions/coastal-management">http://deq.nc.gov/about/divisions/coastal-management</a> . Select appropriate DCM Regional Office > Contact appropriate County Field Representative		X	
<b>WETLANDS ON SITE -</b> <a href="https://fwsprimary.wim.usgs.gov/wetlands/apps/wetlands-mapper/">https://fwsprimary.wim.usgs.gov/wetlands/apps/wetlands-mapper/</a>			X
<b>STREAMS ON SITE –</b> <a href="https://experience.arcgis.com/experience/7073e9122ab74588b8c48ded34c3df55?views=Stream-Details">https://experience.arcgis.com/experience/7073e9122ab74588b8c48ded34c3df55?views=Stream-Details</a>	X		
<b>Section 404 Permit</b> <a href="https://www.saw.usace.army.mil/Missions/Regulatory-Permit-Program/Contact/">https://www.saw.usace.army.mil/Missions/Regulatory-Permit-Program/Contact/</a> Contact appropriate USACE County Field Representative using “staff emails and phone numbers” link			X
<b>Section 401 Permit</b> <a href="https://www.deq.nc.gov/about/divisions/water-resources/permitting/401-buffer-permitting-branch">https://www.deq.nc.gov/about/divisions/water-resources/permitting/401-buffer-permitting-branch</a> Select Contacts > Click for regional office contacts			X
<b>Floodplain Development Permit</b> <a href="https://fris.nc.gov/fris/Home.aspx?ST=NC">https://fris.nc.gov/fris/Home.aspx?ST=NC</a> Contact County Planning/Building & Zoning Department> Ask to speak with acting Floodplain Administrator			X
<b>LAND QUALITY / Erosion &amp; Sedimentation Control Plan</b> <a href="http://deq.nc.gov/about/divisions/energy-mineral-land-resources/contact-demlr">http://deq.nc.gov/about/divisions/energy-mineral-land-resources/contact-demlr</a> Contact DEMLR staff under “Erosion and Sedimentation Control”	X		
<b>Rare Species: NC Natural Heritage Program</b> <a href="https://ncnhde.natureserve.org/">https://ncnhde.natureserve.org/</a> Create data explorer project for NHP staff to review potential impacts.	X		
<b>Archaeological or Historic Sites</b> <a href="#">NC HPOWEB 2.0 –</a> Contact SHPO for review of project with potential impacts. Any project with federal funding component requires review regardless of HPOWEB results.			X
<b>DWR Riparian Buffer</b> <a href="https://arcg.is/0Ojj8D">https://arcg.is/0Ojj8D</a>		X	
<b>Trout Buffer</b> <a href="https://www.saw.usace.army.mil/Missions/Regulatory-Permit-Program/Agency-Coordination/Trout/">https://www.saw.usace.army.mil/Missions/Regulatory-Permit-Program/Agency-Coordination/Trout/</a>	X		
<b>Dam Permit -DAMS ARE MANAGED BY LAND QUALITY AND THAT REVIEW IS COVERED UNDER E&amp;SC PLAN</b> <a href="http://deq.nc.gov/about/divisions/energy-mineral-land-resources/contact-demlr">http://deq.nc.gov/about/divisions/energy-mineral-land-resources/contact-demlr</a>			X

**ENVIRONMENTAL REVIEW OF LOCAL GOVERNMENT  
ACCESSIBLE PARKS APPLICATIONS**

CAMA COUNTIES

<ul style="list-style-type: none"><li>• Beaufort</li><li>• Bertie</li><li>• Brunswick</li><li>• Camden</li><li>• Carteret</li><li>• Chowan</li><li>• Craven</li><li>• Currituck</li><li>• Dare</li><li>• Gates</li></ul>	<ul style="list-style-type: none"><li>• Hertford</li><li>• Hyde</li><li>• New Hanover</li><li>• Onslow</li><li>• Pamlico</li><li>• Pasquotank</li><li>• Pender</li><li>• Perquimans</li><li>• Tyrrell</li><li>• Washington</li></ul>
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**STATE OF NORTH CAROLINA  
SUBSTITUTE W-9 FORM  
Request for Taxpayer Identification Number**



NC Office of the State Controller  
(IRS Form W-9 will not be accepted in lieu of this form)  
**\*Denotes a Required Field**

Section 1 - Taxpayer Identification

<p>*1. <input type="checkbox"/> Social Security Number (SSN), OR <input type="checkbox"/> Employer Identification Number (EIN), OR <input type="checkbox"/> Individual Taxpayer Identification Number (ITIN) *2.</p> <p align="center"><small>(PRESS THE TAB KEY TO ENTER EACH NUMBER)</small></p>		<p>Please select the appropriate Taxpayer Identification Number (EIN, SSN, or ITIN) type and enter your 9-digit ID number. The U.S. Taxpayer Identification Number is being requested per U.S. Tax Law. Failure to provide this information in a timely manner could prevent or delay payment to you or require The State of NC to withhold 24% for backup withholding tax.</p>	
<p>*4. Legal Name (as registered with the IRS - see instructions):</p>		<p>3. Unique Entity Identifier or Dunn &amp; Bradstreet Universal Numbering System (DUNS) (see instructions):</p>	
<p>5. Business Name/DBA/Disregarded Entity Name, if different from Legal Name:</p>		<p align="center"><small>(PRESS THE TAB KEY TO ENTER EACH NUMBER)</small></p>	
Contact Information			
<p>*6. Legal Address <small>(DO NOT TYPE OR WRITE IN THIS FIELD)</small></p>		<p>7. Remittance Address (Location specifically used for payment that is different from Legal Address, if applicable)</p>	
*Address Line 1:		*Address Line 1:	
*Address Line 2:		*Address Line 2:	
*City	*State	*Zip (9 digit)	City State Zip (9 digit)
*County		*County	
*8. Contact Name:			
*9. Phone Number:			
10. Fax Number:			
*11. Email Address:			

Section 2 - Certification

*12. Entity Type	*13. Entity Classification	14. Exemptions (see instructions)
<input type="checkbox"/> Individual/Sole Proprietor/Single-member LLC <input type="checkbox"/> C-Corporation <input type="checkbox"/> S-Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/Estate <input type="checkbox"/> Other _____ <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) _____	<input type="checkbox"/> Medical Services <input type="checkbox"/> Legal/Attorney Services <input type="checkbox"/> NC Local Govt <input type="checkbox"/> Federal Govt <input type="checkbox"/> NC State Agency <input type="checkbox"/> Other Govt <input type="checkbox"/> Other (specify)	<p>Exempt payee code (if any):</p> <hr/> <p>Exemption from FATCA reporting code (if any):</p>
<p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p>		
<p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"> <li>The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and</li> <li>I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding because of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and</li> <li>I am a U.S. citizen or other U.S. person (defined later in general instructions), and</li> <li>The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.</li> </ol> <p>Certification instructions: Please refer to the IRS Form W-9 located on the IRS Website (<a href="https://www.irs.gov/">https://www.irs.gov/</a>):</p>		
*Printed Name:		*Printed Title:
*Authorized U.S. Signature:		* Date:

Please complete the [Modification to Existing Supplier Records](#) form if there have been any changes to the following: **Tax Identification Number (TIN), Legal Name, Business Name, Remittance Address.**  
 If you would like to receive your payments electronically, please complete the [Supplier Electronic Payment](#) form.  
 Return all completed forms to the State Agency from which you are requesting payment.

**General Instructions**

For General Instructions, please refer to the IRS Form W-9 located on the IRS Website (<https://www.irs.gov/>).

**Specific Instructions****Section 1 -Taxpayer Identification**

**1. Taxpayer Identification Type.** Check the type of identification number provided in box 2.

**2. Taxpayer Identification Number (TIN).** Enter taxpayer's nine-digit Employer Identification Number (EIN), Social Security Number (SSN), or Individual Taxpayer Identification Number (ITIN) without dashes.

Note: If an LLC has one owner, the LLC's default tax status is "disregarded entity". If an LLC has two owners, the LLC's default tax status is "partnership". If an LLC has elected to be taxed as a corporation, it must file IRS Form 2553 (S Corporation) or IRS Form 8832 (C Corporation).

**3. Unique Entity Identifier or DUNS Number.** Suppliers are requested to enter their Unique Entity ID number or DUNS Number created in SAM.gov, if applicable.

**4. Legal Name.** Enter the legal name as registered with the IRS or Social Security Administration. For individuals, enter the name of the person who will do business with the State of NC as it appears on the Social Security Card or other required Federal tax documents. An organization should enter the name shown on its charter or other legal documents that created the organization. Do not abbreviate names. Do not enter a DBA or Disregarded Entity Name on this line.

**5. Business Name.** Business, Disregarded Entity, trade, or DBA ("doing business as") name.

**Contact Information**

**6.** Enter your **Legal Address**.

**7.** Enter your **Remittance Address, if applicable.** A **Remittance Address** is the location in which you or your entity receives business payments.

**8.** Enter the **Contact Name**.

**9.** Enter your **Business Phone Number**.

**10.** Enter your **Fax Number**, if applicable.

**11.** Enter your **Email Address**.

For clarification on IRS Guidelines, see [www.irs.gov](http://www.irs.gov).

**12. Entity Type.** Select the appropriate entity type.

**13. Entity Classification.** Select the appropriate classification type.

**Exemptions**

If you are exempt from backup withholding and/or FATCA reporting, enter in the Exemptions box, any code(s) that may apply to you. See Exempt payee code and Exemption from FATCA reporting code below.

**14. Exempt payee code.** Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

- 1 - An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2 - The United States or any of its agencies or instrumentalities
- 3 - A state, the District of Columbia, a possession of the United States, or any of their political subdivisions, or instrumentalities
- 4 - A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5 - A corporation
- 6 - A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States
- 7 - A futures commission merchant registered with the Commodity Futures Trading Commission
- 8 - A real estate investment trust
- 9 - An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10 - A common trust fund operated by a bank under section 584(a)
- 11 - A financial institution
- 12 - A middleman known in the investment community as a nominee or custodian
- 13 - A trust exempt from tax under section 664 or described in section 4947.

**NC Office of the State Controller Substitute W-9 Instructions**

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

If the payment is for...	THEN the payment is exempt for...
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 5 <sup>2</sup>
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

- A - An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B - The United States or any of its agencies or instrumentalities
- C - A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities
- D - A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)
- E - A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)
- F - A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G - A real estate investment trust
- H - A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I - A common trust fund as defined in section 584(a)
- J - A bank as defined in section 581
- K - A broker
- L - A trust exempt from tax under section 664 or described in section 4947(a)(1)
- M - A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Section 2 - Certification**

To establish to the paying agency that your TIN is correct, you are not subject to backup withholding, or you are a U.S. person, or resident alien, sign the certification on NC Substitute Form W-9. You are being requested to sign by the State of North Carolina.

For additional information please refer to the IRS Form W-9 located on the IRS Website (<https://www.irs.gov/>).



**AGENDA ITEM 12:****MIDDLE FORK GREENWAY MATTERS*****B. Parks and Recreation Trust Fund (PARTF) Grant Acceptance Request for Angler Park*****MANAGER'S COMMENTS:**

Ms. Patoprsty will request the Board to accept the NCPARTF grant to develop Angler Park on the Middle Fork Greenway. The grant is \$500,000 for the construction of the park. The grant will be administered by the High Country Council of Governments. The project is currently under final design, engineering, and permitting. The engineers are re-evaluating the plans after Hurricane Helene to ensure that designs can move forward as planned.

The 50% match requirement will come from the Watauga TDA and private fundraising (Round Up for the Greenway).

Board action is required to accept the \$500,000 grant from the NCPARTF with the matching funds to come from the Watauga TDA and private donations.



November 19, 2024

To: Watauga County Board of Commissioners Meeting

From: Wendy Patoprsty, Blue Ridge Conservancy

Re: Middle Fork Greenway PARTF Grant Acceptance Request

---

Dear Watauga County Commissioners,

Thank you for your continued support of the Middle Fork Greenway. In May 2024, the Watauga County Commissioners approved the application submittal for the NCPART grant to develop Angler Park on the Middle Fork Greenway. This grant has been awarded to Watauga County for \$500,000 for the construction of the park.

This request is for the Watauga County Commissioners to accept the NCPARTF grant for construction of Angler Park on the Middle Fork Greenway. This grant will be administered by High Country Council of Governments.

This project is currently under final design, engineering, and permitting. The engineers are re-evaluating the plans after Hurricane Helene to ensure that designs can move forward as planned. This grant requires a 50% match which will come from Watauga TDA and private fundraising (Round Up for the Greenway).

We plan to go to bid on this segment as soon as designs are finalized, and all the funding is in hand, goal of 2025 – 2026.

This project will extend the existing greenway from Sterling Creek Park another half mile towards Blowing Rock. The park includes a greenway trail, trailhead parking area, two bridges, stream restoration, and river access. This park will become a part of the Middle Fork Greenway system owned and operated by Watauga County.

We are grateful for the partnership with Watauga County on the Middle Fork Greenway. It is essential for this legacy community project that will be used and enjoyed for generations to come.

Sincerely,

A handwritten signature in green ink that reads "Wendy Patoprsty".

Wendy Patoprsty  
Blue Ridge Conservancy  
Middle Fork Greenway Director



STATE OF NORTH CAROLINA  
OFFICE OF THE GOVERNOR

ROY COOPER  
GOVERNOR

September 26, 2024

The Hon. Larry Turnbow  
Chair, Watauga County Commissioners  
Watauga County  
814 West King Street  
Boone, NC 28607

Dear Chair Turnbow:

Thank you for your efforts to make Watauga County as well as North Carolina a better place to live. Parks and recreation provide many benefits for our people, including better health, cleaner air and water, and more opportunities for families and communities to spend time together.

I am pleased to announce that the North Carolina Parks and Recreation Authority has approved a matching grant in the amount of \$500,000 from the Parks and Recreation Trust Fund for the Angler Park on the Middle Fork Greenway project. Ms. Margaret Newbold, Chairperson of the Parks and Recreation Authority, will contact you with her congratulations as well as information about how to begin the project.

We look forward to assisting you in meeting the park and recreation needs in your community.

With kind regards, I am

Very truly yours,

A handwritten signature in black ink that reads "Roy Cooper".

Roy Cooper

cc: Margaret Newbold, Chairperson, Parks and Recreation Authority

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants**

STATE OF NORTH CAROLINA

GRANTEE'S FEDERAL TAX I.D.# \_\_\_\_\_

COUNTY OF WAKE

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants****Grantee: Watauga County**

**Grantee Address and Contact Information:** Deron Geouque, County Manager,  
814 West King St, Boone, NC 28607  
828-265-8000  
[deron.geouque@watgov.org](mailto:deron.geouque@watgov.org)

**Grantee Fiscal Year End Date: June 30****Grant Award Date: August 23, 2024****Project Number: 2024-1107****Project Title: Angler Park on the Middle Fork Greenway****Period Covered by This Agreement: 11/1/2024 through 10/31/2027****Project Scope (Description of Project): Site prep, bridges, trailhead with asphalt parking area, 10ft wide paved greenway trail (2000 sqft), site amenities, planning, and contingency**

<b>Project Costs:</b>	<b>Grant Award Amount:</b>	<b><u>\$500,000</u></b>
	<b>Local Government Match:</b>	<b><u>\$2,500,000</u></b>

The North Carolina Department of Natural and Cultural Resources (hereinafter called the "Department") and Watauga County (hereinafter referred to as "Grantee") do hereby enter into this project agreement (the "Agreement"), effective as of the date of the last signature to this Agreement (the "Effective Date"), for the purpose of providing grant funding to the Grantee for public recreation purposes via either land acquisition, the construction of new public recreation facilities, or repair, renovation, improvement, or adaptation of existing public recreation facilities in North Carolina. The Parties agree to comply with the terms, requirements, promises, conditions, plans, specifications, estimates, procedures, project proposals, maps, and assurances described in the North Carolina Parks and Recreation Trust Fund ("PARTF") statute (N.C.G.S. 143B-135.56) and administrative rules (07 NCAC 13K), and the PARTF grant application and grant manual, which are hereby incorporated by reference into this Agreement and which are on file with the North Carolina Division of Parks and Recreation.

Now, therefore, the parties hereto do mutually agree as follows:

Upon execution of this Agreement, the Department hereby promises, in consideration of the promises by the Grantee herein, to provide to the Grantee the grant amount shown above. The Grantee hereby promises to efficiently and effectively manage the funds in accordance with the approved budget, to promptly complete grant assisted activities described above in a diligent and professional manner within the project period, and to monitor and report work performance.

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants****Section I. Eligible Project Costs, Fiscal Management, and Recordkeeping**

1. The grant amount must be matched on the basis of at least one dollar of funding provided by the Grantee for every one dollar of funding provided by the State. To be eligible, project costs must be incurred during the period covered by this Agreement, be documented in the grant application, described in the project scope of this Agreement, and initiated and/or undertaken after execution of this Agreement by the Grantee and the Department. The Department shall only pay or reimburse the Grantee for reasonable, eligible costs actually incurred by the Grantee that do not exceed the grant award amount for the Project outlined on page 1 of this Agreement.
2. PARTF assistance for land acquisition will be based on the fair market value of real property or the sales price, whichever is less. The value must be based upon an independent appraisal by a licensed appraiser holding a general or residential certification from the North Carolina Appraisal Board. The Department shall review the appraisal as to content and valuation. Approval of appraised amounts rests with the Department. The Grantee agrees to begin development on PARTF acquired land within five (5) years of the Effective Date of this Agreement in order to allow general public access and use.
3. Payment shall be made in accordance with this Agreement, the Scope of Work (Attachment B), and PARTF statutes and rules. Payment for work performed will be made upon receipt and approval of invoice(s) from the Grantee documenting the costs incurred in the performance of work under this Agreement. Invoices may be submitted to the Contract Administrator quarterly. Final invoices, including accounting records that document all expenditures and request for reimbursement, must be received by the Department for approval prior to or at the time of the close-out inspection. Accounting records should be based on generally accepted local government accounting standards and principles. All accounting records and supporting documents will clearly show the Project Number and Project Title to which they are applicable.
4. Records created or obtained under this Agreement shall not be destroyed, purged or disposed of without the express written consent of the Department. State basic records retention policy requires all grant records to be retained for a minimum of five (5) years or until all audit exceptions have been resolved, whichever is longer. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Agreement has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later.
5. The State Auditor and the Department's internal auditors shall have access to persons and records as a result of all contracts and grants entered into by state agencies and or political subdivisions in accordance with General Statute 147-64.7. Additionally, as the State funding authority, the Department shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions.
6. The Grantee agrees to refund to the Department, subsequent to an audit of the project's financial records, any costs disallowed or required to be refunded to the Department on account of audit exceptions. The Grantee agrees that any unused State-awarded funds remaining after the completion of the project or termination of this Agreement shall revert back to the Department to be deposited into PARTF for distribution by the PARTF Authority.
7. The Parties agree and understand that the payment of the sums specified in this Agreement is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the Department.

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants****Section II. Project Execution**

1. The Grantee may not deviate from the Scope of Work outlined in Attachment B without the prior written approval of the Department. When the Grantee seeks to change an element of the project, including, but not limited to, the project scope, a revised estimate of costs, a deletion or additions of project deliverables, or an extension of the Agreement period, the Grantee must submit in writing a request to the Department for approval.
2. The Grantee agrees to permit periodic audits and site inspections by the Department to ensure work progress in accordance with the approved project, including a required close-out inspection upon project completion. After project completion, the Grantee agrees to conduct compliance inspections at least once every five (5) years and to submit a Department-provided inspection report to the Department.
3. The Grantee shall not subgrant any of the work contemplated under this Agreement without prior written approval from the Department. The Department shall not be obligated to pay for any work performed by any unapproved subgrantee or subrecipient. The Grantee or subrecipient is not relieved of any of the duties and responsibilities of this Agreement. Furthermore, any subrecipient must agree to abide by the standards contained in this Agreement and to provide all information to allow the Grantee to comply with these standards.
4. The Grantee shall be wholly responsible for the work to be performed and for the supervision of its employees. The Grantee represents that it has, or will secure at its own expense, all personnel required in performing the services under this Agreement. Such employees shall not be employees of or have any individual contractual relationship with the Department.
5. In the event the Grantee subcontracts for any or all of the services covered by this Agreement:
  - a. The Grantee is not relieved of any of the duties and responsibilities provided in this Agreement;
  - b. The Grantee's contract with the subcontractor must provide that the subcontractor agrees to abide by the standards contained in this Agreement or to provide such information as to allow the Grantee to comply with these standards; and
  - c. The Grantee's contract with the subcontractor must provide that the subcontractor agrees to allow state and federal authorized representatives access to any records pertinent to its role as a subcontractor.
6. The Grantee agrees to comply with all applicable reporting requirements for grant recipients at the designated reporting level as outlined in 09 NCAC 03M .0205, including providing a certification that State financial assistance received was used for the purposes for which it was awarded.
7. The Grantee agrees land acquired with PARTF assistance shall be dedicated in perpetuity as a recreation site for the use and benefit of the public, the dedication will be recorded in the deed of said property and the property may not be converted to other than public recreation use without the prior written approval of the Department. The Grantee agrees to maintain and manage PARTF-assisted development/renovation projects for public recreation use for a minimum period of twenty-five (25) years after project completion.
8. The Grantee agrees to operate and maintain the project site so as to appear attractive and inviting to the public, kept in reasonably safe repair and condition, and open for public use at reasonable hours and times of the year, according to the type of facility and area.
9. The Grantee agrees to place utility lines developed with PARTF assistance underground.
10. The Grantee shall, in the landscaping of all PARTF-funded projects, only use seeds and plants classified by the U.S. Department of Agriculture as native to the Southeastern United States, including cultivars and varieties thereof that were not bred to have reduced reproductive structures, with a strong preference for plants the

## N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants

U.S. Department of Agriculture has classified as native to North Carolina. The "Southeastern United States" shall be defined as the states of Alabama, Georgia, North Carolina, South Carolina, Tennessee, Virginia, and the following counties in Florida: Bay Calhoun, Escambia, Gulf, Holmes, Jackson, Okaloosa, Santa Rosa, Walton, and Washington. The following non-native plants shall be exempted from this requirement:

- a. Non-native plants incorporated as part of a PARTF-funded project that are already existing at the time that the grant is approved;
- b. Non-native turf grass; and
- c. Non-native seeds and plants where the primary purpose is:
  - i. crop cultivation;
  - i. scientific research;
  - ii. botanical or historical gardens; or
  - iii. plantings for wildlife.
- d. If the project site is rendered unusable for any reason whatsoever, the Grantee agrees to immediately notify the Department of said conditions and to make repairs, at its own expense, in order to restore use and enjoyment of the project by the public.

### **Section III. Project Termination and Applicant Eligibility**

1. The Grantee may unilaterally rescind this Agreement at any time prior to the expenditure of funds by the State on the project described in this Agreement by providing written notice to the Department.
2. Termination by Mutual Consent: The Parties may terminate this Agreement by mutual consent with sixty (60) days' written notice to the other Party, or as otherwise provided by law. If the Agreement is terminated by the Department as provided herein, the Grantee shall be paid for services satisfactorily completed, less payment or compensation previously made. Unexpended funds held by the Grantee shall revert to the PARTF upon termination of this Agreement.
3. Termination for Cause: If, through any cause, the Grantee shall fail to fulfill its obligations under this Agreement in a timely and proper manner, the Department shall have the right to terminate this Agreement by giving written notice to the Grantee and specifying the effective date thereof. Unexpended funds held by the Grantee shall revert to the PARTF upon termination of this Agreement. If the Agreement is terminated by the Department as provided herein, the Grantee shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Grantee shall not be relieved of liability to the Department for damages sustained by the Department by virtue of the Grantee's breach of this Agreement, and the Department may withhold any payment due the Grantee for the purpose of setoff until such time as the exact amount of damages due the Department from such breach can be determined.

In addition, in the event of default by the Grantee under this Agreement, the State may immediately cease doing business with the Grantee, immediately terminate for cause all existing contracts the State has with the Grantee, and de-bar the Grantee from doing future business with the State.

Upon the Grantee filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Grantee, the State may immediately terminate, for cause, this Agreement and all other existing contracts the Grantee has with the State, and de-bar the Grantee from doing future business.

4. Failure by the Grantee to comply with the provisions and conditions set forth in the formal application, PARTF administrative rules, and this Agreement may result in the Department declaring the Grantee ineligible for further participation in future PARTF-funded grant cycles, in addition to any other remedies provided by law, until such time as compliance has been obtained to the satisfaction of the Department.
5. Waiver by the Department of any default or breach in compliance with the terms of this Agreement by the

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants**

Grantee shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Agreement unless stated to be such in writing, signed by an authorized representative of the Department and the Grantee and attached to the Agreement.

6. Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

**Section IV. General Terms**

1. This Agreement is subject to the reporting requirements described in the Notice of Certain Reporting and Audit Requirements (Attachment A).
2. The Grantee must ensure that grant funds dispersed under this Agreement are audited in compliance with State and federal audit requirements for local governments and public authorities, institutions of higher education, and nonprofit organizations, and, as applicable, according to the standards of the federal Single Audit Act and Circular A-133 "Audits of States, Local Governments, and Nonprofit Organizations" as supplied by the Executive Office of the President, Office of Management and Budget, Washington, DC.
3. No assignment of the Grantee's obligations or the Grantee's right to receive payment hereunder shall be permitted. However, upon written request approved by the Department, the Department may:
  - a. Forward the Grantee's payment check(s) directly to any person or entity designated by the Grantee, or
  - b. Include any person or entity designated by Grantee as a joint payee on the Grantee's payment check(s). In no event shall such approval and action obligate the Department to anyone other than the Grantee and the Grantee shall remain responsible for fulfillment of all Agreement obligations.
4. Except as otherwise provided herein, this Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Department and the named Grantee. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Department and Grantee that any such person or entity, other than the Department or the Grantee, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.
5. To the extent allowed by law, the Grantee shall hold and save the State, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the Grantee in the performance of this Agreement and that are attributable to the negligence or intentionally tortious acts of the Grantee.
6. All notices permitted or required to be given by one party to the other and all questions about the Agreement from one party to the other shall be addressed and delivered to the other party's Contract Administrator. The name, post office address, street address, telephone number, fax number, and email address of the Parties' respective initial Contract Administrators are set out below. Either party may change the post office address, street address, telephone number, fax number, or email address of its Contract Administrator by giving written notice to the other party within thirty (30) calendar days of such change. The Grantee shall not substitute key personnel assigned to the performance of this Agreement, as outlined below, without prior written approval by the Department's Contract Administrator.



**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants**

Department Contract Administrator	Grantee Contract Administrator
NC Department of Natural and Cultural Resources Division of Parks and Recreation Attention: Ms. Vonda Martin, Manager of Grants and Outreach 1615 Mail Service Center Raleigh, NC 27699-1615 Telephone 919-707-93338 Email: <a href="mailto:Vonda.Martin@ncparks.gov">Vonda.Martin@ncparks.gov</a>	Deron Geouque County Manager 814 West King St Boone, NC 28607 828-265-8000 <a href="mailto:deron.geouque@watgov.org">deron.geouque@watgov.org</a>

7. The Grantee agrees to comply with all applicable federal, state and local laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to this Agreement and the conduct of its normal operations, including, but not limited to, purchasing, construction, land acquisition, fiscal management, equal employment opportunity, accessibility, and the environment.
8. The Grantee shall comply with all federal and State laws relating to equal employment opportunity. The Grantee shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or disability.
9. In accordance with Executive Order 24 (signed October 18, 2017), the Grantee agrees not to discriminate against any person on the basis of race, color, ethnicity, national origin, age, disability, sex, pregnancy, religion, National Guard or veteran status, sexual orientation, gender identity or expression in the use of any property or facility acquired or developed pursuant to this Agreement.
10. Grantees shall have on file with the Department a copy of the Grantee's policy addressing conflicts of interest that may arise involving the Grantee's management employees and the members of its governing body as set forth in N.C.G.S. § 143C-6-23(b). The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Grantee's employees or members of its board or other governing body, from the Grantee's disbursing of state funds and local matching funds and shall include actions to be taken by the Grantee or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed before the Department may disburse the grant funds, unless the Grantee is covered by the provisions of N.C.G.S. 160A-479.11 and/ or 14-234. [N.C.G.S. 143C-6-23(b)(2007)]. Grantee shall at all times comply with the Grantee's conflict of interest policy.
11. The Grantee certifies that it:
  - a. Has neither used nor will use any appropriated funds for payment to lobbyists;
  - b. Will disclose the name, address, payment details, and purposes of any agreement with lobbyists whom Grantee or its sub-tier contractor(s) or sub-grantee(s) will pay with profits or non-appropriated funds on or after December 22, 1989; and,
  - c. Will file quarterly updates about the use of lobbyists if material changes occur in their use.
12. Except as otherwise provided herein or unless superseded by applicable federal or State statute of limitations, all promises, indemnifications, requirements, terms conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Agreement expiration or termination date.
13. This Agreement may not be amended orally or by performance. Amendments shall be made in writing on a form prepared by the Department and duly executed by an authorized representative of the Department and the Grantee.
14. If any provisions of this Agreement are held to be invalid, illegal, or unenforceable, the remaining provisions shall remain in full force and effect.

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants**

15. If eligible, the Grantee and all subrecipients shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this Agreement, pursuant to N.C.G.S. § 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.
16. Travel expenses shall not be reimbursed in the performance of this Agreement. If travel is necessary in the performance of this Agreement, it shall be included in the approved project budget and narrative.
17. This Agreement and any documents incorporated specifically by reference represent the entire agreement between the Parties and supersede all prior oral or written statements or agreements. This Agreement and any addenda thereto, are incorporated herein by reference as though set forth verbatim. All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

**Section V. Attestation and Execution**

N.C.G.S. §133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this Agreement, you (Grantee) attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

In witness whereof, the Department and the Grantee have executed this Agreement in duplicate originals, one of which is retained by each of the parties.

[REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK – SIGNATURE PAGES FOLLOWS]

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants**

Name of Grantee (Local Government)	Signature of Grantee (Chief Elected Official)
Typed or Printed Name of Official	Title of Official
Date	

(Notary Public Completes)

State of North Carolina

County of

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, \_\_\_\_\_

personally appeared before me the said named \_\_\_\_\_, in their capacity as \_\_\_\_\_ for Grantee, to me known and known to me to be the person described in and who executed the foregoing instrument, and he (or she) acknowledged that he (or she) executed the same and being duly sworn by me, made oath that the statements in the foregoing instrument are true.

My commission expires: \_\_\_\_\_, 20\_\_\_\_\_.

Signature of Notary Public

(Seal Here)



**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants**

**North Carolina Department of Natural and Cultural Resources  
D. Reid Wilson, Secretary**

<b>By:</b>	<b>Director, NC Parks &amp; Recreation</b>	
Department Head or Authorized Agent for Secretary Wilson	Title	Date

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants****Attachment A****Notice of Certain Reporting and Audit Requirements**

The Grantee shall comply with all rules and reporting requirements established by State statute or administrative rules. For convenience, the requirements are set forth in this Attachment.

**Reporting Thresholds.**

There are three reporting levels established for grantees and subrecipients receiving State financial assistance. Reporting levels are based on the level of State financial assistance from all funding sources. The reporting levels are:

- (1) Level I – A grantee or subrecipient that receives, holds, uses, or expends State financial assistance in an amount less than twenty-five thousand dollars (\$25,000) within its fiscal year.
- (2) Level II - A grantee or subrecipient that receives, holds, uses, or expends State financial assistance in an amount of at least twenty-five thousand (\$25,000) or greater, but less than five hundred thousand dollars (\$500,000) within its fiscal year.
- (3) Level III – A grantee or subrecipient that receives, holds, uses, or expends State financial assistance in an amount equal to or greater than five hundred thousand dollars (\$500,000) within its fiscal year.

Reporting requirements for grantees that meet the following reporting standards on an annual basis:

- (1) All grantees and subrecipients shall provide a certification that State financial assistance received or held was used for the purposes for which it was awarded.
- (2) All grantees and subrecipients shall provide an accounting of all State financial assistance received, held, used, or expended.
- (3) Level II and III grantees and subrecipients shall report on activities and accomplishments undertaken by the Grantee, including reporting on any performance measures established in this Agreement.
- (4) Level III grantees and subrecipients shall have a single or program-specific audit prepared and completed in accordance with Generally Accepted Government Auditing Standards, also known as the Yellow Book.

All reports shall be filed with the Department in the format and method specified by the Department no later than three (3) months following the end of the Grantee's fiscal year. Audits must be provided to the Department no later than nine (9) months following the end of the Grantee's fiscal year. The Grantee shall use the reporting package forms provided by the Department in making and submitting reports to the Department.

Unless prohibited by law, the costs of audits made in accordance with the provisions of this Agreement shall be allowable charges to State and Federal awards. The charges may be considered a direct cost or an allocated indirect cost, as determined in accordance with cost principles outlined in the Code of Federal Regulations, 2 CFR Part 200. The cost of any audit not conducted in accordance with this Agreement shall not be charged to State awards.

Notwithstanding the provisions of this Agreement, a grantee may satisfy the reporting requirements of this Agreement by submitting a copy of the report required under federal law with respect to the same funds.

**N.C. Parks and Recreation Trust Fund Project Agreement for Local Government Grants****Attachment B**  
**Scope of Work**

North Carolina Division of Parks and Recreation  
Parks and Recreation Trust Fund – PARTF Grant Program for Local Governments

Grantee: Watauga County

Title of Project: Angler Park on the Middle Fork Greenway

Project Number: 24-1107

Contract Number: 24-1107

Amount of Grant: \$500,000

Amount of Match: \$2,500,000

Contact Person for Project: Deron Geouque

Title: County Manager

Address: 814 West King St, Boone, NC 28607

Telephone: 828-265-8000

Contact email address: [deron.geouque@watgov.org](mailto:deron.geouque@watgov.org)

Scope of Project: Site prep, bridges, trailhead with asphalt parking area, 10ft wide paved greenway trail (2000 sqft), site amenities, planning, and contingency

Length of Project: 11/1/2024 through 10/31/2027

Schedule for Reimbursements: Grantee may submit bills quarterly after a significant portion of work has been completed on the project element(s). Not more than 90% of the grant will be reimbursed until the grantee completes the project elements specified in the grant (refer to detailed budget submitted with grant application).

The Watauga County grant application and support documentation are, by reference, part of the Agreement. The administrative rules of the N.C. Parks and Recreation Trust Fund are, by reference, a part of the Agreement.

**AGENDA ITEM 13:****ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) GRANT ACCEPTANCE  
REQUEST FOR KILL/CHILL FACILITY****MANAGER'S COMMENTS:**

Mr. Kelly Coffey, Senior Planner – High Country Council of Governments, will request the Board approve the grant administration contract with the High Country Council of Governments. The contract is for the High Country Council of Governments to administer the EDA grant associated with the Kill/Chill project. No County funds are required.

Board action is required to approve the contract for administration of the EDA grant with the High Country Council of Governments in the amount of \$30,000 with funds to come from the grant.

Form ED-508  
(Rev. 3/89)

Attachment No. 1

U.S. DEPARTMENT OF COMMERCE  
ECONOMIC DEVELOPMENT ADMINISTRATION

**PUBLIC WORKS PROJECT COST CLASSIFICATIONS**

**EDA Investment No. 04-79-07905**

**State: North Carolina**

**County: Watauga**

<u>Cost Classification</u>	<u>Proposed</u>	<u>Approved</u>
Administrative and legal expenses	\$ 30,000	\$ 30,000
Land, structures, and rights-of-way appraisals, etc.		
Relocation expenses and payments (Cost incidental to transfer of titles)		
Architectural and engineering fees		
Other architectural and engineering fees		
Project inspection fees and audit		
Site Work		
Demolition and removal		
Construction	532,100	532,100
Equipment		
Miscellaneous		
Contingencies	505,458	505,458
<b>TOTAL PROJECT COSTS</b>	<b>\$ 1,067,558</b>	<b>\$ 1,067,558</b>

Remarks:



## PROFESSIONAL SERVICES CONTRACT

### PART I - AGREEMENT

**THIS AGREEMENT**, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between High Country Council of Governments, hereinafter called the “*District*,” acting herein by Julie Wiggins, Executive Director of the District, hereunto duly authorized, and Watauga County, hereinafter called the “County,” acting herein by Deron Geouque, for the County.

#### WITNESSETH THAT:

**WHEREAS**, the County desires to implement EDA Project Number 04-79-07905, a Public Works Program project funded by the U. S. Department of Commerce and administered by the Atlanta Regional Office of the Economic Development Administration; and

**WHEREAS**, the County is and will act with authority as the Fiscal Agent for the EDA funded project identified above, and

**WHEREAS**, the County desires to engage the District to render certain project management, reporting and support services in connection with the EDA project.

**NOW THEREFORE**, the parties do mutually agree as follows:

1. **Scope of Services**  
Part II, Scope of Services, is hereby incorporated by reference into this Agreement.
2. **Time of Performance** - The services of the District shall commence on October 5, 2023. All of the services required and performed hereunder shall be completed no later than March 8, 2027.
3. **Access to Information** - It is agreed that all information, data, reports and records and/or other information as is existing, available and necessary for the carrying out of the work outlined above shall be furnished to the District by the County and its agents. No charge will be made to the District for such information and the County and its agents will cooperate with the District in every way possible to facilitate the performance of the work described in the Agreement.
4. **Compensation and Method of Payment** – The maximum amount of compensation and reimbursement to be paid hereunder shall not exceed thirty thousand dollars (\$30,000.00). Payment to the District shall be based on satisfactory completion of identified milestones in Part III – Payment Schedule of this Agreement, which is hereby incorporated by reference into this Agreement. Should the Project be completed in its entirety prior to the period allowed for its completion, all of the District’s responsibilities and services required under this Agreement be fully completed, and all obligations to the EDA are met, full compensation to the District in the amount of thirty thousand dollars (\$30,000.00) shall be completed at that time. Interim payment to the District shall be upon percentage completion of the Scope of Services.
5. **Indemnification** – The District shall comply with the requirements of all applicable laws, rules and regulations, and shall exonerate, indemnify, and hold harmless the County and its agents from and against them, and shall assume full responsibility for administering the project identified above.

6. **Miscellaneous Provisions**

1. This Agreement shall be construed under and in accord with the laws of the State of North Carolina, and all obligations of the parties created hereunder are performable in Watauga County, North Carolina.
2. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns where permitted by this Agreement.
3. If one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. All other terms hereof shall remain in full force and effect.
4. If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which such party may be entitled.
5. This Agreement may be amended by mutual agreement of the parties hereto in writing to be attached to and incorporated into this Agreement.

7. **Terms and Conditions** - This Agreement is subject to the provisions titled, "Part IV Terms and Conditions" and attached hereto and incorporated by reference herein.

**IN WITNESSETH HEREOF**, the parties have hereunto set their hands and seals as of the date first affixed above.

**Watauga County  
(Recipient)**

\_\_\_\_\_  
**Deron Geouque**,  
\_\_\_\_\_  
**County Manager**

**High Country Council of Governments  
(District)**

\_\_\_\_\_  
**Julie Wiggins**,  
\_\_\_\_\_  
**Executive Director**

## PROFESSIONAL SERVICES CONTRACT

### PART II - SCOPE OF SERVICES

The District shall provide the following scope of services:

1. **Project Management**

1. Develop a record keeping and filing system consistent with program guidelines.
2. Maintenance of filing system.
3. Provide general advice and technical assistance to County personnel on implementation of the EDA project and regulatory matters pertaining thereto.
4. Furnish the County with necessary completed forms and reporting required for implementation of the EDA project.
5. Assist the County in meeting all specific award condition requirements that may be stipulated in the EDA Financial Assistance Award between the County and U. S. Department of Commerce, Economic Development Administration, Atlanta Regional Office.
6. Prepare and submit all required project reporting required by EDA Project Number 04-79-07905, including but not limited to progress reporting, quarterly reporting, and other reporting included in the EDA Financial Assistance Award between the County and the EDA Atlanta Regional Office.
7. Establish internal procedures to document expenditures associated with local administration of the project.
8. Serve as liaison for the County during the implementation and completion of the EDA project with any monitoring visit by staff representatives from EDA or its Atlanta Regional Office.

2. **Financial Management**

1. Assist the County by improving its ability to manage and report progress and use of funds from federal sources through the Atlanta Regional Office of the EDA for the project identified above.
2. Assist the County in compliance with all EDA rules, regulations, specifications, or other directives pertinent to the identified project.
3. Prepare and submit all reporting for all funded and scheduled drawdowns of project funds on behalf of the County, in order to ensure orderly, timely allocation and disbursement of funds within the period of this agreement.
4. Review invoices received for payment and file back-up documentation.
5. Provide general advice and technical assistance to the County and its agents on implementation of the EDA project and regulatory matters pertaining thereto.

6. Assist the County in interpreting and complying with established procedures for the EDA project and reporting to the Atlanta Regional Office.
7. Provide general advice and technical assistance to the County and its agents on implementation of the EDA project and associated regulatory matters.

**PROFESSIONAL SERVICES CONTRACT**

**PART III - PAYMENT SCHEDULE**

The County shall reimburse the District for grant administration services provided for completion of the Scope of Services in the amount of thirty thousand dollars (\$30,000.00 ), based upon milestones depicting percentage completion of the Scope of Services. The payments to the District will be made from funds provided by the grant. Milestones established for payment and the amounts paid are as follows:

**Payment Schedule**

Payment	Amount	Basis of Payment
I	\$6,000	Completion of twenty percent (20%) of the Scope of Services identified herein.
II	\$6,000	Completion of forty percent (40%) of the Scope of Services identified herein.
III	\$6,000	Completion of sixty percent (60%) of the Scope of Services identified herein.
IV	\$6,000	Completion of eighty percent (80%) of the Scope of Services identified herein.
V	\$6,000	Completion of one hundred percent (100%) of the Scope of Services identified herein.
Total Payment	\$30,000_____	

All payments shall be determined by the District\_ from its estimates of completion of the entire EDA project. Payment to the District shall be made from those estimates and in the amounts prescribed above.

## PROFESSIONAL SERVICES CONTRACT

### PART IV - TERMS AND CONDITIONS

1. **Termination of Contract.** If, through any cause, the District shall fail to fulfill in a timely and proper manner its obligation under this Contract, or if the District shall violate any of the covenants, agreements, or stipulations of this Contract, the County shall thereupon have the right to terminate this Contract by giving written notice to the District of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. If the Contract is terminated by the County as provided herein, the District will be paid for the time provided and expenses incurred up to the termination date.

If the Contract is terminated by the County as provided herein, all finished or unfinished documents, information or reports prepared by the District under this Contract shall, at the option of the County, become its property and the District shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, the District shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Contract by the District, and the County may withhold any payments to the District for the purpose of set-off until such time as the exact amount of damages due the County from the District is determined.

2. **Termination for Convenience of the County.** The County may terminate this Contract at any time by giving at least ten (10) days notice in writing to the District. If the Contract is terminated by the County as provided herein, the District will be paid for the time provided and expenses incurred up to the termination date. If this Contract is terminated due to the fault of the District, Paragraph 1 hereof relative to termination shall apply.
3. **Changes.** The County may, from time to time, request changes in the Scope of Services of the District to be performed hereunder. Such changes, including any increase or decrease in the amount of the District's compensation which are mutually agreed upon by and between the County and the District shall be incorporated in written amendments to this Contract.
4. **Personnel.**
  1. The District represents that it has, or will secure at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the County.
  2. All of the services required hereunder will be performed by the District or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such services.
  3. None of the work or services covered by this Contract shall be subcontracted without the prior written approval of the County. Any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Contract.
5. **Assignment of Contract.** The District shall not assign any interest in this Contract and shall not

transfer any interest in the same (whether by assignment or novation), without the prior written consent of the County thereto: Provided, however, that claims for money by the District from the \_\_\_ County under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the County.

6. **Reports and Information.** The District, at such times and in such forms as the County may require, shall furnish the County such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Contract.
7. **Findings Confidential.** All of the reports, information, data, etc., prepared or assembled by the District under this Contract are confidential, and the District agrees that they shall not be made available to any individual or organization without the prior written approval of the \_\_\_\_\_ County.
8. **Compliance with Local Laws.** The District shall comply with applicable laws, ordinances and codes of the State of North Carolina and its local governments.
9. **Equal Employment Opportunity.** During the performance of this Contract, the District agrees as follows:
  1. The District will not discriminate against any employee or applicant for employment because of race, religion, sex, sexual orientation, gender identity, color, handicap, or national origin. The District will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, sexual orientation, gender identity, color, handicap or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The District agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Atlanta Regional Office setting forth the provisions of this non-discrimination clause.
  2. The District will, in all solicitation or advertisements for employees placed by or on behalf of the District, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, gender identity, handicap or national origin.
  3. The District will cause the foregoing provisions to be inserted in all subcontracts for any work or services covered by this Contract so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
  4. The District will include the provisions 9.1, 9.2, and 9.3 in every subcontract or purchase order unless exempted.
10. **Civil Rights Act of 1964.** Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
11. **Section 109 of the Housing and Community Development Act of 1974.** No person in the United

States shall on the ground of race, color, national origin, religion, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

12. **Public Works and Economic Development Act of 1965, as amended:** The work to be performed under this Contract is on a project assisted under a program providing direct Federal financial assistance from the U. S. Department of Commerce, Economic Development Administration. For Public Works and Development Facilities under the Public Works and Economic Development Act of 1965, as amended, the Financial Assistance Award to the County, Award Number 04-79-07905, supports the project and effort described herein, which is incorporated into this agreement by reference. Where terms of this agreement differ, the terms of the Financial Assistance Award shall prevail.
13. **Government Performance and Results Act of 1993 (GPRA) Reporting Requirements – Performance Measures.** The District agrees to report to the Atlanta Regional Office \_\_\_\_\_ on program performance measures and program outcomes in such form and at such intervals as may be prescribed by the EDA, Award Number 04-79-07905, in compliance with the Government Performance and Results Act of 1993. Performance measures and reporting requirements that apply to program activities funded by the Financial Assistance Award to the County will be provided in a separate GPRA information collection document. EDA will advise the County in writing within a reasonable period prior to the time of submission of the reports and in the event that there are any modifications in the performance measures.
14. **Interest of Members of the District.** No member of the governing body of the District and no other officer, employee, or agent of the District who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Contract, and the County shall take appropriate steps to assure compliance.
15. **Interest of Other Local Public Officials.** No member of the governing body of the District and no other public official of the District, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this Contract; and the County shall take appropriate steps to assure compliance.
16. **Interest of Firm and Employees.** The District covenants that it presently has no interest and shall not acquire interest, direct or indirect, in the project area, study area, site, or any parcels therein or any other interest which would conflict in any manner or degree with the performance of its services hereunder. The District further covenants that in the performance of this Contract, no person having any such interest shall be employed.

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**AGENDA ITEM 14:****COOPERATIVE EXTENSION REPORT AND REQUEST FOR ACCEPTANCE OF TOBACCO TRUST FUND GRANT****MANAGER'S COMMENTS:**

Ms. Kendra Phipps, Cooperative Extension Agent, will request the Board approve a grant from the Tobacco Trust Fund in the amount of \$67,379 for grounds enhancement to complement the small greenhouse project. Ms. Phipps will also update the Board on Cooperative Extension's Hurricane relief efforts.

Board action is required to accept the grant from the Tobacco Trust Fund in the amount of \$67,379.

## Report from Cooperative Extension:

- 1) **Approval for Tobacco Trust Fund for Ag Center Grounds Enhancement &**
- 2) **Report on Hurricane Relief for Farming Community/Agriculture**

### *Ag Center Grounds Enhancement Project & Request for Grant Approval*

In March, Cooperative Extension submitted a grant proposal request to the Tobacco Trust Fund for grounds enhancement for the Watauga County Agricultural Services Center to complement a small greenhouse project. Extension has been discussing this with the County Manager, County Maintenance Director, and the sheriff's department for some time. Two weeks ago, the county was notified by Tobacco Trust Fund that we had been awarded \$67,379 for the project. We ask the board for formal approval to receive these funds and begin this project.

The purpose of this project is to create additional capacity for ag and natural resources education within the grounds of the Watauga County Agricultural Services Center by constructing a greenhouse in underutilized space within the county's overflow impound lot & improving green spaces on the grounds surrounding the Center by enhancing landscape, garden, and streamside spaces.

The Ag Services Center is the one-stop-shop for everything "Ag-Related" in the county. Cooperative Extension, the Watauga County Soil & Water District, USDA & NRCS, the NC Forest Service and the High Country Food Hub are all centrally located at this center in downtown Boone. As such, the center is the primary meeting location for agricultural and food presentations, workshops, meeting space for commodity groups, trainings, and also serves as the public pick-up point for the High Country Food Hub. Additionally, Watauga County Cooperative Extension has a thriving Master Gardener Program and a strong home & commercial horticulture program that need additional capacity for hands-on production & demonstration space & infrastructure due to increasing demand for these services and educational opportunities.

Adjacent to the Ag Center is the county's 'overflow' impound lot which has been an underutilized vehicle storage area for many years. Last year, the county sheriff department removed a majority of vehicles and other structures that had been stored within this 1/2 acre property for over two decades. Extension's horticulture and Master Gardener program would like to use this space to construct an operational, production greenhouse to increase capacity to cultivate and propagate plant starts, provide hands-on demonstration on grafting, pruning, and other propagation techniques and other seeding, lighting, and greenhouse management practices. The project additionally will provide secure storage for shared-use agricultural equipment that Extension and Soil & Water provide to our commercial farmers. The conversion & improvement of this space will provide much needed infrastructure & space for agricultural education. Additionally, Kraut Creek, which borders the impound lot & Ag Center property, has eroding & unstable streambanks. The Town of Boone & New River Conservancy have a

restoration project planned to enhance and protect this area of the creek, which will provide additional education and demonstration opportunities for the public.

The primary project activities will consist of:

- \* Constructing a greenhouse on the impound lot property (including adding electricity & water to the site)
- \* Grading and graveling areas of the impound lot to improve storage areas for shared equipment
- \* Repairing/replacing the front fence and gate of the impound lot for improved security and aesthetics
- \* Creating & enhancing surrounding grounds of the Ag Center, including creation of pollinator & edible garden areas and stream access areas within and adjacent to the impound lot

Intended beneficiaries of the project include:

- 1) Watauga County Master Gardeners who will benefit from access to production and demonstration capacity through an operating greenhouse for plant starts which will also enhance an ability to provide plant material to (#2):
- 2) Farmers, farm families, landowners, youth (4-H) and the general public who want to begin growing their own plants for food, fruit, and landscaping
- 3) Staff & agents who work with the public, youth, and farmers & horticulturalists in the county, who will have enhanced capacity to provide farm, land, and environmental education

### *Report on Hurricane Relief for Farming Community & Agriculture*

As you all know, our agricultural community was hit hard by the impacts of Helene. Miles of fence lines were lost to flooding or damaged due to fallen trees. Farm roads and bridges were washed away. Many bottomland crop fields were covered by debris and sometimes several feet of sludge and sand. Greenhouses and hoopouses were damaged or destroyed. Entire hay crops and feed stores for our cattle industry were lost. Many barns were flooded or damaged by landslides. And the home & life of one of our county farmers was lost in a landslide. Hundreds of acres of our county's most productive agricultural lands were impacted. At the same time, our farmers were some of the first to step up, lend a hand to their communities, loan out their equipment, clear roads, volunteer at distribution sites, transport hay & other farm supplies to their neighbors...all while repairing or replacing their own miles of fences, rebuilding their greenhouses, bulldozing mud out of their fields, stabilizing their own roads, and chasing down their animals who were suddenly 'free range'.

In the days following the storm, our Watauga Extension staff mobilized to identify needs and identify resources to assist our impacted agricultural community. The Brown family (Blake, Ann, Daniel & Alex) volunteered their 'Dinner in the Gap' location off 421 to serve as our county's ag distribution site for hay, fencing, feed, and other farm-related donations that began to stream in almost immediately. We used borrowed & donated equipment and trailers to load, unload,

store, and manage hay and other farm supplies. Bart Keller w/Critcher Brothers coordinated the delivery of a telehandler to load/offload hay & pallets of feed. Rodney and Tracy Presnell donated their tractor and a trailer to assist with hay delivery & loading/offloading. Watauga County Soil & Water staff and other volunteers and personnel from other state agencies like the NCDA & Extension staff from other counties stepped up to assist our staff with aid coordination & distribution. (There are too many others who have helped to mention, here).

Our Extension staff has fielded hundreds of calls from farmers who needed to report damage. Extension is working with our county Soil & Water, NRCS, and FSA to provide our farmers information and assistance with several grant & funding programs that have been quickly released to begin the rebuilding process. Extension put together a hay hotline in early October and set up an aid distribution schedule. In the month following the hurricane, we have been open at the 421 distribution site from 10am-6pm.

Since opening the distribution site (as of Oct 31), we have distributed:

- Over \$30,000 of fencing supplies (including hundreds of t-posts, over 100 spools of barbed wire, electric wire, insulators, post-drivers, solar chargers, woven wire, railroad ties, round posts, netting wire, etc) which were donated and delivered from multiple sources including state & county Farm Bureaus, individual farmers from across NC (and the US) and private companies
- 350 tons of hay (over 2,500 round, square, and big square bales) donated from farmers across NC and the east coast. One convoy from NE Ohio delivered 50+ truck & trailers of hay on Oct 15 (all of which was distributed).
- Around 75 pallets (over 70 tons) of cow, chicken, horse, & small ruminant feed & mineral have been distributed
- As of Oct 31, over 80 farmers had requested and received hay relief via the hay hotline and over 50 more have visited the distribution site for other feed, fencing, and supplies. Extension staff and volunteers (including National Guard) also delivered supplies to some farmers who were especially hard hit.

Additionally, Extension facilitated Master Food Volunteers to prepare & meals for farm work crews that were working to clear debris at farms. Our agents have assisted with assessments on flooded bottomlands to assess soil fertility, productivity and food safety & have submitted requests for other farm supplies for our market gardener & specialty crop producers to repair infrastructure damage to their vegetable operations. Our Ag Conference Center was used to house NC Forest Service crews and other private relief crews who came up to clear debris and repair fence lines. Thankfully, other than some road damage and minor tree loss due to mudslides and minor perimeter tree loss, our county's Christmas tree crop is in shape and ready to accept tourists and families who want to visit the county to choose & cut their Christmas trees.

We anticipate that our staff will be engaged in the hurricane recovery over the coming months. The ag supply distribution site will be open at least until the first week of December. Staff will continue to identify and respond to needs as requested & identified.



## **IMPORTANT REQUIREMENTS FOR 2024 GRANTS MANAGEMENT**

**The items below are not all-inclusive. Additional requirements are contained in the contract and related documents. Note that the requirements contained here as well as in the Grantee Contract, Scope of Services and related documents also pertain to all Subgrantees associated with the project.**

1. The contract signer/organization assumes all responsibility for grants management. This includes projects where funds are passed through to another organization for project implementation.
2. CHANGES: Any changes in the scope or budget of the project must have prior written approval from the NCTTFC Board. All expenditures must be made within the accepted budget and line items. If a change in expenditures is deemed necessary for project implementation, **do not** deviate from the approved expenses until and unless a budget revision is approved by the NCTTFC Board and proper documentation has been received from NCTTFC staff.
3. PERFORMANCE: You must notify the NCTTFC in case of non-ability to perform and/or loss of other funding. This includes all funding sources listed in the original grant request or as identified in Exhibit A, Scope of Services. Grant funds can only be used for the project as approved in the Scope of Services.
4. REPORTS: Semi-annual Reports are due on the 15<sup>th</sup> of January and July. Reports may be required more frequently if TTFC Staff finds this necessary. Expense reimbursements may be withheld until delinquent documents are filed. Final Reports are due 30 days after the project's end date. **Five percent of grant funds are held back subject to satisfactory submission of the final report.**
5. ACKNOWLEDGEMENT of NCTTFC Support: All project publications, reports, printed materials (brochures, signs) and websites related to the project shall contain an acknowledgement of the NCTTFC's support by use of an approved NCTTFC logo and/or a statement of support. All video and audio (commercials, interviews, etc.) shall recognize the NCTTFC as a project supporter. **The grantee must allow the NCTTFC Program Officer to proof applicable items prior to release.** By not consulting with NCTTFC, grantee understands that reimbursement funds could be withheld if the NCTTFC determines there was insufficient acknowledgement.
6. RECORDS: The Grantee will maintain records for 5 years after the grant's conclusion. The responsible entity is the contract signer/organization.

- 7. The Grantee must comply with all requirements of the Office of State Budget & Management by filing required audit reports. This does not apply to units of federal, state, county or local government.

**Acknowledgement**

**I have read and understand the requirements presented in this document.**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Organization**

**Check Box if an electronic signature.**

**Grant Number 2024-009-22**

## **Grant agreement between the North Carolina Tobacco Trust Fund Commission and the WATAUGA COUNTY**

This Grant Agreement ("the Agreement") is entered into this 1st day of November, 2024 ("Effective Date") by and between the **North Carolina Tobacco Trust Fund Commission** ("the Commission"), an agency of the State of North Carolina organized pursuant to Article 75 of Chapter 143 of the NC General Statutes and the **Watauga County**, an **Local Government Unit (town, country office)** with its principal place of business in **Boone, NC, 28607** ("the Grantee") (together "the Parties" and each in the singular "the Party").

The Grantee's fiscal year is **July-Jun**.

In consideration of mutual promises and such other valuable consideration as is set out in this Agreement, the Parties do mutually agree to the following:

### **Section I. Term.**

This Agreement shall commence on the Effective Date and shall terminate on or before **12/31/2025** ("Termination Date") unless sooner terminated pursuant to this Agreement.

### **Section II. Scope of the Grant.**

In executing this Project titled "Greenhouse & GreenSpace Education Project", the Grantee shall develop, perform and complete the work set out in the Project Scope of Services contained in Exhibit A. Exhibit A, which incorporates the Grantee's application for the Project, is expressly incorporated by reference and is made a part of this Agreement. The Grantee's application for the Project is therefore also incorporated by reference and made a part of this Agreement.

If there is a conflict among or between this Grant Agreement, the Project Scope of Services contained in Exhibit A, or the Grantee's application for the Project, provisions of this Grant Agreement shall first control, then provisions of Exhibit A, Scope of Services shall control, and finally the Grantee's application shall control.

If the Grantee uses any of the funds disbursed from the Commission under this Agreement to grant funds to other entities as part of the Project ("Subgrantees"), it must require its Subgrantees to comply with certain reporting requirements of Section VII of this Agreement and certain record keeping provisions of Section VIII of this Agreement. Subgrantees must also comply with certain parts of Sections IV, V, VII, VIII, IX, XII and XV of this Agreement as is provided for in those Sections.

### **Section III. Changes in the Project.**

- A. The Commission must authorize any changes with respect to the Project in writing including any changes the Grantee requests be made to budgeted line items as provided in Exhibit A attached. **The Grantee may not make changes to budgeted line items without first getting written authorization from the Commission.** Written requests for extending the contract's ending date must be submitted to the Commission a minimum of 90 days before or in advance of the existing end date.



- B. The Grantee shall immediately notify the Commission of any change in conditions or applicable law or any other event which may significantly affect its ability to perform the Project in accordance with the provisions of Section II above, including but not limited to loss of other funding. In the event of any such significant change, the Commission reserves the right to terminate this Agreement.
- C. If within five (5) years of the contract end date, equipment purchased with more than \$5,000 of grant funds is no longer being used for the purpose of the grant, GRANTEE must notify the Commission.

Upon consultation with the Commission, GRANTEE may be advised to do one of the following:

- a) Sell the equipment at current market value rates and return the proceeds to the Commission within 30 days of the sale date along with all sale documentation;
  - b) if replacement equipment is deemed necessary to meet the grant's goals, GRANTEE may sell the current equipment and purchase replacement equipment with the proceeds and provide related sale and purchase documentation to the Commission; or,
  - c) transfer the equipment to another Commission-supported and/or mission-oriented entity which can utilize the equipment to satisfy its project goals.
- D. Any contract agreements between the Grantee and any Subgrantees that include the purchase of equipment by the Subgrantee with grant funds, will also include the conditions of Section III. C.

#### **Section IV. Funding.**

- A. The Commission grants to the Grantee an amount not to exceed **\$67,379.00** for the Project to be disbursed as described in Section V below.
- B. The Grantee represents and warrants that all sums as may be awarded under this grant shall be utilized exclusively for the purpose of the Project.
- C. In the event the Grantee or, if applicable, any of its Subgrantees breaches any of the material terms or conditions of this Agreement, the Grantee agrees to repay to the Commission the full amount of sums awarded under this Agreement and any interest that has accrued on that sum.

#### **Section V. Method of Payment.**

- A. After the contract funding stipulations are met and subject to the limitations set forth in Section XI.C., the Commission shall disburse the sum of up to **\$64,010.05 that equals 95% of grant total** in installments reimbursing the Grantee for amounts spent on or encumbered for the Project. The Grantee shall request payments by submitting a Financial Report Form (Exhibit C) and an invoice for the amount requested for reimbursement to the Commission no more frequently than monthly. On the Financial Report Form, the Grantee shall certify that the amount requested for payment is for work performed as required under the Scope of Services and shall include documentation of the amounts for which the Grantee requests reimbursement. The Grantee must show to the Commission's satisfaction how this payment has been used to accomplish the terms of the Agreement before funding will be disbursed pursuant to this Agreement. Upon determining that the Grantee has provided proper documentation and qualifies for reimbursement of encumbered funds, the Commission will disburse payment within a reasonable time.

- B. The Commission shall **withhold 5% of the total funding or \$3,368.95** to be disbursed upon the satisfactory conclusion of the Project which conclusion shall include a Final Report as described in Section VII.F.
- C. If applicable to the Scope of the project, the Grantee must adhere to Travel Subsistence Rates as provided by the State of North Carolina Office of State Budget and Management. Travel that will occur outside of North Carolina must be included specifically in the Scope of Services (Exhibit A) or be requested in writing by the Grantee for approval prior to travel.
- D. If the Grantee or, if applicable, the Grantee and its Subgrantees, cannot show to the satisfaction of the Commission that it has or they have spent grant monies to accomplish the terms of the Agreement, the Commission may decline to disburse money until such a showing is made.

#### **Section VI. Independent Status of the Parties.**

- A. The Parties are independent entities and neither this Agreement nor any provision of it shall be deemed to create a partnership or joint venture between the Commission and the Grantee.
- B. The Grantee shall not represent itself as an agent of the Commission nor is the Agreement intended to be construed to make the Grantee an agent of the Commission. The Grantee shall not have the ability to bind the Commission to any agreement for payment of goods or services, nor shall it represent to any person or entity that it has such ability.
- C. All expenses incurred by the Grantee are its sole responsibility and the Commission shall not be liable for the payment of any obligations incurred in the performance of the Project.
- D. The Parties agree that this Agreement has not been made for the benefit of any third parties and no third party to this Agreement has authority to attempt to enforce it in any way.

#### **Section VII. Reports.**

- A. The Grantee will furnish the Commission with detailed written Semiannual Project Reports consisting of both a Programmatic Report (Exhibit B) and a Financial Report (Exhibit C). These semiannual Reports shall be submitted during the term of this Agreement to the Commission on or before January 15 and July 15, and shall be inclusive of information up to the end of the prior month.
- B. The Commission, in its sole discretion, may require more frequent reporting, including Quarterly Reporting. Factors that may influence the Commission's exercise of this discretion include, but are not limited to:
  - a. late submission of Semiannual Reports,
  - b. insufficient project information, specifics, or data,
  - c. incorrect Financial Report (Exhibit C),
  - d. insufficient or incomplete documentation supporting request(s) for payment or
  - e. incomplete Exhibit forms.

The Commission may exercise this option by giving written notice to the Grantee and the new reporting requirements shall be deemed in effect on the date of the written notice.

Notwithstanding the foregoing, upon the discovery of the misuse of funds, or upon the determination of noncompliance with the requirements of this contract, the Commission shall take the appropriate action or actions to employ the sanctions set forth in the Uniform

Administration of State Awards of Financial Assistance, Title 09 N.C.A.C. 03M .0801(c) and .0801(d).

- C. If the Grantee or Subgrantee is a non-governmental organization and receives, holds, uses, or expends State financial assistance in an amount, including all State sources, equal to or greater than five hundred thousand dollars (\$500,000) within its fiscal year, the Grantee or Subgrantee shall also provide a single or program-specific audit prepared and completed in accordance with Generally Accepted Government Auditing Standards, also known as the Yellow Book, within Three (3) months of Grantee's or Subgrantee's fiscal year end, pursuant to Title 09 N.C.A.C. Subchapter 03M .0205.
- D. The Grantee and its Subgrantee(s), if any, agree that if the Grantee or its Subgrantee(s) do not file the required reports, the Commission shall not disburse grant funds to the Grantee.
- E. Project Reports shall describe the status of the Project, progress made by the Grantee toward achieving the purpose(s) for which the funds were awarded, notable occurrences and any significant problems encountered, and steps taken to overcome the problems. Failure to submit a required report by the scheduled submission date may result in the withholding of any subsequent grant payment until the Commission is in receipt of the delinquent report.
- F. The Grantee agrees that within thirty (30) days after the conclusion of the Project or termination date as described in Section I above, a Final Project Report consisting of both a Programmatic Report (Exhibit B) and a Financial Report (Exhibit C) shall be submitted to the Commission. The Final Project Report will include a review of performance and activities over the entire project period. The Commission may use this information for future publications. The Grantee will describe the Project, how it was implemented, to what degree the established Project goals and objectives were met, the difficulties encountered, lessons learned, what aspects of the tobacco related segment of the State's agricultural economy the Project changed and the Project cost. The Final Financial Report (Exhibit C) shall provide the complete financial report of the use of grant funds by category (i.e., salaries, material, equipment, etc.) showing all expenditures during the entire term of this Agreement, and shall also report the sources, amounts and use of all other funds used to support the Project.
- G. The Commission reserves the right to request information from the Grantee which will assist the Commission with evaluation of the short-and long-range impact of its programs. The Grantee recognizes that such requests may occur after termination of this Agreement and agrees, to the extent possible, to provide such information to the Commission.
- H. Equipment purchased with more than \$5,000 of grant funds may be required to submit Exhibit E annually for five (5) years after the contract end date, or until Grantee complies with Section III C of this Agreement.

### **Section VIII. Project Records.**

- A. The Grantee agrees to maintain full, accurate and verifiable financial records, supporting documents, and all other pertinent data for this Project in such a manner so as to identify and document the expenditure of the Commission funds provided under the Agreement separate from accounts for other awards, monetary contribution or other revenues sources for this Project. The Grantee must require any Subgrantees to maintain the same records.

- B. The Grantee shall retain all financial records, supporting documents and all other pertinent records related to the Project for a period of five (5) years from the Termination Date. In the event such records are audited, all Project records shall be retained beyond such five-year period until any and all audit findings have been resolved. The Grantee must require any Subgrantees to retain all records for five (5) years from the Termination Date or from the resolution of any audit findings, whichever is later.
- C. The Grantee agrees to allow the State Auditor or the State Auditor's designee to enter its premises and examine its records in accordance with N.C. Gen. Stat. 147-64.7. The Grantee further agrees to permit the examination of work papers in the possession of the Grantee's auditors. The Grantee shall require any Subgrantees to permit the State Auditor or the State Auditor's designee the same access to the Subgrantees' records and work papers. Upon request, the Grantee and any Subgrantee shall make available its records and reports for inspection by the Office of State Budget and Management pursuant to 9 NCAC 03M .0202(2) and (3).
- D. The Grantee further agrees to make available to the Commission or its designated representative all of its records which relate to the Project and agrees to allow the Commission or its representative to audit, examine and copy any and all data, documents, proceedings, records and notes of activities relating in any way to the Project. Access to these records shall be allowed upon request at any time during normal business hours and as often as the Commission or its representative may deem necessary.
- E. In the event the Grantee dissolves or otherwise goes out of existence before the Termination Date or before five (5) years from the Termination Date has elapsed, records produced under this contract will be turned over to the Commission.

### **Section IX. Subcontracting.**

- A. The Grantee or any of its Subgrantees shall not subcontract any of the work contemplated under this Agreement without obtaining prior written approval from the Commission.
- B. Any approved subcontract shall be subject to all terms and conditions of this Agreement and the Grantee and any Subgrantees shall not be relieved of any of the duties and responsibilities of this Agreement by the approved subcontract. The Grantee shall be responsible for the performance of any subcontractor and the subcontractor shall provide sufficient information to the Grantee or any of its Subgrantees to allow the Grantee to comply with all terms and conditions of this Agreement.

### **Section X. Publicity and Publications.**

- A. Any published or distributed reports, data, or other information shall contain an acknowledgment of the support of the Commission as well as a disclaimer statement to the following effect: *Any opinion, finding conclusion or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the view and policies of the North Carolina Tobacco Trust Fund Commission.* Upon publication of materials resulting from the work of the Project, the Grantee shall furnish a minimum of two (2) copies of reports to the Commission. The Grantee shall acknowledge the support of the Commission by including its logo on printed information, presentations and other materials produced pursuant to the Project.

- B. The Grantee shall place signage at its expense at the Project site or sites identifying the Project as receiving Commission Funds. Any printed materials, websites, presentations, news releases, or other visual or audio materials supported by grant funds will acknowledge the Commission's support. The Grantee will receive Logo Specification and Guidelines from the Commission and will be provided approved Commission logos. Prior to publication, a draft of the materials must be sent to the Commission for approval. The materials, size and color shall be large enough so that the Project, Grantee and Commission are recognized appropriately. This signage shall be in mutually agreeable wording and format.
- C. Subject to the requirements of Section X.A above, the Grantee may publish or arrange for the publication of information resulting from work carried out under this Agreement; however, the information shall not be marketed for profit by the Grantee.
- D. If work performed pursuant to this Agreement, including but not limited to Reports required by Section VII of this Agreement and any other materials resulting from the work of the Project, results in any intellectual property right accruing to the Grantee, the Grantee hereby grants to the Commission an assignable royalty-free, non-exclusive irrevocable license to publish, translate, reproduce, deliver, perform or use the material covered by the intellectual property right.

#### **Section XI. Termination & Availability of Funds.**

- A. Either Party shall have the ability to terminate this Agreement on thirty (30) days' written notice.
- B. If after notice and reasonable opportunity to cure a defect or problem, the Grantee fails for any reason to fulfill in proper manner its obligations under this Agreement, or violates any of the material terms or conditions of this Agreement, the Commission shall have the right to terminate this Agreement by giving fourteen (14) days written notice to the Grantee of such termination. In such event, the Commission shall have no responsibility to make additional payments under this Agreement after the Termination Date. No further expenditures shall be made under this Agreement upon notice of termination except for such work as shall have already been performed prior to the notice of Termination Date and the Grantee shall repay all unspent grant funds upon the demand of the Commission together with any interest accrued on those unspent funds.
- C. **The Commission's obligation to pay any amounts under this Agreement is contingent upon the availability of funds to it to fund the Project.** In the event that funds for this Project become unavailable, the Commission may terminate this Agreement immediately upon written notice to the Grantee. In the event of notice of the unavailability of funds, all obligations of the Commission to make payments under this Agreement shall cease as of the date of the notice of termination for unavailability of funds except for such work as shall have already been performed prior to the date of the notice of termination for unavailability of funds.
- D. Pursuant to N.C. General Statute 143C-6-23(k), a Grantee or Subgrantee that intends to dissolve or cease operations shall report that decision in writing to the Office of State Budget and Management and to the Fiscal Research Division at least thirty (30) days prior to taking that action. The Grantee and Subgrantee shall also notify the Commission in writing within the same thirty (30) day time period.

#### **Section XII. Liabilities and Loss.**

- A. The Commission assumes no liability with respect to accidents, bodily injury, illness, breach of contract or any other damages, claims or losses arising out of any activities undertaken by the

Grantee or any of its Subgrantees under this Agreement, with respect to persons or property of the Grantee, Subgrantee or third parties.

- B. The Grantee and all of its related Subgrantees, shall assure that it maintains commercial insurance of such type and with such terms and limits as may be reasonably associated with the performance of this Agreement. Documentation of such insurance coverage of the Grantee must be provided upon request to the Commission. All applicable Subgrantees shall provide the same to the Grantee. If the Grantee and all of its related Subgrantees are government agencies, they may maintain a self-insurance program of such type and with such terms and limits as may be reasonably associated with the performance of this Agreement. Documentation of such insurance coverage of the Grantee must be provided upon request to the Commission. All applicable Subgrantees shall provide the same to the Grantee.
- C. The Grantee agrees to indemnify, defend and hold harmless the Commission and its respective officers, agents and employees against any liability, including costs, expenses and attorneys' fees **from all** claims, damages, losses and liabilities arising from Grantee's performance related to this contract. The Grantee further agrees to similarly require all Subgrantees to indemnify, defend and hold harmless the Commission and its respective officers, agents and employees **from all** claims, damages, losses or liabilities arising from Grantee's or Subgrantee's performance related to this contract. To the extent that Grantee is a state governmental entity, Grantee shall in accordance with the laws of the State of North Carolina, including the North Carolina Tort Claims Act, the Defense of State Employees Act, and the Excess Liability Policy administered through the North Carolina Department of Insurance and without waiving any rights or defenses of the governmental entity, indemnify, defend and hold harmless the Commission and its respective officers, agents and employees against any liability, including costs, expenses and attorney's fees **from all** claims, damages, losses and liabilities arising from Grantee's performance related to this contract. The Grantee further agrees to require all Subgrantees to indemnify, defend and hold harmless the Commission and its respective officers, agents and employees **from all** claims, damages, losses or liabilities arising from Grantee's or Subgrantee's performance related to this contract.
- D. To the extent permitted by State law, including but not limited to the North Carolina Torts Claims Act, the Grantee shall defend, indemnify and hold harmless the Commission and its officers, agents and employees from any person, entity or corporation furnishing or supplying work, services, material or supplies in connect with the Project and the performance of this Agreement and from claims and losses accruing or resulting to any person, entity or corporation who may be injured or damaged in any way by the Grantee, any Subgrantees or any of their agents in the performance under this Agreement.
- E. **Force Majeure:** Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

### **Section XIII. Entire Agreement.**

- A. This Agreement, including its exhibits, contains the entire understanding between the Parties.
- B. The Agreement may be amended only in writing duly executed by authorized persons for the Commission and the Grantee, except that, should the Commission exercise the option of requiring

more frequent reporting, as set forth in Section VII.B, the Commission's written notification shall be deemed effective without the written authorization of the Grantee.

#### **Section XIV. Grantee Representation and Warranties.**

The Grantee hereby represents and warrants that:

- A. The Grantee is duly organized and validly existing under the laws of the State of North Carolina.
- B. This Agreement constitutes a binding obligation of Grantee, enforceable against it in accordance with its terms. The execution and delivery of this Agreement have been duly authorized by all necessary action on the part of Grantee and does not violate any applicable organizational documents of the Grantee or any agreement or undertaking to which it is a party of by which it is bound.
- C. There is no action, suit, proceeding, or investigation at law or in equity or before any court, public board or body pending or to the Grantee's knowledge, threatened against or affecting it, that could or might adversely affect the Project or any of the transactions contemplated by the Agreement or the validity or enforceability of this Agreement or the Grantee's ability to discharge its obligation under this Agreement.
- D. If any consent or approval is necessary from any governmental authority as a condition to the execution and delivery of this Agreement by the Grantee or the performance of any of its obligations under the Agreement, all such requisite government consent or approvals have been obtained.

#### **Section XV. Special Provisions and Conditions.**

- A. Nondiscrimination. The Grantee, and all of its related Subgrantees, agree not to discriminate by reason of age, race, religion, color, sex, national origin or disability in the performance of this Agreement and to take affirmative action in complying with all relevant Federal and State requirements.
- B. Conflict of Interest. Pursuant to NC Gen. Stat. 143C-6-23(b), the Grantee must provide a copy of its conflict of interest policy to the Commission prior to any disbursement of funds under this Agreement.
- C. Compliance with Laws. The Grantee, and all of its related Subgrantees, shall at all times observe and comply with all laws, ordinances, rules and regulations of the state, federal and local governments which may affect the performance of the Agreement.
- D. Non-Assignability. The Parties shall not assign any interest in the Agreement; provided, however, that claims for money due to the Grantee from the Commission under this Agreement may be assigned after notice and approval of the Commission.
- E. Personnel. The Grantee represents that it has or will secure at its own expense all personnel required to carry out and perform the scope of services required under this Agreement. Such personnel shall be fully qualified and shall be authorized under state and local law to work on the Project. Such employees shall not be employees of the Commission.

- F. Restriction on use of the funds. The Grantee will expend funds consistent with the terms and conditions of this Agreement. Failure to do so may result in legal action to recover funds spent inconsistently with the terms and condition of this Agreement without further notice. If the Grantee has Subgrantees, the Grantee must require this restriction on use of funds by all of its Subgrantees.
- G. Certification of No Overdue Taxes. Pursuant to N.C. Gen. Stat. §143C-6-23, any non-State entity Grantee or Subgrantee(s,) must execute the certification of no overdue taxes attached as Exhibit D to this Agreement prior to receiving funds under this Agreement.
- H. Taxpayer Identification Number. The Grantee and any Subgrantees must provide taxpayer identification information to the Commission prior to receiving funds under this Agreement.
- I. Exhibits. All Exhibits to this Agreement are expressly incorporated by reference and made a part of this Agreement.

**Section XVI. Notice.**

- A. All notices required by this Agreement with the exception of Notice provided pursuant to Section XI.C shall be in writing and shall be deemed given when personally delivered or when deposited in the United States mails, certified, return receipt requested, first class, postage prepaid and addressed as follows:

If to the Commission:           Mr. William Upchurch  
   Executive Director  
   NC Tobacco Trust Fund Commission  
   1080 Mail Service Center  
   Raleigh, NC 27699-1080  
   Tel: (919) 733-2160   Fax: (919) 733-2510

If to the Grantee:                Mr. Deron Geouque  
   County Manager  
   Watauga County  
   814 King Street, Suite 205  
   Boone, NC 28607  
   Tel: (828) 265-8000

- B. Each Party may designate another Notice recipient by written communication to the other Party.

**Section XVII. Construction.**

This Agreement shall be construed and governed by the laws of the State of North Carolina.

The Parties do hereby execute this Agreement in duplicate originals:



**NC TOBACCO TRUST  
FUND COMMISSION**

**Watauga County**

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William H. Teague  
Chairman

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Mr. Deron Geouque  
County Manager

**Grant Number 2024-009-22**

## EXHIBIT A SCOPE OF SERVICES

**PROJECT#: 2024-009-22**

**CONTRACT END DATE: 12/31/2025**

**GRANT AMOUNT: \$67,379.00**



**GRANTEE: Watauga County**

**PROJECT: Greenhouse & GreenSpace Education Project**

**Watauga County, a Local Government Unit (town, country office)** headquartered in **Boone**, hereinafter called “GRANTEE,” shall carry out the terms of this SCOPE OF SERVICES as follows:

This is a “Qualified Agricultural Program” (QAP) project that supports and fosters the vitality and solvency of a tobacco-related sector by providing a 16’ x 24’ production greenhouse to enhance educational opportunities for small farmers and home horticulturalists, additionally ‘green spaces’ surrounding the Agricultural Services Center. It will be created to enhance outdoor educational opportunities. The jobs created and sustained, in addition to the value of the goods manufactured, alleviate unemployment, preserves and increases the tax base and will ultimately encourage the economic stability of the region.

**FUNDING STIPULATION(S):**

**Naming of the facilities should include acknowledgement of the NCTTFC’s support.**

This project’s budget will cover costs associated with:

- **Personnel for implementing project (Personnel)**
- **Fencing and gates, utilities installation, storage shed improvements (Capital improvement)**
- **Greenhouse and other materials needed, signage and landscape/hardscaping materials (Supplies)**

**BUDGET: (Lists each budget line item and amounts)**

Personnel Amount	\$10,000.00
Travel Amount	\$0.00
Equipment Amount	\$0.00
Administration Amount	\$0.00
Capital Improvement Amount	\$35,100.00
Supplies Amount	\$22,279.00
Cost Share Amount	\$0.00

Other	\$0.00
<b>TOTAL</b>	<b>\$67,379.00</b>

**ABSTRACT:**

Watauga County Cooperative Extension will construct a 16' x 24' production greenhouse to enhance educational opportunities for small farmers and home horticulturalists to produce their own food, enhance & diversify home & farm production and distribute plants/vegetable starts to underserved communities. The project will also create & improve additional 'green spaces' in the county's impound lot & space surrounding the Agricultural Services Center to enhance outdoor educational opportunities related to pollinators, proper landscaping practices, and stream/environmental enhancement. Additionally, the project will provide secure storage for shared use farm equipment used by area farmers.

**PROJECT GOALS AND OBJECTIVES:**

1. Increase production & educational capacity for the county's farmers, home horticulturalists, and/or landscapers, and the general public.

**TIMELINE:**

DATE	EVENT
Nov. 1 -Dec 31 2024	permitting design/approval process per Town of Boone requirements for new 'structure' in town limits
Jan. 1-Mar. 30 2025	site preparation of impound lot area, including grading, gravel and installation of water (line and/or storage/cistern, pump) and electrical to the site
Nov 1, 2024-Feb. 2025	Design/layout of greenspace areas adjacent to impound lot and county Ag services center, including educational signage
Feb. 2025-Mar. 2025	Construction/assembly of greenhouse
Apr. 2025-Aug. 2025	Installation of plant/hardscaping materials in greenspace areas adjacent to impound lot and county Ag services center, including signage
June 2025-ongoing	Initiation/production of greenhouse plant production & educational training sessions
June 2025-Sep.2025	Construct additional storage shed space for shared use equipment plus privacy/security fence construction
throughout project implementation Nov 2024/Dec 2025	Produce & release project reports/milestones/publicity/media; install VERY visible TTF signage

**IMPACT TABLE:**

<b>PROJECTED IMPACTS BY ENDING DATE OF PROJECT</b>	<b>AMOUNT</b>
Jobs Created (Permanent/Temporary)	1
Jobs Sustained (Permanent/Temporary)	1
Workers Re-Employed	
Former Quota Holders Assisted	
Current or Former Tobacco Farmers Assisted	10
Amount of New Income for Former Tobacco Workers	
Number of Workers with Upgraded Skills	
Persons Receiving Increased Educational Training	500
Total Number of People Served	5,000
Acres of Farmland Protected/Impacted	
Acres of New Crop Production	
Volume of Product Produced/Distributed/Sold	1,000
Value of Product Produced/Distributed/Sold	\$5,000.00
Actual Dollars Leveraged from Other Sources (not in-kind contributions)	\$22,500.00
State Tax Revenue Generated	
Number of online engagements	3,900

**PROJECT EVALUATION:**

The project will be evaluated semiannually by the projected impacts stated on the Impact Table and accomplishing the projects Objectives, as well as other measurements as requested through NCTTFC reports.

**TTFC RECOGNITION:**

GRANTEE shall recognize the NC Tobacco Trust Fund Commission as a supporter of this project on news releases to local media outlets, on the GRANTEE's website, promotional materials, any advertising campaigns, events, and other materials used in this project. The NCTTFC will provide a Logo Specification Guidelines to the GRANTEE.

**PROJECT REPORTING & FUNDING REQUESTS:**

GRANTEE shall adhere to the terms and conditions contained in the Grant Agreement, which include filing semiannual reports within 15 days of January 1<sup>st</sup> and July 1<sup>st</sup> by using the form shown in Exhibit B to the agreement. This report should also include photos, printed materials, etc., which help to further explain the results of the project. Within 30 days of completion of the project, GRANTEE shall provide a final report detailing the project's activities and accomplishments.

GRANTEE shall also report documented project expenditures and request funds as previously agreed upon in Section V of the contract agreement by using Financial Request Form - Exhibit C. Reimbursements may be requested no more frequently than monthly.

**GRANT APPLICATION INCORPORATED BY REFERENCE:**

The GRANTEE's grant application submitted for this project is herein incorporated by reference. Satisfactory progress on this project shall be measured by this scope of services which includes services as presented in the application.

To the extent there is a conflict among the provisions of the grant application, the Grant Agreement or this Scope of Services statement, provisions of the Grant Agreement shall first control, then provisions of this Scope of Services statement shall control and finally provisions of the grant application shall control.

**CONTRACT REVISIONS:**

Requests to change the project's Scope of Services, budget line items or ending date must be submitted in writing to the staff of the NC Tobacco Trust Fund Commission. All requests will be reviewed by the NC Tobacco Trust Fund Commission Board during its quarterly meeting and grantees will be notified in writing of its decision. **Please note that board notifications may take up to 90 days.**

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**AGENDA ITEM 15:**

**PROJECT ON AGING MATTERS**

*A. Annual Report*

**MANAGER'S COMMENTS:**

Ms. Angie Boitnotte, Project on Aging Director, will submit the Fiscal Year 2024 annual comprehensive evaluation of the agency's operations and policies as required by the NC Division of Health Service Regulation.

Board action is requested to accept the annual report.



# Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: [www.wataugacounty.org/aging](http://www.wataugacounty.org/aging) [angie.boitnotte@watgov.org](mailto:angie.boitnotte@watgov.org)

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

## MEMORANDUM

**TO:** Deron Geouque, County Manager

**FROM:** Angie Boitnotte, Director

**DATE:** November 12, 2024

**SUBJ:** Project on Aging Annual Report

The NC Division of Health Service Regulation requires the Project on Aging to conduct an annual comprehensive evaluation of agency operations and policies which must be presented to the Board of County Commissioners. The attached annual report addresses statistical information as to clients, services, and revenues as required by licensure standards.

I plan to be present for discussion and questions.



**PROGRAM EVALUATION  
NCDHSR LICENSURE REQUIREMENTS**

As required by the NC Division of Health Service Regulation, the Project on Aging Director must conduct an annual comprehensive evaluation of agency operations and policies. The evaluation shall assure the appropriateness and quality of the agency's services with findings used to verify policy implementation, to identify problems, and to establish problem resolution and policy revision as necessary.

An overall policy and administration review was conducted on the following areas: scope of services offered, arrangements for services with other agencies or individuals, admission and discharge policies, supervision and plan of care, emergency care, service records, personnel qualifications, and program evaluation.

The attached annual report addresses information regarding: budget and funding sources; number of clients receiving each service; number of units (meals, trips, hours) provided for each service; client outcomes; adequacy of staff to meet client needs; numbers and reasons for non-acceptance of clients; and reasons for discharge.

**WATAUGA COUNTY PROJECT ON AGING  
FY24 ANNUAL REPORT  
JULY 1, 2023 – JUNE 30, 2024**

**FY24 Budget**

Budgeted Amount	\$ 1,812,859
Expenditures	<u>1,453,214 (80%)</u>
Balance (under)	\$ 359,645 (20%)

**FY24 Revenue**

Medicaid	\$ 86,667	}	\$573,763 (39%)
DSS Contract	8,344		
Donations/Fees	24,752		
HCCBG, State funds, NSIP	343,691		
ARPA	60,891		
State Senior Center Allocation	14,812		
SHIIP Grant	12,106		
E & D	19,500		
Town of Boone	3,000		
Watauga County <sup>1</sup>	\$ 879,451 (61%)		
<b>Total Revenue</b>	<b>\$1,453,214</b>		

1 \$40,512 minimum match was required for federal and state grants.

**CAP/DA MEDICAID**

The Community Alternatives Program for Disabled Adults (CAP/DA and CAP/Choice) provided services to 26 Medicaid clients who were certified as medically eligible to enter a nursing home but who preferred to stay at home. Medicaid funds received are based on billable services to CAP/DA and CAP/Choice clients and are as follows:

	<u>NUMBER SERVED</u>	<u>AMOUNT BILLED</u>
Home Delivered Meals	503 meals	\$ 3,873.10
Case Management	26 clients	<u>82,940.00</u>
<b>Total</b>		<b>\$ 86,813.10</b> (\$86,666.80 or 99.8% collected)

**D.S.S. CONTRACT**

The Project on Aging contracts with the Watauga County Department of Social Services to provide In-Home Aide services to disabled adults between the ages of 18 and 60, who have physical and/or mental disabilities.

379 Hours	7 Clients	\$8,344.00
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**HOME AND COMMUNITY CARE BLOCK GRANT**

The Home and Community Care Block Grant consists of Federal Older Americans Act funds, required State match, and additional State legislative allocations. The United States Department of Agriculture reimburses .80 per meal through a program called Nutritional Services Incentive Program (NSIP) for each eligible meal served.

In-Home Aide Level I	\$87,089
In-Home Aide Level II	69,999
Home Delivered Meals	113,239
Congregate Meals	43,829
NSIP	22,935
Transportation	6,000
Evidence Based Health Promotion	<u>600</u>
<b>Total</b>	<b>\$343,691</b>

**American Rescue Plan Act (ARPA)**

The American Rescue Plan Act provided funding for supportive and access services, caregiver support and senior nutrition programs to assist in responding to the COVID pandemic. These funds were used to purchase handicap accessible doors for the Lois E Harrill and Western Watauga Community Centers as well as a new conveyor dishwasher for the kitchen. We also used the funds to purchase dry storage can racks, meal trays, heat stones, CPR masks, and gloves.

Home Delivered Meals	\$19,393
Congregate Meals	18,430
In-Home Aide Level I & II	1,010
Senior Center	<u>22,058</u>
<b>Total</b>	<b>\$60,891</b>

**SERVICES SUMMARY**

DESCRIPTION	UNITS SERVED	# of CLIENTS
Congregate Meals	10,558	240
Home Delivered Meals	18,527	129
CAP Home Delivered Meals	503	3
Transportation	2,175	30
In-Home Aide Level I	3,758	110
In-Home Aide Level II	2,769	44
In-Home Aide Level III	0	0
Respite Level I, II & III	260	11
DSS In-Home Aide	379	7

(Funding sources – County, HCCBG, E & D, Medicaid, DSS Contract)

**UNITS PROVIDED BY FUNDING SOURCE**

SERVICE	HCCBG	E & D TRANS	COST SHARE	COUNTY	TOTAL
Congregate Meals	5,353		494	4,711	10,558
Home Delivered Meals*	11,330		704	6,493	18,527
IHA Level I**	3,190		173	395	3,758
IHA Level II	2,430		26	313	2,769
Respite I, II & III			3	257	260
Transportation	508	1,126	1	540	2,175
<b>TOTALS</b>	<b>22,811</b>	<b>1,126</b>	<b>1,401</b>	<b>12,709</b>	<b>38,047</b>
	<b>59.95%</b>	<b>2.96%</b>	<b>3.68%</b>	<b>33.41%</b>	

\*HDM –503 CAP Meals; \*\*DSS IHA – 379 DSS Units

**CLIENT DEMOGRAPHICS**

During FY24 more females than males were served through the in-home services programs (In-Home Aide, Home Delivered Meals and CAP); 67% of the clients were female, and 33% of the clients were male. Thirty-five percent (35%) of the clients were classified as economically needy, while 99% were classified as at-risk or high-risk for being placed in a facility or not being able to remain in their own home. The majority of the clients served were over the age of 75 (71%) while 94% were over the age of 60.

**CLIENT OUTCOMES**

79 clients receiving in-home services were discontinued in FY24 for the following reasons:

- 29 Services not needed (improved, client request)
- 14 Placed in a LTC Facility
- 12 Death
  - 8 Hired Caregiver / Private Home Care / Hospice Care
  - 6 Assisted Living
  - 3 Alternative Living Arrangements
  - 3 Moved out of County
  - 2 Off Over 30+ Days
  - 1 Illness, Not Expected to Return
  - 1 Involuntary Due to Safety

**NON-ACCEPTANCE of CLIENTS**

54 individuals were referred for services in FY24 who were not placed on service roles:

**CAP – 20**

- 14 DHB did not receive medical records from physician and/or consent from applicant
- 6 MD Worksheet incomplete; not correct Level of Care

**In-Home Aide – 34**

- 9 Not eligible
- 6 Hospice
- 5 Declined services
- 5 Nursing Facility / Assisted Living
- 5 Needs met through other services/support
- 2 Deceased
- 1 Does not live in County
- 1 Not able to Contact

**STAFF SUMMARY**

The following staff worked in providing In-Home Services during FY24:

- 8 In-Home Aides (turnover with 4)
- 1 In-Home Aide Supervisor
- 1 Home Delivered Meals Coordinator
- 2 Part-Time CAP Case Managers (20 hours/week each)
- 1 RN (CAP and IHA)

**SENIOR CENTER, CONGREGATE NUTRITION, AND TRANSPORTATION**

The mission of the Lois E. Harrill Senior Center and the Western Watauga Community Center is to create an environment that encourages independence in older adults and promotes their active participation in all aspects of their lives.

Both centers saw a decline in the number of Congregate participants (-40) when compared to FY23, however, the number of meals served remained close to the same (-16). Transportation services saw an increase of 93% in trips when compared to FY23, while the number of riders remained the same.

The SHIP Coordinator and volunteers continued to assist with enrolling new Medicare clients into prescription drug plans and also helped many seniors apply for extra help, thus lowering the cost of their monthly premiums. During FY24, the SHIP volunteers and staff assisted 363 Medicare recipients with Medicare questions, prescription drug plans, and supplements.

**LOIS E. HARRILL SENIOR CENTER**

Congregate Participants	139
Transportation Participants	27
Senior Farmers Market Vouchers	113
ASU Interns, Volunteers, etc.	5
Center Classes, Activities, and Services	281
Newsletter	1,775
Incontinence Products Program	38

**WESTERN WATAUGA COMMUNITY CENTER**

Congregate Participants	108
Transportation Participants	3
ASU Interns, Volunteers, etc.	28
Center Classes, Activities, and Services	471
Community Center	2,150

## NARRATIVE SUMMARY

The Project on Aging's revenues were more than projected during FY24 while expenditures were less than projected. We also maintained a Medicaid revenue collection rate of 99.8%.

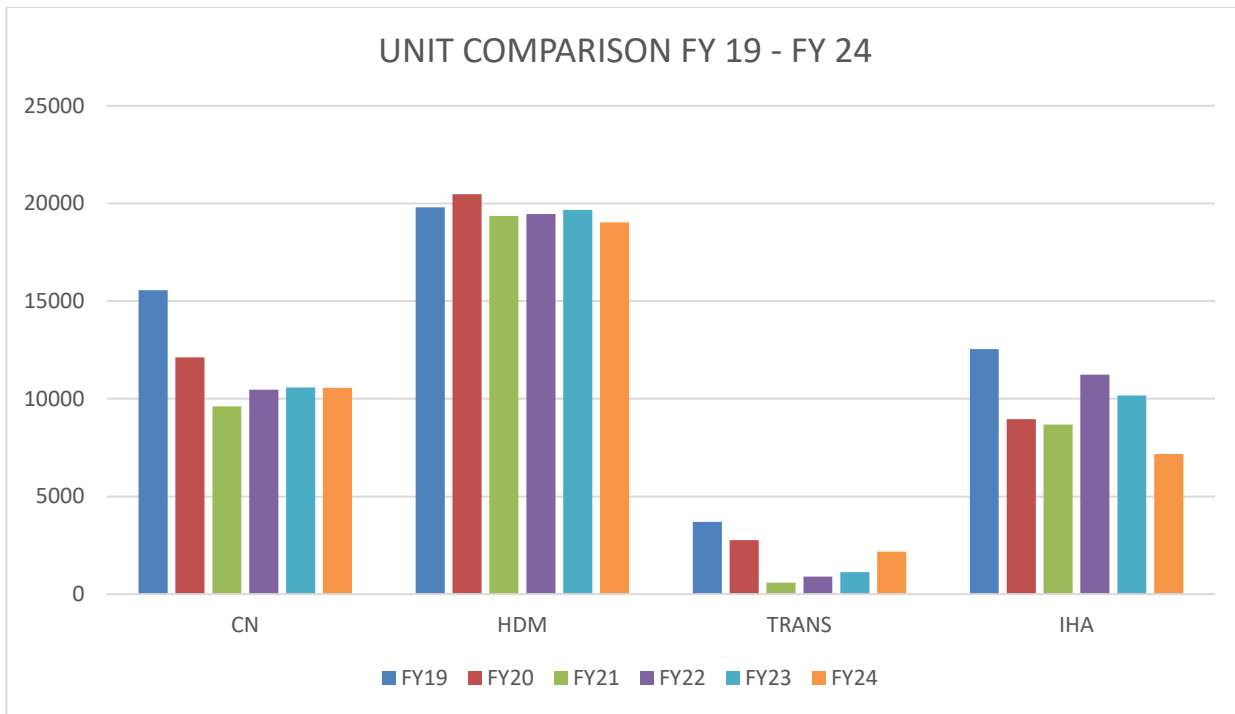
During FY24, the Home Delivered Meals program averaged 87 clients at any given time with an average of 6 on the waiting list. The In-Home Aide program averaged 118 clients with 35 on the waiting list, and 15 on the current client waiting list. The CAP program maintained an average caseload of 18 clients with no waiting list. The Congregate Nutrition Program averaged 136 clients and the Transportation program averaged 15 clients. Neither program maintained a waiting list during FY24.

Nutrition services decreased for Home Delivered Meals and Congregate Nutrition; 19,030 (-646) Home Delivered Meals were delivered to 132 (-12) frail adults, while 10,558 (-16) Congregate meals were served to 240 (-40) clients. We did not serve meals eight days during FY24 due to inclement weather and two days due to building renovations. Emergency meals were provided to Home Delivered Meals clients to cover those days. Transportation services were delivered above the prior year's level with 2,175 trips (+1,048) provided to 30 clients (+1).

Services were delivered below the prior year's level for In-Home Aide Services due to a lack of Aides; 7,166 (-3,006) hours of In-Home Aide Services were delivered to 172 (-18) frail adults. During FY24, we hired 4 In-Home Aides and lost 4, and started FY25 with 4 Aides. We are currently budgeted for 8 In-Home Aide positions and have 6 Aides employed. Our waiting list for Aide services was as high as 43 during FY24. Staffing has been and continues to be our biggest challenge in providing In-Home Aide services.

We assisted seventy-two (72) older or disabled adults through our medical loan closet and utilized more than 122 volunteers in the delivery of services during FY24.

The Project on Aging continues to serve as the focal point for aging services in Watauga County. The agency encourages independence and promotes wellness by providing supportive services to the County's older adults, thereby helping to prevent premature institutionalization. The Project on Aging will continue to focus on providing services to the frailest, oldest, and poorest residents. Currently, by census projection, there are 12,000+ residents in Watauga County over the age of 60. As the at-home population becomes older and frailer with more acute needs for services, the demand for services will continue to increase.





**AGENDA ITEM 15:****PROJECT ON AGING MATTERS*****B. FY 2025 Senior's Health Insurance Information Program (SHIIP) Grant/Contract*****MANAGER'S COMMENTS:**

Ms. Boitnotte will request the Board accept the grant from the Senior's Health Insurance Information Program (SHIIP) which is a division of the North Carolina Department of Insurance. The grant is in the amount of \$4,878 and does not require any County match.

Board action is required to accept the grant from the Senior's Health Insurance Information Program (SHIIP) in the amount of \$4,878 with no County match.



# Watauga County Project on Aging

132 Poplar Grove Connector, Suite A • Boone, North Carolina 28607

Website: [www.wataugacounty.org/aging](http://www.wataugacounty.org/aging) [angie.boitnotte@watgov.org](mailto:angie.boitnotte@watgov.org)

Telephone 828-265-8090 Fax 828-264-2060 TTY 1-800-735-2962 Voice 1-800-735-8262 or 711

## MEMORANDUM

**TO:** Deron Geouque, County Manager

**FROM:** Angie Boitnotte, Director

**DATE:** November 12, 2024

**SUBJ:** FY 2025 SHIP Grant/Contract

The Project on Aging is eligible to receive a grant from the Senior's Health Insurance Information Program (SHIP) which is a division of the North Carolina Department of Insurance. The grant amount is \$4,878 and does not require a local match.

The funds are to be used to conduct outreach events, provide open enrollment for Medicare Part D, coordinate a volunteer recognition event, provide counseling clinics, expand Low Income Subsidy (LIS) outreach and enrollment, and to cover the cost of the SHIP Coordinator's attendance at the SHIP Coordinator's Training Conference.

I recommend acceptance of these funds and will be present for questions or discussion.



NORTH CAROLINA  
DEPARTMENT OF INSURANCE  
MIKE CAUSEY, COMMISSIONER

## State of North Carolina

### County of Wake

**Federal Award Agency:** US Department of Health & Human Services, Administration for Community Living

## Grant Information

Contract Type

SHIIP Govt

CDEA #

93.324

Federal Award Date

03/21/2024

Fiscal Year

2024-2025

Performance Period Start Date

07/01/2024

Performance Period End Date

06/30/2025

Grant Award #

90SAPG0099-05-00

Cost Center

16001636g24

Award Amount

\$4,878.00

**Award Total Amount**

\$4,878.00

## Subrecipient Information

Subrecipient Business Name

Watauga County Project on Aging/LE Harrill  
Sr Ctr

Subrecipient Address (incl. City,  
State, Zip)

814 W. King St, Rm 216 Boone, NC 28607

Subrecipient Telephone #

(828) 265-8090

List of Required Subrecipient Statement of Work activities

1. Initiate and develop relationships with local community partners such as, Community Health Centers, Chambers of Commerce, Realtor Associations, Food Banks/Pantries, Local Senior Games, Area Agency on Aging, Parks & Recreation Departments, other Aging Programs, etc., that support/align the overall Administration for Community Living (ACL) Performance Measures including diverse, hard-to-reach population of Low-Income, Rural, and English as Second Language to promote SHIIP's toll-free number and services provided by SHIIP;
2. Provide ongoing Medicare counseling and enrollment assistance, including telephonic, virtual and/or in-person during the Medicare Open Enrollment Period of 10/15/24 through 12/07/24 and the Medicare Advantage Open Enrollment Period of 01/01/25 through 03/31/25;
3. Conduct a minimum of two (2) presentations in person or virtual – at least one (1) New to Medicare or Medicare 101 presentation to the general public and one (1) Medicare Education presentation to a disability group including information on the Senior Medicare Patrol Program, Medicare Fraud; and represent SHIIP at a minimum of two (2) health fairs/senior fairs/special events utilizing local certified SHIIP counselors;
4. Submit Beneficiary Contact, Group Outreach and Education, and Media Outreach and Education forms by the 15th of the month following the counseling session or event through the Federal reporting system STARS website for the date range of 4/1/2024 through 3/31/2025;
5. Counsel at least three (3) percent of the county's Medicare population and report in the Federal reporting system STARS for the date range of 4/1/2024 through 3/31/2025;
6. Reach out to 50 percent of the county's total population for Group Outreach and Education events and Media Outreach and Education

7. Coordinate a county volunteer recognition event during the grant period providing volunteers with appreciation items from the North Carolina SHIP office and engage your Regional Manager;
8. Coordinators will provide program information to county volunteers, including emails, SHIP News and other materials received from the North Carolina SHIP office;
9. Coordinators will utilize current SHIP marketing materials or get approval for created marketing materials;
10. Coordinators will dispose outdated items to ensure accuracy of information and be responsible for maintaining and utilizing all assigned marketing materials including banners, tablecloths and other materials (these will be passed to current coordinating site);
11. Sub-recipient must provide assurances that the agency, staff, and certified volunteers acting on behalf of SHIP/SMP have no conflict of interest;
12. Coordinators will ensure that agency promotes SHIP services on/through agency website and social media platforms; and
13. Participate in monthly Coordinator webinars/conference calls, follow-up meetings, SHIP network trainings, and statewide and/or regional conferences during the reporting period. Funds should be allocated for possible phone costs, travel and/or meal reimbursement per agency guidelines.

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## **Subrecipient Statement of Work and Line Item Budget Information**

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### **Attachment B - Statement of Work Items**

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Provide a narrative response for each question within the Statement of Work. \*

1. During this grant period, we will initiate and develop relationships with community partners such as High Country Area Agency on Aging, High Country Community Health, local pharmacies, Watauga County Parks and Rec, and other agencies to promote the services offered by SHIP. These partners support and align the ACL Performance Measures including SHIP services promotion to diverse, hard to reach populations of low income, rural, and ESL community members;
2. We agree to continue to provide Medicare counseling and enrollment assistance throughout the grant period through in person, telephonic, and virtual means;
3. We agree to conduct no less than 2 presentations during this grant period to help Medicare beneficiaries, at least 1 Medicare 101 presentation to the general public and 1 educational presentation to a disability group which includes information about Senior Medicare Patrol and Medicare Fraud. We will also represent SHIP at a minimum of 2 community events such as health fairs utilizing local, certified SHIP counselors;
4. We agree to submit Beneficiary Contact, Group and Media Outreach and Education forms by the 15th of the month following the counseling session or event through STARS throughout the grant period;
5. We will counsel at least 3% of Watauga County's Medicare population and report it in STARS as required;
6. We will reach out to 50% of Watauga County's total population for Group and Media Outreach and Education events and will report this in STARS as required throughout the grant period. We will accomplish this through local radio, social media, Medicare 101 presentations, community events, and newsletters;
7. We will coordinate our annual volunteer appreciation event during the grant period and provide volunteers with appreciation items provided by the state office with our Regional Manager;
8. We will provide program information to our volunteers, including forwarding all relevant emails, SHIP updates, and other materials from the NC SHIP office;
9. We will only utilize current SHIP marketing materials and we will get approval if we wish to create materials for SHIP marketing;
10. We will dispose of all outdated items to ensure information accuracy and will maintain and utilize all assigned marketing materials responsibly;
11. We will provide all assurances that our agency, staff, and certified volunteers acting on behalf of SHIP/SMP have no conflict of interest;
12. We will promote SHIP services on our agency website and through our social media platforms;
13. We will participate in the monthly Coordinator webinars/conference calls, follow up meetings, SHIP network trainings, and statewide conferences during the reporting/grant period as possible.

---

### **Attachment C - Line Item Budget and Budget Narrative**

<u>Contractual Amount *</u>	<u>Construction Amount *</u>	<u>Supplies Amount *</u>
\$0.00	\$0.00	\$3,000.00
<u>Equipment Amount *</u>	<u>Other Amount *</u>	<u>Travel Amount *</u>
\$0.00	\$0.00	\$200.00
<u>Personnel Amount *</u>	<u>Fringe Amount *</u>	<u>Award Total</u>
\$1,678.00	\$0.00	\$4,878.00
<u><b>Total Project Amount *</b></u>		
<b>\$4,878.00</b>		

Written Description of Planned Expenditures \*

We plan to use \$200 of grant funds for travel and accommodations for our county coordinator to attend the annual SHIIP Coordinator Conference.

We plan to use \$3,000 of grant funds to purchase paper, ink, pens, and other supplies needed to hold events and outreach, as well as to conduct counseling and trainings. We also intend to purchase promotional items such as tote bags, pill boxes, etc. for outreach and education events.

We plan to use \$1,678 or any remaining funds for personnel salary for time spent working on SHIIP required activities including Medicare counseling, volunteer coordination, trainings, media engagement, and education outreach.

After filling out this required Statement of Work responses and Line Item Budget information:

1. Press the **Ctrl** key and the letter **P** key at the same time. This will open a new screen to print out this information.
2. The printed document needs to be signed by your financial officer.
3. Scan the signed document so that it can be digitized for uploading.
4. Upload the signed document by pressing the "Select files" button at the Attach Pre-Audit document area shown below.

<u>Does your County require a pre-audit? *</u>	<u>Attach Pre-Audit document *</u>
Yes	

Subrecipient Reviewer (person completing the questions and budget) Decision \*

The information that you enter will get merged into the Contract document when you press the Submit button below.

## Attachment C

For the period 7/1/2024 – 6/30/2025

### Line-Item Budget and Budget Narrative

Provide a budget and short narrative on the use of the funding amount reflected on the contract. Please provide details of all expenses including routine charges. These expenditures may include telephone, postage, salary, equipment purchases, internet services etc. Upon termination of contract as a SHIP Coordinating Site, any equipment or property less than five (5) years old purchased by Subrecipient with grant funds to perform SHIP functions shall be returned to the Recipient in good working order.

**Subrecipient Name:** Watauga County POA/ LEH Sr Ctr

**Award Amount:** \$4,878.00

Budget	Amount
Contractual	
Construction	
Supplies	\$3,000.00
Equipment	
Other	
Travel	\$200.00
Personnel	\$1,678.00
Fringe	
<b>Total</b>	<b>\$4,878.00</b>

(Pre-Audit Signature Below)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Written description of planned expenditures:**

We plan to use \$200 of grant funds for travel and accommodations for our county coordinator to attend the annual SHIP Coordinator Conference.

We plan to use \$3,000 in grant funds to purchase paper, ink, pens, and other supplies needed to hold events and outreach, as well as to conduct counseling and trainings. We also intend to purchase promotional items such as tote bags, pill boxes, etc. for education and outreach events.

We plan to use \$1,678 or any remaining funds for personnel salary for time spent working on SHIP required activities including Medicare counseling, volunteer coordination, trainings, media engagement, and education outreach.

**AGENDA ITEM 16:**

**BID AWARD REQUEST FOR SPORTS FIELDS (HURRICANE HELENE STORM DAMAGE)**

**MANAGER'S COMMENTS:**

Mr. Robert Marsh, Maintenance Director, will request the Board award a bid to Mountain Fence and Deck in the amount of \$49,309 to replace fencing at Complex 2, 3, and 4 fields due to the hurricane.

Board action is required to award the bid to Mountain Fence and Deck in the amount of \$49,309.




## WATAUGA COUNTY MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430

Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director 

DATE: November 6, 2024

RE: Bid Award Request for Sports Fields ( Helene Storm Damage)

### BACKGROUND

Maintenance received bids from three vendors for the replacement of storm-damaged fencing at Complex Fields 2, 3 and 4.

Mountain Fence and Deck Boone, NC	\$49,309
McCall Commercial Fencing Gray, TN	\$88,790
Mendez Brothers Fencing Hays, NC	\$63,000

### RECOMMENDATION

Staff recommends the low bidder, Mountain Fence and Deck, be awarded the bid in the amount of \$49,309.





**Mountain Fence and Deck**  
 1846 US Hwy 421 S  
 Boone, NC 28607  
 +18283861350  
 jessica@mfdbuild.com

# Proposal

**ADDRESS**

Robert Marsh  
 231 Complex Dr  
 Boone, NC 28607

**SHIP TO**

Robert Marsh  
 231 Complex Dr  
 Boone, NC 28607

**PROPOSAL # 4192**

**DATE** 10/25/2024  
**EXPIRATION DATE** 11/25/2024

ACTIVITY	AMOUNT
<b>Fence Materials</b> Estimate 1-	9,533.00
580' of 6' Commercial Galvanized Chain Link 1- 4' Wide Gate All Posts Set in Concrete	
<b>Fence Labor</b> Labor is Set for Turn-Key Completion of Project	7,563.00

Thank you for your business! 50% deposit due upon acceptance.	SUBTOTAL	17,096.00
	TAX	0.00
Checks/Cash/Bank Transfers accepted. Thank you for your business!	TOTAL	<b>\$17,096.00</b>

Mountain Fence and Deck does not provide electrical or plumbing services.

Accepted By \_\_\_\_\_

Accepted Date \_\_\_\_\_



**Mountain Fence and Deck**  
 1846 US Hwy 421 S  
 Boone, NC 28607  
 +18283861350  
 jessica@mfdbuild.com

# Proposal

**ADDRESS**

Robert Marsh  
 231 Complex Dr  
 Boone, NC 28607

**SHIP TO**

Robert Marsh  
 231 Complex Dr  
 Boone, NC 28607

**PROPOSAL # 4193**

**DATE 10/25/2024**

**EXPIRATION DATE 11/25/2024**

ACTIVITY	AMOUNT
<b>Fence Materials</b> Estimate 2- Field 3	16,802.00
1054' of 6' Commercial Grade Chain Link 1-4' Wide Gate All Posts Set in Concrete	
<b>Fence Labor</b> Labor is Set for Turn-Key Completion of Project	13,488.00
-----	
Thank you for your business! 50% deposit due upon acceptance.	SUBTOTAL 30,290.00
	TAX 0.00
Checks/Cash/Bank Transfers accepted. Thank you for your business!	<b>TOTAL \$30,290.00</b>

Mountain Fence and Deck does not provide electrical or plumbing services.

Accepted By \_\_\_\_\_

Accepted Date \_\_\_\_\_



**Mountain Fence and Deck**  
 1846 US Hwy 421 S  
 Boone, NC 28607  
 +18283861350  
 jessica@mfdbuild.com

## Proposal

**ADDRESS**

Robert Marsh  
 231 Complex Dr  
 Boone, NC 28607

**SHIP TO**

Robert Marsh  
 231 Complex Dr  
 Boone, NC 28607

**PROPOSAL # 4194**

**DATE 10/25/2024**

**EXPIRATION DATE 11/25/2024**

ACTIVITY	AMOUNT
<b>Fence Materials</b> Estimate 4- Field 4	1,298.00
40' of 6' Commercial Galvanized Chain Link All Posts Set in Concrete	
<b>Fence Labor</b> Labor is Set for Turn-Key Completion of Project	625.00

Thank you for your business!	<b>SUBTOTAL</b>	1,923.00
50% deposit due upon acceptance.	<b>TAX</b>	0.00
Checks/Cash/Bank Transfers accepted.	<b>TOTAL</b>	<b>\$1,923.00</b>
Thank you for your business!		

Mountain Fence and Deck does not provide electrical or plumbing services.

Accepted By \_\_\_\_\_

Accepted Date \_\_\_\_\_

Larry P. McCall – President/CEO  
 Bill Hightower - Vice President  
 Dennis Day- Vice President  
 Carl Brickey – Project Manager  
 VA Contractors Lic. 2705-112238A



6248 Kingsport Hwy  
 Gray, TN 37615  
 Phone: (423)477-4882  
 Fax: (423)477-3964  
 Duns #:134220685

TN Contractors Lic. 50982 BC-30



*"The quality you expect.... The service you deserve!"*  
**proposal**

<b>TO: WATAUGA COUNTY, NC</b>			<b>DATE:</b> 11/1/24	OFFICE USE ONLY:
<b>ADDRESS:</b>			<b>PROJECT NAME: BASEBALL FIELD REPAIRS</b>	
<b>CITY: BOONE</b>	<b>STATE:</b> NC	<b>ZIP CODE: 28607</b>	<b>PROJECT LOCATION: INDUSTRIAL FIELDS</b>	
<b>PHONE: 828 266 1523</b>	<b>FAX:</b>		<b>ARCHITECT/ENGINEER:</b>	
<b>ATTENTION: ROBERT MARSH</b>			<b>DATE OF PLANS: 12/1/24</b>	<b>BY:</b>

McCall Commercial Fencing is pleased to submit our PROPOSAL for furnishing the materials, labor and incidentals for the completion of:

**LABOR AND MATERIALS TO INSTALL 293' OF 120" GALVANIZED CHAIN LINK FENCING, 448' OF 96" CHAIN LINK FENCING, AND 1077' OF 72" CHAIN LINK FENCING (OUTFIELD FENCE) WITH YELLOW SAFETY CAP.**

**COST: \$88,790.00**

**PRICING VALID UNTIL: 12/1/24**

**NOTE: PROPOSED PRICING DOES NOT INCLUDE ANY OF THE ITEMS BELOW UNLESS SPECIFICALLY NOTED;**

**DELEGATED DESIGN, ENGINEERING, STAKING, SURVEYING, EXCAVATION OF ROCK/PAVEMENT/CONCRETE, DEWATERING, GROUNDING OF FENCE, PREVAILING WAGE RATES, UNION FEES, PERMITS, OR BONDING.**

**ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_.**

# Mendez Brothers Fencing Inc.

409 Traphill Rd, Hays NC 28635

3362628865

mendezbrothers782@gmail.com

INVOICE

INV0103

DATE

10/23/2024

BALANCE DUE

USD \$63,000.00

BILL TO

**Robert**

DESCRIPTION	RATE	QTY	AMOUNT
Labor and material	\$63,000.00	1	\$63,000.00
Concrete			
Fence			
labor			

**TOTAL** \$63,000.00

## Payment Info

**BALANCE DUE** **USD \$63,000.00**

### PAYMENT INSTRUCTIONS

Checks to be made out to company name  
 Any checks sent to be mailed to via address on  
 file

BY CHECK

Mendez Brothers Fencing Inc.

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**AGENDA ITEM 17:**

**TAX MATTERS**

*A. Monthly Collections Report*

**MANAGER'S COMMENTS:**

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.


The report is for information only; therefore, no action is required.

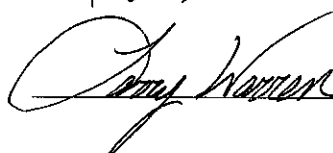
**Monthly Collections Report****Watauga County**

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report October 2024

	<u>Current Month</u> <u>Collections</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<b>General County</b>				
Taxes 2024	5,394,691.68	10,888,417.09	24.54%	29.39%
Prior Year Taxes	36,443.76	201,124.58		
Solid Waste User Fees	389,724.73	769,811.49	22.31%	26.42%
Total County Funds	<b>\$5,820,860.17</b>	<b>\$11,859,353.16</b>		
<b>Fire Districts</b>				
Foscoe Fire	94,690.66	201,218.77	28.75%	31.91%
Boone Fire	132,272.75	293,557.65	21.65%	27.74%
Fall Creek Service Dist.	1,500.43	2,885.56	20.31%	22.73%
Beaver Dam Fire	23,970.24	39,733.81	27.72%	30.85%
Stewart Simmons Fire	59,144.18	128,059.44	28.51%	33.51%
Zionville Fire	16,074.29	33,291.85	20.66%	25.76%
Cove Creek Fire	36,597.34	76,388.64	21.12%	26.64%
Shawneeaw Fire	18,762.33	48,470.41	29.02%	35.14%
Meat Camp Fire	32,664.12	64,536.65	19.61%	25.25%
Deep Gap Fire	26,595.69	60,515.07	21.15%	26.03%
Todd Fire	6,429.57	21,946.61	27.97%	30.60%
Blowing Rock Fire	105,079.41	212,097.65	29.26%	34.64%
M.C. Creston Fire	646.20	1,426.72	18.46%	30.42%
Foscoe Service District	10,564.70	24,444.25	22.05%	25.51%
Beech Mtn. Service Dist.	57.70	491.00	17.65%	12.72%
Cove Creek Service Dist.	0.00	36.45	10.83%	10.83%
Shawneeaw Service Dist	947.61	1,879.27	21.94%	30.69%
Total Fire Districts	<b>565,997.22</b>	<b>1,210,979.80</b>		
<b>Towns</b>				
Boone	1,209,132.27	2,059,292.67	22.14%	26.54%
Municipal Services	60,194.72	78,938.22	27.50%	19.64%
Total Town Taxes	<b>\$1,269,326.99</b>	<b>\$2,138,230.89</b>		
Total Amount Collected	<b>\$7,656,184.38</b>	<b>\$15,208,563.85</b>		

 Tax Collections Director

 Tax Administrator



**AGENDA ITEM 17:**

**TAX MATTERS**

*B. Refunds and Releases*

**MANAGER'S COMMENTS:**

Mr. Larry Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

RELEASES - 10/01/2024 TO 10/31/2024

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE JUR	VALUE REF NO	CHARGE	AMOUNT
1004639 APPALACHIAN STATE UNIVERSITY BOONE, NC 28608-	RE 2013 2819-76-0912-000 TAX RELEASES From CAMA Integration	1098	F02	0 201098	F02 G01	18.00 112.68 ----- 130.68
1860182 BAROOAH, NABANIT C. SHARMA, SHRABANI 12 MONTEIT CT DURHAM, NC 27713	RE 2024 2950-82-8255-000 TAX RELEASES PROPERTY WAS CODED CONSISTENT WITH NEIGHBORING PARCELS	48131	10/21/2024 F10	116,200 12036	F10 G01	58.10 369.51 ----- 427.61
1862171 BEARD, KENNETH CHRISTOPHER BEARD, SANDRA LYNN 216 EARHART CIR LAWRENCE, KS 66049	RE 2024 1899-92-5924-000 TAX RELEASES PAYMENT WAS APPLIED TO 1899925924000 IN ERROR	7744	10/24/2024 F12	0 12039	F12 G01	38.85 247.09 ----- 285.94
1860332 DEEP GAP MEMORIES, LLC 1901 VALLEY PKWY STE 100 MONROE, NC 28110	RE 2024 2859-13-5810-000 TAX RELEASES PROPERTY SOLD AND NEW OWNER CONTINUED IN THE PRESENT USE PROGRAM	33286	10/29/2024 F05	121,900 12050	F05 G01	103.61 387.64 ----- 491.25
1860332 DEEP GAP MEMORIES, LLC 1901 VALLEY PKWY STE 100 MONROE, NC 28110	RE 2024 2859-14-1211-000 TAX RELEASES PROPERTY SOLD AND NEW OWNER CONTINUED IN THE PRESENT USE PROGRAM	33287	10/29/2024 F05	36,700 12049	F05 G01	31.19 116.70 ----- 147.89
1860332 DEEP GAP MEMORIES, LLC 1901 VALLEY PKWY STE 100 MONROE, NC 28110	RE 2024 2859-23-0350-000 TAX RELEASES PROPERTY SOLD AND NEW OWNER CONTINUED IN THE PRESENT USE PROGRAM	33309	10/29/2024 F05	43,300 12051	F05 G01	36.81 137.69 ----- 174.50
1747902 DF CNIGAN, LLC PO BOX 1352 BLOWING ROCK, NC 28605	RE 2014 2920-20-5262-000 TAX RELEASES From CAMA Integration	42203	F02	2,900 2042203	F02 G01	1.45 9.08 ----- 10.53
1782330 KLAMBOROWSKI, JASYN L WILLIAMS-KLAMBOROWSKI, CORRINE 283 OLD BETHEL RD SUGAR GROVE, NC 28679	RE 2024 2920-27-5112-000 TAX RELEASES STATE ACQUIRED MAY 2023 FOR ROAD IMPROVEMENT, HOUSE DEMOLISHED	43133	10/09/2024 F02	0 12033	F02 G01 SWF	183.84 974.35 102.87 ----- 1,261.06

RELEASES - 10/01/2024 TO 10/31/2024

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1753919 LOST PROVINCE BREWING COMPANY LLC 692 MARKET HILLS DRVE BOONE, NC 28607	PP 2024 4358 TAX RELEASES	1460	10/29/2024	C02	12048	0 MS1	1,011.73
1295419 MCCLAIN, ANN AND JANET KENNERLY 1955 BAIRDS CREEK RD VILAS, NC 28692	RE 2024 1980-79-0430-000 TAX RELEASES EXEMPTION DID NOT CALCULATE	17962	10/28/2024	F07	12040	0 F07 G01	48.02 305.44 ----- 353.46
1828604 REGION EXPANSION LLC 176 RAVENS VIEW BOONE, NC 28607	PP 2024 3807 TAX RELEASES company dissolved in 2022	1175	10/29/2024	F02	12047	0 F02 G01 F02L G01L	2.19 11.61 .22 1.16 <u>15.18</u>
1360809 TAYLOR, LINDA W 322 MAST GAP RD SUGAR GROVE, NC 28679	RE 2024 1971-73-3611-000 TAX RELEASES swf billed on pp bill	16369	10/18/2024	F07	12035	0 SWF	205.74
1360809 TAYLOR, LINDA W 322 MAST GAP RD SUGAR GROVE, NC 28679	PP 2019 173361100 REFUND RELEASE DOUBLE BILLED SWF FOR PERSONAL AND REAL ESTATE	1828	10/28/2024	F07	12045	0 SWF	80.00
1360809 TAYLOR, LINDA W 322 MAST GAP RD SUGAR GROVE, NC 28679	PP 2020 173361100 REFUND RELEASE DOUBLE BILLED SWF FOR PERSONAL AND REAL ESTATE	2681	10/28/2024	F07	12044	0 SWF	80.00
1360809 TAYLOR, LINDA W 322 MAST GAP RD SUGAR GROVE, NC 28679	PP 2021 173361100 REFUND RELEASE DOUBLE BILLED SWF FOR PERSONAL AND REAL ESTATE	1757	10/28/2024	F07	12043	0 SWF	160.00
1360809 TAYLOR, LINDA W 322 MAST GAP RD SUGAR GROVE, NC 28679	PP 2022 173361100 REFUND RELEASE DOUBLE BILLED SWF FOR PERSONAL AND REAL ESTATE	1927	10/28/2024	F07	12042	0 SWF	160.00

RELEASES - 10/01/2024 TO 10/31/2024

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1360809 TAYLOR, LINDA W 322 MAST GAP RD SUGAR GROVE, NC 28679	PP 2023 173361100 REFUND RELEASE DOUBLE CHARGED SWF ON PERSONAL AND REAL ESTATE	1798	10/28/2024	F07	12041	0 SWF	205.74
1518679 TESTER, JANICE 293 MARTHA DRIVE BOONE, NC 28607-8930	PP 2024 577 TAX RELEASES SOLD	123	10/23/2024	C03	12038	0 G01	6.46
1861532 THE DOG HOUSE CAFE 9872 NC HWY 105 S BANNER ELK, NC 28604	PP 2024 4635 TAX RELEASES	1609	10/29/2024	F01	12046	46,370 F01 G01	23.18 147.46 ----- 170.64
1799001 THE SUMMIT AT ECHOTA, LLC 151 MR. BISH BLVD BOONE, NC 28607	RE 2024 1889-64-6145-000 TAX RELEASES SHOULD HAVE BEEN DEACTIVATED;	5119	10/17/2024	F01	12034 PARCEL SPL	0 F01 G01	685.65 4,360.73 ----- 5,046.38
1521383 US BANK NATIONAL ASSOCIATION 1310 MADRID ST STE 100 MARSHALL, MN 56258	PP 2024 521383999 TAX RELEASES	2435	10/21/2024	C02	12037	0 C02 F02	10.49 -1.61 ----- 8.88
DETAIL SUMMARY	COUNT: 21	RELEASES - TOTAL				367,370	10,433.67

RELEASES - 10/01/2024 TO 10/31/2024

RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2013	RE	F02	BOONE FIRE RE	18.00
2013	RE	G01	WATAUGA COUNTY RE	112.68
			2013 TOTAL	130.68
2014	RE	F02	BOONE FIRE RE	1.45
2014	RE	G01	WATAUGA COUNTY RE	9.08
			2014 TOTAL	10.53
2019	PP	SWF	SANITATION USER FEE	80.00
			2019 TOTAL	80.00
2020	PP	SWF	SANITATION USER FEE	80.00
			2020 TOTAL	80.00
2021	PP	SWF	SANITATION USER FEE	160.00
			2021 TOTAL	160.00
2022	PP	SWF	SANITATION USER FEE	160.00
			2022 TOTAL	160.00
2023	PP	SWF	SANITATION USER FEE	205.74
			2023 TOTAL	205.74
2024	RE	F01	FOSCOE FIRE RE	685.65
2024	RE	F02	BOONE FIRE RE	183.84
2024	RE	F05	STEWART SIMMONS FIRE RE	171.61
2024	RE	F07	COVE CREEK FIRE RE	48.02
2024	RE	F10	DEEP GAP FIRE RE	58.10
2024	RE	F12	BLOWING ROCK FIRE RE	38.85
2024	RE	G01	WATAUGA COUNTY RE	6,899.15
2024	RE	SWF	SANITATION USER FEE	308.61
2024	PP	C02	BOONE PP	10.49
2024	PP	F01	FOSCOE FIRE PP	23.18
2024	PP	F02	BOONE FIRE PP	.58
2024	PP	F02L	BOONE FIRE LATE LIST	.22
2024	PP	G01	WATAUGA COUNTY PP	165.53
2024	PP	G01L	WATAUGA COUNTY LATE LIST	1.16
2024	PP	MS1	BOONE MUNICIPAL SERV DIST PP	1,011.73
			2024 TOTAL	9,606.72
			SUMMARY TOTAL	10,433.67

RELEASES - 10/01/2024 TO 10/31/2024

RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2024	C02	BOONE PP	10.49
C02	2024	F02	BOONE FIRE PP	-1.61
C02	2024	MS1	BOONE MUNICIPAL SERV DIST PP	1,011.73
		C02	TOTAL	1,020.61
C03	2024	G01	WATAUGA COUNTY PP	6.46
		C03	TOTAL	6.46
F01	2024	F01	FOSCOE FIRE RE	708.83
F01	2024	G01	WATAUGA COUNTY RE	4,508.19
		F01	TOTAL	5,217.02
F02	2013	F02	BOONE FIRE RE	18.00
F02	2013	G01	WATAUGA COUNTY RE	112.68
F02	2014	F02	BOONE FIRE RE	1.45
F02	2014	G01	WATAUGA COUNTY RE	9.08
F02	2024	F02	BOONE FIRE PP	186.03
F02	2024	F02L	BOONE FIRE LATE LIST	.22
F02	2024	G01	WATAUGA COUNTY PP	985.96
F02	2024	G01L	WATAUGA COUNTY LATE LIST	1.16
F02	2024	SWF	SANITATION USER FEE	102.87
		F02	TOTAL	1,417.45
F05	2024	F05	STEWART SIMMONS FIRE RE	171.61
F05	2024	G01	WATAUGA COUNTY RE	642.03
		F05	TOTAL	813.64
F07	2019	SWF	SANITATION USER FEE	80.00
F07	2020	SWF	SANITATION USER FEE	80.00
F07	2021	SWF	SANITATION USER FEE	160.00
F07	2022	SWF	SANITATION USER FEE	160.00
F07	2023	SWF	SANITATION USER FEE	205.74
F07	2024	F07	COVE CREEK FIRE RE	48.02
F07	2024	G01	WATAUGA COUNTY RE	305.44
F07	2024	SWF	SANITATION USER FEE	205.74
		F07	TOTAL	1,244.94
F10	2024	F10	DEEP GAP FIRE RE	58.10
F10	2024	G01	WATAUGA COUNTY RE	369.51
		F10	TOTAL	427.61
F12	2024	F12	BLOWING ROCK FIRE RE	38.85
F12	2024	G01	WATAUGA COUNTY RE	247.09
		F12	TOTAL	285.94
		SUMMARY	TOTAL	10,433.67

**AGENDA ITEM 18:****TOWER SITE SHELTER RADIO EQUIPMENT PURCHASE REQUEST****MANAGER'S COMMENTS:**

Mr. Will Holt, Emergency Services Director, will request the Board award a bid to Motorola Solutions, Inc. in the amount of \$8,491,954.00 for 6-site simulcast radio equipment packages for the new sites as part of the VIPER Simulcast Radio System project. Motorola Solutions, Inc. will provide the equipment to include provisioning, warranty, etc. The NCSHP VIPER team will install the equipment either directly or through their vendor. The equipment is from State contract.

Adequate funds are in the current budget along with the Capital Improvement Program.

Board action is required to award the contract to Motorola Solutions, Inc. in the amount of \$8,491,954.00 for 6-site simulcast radio equipment packages.



# Watauga County Emergency Services

184 Hodges Gap Rd, Suite D  
Boone, NC 28607  
Phone 828-264-4235  
Fax 828-265-7617



**Fire Marshal ♦ Emergency Management ♦ Communications**

November 13<sup>th</sup>, 2024

**To:** Board of Commissioners

**CC:** Deron Geouque, County Manager  
Anita Fogle, Clerk to the Board

**Subject:** Tower Site Shelters

Board of Commissioners,

Please consider my request for \$8,491,954.00 for the procurement of 6-site simulcast radio equipment package for the new sites as part of the VIPER Simulcast Radio System project. Full details are provided in the attached quote, however as a summary Motorola Solutions, Inc. will provide the equipment to include provisioning, warranty, etc. The NCSHP VIPER team will install the equipment either directly or through their vendor. This equipment is quoted on the State 725G contract and includes significant discounts based on volume and timeline of procurement. Funds have been budgeted for this purpose as part of this capital project.

Respectfully,

Will Holt  
ES Director





PROPOSAL TO  
WATAUGA COUNTY, NC

# WATAUGA CO., VIPER SIMULCAST

**MICROWAVE AND SIMULCAST FOR WATAUGA**

Watauga County, NC, North Carolina  
MDR 8000 Microwave Radio Path Replacement

Use or disclosure of this proposal is subject  
to the restrictions on the cover page.

Will Holt  
Watauga County Emergency Services  
184 Hodges Gap Rd. Suite D  
Boone, NC 28607

Subject: Watauga Viper Simulcast

Dear Will,

Motorola Solutions, Inc. (“Motorola”) is pleased to have the opportunity to provide Watauga County with quality communications equipment and services. The Motorola project team has taken great care to propose a solution that will meet your needs and provide unsurpassed value.

To best meet the functional and operational specifications of this solicitation, Motorola’s solution includes a combination of hardware, software, and services. Specifically, this solution is for the Watauga Viper Simulcast:

- 6-site, 12-channel simulcast 700/800 MHz Project 25 FDMA/TDMA digital trunked radio simulcast sub system
- Aviat Microwave for 7-sites.

The Watauga System will connect with the VIPER Statewide Viper P25 Radio Network

This proposal is valid for 90 days and is governed by the terms and conditions of the NC 725G contract. Watauga County may accept the proposal by issuing a purchase order to Motorola Solutions that references this proposal and NC 725G. We thank you for the opportunity to furnish Watauga County, NC with “best in class” solutions and we hope to strengthen our relationship by implementing this project. Our goal is to provide you with the best products and services available in the communications industry.

Sincerely,

Motorola Solutions, Inc.

Rick Rigsbee  
MSSSI Territory Vice President  
Southeast Region



## SECTION 1

# SYSTEM DESCRIPTION

## 1.1 PROPOSED SYSTEM OVERVIEW

Motorola Solutions' proposed design includes a 6-site, 12-channel simulcast 700/800 MHz Project 25 FDMA/TDMA digital trunked radio simulcast sub system and a 7<sup>th</sup> Site additional microwave site. The simulcast system will join the State of North Carolina VIPER statewide P25 Network and will connect with the VIPER Zone 2 Core Site in Newton, NC. Per VIPER requirements, Motorola Solutions has included Dynamic Dual Mode operation on all channels that supports both FDMA and TDMA operation without user intervention. No location or data interfaces or applications are provided with this proposal. VIPER System Manager Approval is required before implementing data or location solutions.

Motorola Solutions understands that Watauga County will donate the P25 Radio simulcast sub system, Microwave Radio system, and MPLS equipment to the State of North Carolina. The system will merge into the VIPER P25 system and be owned, managed, maintained, and upgraded as necessary by the State of North Carolina VIPER personnel. Motorola's system design is based upon technical requirements provided by the VIPER system management team and local system performance requirements specified by Watauga County.

### Simulcast Network

- 6-site, 12-channel 700/800 MHz P25 simulcast trunked network.
- FDMA, TDMA, and Dynamic Dual Mode:
  - Dynamic Dual Mode (DDM) incorporates both Dynamic Talkgroup and Dynamic Channel to optimize channel usage for both TDMA and FDMA modes.

#### System Redundancy Features

- Redundant ASTRO 25 Prime Site Controllers.
  - Incorporated into the Virtual Prime Site.
- The system will utilize a Virtualized Prime Site to control the simulcast cell. The Virtual Prime site virtualizes the simulcast site controller and comparator voting systems on a redundant DSC8000 controller platform. This Virtual Prime site consists of redundant DSC8000 Prime Site controllers and Prime site network equipment. Redundant Prime site hardware greatly enhances the resilience of the simulcast system. In the event of a failure of the primary components the redundant Virtual Prime equipment would maintain operation of the simulcast sub-system.
  - The location of the Virtual Prime site will be located at a simulcast sub-site to be determined.

#### Site Redundancy Features

- Redundant Reference Distribution Modules and Hubs.
- Redundant Gateways and Switches at RF Sites.
- Redundant GPS Receivers and power supplies included with the TRAK Simulcast Site Reference system.



## IP Microwave and MPLS Network Equipment

- A ring-protected all 6 GHz IP microwave backhaul system providing in excess of 100 Mbps bandwidth.
- MPLS routers with redundant components to provide Layer 3 routing and fast reroute across the microwave system.

## DPS Telecom Site Monitor

- Sub-site environmental conditions such as temperature, door alarms, and generator systems will be monitored for each site. Alarms from sub-sites will be monitored by the VIPER Network Operations Center in Raleigh, NC.

### 1.1.1 Proposed System Architecture

The proposed ASTRO 25 solution will provide an adaptable and affordable platform for mission-critical wireless communications throughout Watauga County's geographic area. The proposed system consists of a P25 Simulcast System that comprises of the Prime site voting and control equipment, Radio Frequency (RF) sites referred to as the "system" throughout this proposal, and Ethernet based Microwave Radio and MPLS network equipment providing connectivity between all system sites.

The proposed solution consists of the following sites:

- Rich Mountain – Recommended site for the virtualized simulcast prime site with collocated RF sub-site.
- Transfer Station – RF sub-site.
- Powder Horn - RF sub-site.
- Aho - RF sub-site.
- Hawks Nest - RF sub-site.
- Buckeye - RF sub-site.
- Phoenix Mountain – Microwave equipment only. Site will provide additional resiliency for the VIPER microwave network that supports Watauga County.

The proposed Simulcast Sites provide simultaneous broadcast of the same voice or message from multiple transmitters on the same frequency. Simulcast sites provide consistent communications throughout large geographical areas, such as a large city, metropolitan area, county, or country. The architecture of a simulcast cell includes a simulcast prime site, which controls the cell and communicates with the system's Core site in Newton, NC, and six simulcast remote sites in Watauga County, which provide simulcast coverage to users. Because the Simulcast cell operates as a single-site system, Watauga County's users benefit from simplified roaming and talkgroup configurations.

To enhance Watauga County's simulcast resiliency, the ASTRO 25 Virtualized Prime Site includes redundant controllers and network equipment in the proposed system to maintain wide-area simulcast communications.

The ASTRO 25 Virtualized Prime Site ships standard in fully redundant configurations. In the event of a hardware or software failure, the backup will take over to maintain full service and site capacity. What's more, channel processes are level loaded across available hardware, thereby distributing the load and minimizing any disruptions caused during a switch.

Motorola Solutions will implement the main Virtualized Prime Site at one of the RF sub-site tower sites. Motorola believes that placing the prime site in the shelter directly on the protected ring path of the microwave system will deliver a higher overall system availability as opposed to placing the prime site inside the 911 Center.



### 1.1.1.1 System Voice and Data Encryption

The proposed system supports end-to-end encryption using the AES encryption algorithms to ensure that only authorized radios can listen to encrypted transmissions on the network.

- The **Advanced Encryption Standard (AES)** is an improvement over Data Encryption Standard (DES) algorithms and uses keys of 128, 192, or 256 bits to encrypt blocks of 128-bit traffic. The Motorola Solutions secure voice solution uses a 256-bit key. AES uses the Rijndael algorithm with symmetric block cipher.

End to end encryption for DES-OFB and ADP is also supported should the county elect to implement these algorithms.

### 1.1.1.2 System Capacity and Spectrum Management

The level of traffic on Watauga County's system may vary depending on the time of day, day of the week, and emergency situations. Motorola Solutions takes great care to design systems that can meet peak performance levels without requiring resources that remain unused during slow periods. Motorola and VIPER personnel work closely to determine the number of channel resources required for each simulcast system joining VIPER. The loading studies take into account Watauga users as well as other VIPER tenants and State of NC agency personnel that will be using the Simulcast cell in Watauga County. The proposed ASTRO 25 radio system includes features to ensure that resources are efficiently used. For example, voice calls always take priority over data traffic on the ASTRO 25 system, so that no voice call is missed or dropped due to a data transaction.

The proposed system will support both P25 Frequency Division Multiple Access (FDMA) and P25 Time Division Multiple Access (TDMA) to provide Watauga County with the efficiency and interoperability to accommodate a diverse fleet of user and mobile radios. With FDMA, radio frequencies are divided into smaller frequency bands, each with its own carrier frequency. TDMA divides each channel into two time slots, leveraging 2:1 channel efficiency to double talk path capacity in the same radio frequency bandwidth allocation. Motorola Solutions' TDMA operation complements FDMA operation on the ASTRO 25 platform. Channels can be selectively configured to operate as either TDMA-only or FDMA-only. With TDMA operation enabled, voice-calling capacity is increased over FDMA alone, without having to abandon FDMA operational stations and user radios.

Dynamic Dual Mode will enhance the ease of use and system operation for mixed fleets of P25 FDMA and P25 TDMA user radios. System administrators will not need to pre-assign base stations as P25 TDMA or P25 FDMA, because the system will automatically assign the appropriate station mode based on the needs of the radio user.

Dynamic Talkgroup Assignment allows Watauga County's dispatch operators to automatically coordinate between P25 TDMA radio users and P25 FDMA radio users, with no need to track or patch radio users together. Talkgroups will be automatically assigned as FDMA or TDMA modes depending on the capabilities of the affiliated user radios.

### 1.1.1.3 System Alerting Capabilities

Certain circumstances require the immediate alerting of personnel. Whether a specific individual or an entire group of radio users' needs to be notified, the proposed system will provide Watauga County with the capabilities needed to alert dispatch operators and radio users of important information and critical situations.



The Call Alert feature uses the control channel to enable a dispatch operator or radio user to page another dispatch position or individual radio without affecting voice channel capacity. Call Alert sounds a tone on the receiving radio and returns an acknowledgement to the initiating radio. If the receiving radio is in a voice call, the alert tone sounds in the background, so the voice message continues to be clearly heard.

The Emergency Alarm and Emergency Call features provide the alerting capabilities needed for critical situations. With Emergency Alarm and Emergency Call, a radio user can quickly inform the dispatch operator of a life-threatening situation. The simple press of the radio's emergency alarm button sends an audible and visible alarm and the user radio's ID to the dispatch operator and, potentially, other talkgroup members.

The dispatch console receives immediate notification, even when the system is busy, and an available channel is assigned immediately to the emergency call. If the system is busy, Watauga County's dispatch operators will be able to choose between two alternatives for handling emergency traffic:

- **Top of the Queue** – The emergency caller is put at the top of the busy queue. As soon as the first radio user on any channel de-keys, the emergency caller is assigned that channel. This approach prevents contention for the channel.
- **Ruthless Preemption** – The zone controller re-assigns the channel with the lowest priority call to the emergency caller—a feature unique to Motorola Solutions trunking systems.

## 1.1.2 Radio Frequency Site Component Descriptions

An ASTRO 25 Radio Frequency (RF) site supports a wide variety of configurations to meet critical communications requirements for present and future communication needs. Depending on the RF site configuration, each RF site has several different components. The following components are included in the RF sites provided as part of our solution for Watauga County.

### 1.1.2.1 GTR 8000 Expandable Site Subsystem

The GTR 8000 Expandable Site Subsystem (ESS) (see the figure below) enclosure integrates reconfigured GTR 8000 base stations, site LAN switches, and GCP 8000 controllers, along with an optional Radio Frequency Distribution System (RFDS), depending on the needs of the proposed configuration, into a single cabinet or rack.

The ESS provides the following important benefits:

- Integrated design provides a smaller footprint at the site.
- Front/top access design and minimized cabling reduces install and service labor.
- Increased power supply redundancy through common power bus.

Voice traffic is routed from each of the site base stations to the system for distribution to all sites associated with the call.



**Figure 1-1: GTR 8000 Expandable Site Subsystem** – Integrates base radios, site controllers, reference distribution modules, and Ethernet LAN switches in a single cabinet or rack.



## 1.1.2.2 ASTRO 25 Virtualized Prime Site

Simulcast operation relies on the ability to choose the best received signal from multiple sites and retransmit without causing interference. The ASTRO 25 Virtualized Prime Site is a configuration that compares real-time audio from multiple sites and aggregates the highest quality audio frames to pass on. It then synchronizes each transmitter to mitigate interference and ensure the best quality audio is received at the subscriber radio. Software virtualization enables one hardware unit to run multiple virtual machines, thereby creating high-availability architecture in a small and easy to manage form factor.

There are no single points of failure with the Virtualized Prime Site. This solution ships standard in fully redundant configurations. In the event of a hardware or software failure, the backup will take over to maintain full service and site capacity. What's more, channel processes are level loaded across available hardware, thereby distributing the load and minimizing any disruptions caused during a switch.

Motorola's proposed design for Watauga County includes a single Virtualized Prime Site. The Virtual Prime site will be implemented at a system site location that has a presence on the microwave ring to afford the highest availability system.

Motorola has included separate pricing for an optional Geo diverse redundant Virtualized Prime site. If purchased, Motorola Solutions recommends that the Geo Virtualized Prime site be located at a system site on the microwave ring.

A key advantage that comes with virtualization is a reduction in physical size of the overall Prime Site. Combining multiple processes across just a couple components dramatically reduces the hardware requirements. All the equipment, including processing, networking and timing, for even the largest configuration fits in the space of a half rack.

### Prime Site Ethernet Switches

Two (2) paired Ethernet switches form the prime site LAN in a system with IP simulcast sites. They are paired for redundancy so if one of them fails, half of the hosts (site controllers, comparators) on the LAN are still connected to a working Ethernet switch. This equipment is provided with the Virtual Prime Site.

### Dual Prime Site Link

In a dual prime site link configuration, there are two (2) prime site routers, each of which is attached to a different prime site LAN switch. This ensures that if either switch fails, there is still a path to a prime site router for connectivity to the Core site. This equipment is provided with the Virtual Prime Site.

### Dual Remote Site Link Switches

In a dual remote site link configuration, two (2) switches are used so that there is no single point of failure for the remote site's entire IP network.



**Figure 1-2: Virtualized Prime Site**

## Dual Remote Site Link Routers

The remote site access routers, located at the prime site, provide the IP network routing interfaces between the prime site and all of the remote sites. In the dual remote site link configuration, two remote site access routers each serve as the endpoint for one of the remote site's Wide Area Network (WAN) links.

## Site LAN Switch

The site LAN switch provides a LAN interface for site equipment and a LAN port for the site gateway. Through the switch, the service technicians gain access to service the site, and access to the system's Graphical User Interface (GUI). Two (2) LAN switches are provided at each site for resiliency.

## TRAK 9100 Simulcast Site Reference

The TRAK 9100 Simulcast Site Reference (Figure 1-3 below) is a GPS-based frequency and time reference. The TRAK frequency reference provides the simulcast system 1 Pulse per Second (PPS), 5 Millions of Pulses per Second (MPPS), and 1 PPS + 5 MPPS composite signals. These signals are used to synchronize the simulcast transmissions, improving overall performance and coverage. The TRAK 9100 provides a high-level of redundancy, including redundant GPS receivers, a backup rubidium standard, and redundant power supplies.



**Figure 1-3: TRAK 9100 Simulcast Site Reference – Provides the simulcast system 1 PPS, 5 MPPS, and 1 PPS + 5 MPPS composite signals to synchronize the simulcast transmissions.**

## Radio Frequency Distribution System

The Radio Frequency Distribution System (RFDS) connects base radios and antennas, allowing for a completely contained and more compact installation footprint. For the transmitters, this can include isolators, combiners, TX filters, diplexers, and power monitors. For the receivers, this can include duplexers, site preselectors, and multicouplers.

The system will use Bird TXRX Diversity Tower Top Amplifiers and Control-Monitor units at each RF site. This system will provide the RF distribution network for the receivers at the RF sites.

The Transmitter Combiners utilized in the system are Filtronics 6-port combiners. Two (2) 6-port combiners are provided at each RF site to accommodate the twelve (12) RF channels provided with the system at each sub site.





## 1.2 SYSTEM DIAGRAMS

System diagrams and drawings are provided below.

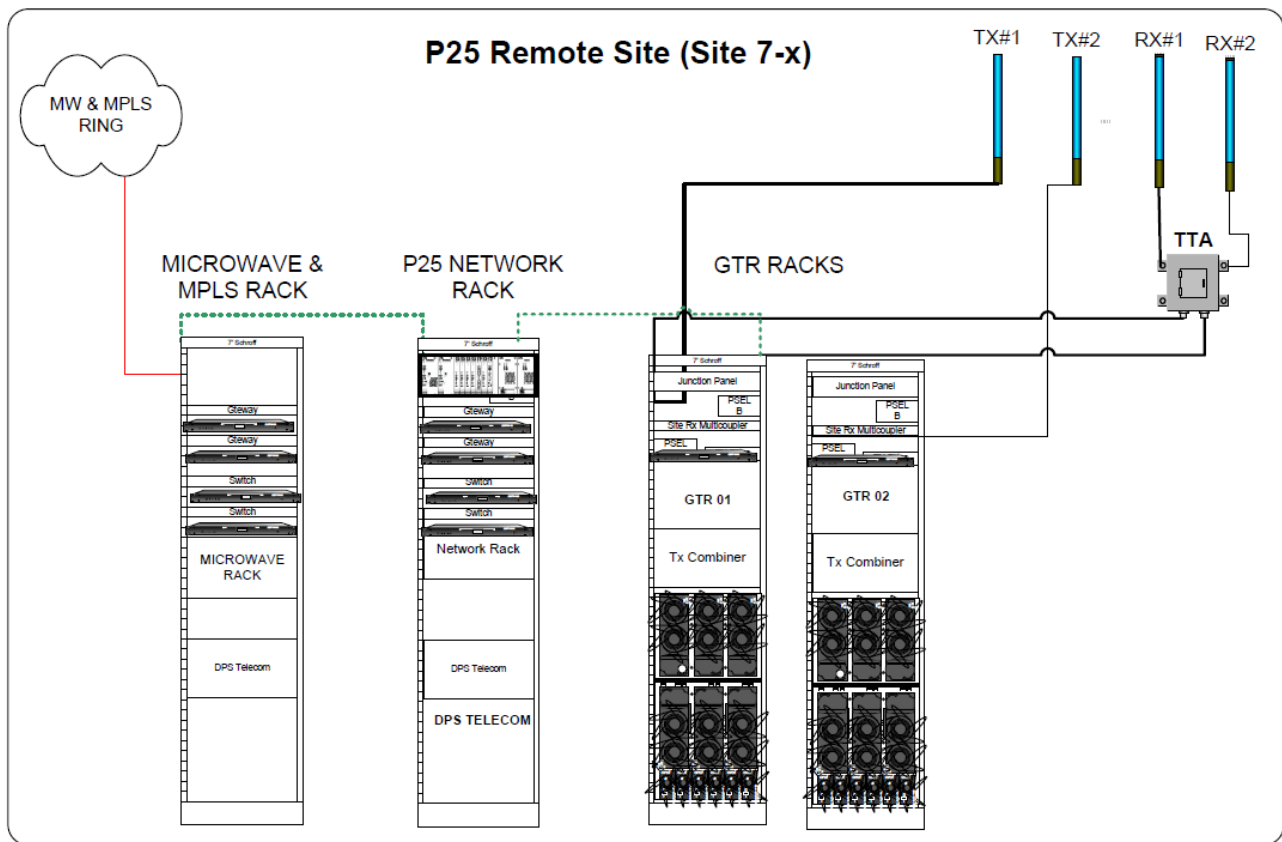


Figure 1-4: System Overview

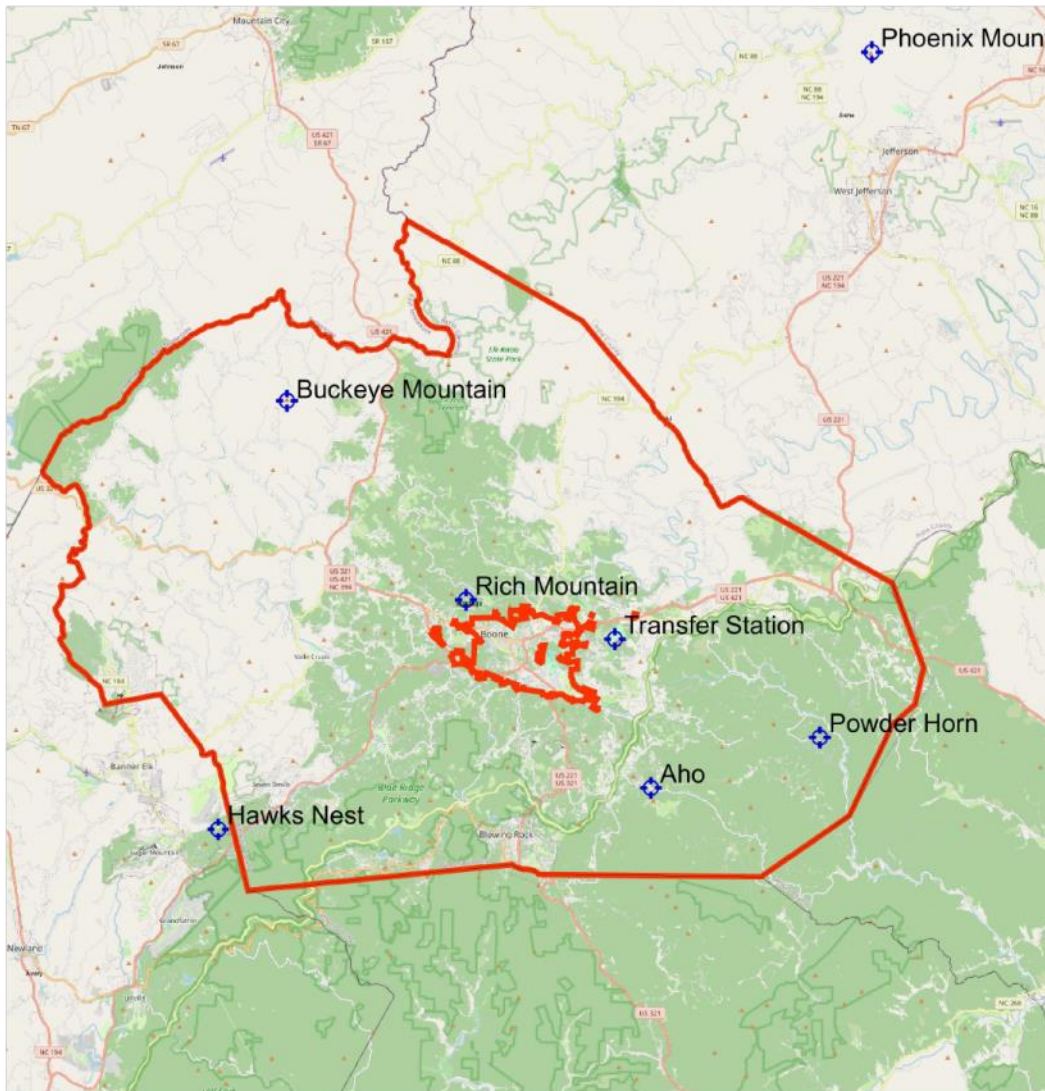


Figure 1-5: Watauga Simulcast System RF sites

Use or disclosure of this proposal is subject to the restrictions on the cover page.

Watauga County, NC, North Carolina  
MDR 8000 Microwave Radio Path Replacement

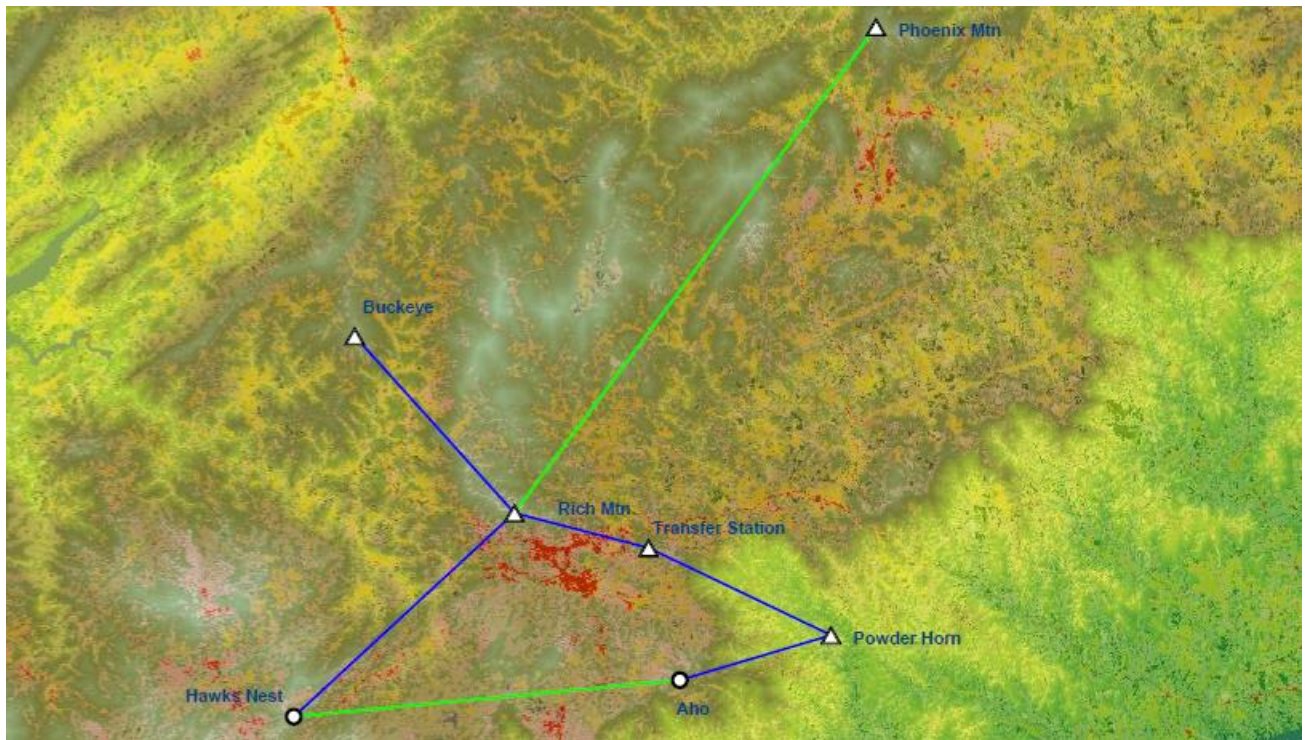


Figure 1-6: Microwave Topology

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## 1.3 RF SITES

### 1.3.1 Rich Mountain Site

#### SITE DETAILS

##### Tower Work:

- All site civil work including labor and equipment related services to construct the tower, shelter, and antennas systems are the responsibility of Watauga County and the Watauga County consultant.
- Motorola is not providing equipment or services for the tower, shelter, and antenna systems.

##### Antenna and Transmission Line Requirements:

- Four (4) CC80711 antennas for the RF system.
- Side arms for all antennas.
- Microwave dishes on tower as required.
- One (1) tower-top amplifier (TTA). Provided by Motorola
- 1/2-inch transmission line for TTA test feature.
- Two (2) 7/8-inch transmission lines required for Receive antenna system.
- Two (2) 1-5/8-inch (recommended size) transmission lines for Transmit antenna system.
- Microwave dish antennas and waveguide line as required for microwave connectivity.
- Grounding at the site should conform to Motorola Solutions' R56 specifications..

##### Site Components:

- P25 RF equipment, Network Equipment, and Microwave Radio System in the existing or new shelter provided by Watauga County.
- It is expected that the Simulcast Virtual Prime Site will be installed at one of the simulcast RF sub-sites. The V Prime equipment would be installed in the tower equipment shelter collocated with the RF sub-site equipment. At this time it appears that the Rich Mountain site is the best candidate for the V Prime location.



## 1.3.2 Transfer Station Site

### SITE DETAILS

#### Tower Work:

- All site civil work including labor and equipment related services to construct the tower, shelter, and antennas systems are the responsibility of Watauga County and the Watauga County consultant.
- Motorola is not providing equipment or services for the tower, shelter, and antenna systems.

#### Antenna and Transmission Line Requirements:

- Four (4) CC80711 antennas for the RF system.
- Side arms for all antennas.
- Microwave dishes on tower as required.
- One (1) tower-top amplifier (TTA). Provided by Motorola
- 1/2-inch transmission line for TTA test feature.
- Two (2) 7/8-inch transmission lines required for Receive antenna system.
- Two (2) 1-5/8-inch (recommended size) transmission lines for Transmit antenna system.
- Microwave dish antennas and waveguide line as required for microwave connectivity.
- Grounding at the site should conform to Motorola Solutions' R56 specifications.

#### Site Components:

- P25 RF equipment, Network Equipment, and Microwave Radio System in the existing or new shelter provided by Watauga County.



## 1.3.3 Powder Horn Site

### SITE DETAILS

#### Tower Work:

- All site civil work including labor and equipment related services to construct the tower, shelter, and antennas systems are the responsibility of Watauga County and the Watauga County consultant.
- Motorola is not providing equipment or services for the tower, shelter, and antenna systems.

#### Antenna and Transmission Line Requirements:

- Four (4) CC80711 antennas for the RF system.
- Side arms for all antennas.
- Microwave dishes on tower as required.
- One (1) tower-top amplifier (TTA). Provided by Motorola
- 1/2-inch transmission line for TTA test feature.
- Two (2) 7/8-inch transmission lines required for Receive antenna system.
- Two (2) 1-5/8-inch (recommended size) transmission lines for Transmit antenna system.
- Microwave dish antennas and waveguide line as required for microwave connectivity.
- Grounding at the site should conform to Motorola Solutions' R56 specifications.

#### Site Components:

- P25 RF equipment, Network Equipment, and Microwave Radio System in the existing or new shelter provided by Watauga County.



## 1.3.4 Aho Site

### SITE DETAILS

#### Tower Work:

- All site civil work including labor and equipment related services to construct the tower, shelter, and antennas systems are the responsibility of Watauga County and the Watauga County consultant.
- Motorola is not providing equipment or services for the tower, shelter, and antenna systems.

#### Antenna and Transmission Line Requirements:

- Four (4) CC80711 antennas for the RF system.
- Side arms for all antennas.
- Microwave dishes on tower as required.
- One (1) tower-top amplifier (TTA). Provided by Motorola
- 1/2-inch transmission line for TTA test feature.
- Two (2) 7/8-inch transmission lines required for Receive antenna system.
- Two (2) 1-5/8-inch (recommended size) transmission lines for Transmit antenna system.
- Microwave dish antennas and waveguide line as required for microwave connectivity.
- Grounding at the site should conform to Motorola Solutions' R56 specifications.

#### Site Components:

- P25 RF equipment, Network Equipment, and Microwave Radio System in the existing or new shelter provided by Watauga County.





## 1.3.5 Hawks Nest Site

### SITE DETAILS

#### Tower Work:

- All site civil work including labor and equipment related services to construct the tower, shelter, and antennas systems are the responsibility of Watauga County and the Watauga County consultant.
- Motorola is not providing equipment or services for the tower, shelter, and antenna systems.

#### Antenna and Transmission Line Requirements:

- Four (4) CC80711 antennas for the RF system.
- Side arms for all antennas.
- Microwave dishes on tower as required.
- One (1) tower-top amplifier (TTA). Provided by Motorola
- 1/2-inch transmission line for TTA test feature.
- Two (2) 7/8-inch transmission lines required for Receive antenna system.
- Two (2) 1-5/8-inch (recommended size) transmission lines for Transmit antenna system.
- Microwave dish antennas and waveguide line as required for microwave connectivity.
- Grounding at the site should conform to Motorola Solutions' R56 specifications.

#### Site Components:

- P25 RF equipment, Network Equipment, and Microwave Radio System in the existing or new shelter provided by Watauga County.



## 1.3.6 Buckeye Site

### SITE DETAILS

#### Tower Work:

- All site civil work including labor and equipment related services to construct the tower, shelter, and antennas systems are the responsibility of Watauga County and the Watauga County consultant.
- Motorola is not providing equipment or services for the tower, shelter, and antenna systems.

#### Antenna and Transmission Line Requirements:

- Four (4) CC80711 antennas for the RF system.
- Side arms for all antennas.
- Microwave dishes on tower as required.
- One (1) tower-top amplifier (TTA). Provided by Motorola
- 1/2-inch transmission line for TTA test feature.
- Two (2) 7/8-inch transmission lines required for Receive antenna system.
- Two (2) 1-5/8-inch (recommended size) transmission lines for Transmit antenna system.
- Microwave dish antennas and waveguide line as required for microwave connectivity.
- Grounding at the site should conform to Motorola Solutions' R56 specifications..

#### Site Components:

- P25 RF equipment, Network Equipment, and Microwave Radio System in the existing or new shelter provided by Watauga County.



## 1.3.7 Phoenix Mountain Site

### SITE DETAILS

#### Tower Work:

- All site civil work including labor and equipment related services to construct the tower, shelter, and antennas systems are the responsibility of Watauga County and the Watauga County consultant.
- Motorola is not providing equipment or services for the tower, shelter, and antenna systems.

#### Antenna and Transmission Line Requirements:

- Side arms for all antennas.
- Microwave dish antennas and waveguide line as required for microwave connectivity.
- Grounding at the site should conform to Motorola Solutions' R56 specifications..

#### Site Components:

- Microwave Radio System in the existing or new shelter provided by Watauga County.



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## 1.4 AVIAT MICROWAVE RADIO AND NOKIA MPLS

VIPER has selected Infinity Technology Solutions (Infinity), the North America distributor for Nokia Networks, to provide the MPLS network equipment for Watauga County. VIPER has selected Aviat Networks to supply microwave radio subsystems for the Watauga County P25 radio network. Infinity and Aviat were chosen for their compliance to the VIPER and Watauga County specifications, and the value of their proposed solution in terms of overall product quality and pricing. The VIPER statewide P25 Network uses this Infinity and Aviat equipment extensively across the state for site connectivity and transport.

### i. Overview

All of the microwave paths are designed utilizing the Aviat Networks microwave radio with all indoor transceivers. All paths in the ring as well as any spur paths are designed with monitored hot-standby (MHSB) transceivers.

The proposed Watauga County microwave paths are designed to support the data capacity requirements of the simulcast cell with an end-to-end two-way annual reliability of 99.999%. **It is noted that the time of this design and proposal development the path studies for the Microwave network indicate possible issues with both paths that provide connectivity to the Aho site.**

#### IDENTIFIED RISKS

**Based on desktop study the following risks have been identified. Path and site surveys will be required for a final determination of paths viability.**

- Hawks Nest to Aho appears to be diffracted by terrestrial foliage. Path survey required to determine long term inability of path.
- Aho to Powder Horn appears to be obstructed by terrestrial foliage. Path survey required to determine path viability.

**Motorola and Aviat Networks continue to evaluate this path risk and are continuing to work on alternate solutions in the topology to remedy the Aho connectivity risk. Watauga County has indicated a need to present project costs to Watauga County officials to obtain approval and funding for this project. For that reason, at this time costs are provided for the design indicated in Figure 1.6 previously in this document. Should additional equipment or alternate sites be required to achieve an acceptable path to connect the Aho site additional costs would be incurred. Watauga County shall be responsible for any extra costs required to rectify the risk and provide a stable path to the Aho site.**

There are seven (7) microwave paths included in the design. All paths are designed in the lower 6 GHz band.

CommScope microwave antennas and waveguide are utilized in the design A dehydrator will be included for each site to pressurize the new elliptical waveguide.

The proposed microwave system design will be located at the following sites:

- Rich Mountain.
- Transfer Station.
- Powder Horn.



- Aho.
- Hawks Nest.
- Buckeye.
- Phoenix Mountain.

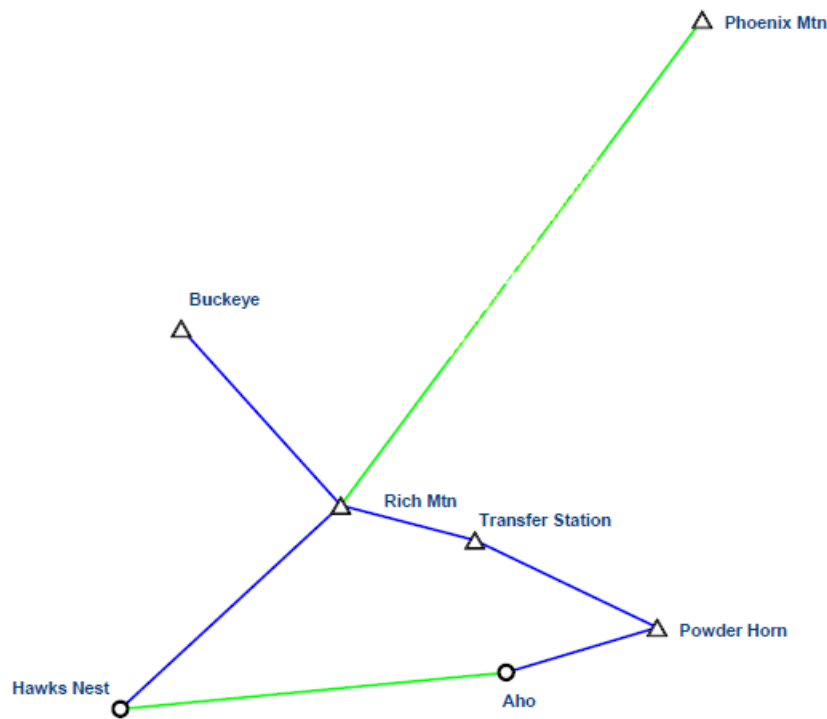


Figure 1-7: Microwave Topology

Ring protected microwave path topology with one (1) spur path.

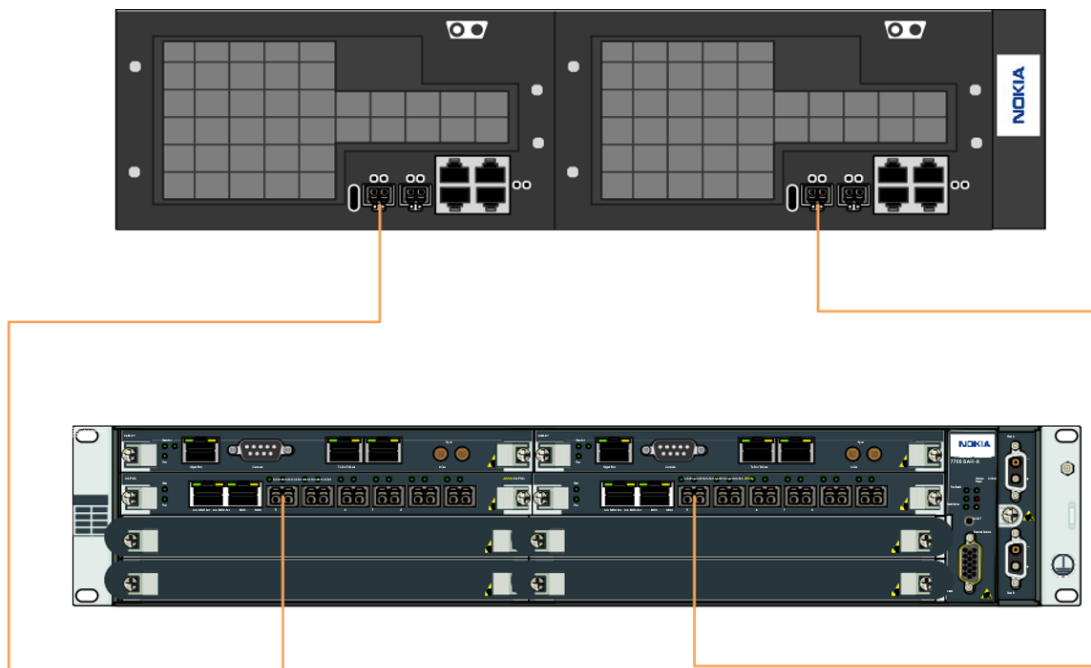
Table 1-1: Preliminary Path Design Data

Site name S1	Latitude S1	Longitude S1	Power Type S1	Elevation (ft) S1	Path Length (mi)	Polarization	Radio Model S1	FR Configuration S1	TX Power (dBm) S1	FR TX Filter Loss (dB) S1	FR TX Switch Loss (dB) S1	TX Power at ACU Antenna Port (dBm) S1	RX Threshold Level (dBm) S1	Diffracton loss	Receive Signal (dBm) S1	Thermal Fade Margin (dB) S1	Annual rain + multipath availability (%)	Climatic factor	RA Antenna Model S1	RA Antenna Height (ft) S1	RTX Line Model S1	RTX Line Length (ft) S1	RTX Loss (dB) S1	RRX Loss (dB) S1	FIRP (dBm) S1
Buckeye	36 18 57.96 N	081 47 31.20 W	0 Unknown	4364	7.73	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	31	1.8	0.15	29.05	-77.5	-28.42	49.08	100	1	HX6-6W	110	EW63	140	4.48	4.63	65.62	
Rich Mtn	36 13 58.80 N	081 41 56.40 W	0 Unknown	4658.25	7.73	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	31	1.8	0.15	29.05	-77.5	-28.42	49.08	100	1	HX6-6W	180	EW63	21	2.75	2.9	67.36	
Rich Mtn	36 13 58.80 N	081 41 56.40 W	0 Unknown	4658.25	9.74	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	32.5	1.8	0.15	30.55	-77.5	-30.4	47.1	100	1	HX6-6W	110	EW63	140	4.48	4.63	67.12	
Hawks Nest	36 08 13.56 N	081 49 37.20 W	0 Unknown	4798.45	9.74	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	32.5	1.8	0.15	30.55	-77.5	-30.4	47.1	100	1	HX6-6W	90	EW63	120	4.19	4.34	67.41	
Hawks Nest	36 08 13.56 N	081 49 37.20 W	0 Unknown	4798.45	12.6	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	32.5	1.8	0.15	30.55	-77.5	5.72	-40.59	36.91	99.99991	1	HX6-6W	175	EW63	205	5.42	5.57	66.18
Aho	36 09 15.91 N	081 36 10.08 W	0 Unknown	3716.62	5.13	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	32.5	1.8	0.15	30.55	-77.5	30.7	-57.62	19.88	99.99971	1	HX6-6W	175	EW63	205	5.42	5.57	66.18
Aho	36 10 31.80 N	081 30 54.00 W	0 Unknown	2090.24	5.13	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	32.5	1.8	0.15	30.55	-77.5	30.7	-57.62	19.88	99.99971	1	HX6-6W	175	EW63	205	5.42	5.57	66.18
Powder Horn	36 12 59.76 N	081 37 15.60 W	0 Unknown	3976.41	6.58	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	31	1.8	0.15	29.05	-77.5	-26.64	48.86	100	1	HX6-6W	120	EW63	150	4.63	4.78	65.47	
Transfer Station	36 12 59.76 N	081 37 15.60 W	0 Unknown	3976.41	6.58	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	31	1.8	0.15	29.05	-77.5	-26.64	48.86	100	1	HX6-6W	95	EW63	125	4.26	4.41	65.84	
Rich Mtn	36 13 58.80 N	081 41 56.40 W	0 Unknown	4658.25	4.5	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	28	1.8	0.15	26.05	-77.5	-26.38	49.12	100	1	HX6-6W	110	EW63	140	4.48	4.63	62.62	
Transfer Station	36 12 59.76 N	081 37 15.60 W	0 Unknown	3976.41	4.5	Vertical	WVCE61-L1-64F30S-138	HSB (1:10) Diplexer Main	28	1.8	0.15	26.05	-77.5	-26.38	49.12	100	1	HX6-6W	110	EW63	140	4.48	4.63	62.62	
Rich Mtn	36 13 58.80 N	081 41 56.40 W	0 Unknown	4658.25	19.65	Vertical	WVCE61-L2-64F30S-138	HSB (1:10) Diplexer Main	35	1.8	0.15	33.05	-77.5	-34.49	43.01	99.99992	1	HX6-6W	110	EW63	140	4.48	4.63	69.62	
Phoenix Mtn	36 27 40.79 N	081 29 17.62 W	0 Unknown	4676.74	19.65	Vertical	WVCE61-L2-64F30S-138	HSB (1:10) Diplexer Main	35	1.8	0.15	33.05	-77.5	-34.49	43.01	99.99992	1	HX6-6W	110	EW63	140	4.48	4.63	69.62	



## ii. Microwave Product Overview

The Microwave radio network consists of the Nokia 7705 Service Aggregation Router (SAR) with Packet Microwave Card, and the Aviat Microwave radio transceiver. The Nokia 7705 SAR with PMC is required to provide Microwave Awareness (MWA) to the Aviat Networks transceivers. The integrated microwave/MPLS solution allows the Aviat radios to connect directly to the 7705 SAR MPLS router. The proposed design for Watauga County utilizes the Nokia 7705 SAR MPLS router with Packet Microwave Card to provide microwave awareness to the Aviat transceivers.



**Figure 1-8: Microwave transceiver to SAR-8 connectivity**

The Aviat Networks product portfolio offers a comprehensive set of microwave solutions for short-haul, long-haul, and small cell backhaul applications. This common transport of legacy TDM and Ethernet traffic positions Aviat products as the ideal product family to seamlessly support backhaul transformation to full packet and provide your network the capacity to evolve.

The Aviat radio provides a modular IP platform for multiple network applications backhauling sites to accommodate IP connected services. The Aviat microwave radio family supports low, medium, and high capacity applications using data rates, frequencies, channel plans, and tributary interfaces.

## 1. Aviat Microwave Packet Transceiver

The Aviat Networks transceiver is a RF transceiver that interfaces the 7705 SAR Packet Microwave Card via SFP copper or fiber cables. The transceiver microprocessor manages transmit and receive frequencies, transmit power, alarming, and performance monitoring. The transceiver is available in the 5.8, lower 6, upper 6, and 11GHz bands. Scalable channel bandwidths are supported.

The Aviat Networks transceiver supports the following configurations:

- Non-Standby.
- Non-Standby with Space Diversity.
- Hot Standby.
- Hot Standby with Space Diversity.

The Aviat Networks transceiver shelf fits into a 19-inch equipment rack.

## 2. Nokia 7705 Service Aggregation Router

7705 Service Aggregation Router (SAR) is an edge aggregation platform providing superior IP/MPLS and pseudo wire capabilities. It addresses the need for a cost-effective, scalable transport solution. The 7705 SAR excels at concentrating traffic and hub sites, and adapting it to a normalized IP/MPLS infrastructure leveraging available media, especially scalable, cost-effective Ethernet. It is also extremely effective at the transport of legacy traffic such as T1/E1 private line transport over a modernized infrastructure. The 7705 SAR's quality of service, traffic management, provisioning, troubleshooting and billing features make it possible for you to provide consistent, superior services to your customers. Its flexible, future-proof architecture will enable you to address evolving aggregation requirements.

The main components of the 7705 SAR are the chassis, Control and Switching Module (CSM), fan module, and adapter cards. The 7705 SAR shelf mounts in a 19-inch equipment rack. The 7705 SAR is powered by -48 VDC with dual power feeds. The 7705 SAR will include redundant CSM controller cards and redundant -48VDC power feeds. All the 7705 I/O cards and fan module are hot swappable. The 7705 Service Aggregation Router supports DS1, DS3, OC3, GE, 10 GE, xDSL, GPON and CWDM/DWDM, but one of the features that makes this different than other routers is its ability to support microwave radio awareness (MWA) with the Packet Microwave Card (PMC),

## 3. 7705 SAR Microwave Awareness

When used together, the 7705 SAR and Aviat microwave systems have several features that improve routing performance and resiliency over microwave links. A 7705 SAR router and its subtending microwave systems are treated as a single network element with one IP address, simplifying operations and administration. This allows for bandwidth notification, IEEE 1588 synchronization, faster fault detection, and rerouting with various microwave redundancy architectures supported. The microwave systems can be powered from the 7705 SAR system reducing space and cost.





#### 4. 7705 SAR Security

The 7705 SAR provides a robust set of security features to maintain network integrity in the face of cyber-attacks such as session hijacking, spoofing, and denial of service attacks. The 7705 SAR firewall is application-aware and mitigates attacks, such as Domain Name System (DNS)/Internet Control Message Protocol (ICMP) replay. It uses application level gateways to ensure extra security for FTP/TFTP connections. 7705 SAR hardware-based encryption features, including IPsec, Network Group Encryption and advanced key exchange algorithms, prevent man-in-the-middle attacks. All 7705 SAR security features provide high throughput levels while minimizing latency.

The portfolio is FIPS 140-2 compliant on both the control and data planes. Operators can use the 7705 SAR to safeguard critical infrastructures and address regulatory requirements, such as North American Electric Reliability Corporation (NERC) Critical Infrastructure Protection Version 5 (CIP V5).

#### 5. 7705 SAR Quality of Service

Service Router Operating System (SR OS) software provides superior quality of service (QoS) on the 7705 SAR. The same level of deep buffering and support for ingress and egress shaping that is available on Nokia's edge and core routing platforms is also available on the 7705 SAR aggregation platform. Consistency of traffic engineering and shaping across the network provides higher packet routing performance overall with differentiated service treatment. This facilitates the convergence of fixed and mobile traffic for service providers as well as operational and business services traffic for mission-critical network operators. SR OS software allows for advanced service offerings, and delivers efficient network resource usage, customer satisfaction and retention.

#### 6. 7705 SAR-8 Shelf

The SAR-8 Chassis is compact with modular flexibility. The Top slots are reserved for redundant switch fabric and control processor modules (SF/CPM). The remaining 6 slots are used for a wide variety of Media Dependent Adapters (MDA) to interface and groom user traffic. The 7705 SAR-8 operates on -48 VDC and supports a dual feed input power.



Figure 1-9: Nokia 7705 SAR-8 Shelf (front panel view)

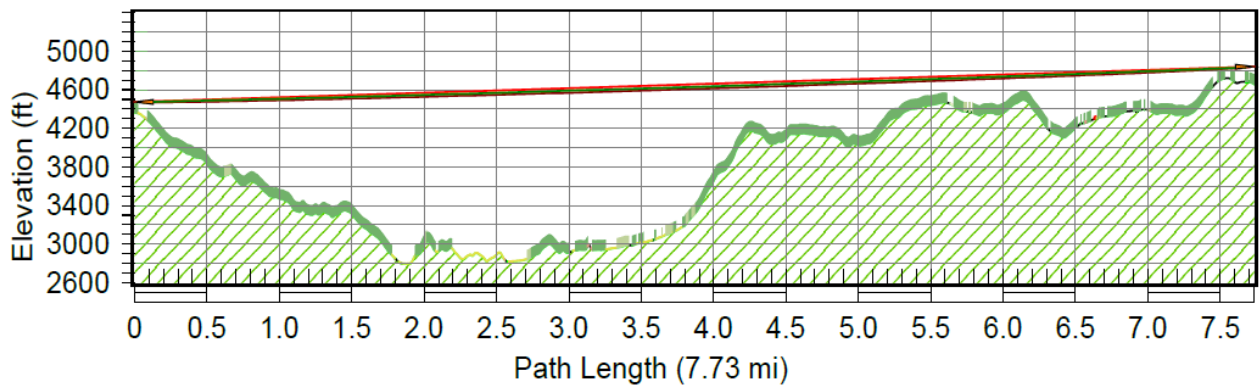
#### 7. 7705 SAR-8 Control and Switching Module

The Control and Switching Module (CSMv2) has three main functions, it provides the management and console interfaces to the 7705 SAR-8, synchronization interfaces for external synchronization input and output signals and control of the routing, switching, and services functions for the entire system.

### 8. 7705 SAR-8 Packet Microwave Card

The 7705 Packet Microwave Card (PMC) has two RJ-45 ports (ports 1 and 2) and six SFP ports (ports 3 through 8). All ports provide 10/100/1000 Mb/s. Ports 1 through 4 support Microwave Awareness (MWA) and Ethernet/IP/MPLS networking; ports 5 through 8 support Ethernet/IP/MPLS networking only. All Gigabit Ethernet ports provide the same networking feature capability as the 8-port Gigabit Ethernet Adapter card. Each port has an associated LED that displays its activity and link status; additionally, the faceplate has separate LEDs to display the card's power and operational status. SFP ports 3 and 4 on each PMC provide connectivity to the Aviat microwave transceiver. The connection from the PMC to the MPT-HLC is via fiber jumper cables.

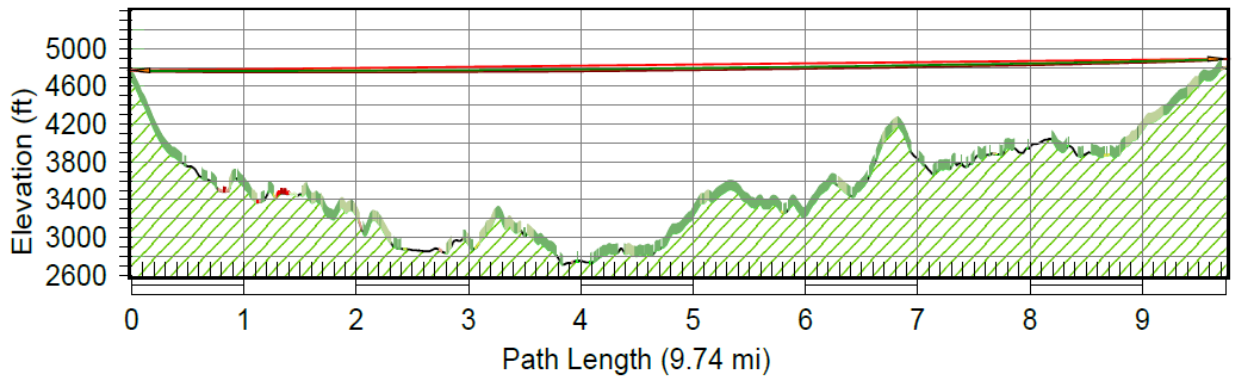
### iii. Preliminary Path Profiles



Buckeye	
Latitude	36 18 57.96 N
Longitude	081 47 31.20 W
Azimuth	137.79°
Elevation	4364 ft ASL
Antenna CL	110.0 ft AGL

Frequency (MHz) = 6100.0
Main 1 K = 1.330 %F1 = 100.00
Main 2 K = 0.670 %F1 = 30.00

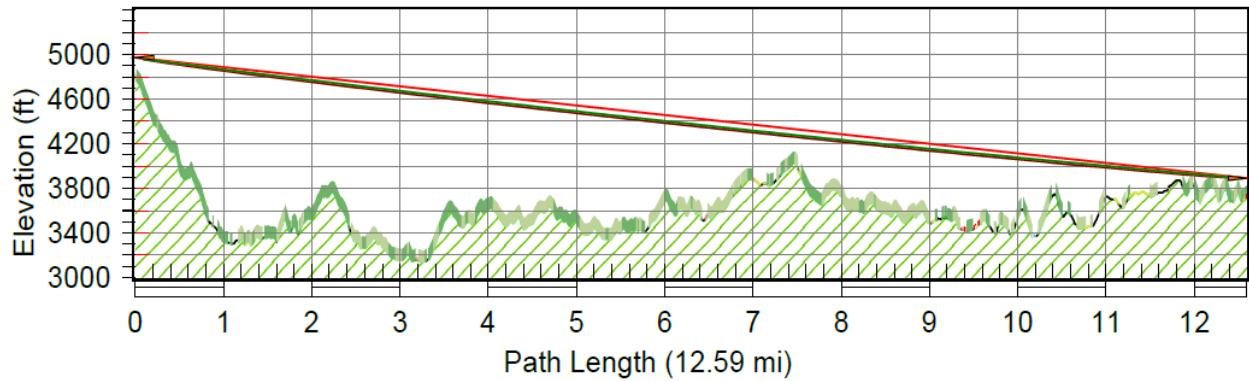
Rich Mtn	
Latitude	36 13 58.80 N
Longitude	081 41 56.40 W
Azimuth	317.85°
Elevation	4658 ft ASL
Antenna CL	180.0 ft AGL



Rich Mtn	
Latitude	36 13 58.80 N
Longitude	081 41 56.40 W
Azimuth	227.29°
Elevation	4658 ft ASL
Antenna CL	110.0 ft AGL

Frequency (MHz)	= 6100.0
Main 1 K	= 1.330 %F1 = 100.00
Main 2 K	= 0.670 %F1 = 30.00

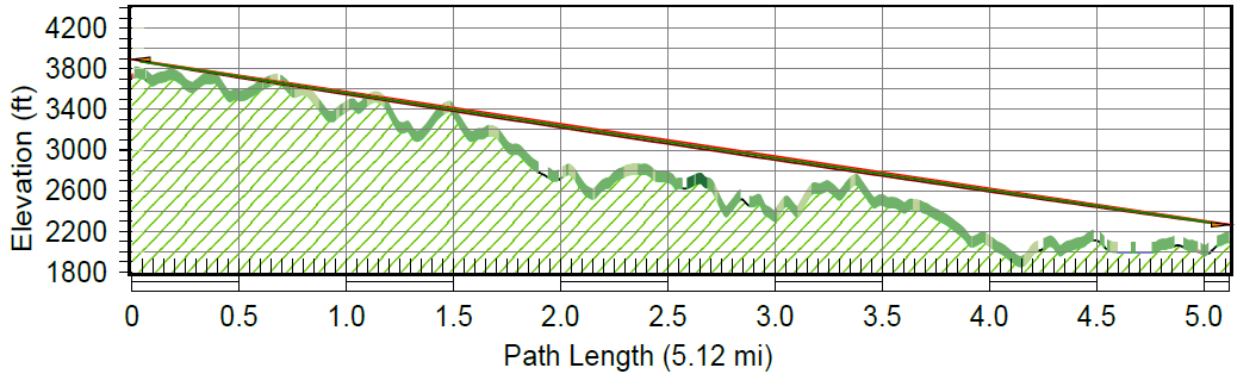
Hawks Nest	
Latitude	36 08 13.56 N
Longitude	081 49 37.20 W
Azimuth	47.22°
Elevation	4798 ft ASL
Antenna CL	90.0 ft AGL



Hawks Nest	
Latitude	36 08 13.56 N
Longitude	081 49 37.20 W
Azimuth	84.49°
Elevation	4798 ft ASL
Antenna CL	175.0 ft AGL

Frequency (MHz)	= 6100.0
Main 1 K	= 1.330 %F1 = 100.00
Main 2 K	= 0.670 %F1 = 30.00

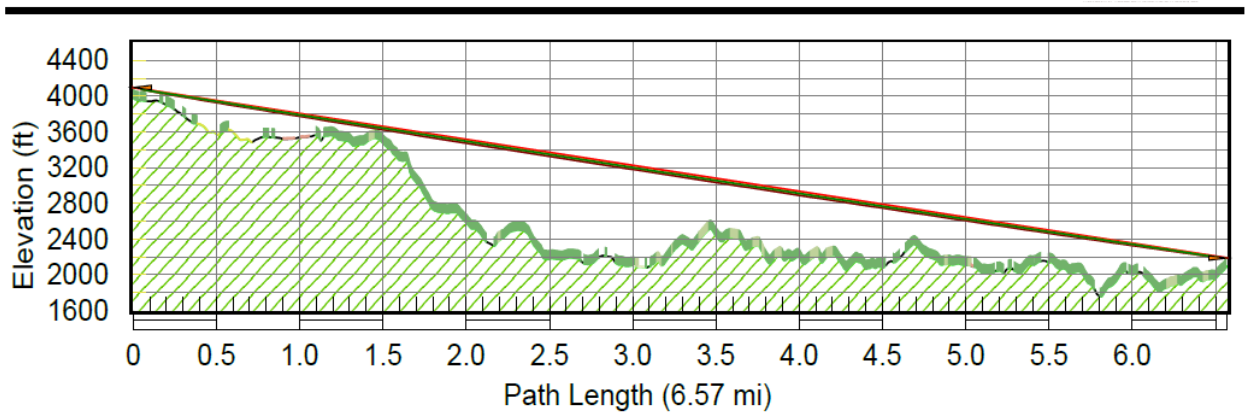
Aho	
Latitude	36 09 15.91 N
Longitude	081 36 10.08 W
Azimuth	264.63°
Elevation	3717 ft ASL
Antenna CL	175.0 ft AGL



Aho	
Latitude	36 09 15.91 N
Longitude	081 36 10.08 W
Azimuth	73.48°
Elevation	3717 ft ASL
Antenna CL	175.0 ft AGL

Frequency (MHz) = 6100.0
Main 1 K = 1.330 %F1 = 100.00
Main 2 K = 0.670 %F1 = 30.00

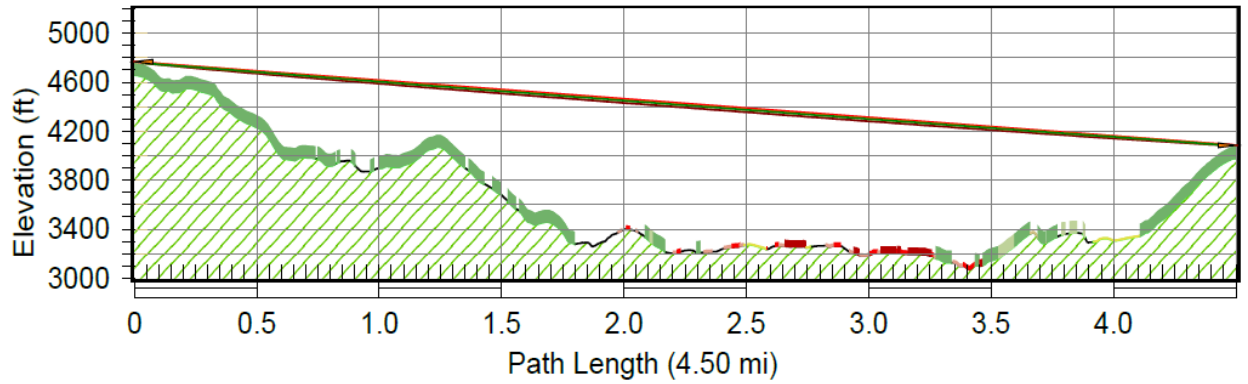
Powder Horn	
Latitude	36 10 31.80 N
Longitude	081 30 54.00 W
Azimuth	253.53°
Elevation	2090 ft ASL
Antenna CL	175.0 ft AGL



Transfer Station	
Latitude	36 12 59.76 N
Longitude	081 37 15.60 W
Azimuth	115.53°
Elevation	3976 ft ASL
Antenna CL	120.0 ft AGL

Frequency (MHz) = 6100.0
Main 1 K = 1.330 %F1 = 100.00
Main 2 K = 0.670 %F1 = 30.00

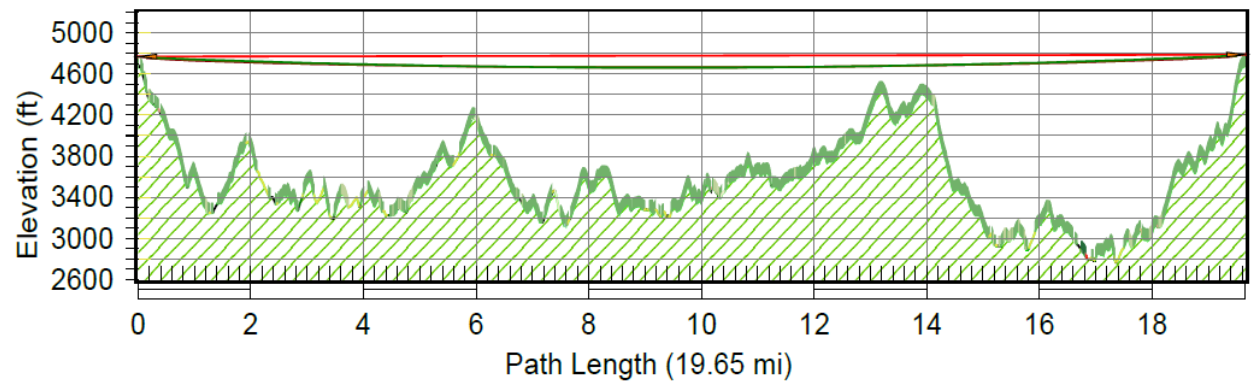
Powder Horn	
Latitude	36 10 31.80 N
Longitude	081 30 54.00 W
Azimuth	295.60°
Elevation	2090 ft ASL
Antenna CL	95.0 ft AGL



Rich Mtn	
Latitude	36 13 58.80 N
Longitude	081 41 56.40 W
Azimuth	104.52°
Elevation	4658 ft ASL
Antenna CL	110.0 ft AGL

Frequency (MHz) = 6100.0
Main 1 K = 1.330 %F1 = 100.00
Main 2 K = 0.670 %F1 = 30.00

Transfer Station	
Latitude	36 12 59.76 N
Longitude	081 37 15.60 W
Azimuth	284.57°
Elevation	3976 ft ASL
Antenna CL	110.0 ft AGL



Rich Mtn	
Latitude	36 13 58.80 N
Longitude	081 41 56.40 W
Azimuth	36.69°
Elevation	4658 ft ASL
Antenna CL	110.0 ft AGL

Frequency (MHz) = 6100.0
Main 1 K = 1.330 %F1 = 100.00
Main 2 K = 0.670 %F1 = 30.00

Phoenix Mtn	
Latitude	36 27 40.79 N
Longitude	081 29 17.62 W
Azimuth	216.81°
Elevation	4677 ft ASL
Antenna CL	110.0 ft AGL

#### iv. **Microwave and MPLS System Summary**

Motorola Solutions is offering a high-availability microwave network that meets all of the County's network backhaul requirements as stipulated in the RFP. In summary, our solution will provide:

- 7-site, IP Ethernet backhaul system.
- All paths meet or exceed 99.999% reliability.
- 48 VDC power systems for Microwave Radio system operation. The charging system for the DC Plant is supported by the shelter generator system.
- All microwave paths are proposed to operate in the lower 6 GHz band.
- High availability MPLS network overlay.



# STATEMENT OF WORK

## 2.1 OVERVIEW

This Statement of Work (SOW) describes the deliverables to be furnished to Watauga County, NC. The tasks described herein will be performed by Motorola, its subcontractors, and Watauga County, NC (the Customer) to implement the VIPER Simulcast and microwave additions as described. Following sections describe the actual work involved in installation, identifies the installation standards to be followed, and clarifies the responsibilities for both Motorola and Watauga County during the project implementation. Specifically, this SOW provides:

- A summary of the phases and tasks to be completed within the project lifecycle.
- A list of the deliverables associated with the project.
- A description of the responsibilities for both Motorola and the Customer.
- The qualifications and assumptions taken into consideration during the development of this project.

This SOW provides the most current understanding of the work required by both parties to ensure a successful project implementation. In particular, Motorola has made assumptions of the sites to be used for the new system. Should any of the sites change, a revision to the SOW and associated pricing will be required. It is understood that this SOW is a working document, and that it will be revised as needed to incorporate any changes associated with contract negotiations, Contract Design Review (CDR), and any other change orders that may occur during the execution of the project.

## 2.2 ASSUMPTIONS

Motorola has based the system design on information provided by Watauga County, NC, the Watauga County consultant, VIPER personnel, and an analysis of their system requirements. A list of general assumptions has been noted below for review. Should Motorola's assumptions be deemed incorrect or not agreeable to, a revised proposal with the necessary changes and adjusted costs may be required. Motorola is providing minimal services for this project. Services quoted are those required to properly order equipment and perform the base TNCT configuration that enables the VIPER technician to add the new site to the P25 radio system. All other services related to completion of the P25 radio equipment, Microwave Radio equipment, MPLS equipment, new towers new shelters, existing towers, and exiting shelters are the responsibility of Watauga county's consultant and the state of NC VIPER system technicians. Changes to the equipment or scope of the project after contract may require a change order.

- All work is to be performed during normal work hours, Monday through Friday 8:00 a.m. to 5:00 p.m.
- A structural analysis will be conducted for each site by the Watauga County consultant. This proposal assumes all towers and buildings are structurally capable and equipped to support the proposed microwave systems without modification. This proposal does not include the cost to retrofit the proposed sites. Motorola shall not be responsible for any costs related to tower remediation at the sites.



- There is sufficient space, utilities, and HVAC available at existing sites being utilized to install the new microwave equipment.
- The existing backup power is capable of supporting the new equipment.
- The existing site grounding meets R56 standards.
- Watauga County, NC is responsible for the installation of the seven (7) microwave/path links at the NC sites listed in the microwave description. It is assumed that these sites will not require any special equipment such as a crane, helicopter, or invasive mounting structures.
- Watauga County, NC / VIPER will be able to obtain licensing for path, if necessary.
- Watauga County, NC will obtain any MOUs or lease agreements necessary to install the proposed equipment.

## 2.3 CONTRACT

### 2.3.1 Contract Award (Milestone)

- The Customer and Motorola execute the contract and both parties receive all the necessary documentation.

### 2.3.2 Contract Administration

#### Motorola Responsibilities:

- Assign a Project Manager, as the single point of contact with authority to make project decisions.
- Assign resources necessary for project implementation.
- Set up the project in the Motorola information system.
- Schedule the project kickoff meeting with the Customer.

#### Customer Responsibilities:

- Assign a Project Manager, as the single point of contact responsible for Customer-signed approvals.
- Assign other resources necessary to ensure completion of project tasks for which the Customer is responsible.

#### Completion Criteria:

- Motorola internal processes are set up for project management.
- Both Motorola and the Customer assign all required resources.
- Project kickoff meeting is scheduled.

### 2.3.3 Project Kickoff

#### Motorola Responsibilities:

- Conduct a project kickoff meeting during the Contract Design Review (CDR) phase of the project.
- Ensure key project team participants attend the meeting.
- Introduce all project participants attending the meeting.
- Review the roles of the project participants to identify communication flows and decision-making authority between project participants.
- Review the overall project scope and objectives with the Customer.
- Review the resource requirements with the Customer.





- Review preliminary implementation timing with the Customer to address upcoming milestones and/or events.
- Review the teams' interactions (Motorola and the Customer), meetings, reports, milestone acceptance, and the Customer's participation in particular phases.

**Customer Responsibilities:**

- The Customer's key project team participants attend the meeting.
- Review Motorola and Customer responsibilities.

**Completion Criteria:**

- Project kickoff meeting completed.
- Meeting notes identify the next action items.

**Preliminary Project Schedule (timeline subject to VIPER)**

Date	Milestone
Start	Contract Execution
Within 60 days	Contract Design Review (CDR)
Months 2-4	Equipment manufacturing
Months 4-15	VIPER providing site development, tower(s), shelter(s), the P25 antenna(s) and line(s). VIPER will install the MW and P25 equipment if new shelter(s) are required. All equipment will be donated to VIPER.
Months 4-15	Fixed Network Equipment customer installation



Date	Milestone
Month 16	Optimization, testing and ATP
Month 17	Cutover, Conditional Acceptance
Month 18	Final Acceptance

**Customer Responsibilities:**

- The Customer’s key project team participants attend the meeting.
- Review Motorola and Customer responsibilities.

**Completion Criteria:**

- Project kickoff meeting completed.
- Meeting notes identify the next action items.

## 2.4 CONTRACT DESIGN REVIEW

### 2.4.1 Review Contract Design

**Motorola Responsibilities:**

- Meet with the Customer project team.
- Review the operational requirements and the impact of those requirements on various equipment configurations.
- Establish a defined baseline for the system design and identify any special product requirements and their impact on system implementation.
- Review the system design and scope of work, and update the contract documents accordingly.
- Discuss the proposed Cutover Plan and methods to document a detailed procedure.
- Submit design documents to the Customer for approval. These documents form the basis of the system, which Motorola will manufacture, assemble, ship, and install.
- Prepare equipment layout plans for shipment to the field.

**Customer or Viper Responsibilities:**

- The Customer’s key project team participants attend the meeting.
- Make timely decisions, according to the implementation tasks.
- Frequency Licensing and Interference: Viper shall be responsible for frequency licensing and interference mitigation.
  - As mandated by FCC, the Customer, as the licensee, has the ultimate responsibility for providing all required radio licensing or licensing modifications for the system prior to system shipment. This responsibility includes paying for FCC licensing and frequency coordination fees.



- Provide the FCC “call sign” station identifier for each site prior to system shipment.

#### **Completion Criteria:**

- Complete Design Documentation, which may include updated system description, equipment list, system drawings, or other documents applicable to the project.
- Incorporate any deviations from the proposed system into the contract documents accordingly.
- The system design is “frozen” in preparation for subsequent project phases such as Order Processing and Manufacturing.
- A Change Order is executed in accordance with all material changes resulting from the Design Review to the contract.

## **2.4.2 Design Approval (Milestone)**

- The Customer executes a Design Approval milestone document.

## **2.5 ORDER PROCESSING**

### **2.5.1 Process Equipment List**

#### **Motorola Responsibilities:**

- Validate Equipment List by checking for valid model numbers, versions, compatible options to main equipment, and delivery data.
- Enter order into Motorola’s Customer Order Fulfillment (COF) system.
- Create Ship Views, to confirm with the Customer the secure storage location(s) to which the equipment will ship. Ship Views are the mailing labels that carry complete equipment shipping information, which direct the timing, method of shipment, and ship path for ultimate destination receipt.
- Create equipment orders.
- Reconcile the equipment list(s) to the Contract.
- Procure third-party equipment if applicable.

#### **Customer Responsibilities:**

- Approve shipping location(s).
- Complete and provide Tax Certificate information verifying tax status of shipping location.

#### **Completion Criteria:**

- Verify that the Equipment List contains the correct model numbers, version, options, and delivery data.
- Trial validation completed.
- Bridge the equipment order to the manufacturing facility.

## **2.6 MANUFACTURING AND SHIPMENT**

### **2.6.1 Manufacture Motorola Fixed Network Equipment**

#### **Motorola Responsibilities:**

- Manufacture the Fixed Network Equipment (FNE) necessary for the system based on equipment order.



**Customer Responsibilities:**

- None.

**Completion Criteria:**

- FNE shipped to the field.

## 2.6.2 Manufacture Non-Motorola Equipment

**Motorola Responsibilities:**

- Procure non-Motorola equipment necessary for the system based on equipment order.

**Customer Responsibilities:**

- None.

**Completion Criteria:**

- Ship non-Motorola manufactured equipment to the field.

## 2.6.3 Ship Equipment to Field

**Motorola Responsibilities:**

- Pack system for shipment to final destination.
- Arrange for shipment to final destination.

**Customer Responsibilities:**

- None.

**Completion Criteria:**

- Equipment ready for shipment to final destination.

## 2.6.4 Ship Acceptance (Milestone)

- All equipment shipped to the field.

## 2.7 SITE DEVELOPMENT

Motorola Solutions is proposing to Watauga County, NC the installation and configuration of the following equipment at the specified locations.

Site Name	Major Equipment
Rich Mountain – Recommended site for the virtualized simulcast prime site with collocated RF sub-site.	Aviat Microwave Radio equipment is provided for each site.
Transfer Station – RF sub-site.	Nokia 7705 Service Aggregation Router (SAR) for each site.
Powder Horn - RF sub-site.	Microwave system Antennas, Line, and Hardware for each site.
Aho - RF sub-site ( <i>See Identified Risks</i> ).	
Hawks Nest - RF sub-site.	DC Power Systems for each site.
Buckeye - RF sub-site.	



Phoenix Mountain – Microwave equipment only. Site will provide additional resiliency for the VIPER microwave network that supports Watauga County.	
(See Above Sites)	<p>6-site, 12-channel simulcast 700/800 MHz Project 25 FDMA/TDMA digital trunked radio simulcast sub system. The simulcast system will join the state of North Carolina VIPER statewide P25 Network and will connect with the VIPER Zone 2 Core Site in Newton, NC.</p> <p>Shelters, towers or RF antennas, transmission line, test line and grounding per R56 standards are not provided by Motorola Solutions.</p>

The document delineates the general responsibilities between Motorola Solutions and Watauga County, NC as agreed to by contract.

## 2.7.1 Motorola Solutions Responsibilities

Motorola Solutions' general responsibilities include the following:

- Viper personnel will perform the installation, programming, and optimization of the Motorola Solutions-supplied equipment described above. All P25 and Microwave system equipment will be donated to VIPER. VIPER will own and maintain the equipment post donation.
- Motorola will build and ship the required P25 equipment to Watauga County.
- Motorola will work with Aviat to order the required Microwave equipment and ship to Watauga County. Coordinate the activities of all Motorola Solutions subcontractors under this contract.
- Motorola will work with Infinity to order the required MPLS equipment and ship to Watauga County. VIPER will perform the installation of Microwave and configuration of MPLS.

## 2.7.2 Watauga County, NC Responsibilities

Watauga County, NC shall be responsible for any work required for completion of this project not covered by Motorola responsibilities. Watauga County, NC's general responsibilities include the following:

- Provide all buildings, and towers required for system installation unless otherwise noted in this proposal.
- Ensure communications sites meet space, grounding, power, and connectivity requirements for the installation of all equipment.
- Provide adequate physical space, HVAC, and electrical connections / requirements at all locations for the new equipment
- Watauga County, NC will be responsible for providing any costs, leasing, licensing, any civil work/site preparations and power for all microwave site locations and towers.



- Motorola will assist Watauga County, NC with the technical requirements and specifications for third party equipment if required
- Watauga County, NC will provide a dedicated delivery point, such as a warehouse, for receipt, inventory and storage of equipment prior to delivery to the site(s).
- Coordinate the activities of all Watauga County, NC's vendors or other contractors.

### 2.7.3 Assumptions

Motorola has based the system design on information gathered from meetings with both Viper and Watauga County and an analysis of their existing system and requirements. All assumptions have been listed below for review. Should Motorola's assumptions be deemed incorrect or not agreeable to Watauga County, a revised proposal with the necessary changes and adjusted costs will be required. Changes to the equipment or scope of the project after contract will require a change order.

- It shall be the responsibility of the VIPER Radio Network Administrators to obtain any required new FCC licensing or to make modifications to any existing FCC licensing for the frequencies that will be utilized with the proposed Simulcast System.
- It shall be the responsibility of Watauga County to obtain any necessary VIPER agreements associated with acquisition and operation of the proposed equipment on the VIPER ASTRO 25 radio network.
- The design assumes that the proposed twelve channel GTR8000 ESS RF site equipment will be connected to the VIPER P25 core over transport connected to the State of NC Microwave Network. Watauga County, NC shall be required to purchase additional Microwave Radio equipment to complete the site(s) connectivity with the Viper network. This equipment is included with this proposal.
- This design assumes that Watauga County will donate the RF Site Radio FNE equipment and Microwave equipment to the State of North Carolina and that the State of North Carolina VIPER System Technicians will install and optimize all RF site equipment associated with the Watauga Viper RF site(s).
- P25 Antennas and transmission lines are **not** included by Motorola for the Watauga site(s).
- The design includes no Grade of Service guarantees for system availability.
- The design includes no RF coverage guarantees and no coverage maps are being supplied at this time.



# EQUIPMENT LIST

This section lists the equipment necessary for the proposed solution.

## VIPER Simulcast System and Microwave

1	SQM01SUM0320	VIRTUALIZED PRIME SITE
1	CA03524AA	ADD: NEW PRIME SITE
1	CA03525AA	ADD: HW SUPPORT UP TO 18 CARRIERS
12	UA00702AA	ADD: TRUNKING MULTISITE VOTING LICENSE, PER CARRIER
12	UA00706AA	ADD : TDMA VOTING LICENSE, PER CARRIER
1	UA00704AA	ADD: MULTISITE PRIME TRUNKING LICENSE
1	CA03529AA	ADD: INT. GPS TIMING REFERENCE
1	UA00707AA	ADD: DSC INTERNAL RUBIDIUM LIC
1	CA03531AA	ADD: PRIME SITE AC POWER
1	CA03534AA	ADD: DSC AC POWER CABLE - US, 6 FT.
1	CA03545AA	ADD: REDUNDANT JUNIPER SRX1500 ROUTERS
1	CA03545AA-P	ADD: REDUNDANT JUNIPER SRX1500 ROUTERS PRICE
1	CA03551AA	ADD: REDUNDANT BACKHAUL SWITCHES
1	CA03551AA-P	ADD: REDUNDANT BACKHAUL SWITCHES PRICE
2	PMUG1017A	GNSS REMOTE RECEIVER ASSY
2	DSWM4	HEAVY DUTY W STYLE WALL MOUNT WITH 4 INCH STAND-OFF
2	DSP04268	ALUMINUM 6061-T6. PIPE 1 INCH SCHED 40
2	DSIX2L1M1DC48IG	SITE EQUIPMENT,PD, HPD GPS DATA LINE, 48VDC, HARD WIRE WITH ISOLATED G
2	DS30C87465CO1	125' OUTDOOR UV PROTECTED CABLE 6 PR, 22AWG DB15
1	DLN1445A	FRE: DSC 8000, W/ RUBIDIUM
1	DLN8001	FRU: DSC 8000 AC POWER SUPPLY
1	DSTRAK91009E	REMOTE SITE REDUNDANT MODULAR FREQUENCY TIMING SYSTEM AC
1	DSTRAK91071	FOUR PORT IRIG B TIME CODE FDM
3	DSTRAK91061	FOUR PORT DDM
50	DSACC014J50	1/4" ULTRA FLEXIBLE, 50 OHM, CORRUGATED, COPPER OUTER CONDUCTOR, LOW S



4	DSNMA01450	N MALE, PLENUM & ULTRA FLEXIBLE FOR 1/4" CABLE (USE WITH PST014 TOOL)
1	T8492	SITE ROUTER & FIREWALL- AC
1	CA03445AA	ADD: MISSION CRITICAL HARDENING
1	CA03448AA	ADD: STATEFUL FIREWALL
1	T8492	SITE ROUTER & FIREWALL- AC
1	CA03445AA	ADD: MISSION CRITICAL HARDENING
1	CA03448AA	ADD: STATEFUL FIREWALL
1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
6	CA01193AA	ADD: IP BASED MULTISITE BASE RADIO SOFTWARE
6	CA01842AA	ADD: P25 TDMA SOFTWARE
6	CA01902AA	ADD: P25 DYNAMIC CHANNEL SOFTWARE
1	CA01943AA	ADD:2ND BRANCH DIVERSITY
1	CA02684AA	ADD: AC ONLY POWER DISTRIBUTION
1	CA00862AA	ADD: SITE & CABINET RMC W/CAPABILITY OF 7-24 BRS
1	CA00879AA	ADD: PRIMARY 6 PORT CAVITY COMBINER
1	CA00883AA	ADD: 800 MHZ TX FILTER W/PMU
2	CA03792AA	ADD: DSC 8000 REFERENCE DISTRIBUTION MODULE
2	CA03746AA	ADD: DSC 8000 SIMULCAST RDM SW
2	CA03739AA	ADD: INTEGRATED GNSS TIMING REF W/ RB
2	CA03747AA	ADD: DSC 8000 RUBIDIUM SW
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
6	DS3500072	NEMA 5-20 TO IEC C15 CORD, 10 FT FOR GTR RACKS
2	PMUG1017B	GNSS REMOTE RECEIVER ASSY
2	DSP04268	ALUMINUM 6061-T6. PIPE 1 INCH SCHED 40
2	DSIX2L1M1DC48IG	SITE EQUIPMENT,PD, HPD GPS DATA LINE, 48VDC, HARD WIRE WITH ISOLATED G
2	DS30C87465CO1	125' OUTDOOR UV PROTECTED CABLE 6 PR, 22AWG DB15
1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
6	CA01193AA	ADD: IP BASED MULTISITE BASE RADIO SOFTWARE
6	CA01842AA	ADD: P25 TDMA SOFTWARE
6	CA01902AA	ADD: P25 DYNAMIC CHANNEL SOFTWARE
1	CA01943AA	ADD:2ND BRANCH DIVERSITY
1	CA02684AA	ADD: AC ONLY POWER DISTRIBUTION
1	CA00877AA	ADD: CABINET RMC FOR EXPANSION RACK
1	CA00880AA	ADD: EXPANSION 6 PORT CAVITY COMBINER
2	CA03737AA	ADD: DSC HUB
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
6	DS3500072	NEMA 5-20 TO IEC C15 CORD, 10 FT FOR GTR RACKS
1	T8343	GSERIES SOFTWARE LICENSING
12	UA00400AA	ADD: GSERIES BR-P25 TRNK MS IP
2	UA00409AA	ADD: GSERIES RDM
2	UA00760AA	ADD: DSC 8000 REFERENCE DISTRIBUTION MODULE





2	UA00758AA	ADD: DSC 8000 RUBIDIUM SW
1	DSTRAK91009E	REMOTE SITE REDUNDANT MODULAR FREQUENCY TIMING SYSTEM AC
1	DSTRAK91071	FOUR PORT IRIG B TIME CODE FDM
3	DSTRAK91061	FOUR PORT DDM
50	DSACC014J50	1/4" ULTRA FLEXIBLE, 50 OHM, CORRUGATED, COPPER OUTER CONDUCTOR, LOW S
4	DSNMA01450	N MALE, PLENUM & ULTRA FLEXIBLE FOR 1/4" CABLE (USE WITH PST014 TOOL)
1	DS442035490	TTA, MOTOROLA CU (ESS), 794-824 MHZ, 2AC, DUAL DIVERSITY, N TTA CONNEC
1	DS442035484	TTA MOTOROLA TOWER TOP UNIT, 794-824 MHZ, N CONNS, DUAL DIVERSITY
1	T8492	SITE ROUTER & FIREWALL- AC
1	CA03445AA	ADD: MISSION CRITICAL HARDENING
1	CA03448AA	ADD: STATEFUL FIREWALL
1	T8492	SITE ROUTER & FIREWALL- AC
1	CA03445AA	ADD: MISSION CRITICAL HARDENING
1	CA03448AA	ADD: STATEFUL FIREWALL
1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
6	CA01193AA	ADD: IP BASED MULTISITE BASE RADIO SOFTWARE
6	CA01842AA	ADD: P25 TDMA SOFTWARE
6	CA01902AA	ADD: P25 DYNAMIC CHANNEL SOFTWARE
1	CA01943AA	ADD:2ND BRANCH DIVERSITY
1	CA02684AA	ADD: AC ONLY POWER DISTRIBUTION
1	CA00862AA	ADD: SITE & CABINET RMC W/CAPABILITY OF 7-24 BRS
1	CA00879AA	ADD: PRIMARY 6 PORT CAVITY COMBINER
1	CA00883AA	ADD: 800 MHZ TX FILTER W/PMU
2	CA03792AA	ADD: DSC 8000 REFERENCE DISTRIBUTION MODULE
2	CA03746AA	ADD: DSC 8000 SIMULCAST RDM SW
2	CA03739AA	ADD: INTEGRATED GNSS TIMING REF W/ RB
2	CA03747AA	ADD: DSC 8000 RUBIDIUM SW
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
6	DS3500072	NEMA 5-20 TO IEC C15 CORD, 10 FT FOR GTR RACKS
2	PMUG1017B	GNSS REMOTE RECEIVER ASSY
2	DSP04268	ALUMINUM 6061-T6. PIPE 1 INCH SCHED 40
2	DSIX2L1M1DC48IG	SITE EQUIPMENT,PD, HPD GPS DATA LINE, 48VDC, HARD WIRE WITH ISOLATED G
2	DS30C87465CO1	125' OUTDOOR UV PROTECTED CABLE 6 PR, 22AWG DB15
1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
6	CA01193AA	ADD: IP BASED MULTISITE BASE RADIO SOFTWARE
6	CA01842AA	ADD: P25 TDMA SOFTWARE
6	CA01902AA	ADD: P25 DYNAMIC CHANNEL SOFTWARE
1	CA01943AA	ADD:2ND BRANCH DIVERSITY
1	CA02684AA	ADD: AC ONLY POWER DISTRIBUTION
1	CA00877AA	ADD: CABINET RMC FOR EXPANSION RACK



1	CA00880AA	ADD: EXPANSION 6 PORT CAVITY COMBINER
2	CA03737AA	ADD: DSC HUB
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
6	DS3500072	NEMA 5-20 TO IEC C15 CORD, 10 FT FOR GTR RACKS
1	T8343	GSERIES SOFTWARE LICENSING
12	UA00400AA	ADD: GSERIES BR-P25 TRNK MS IP
2	UA00409AA	ADD: GSERIES RDM
2	UA00760AA	ADD: DSC 8000 REFERENCE DISTRIBUTION MODULE
2	UA00758AA	ADD: DSC 8000 RUBIDIUM SW
1	DSTRAK91009E	REMOTE SITE REDUNDANT MODULAR FREQUENCY TIMING SYSTEM AC
1	DSTRAK91071	FOUR PORT IRIG B TIME CODE FDM
3	DSTRAK91061	FOUR PORT DDM
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1	DS442035484	TTA MOTOROLA TOWER TOP UNIT, 794-824 MHZ, N CONNS, DUAL DIVERSITY
1	T8492	SITE ROUTER & FIREWALL- AC
1	CA03445AA	ADD: MISSION CRITICAL HARDENING
1	CA03448AA	ADD: STATEFUL FIREWALL
1	T8492	SITE ROUTER & FIREWALL- AC
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1	CA03448AA	ADD: STATEFUL FIREWALL
1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
6	CA01193AA	ADD: IP BASED MULTISITE BASE RADIO SOFTWARE
6	CA01842AA	ADD: P25 TDMA SOFTWARE
6	CA01902AA	ADD: P25 DYNAMIC CHANNEL SOFTWARE
1	CA01943AA	ADD:2ND BRANCH DIVERSITY
1	CA02684AA	ADD: AC ONLY POWER DISTRIBUTION
1	CA00862AA	ADD: SITE & CABINET RMC W/CAPABILITY OF 7-24 BRS
1	CA00879AA	ADD: PRIMARY 6 PORT CAVITY COMBINER
1	CA00883AA	ADD: 800 MHZ TX FILTER W/PMU
2	CA03792AA	ADD: DSC 8000 REFERENCE DISTRIBUTION MODULE
2	CA03746AA	ADD: DSC 8000 SIMULCAST RDM SW
2	CA03739AA	ADD: INTEGRATED GNSS TIMING REF W/ RB
2	CA03747AA	ADD: DSC 8000 RUBIDIUM SW
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
6	DS3500072	NEMA 5-20 TO IEC C15 CORD, 10 FT FOR GTR RACKS
2	PMUG1017B	GNSS REMOTE RECEIVER ASSY
2	DSP04268	ALUMINUM 6061-T6. PIPE 1 INCH SCHED 40
2	DSIX2L1M1DC48IG	SITE EQUIPMENT,PD, HPD GPS DATA LINE, 48VDC, HARD WIRE WITH ISOLATED G
2	DS30C87465CO1	125' OUTDOOR UV PROTECTED CABLE 6 PR, 22AWG DB15
1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ



1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
6	CA01193AA	ADD: IP BASED MULTISITE BASE RADIO SOFTWARE
6	CA01842AA	ADD: P25 TDMA SOFTWARE
6	CA01902AA	ADD: P25 DYNAMIC CHANNEL SOFTWARE
1	CA01943AA	ADD:2ND BRANCH DIVERSITY
1	CA02684AA	ADD: AC ONLY POWER DISTRIBUTION
1	CA00877AA	ADD: CABINET RMC FOR EXPANSION RACK
1	CA00880AA	ADD: EXPANSION 6 PORT CAVITY COMBINER
2	CA03737AA	ADD: DSC HUB
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
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2	UA00760AA	ADD: DSC 8000 REFERENCE DISTRIBUTION MODULE
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1	DSTRAK91009E	REMOTE SITE REDUNDANT MODULAR FREQUENCY TIMING SYSTEM AC
1	DSTRAK91071	FOUR PORT IRIG B TIME CODE FDM
3	DSTRAK91061	FOUR PORT DDM
50	DSACC014J50	1/4" ULTRA FLEXIBLE, 50 OHM, CORRUGATED, COPPER OUTER CONDUCTOR, LOW S
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1	CA03448AA	ADD: STATEFUL FIREWALL
1	T8492	SITE ROUTER & FIREWALL- AC
1	CA03445AA	ADD: MISSION CRITICAL HARDENING
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1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
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2	CA03739AA	ADD: INTEGRATED GNSS TIMING REF W/ RB
2	CA03747AA	ADD: DSC 8000 RUBIDIUM SW



1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
6	DS3500072	NEMA 5-20 TO IEC C15 CORD, 10 FT FOR GTR RACKS
2	PMUG1017B	GNSS REMOTE RECEIVER ASSY
2	DSP04268	ALUMINUM 6061-T6. PIPE 1 INCH SCHED 40
2	DSIX2L1M1DC48IG	SITE EQUIPMENT,PD, HPD GPS DATA LINE, 48VDC, HARD WIRE WITH ISOLATED G
2	DS30C87465CO1	125' OUTDOOR UV PROTECTED CABLE 6 PR, 22AWG DB15
1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
6	CA01193AA	ADD: IP BASED MULTISITE BASE RADIO SOFTWARE
6	CA01842AA	ADD: P25 TDMA SOFTWARE
6	CA01902AA	ADD: P25 DYNAMIC CHANNEL SOFTWARE
1	CA01943AA	ADD:2ND BRANCH DIVERSITY
1	CA02684AA	ADD: AC ONLY POWER DISTRIBUTION
1	CA00877AA	ADD: CABINET RMC FOR EXPANSION RACK
1	CA00880AA	ADD: EXPANSION 6 PORT CAVITY COMBINER
2	CA03737AA	ADD: DSC HUB
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
6	DS3500072	NEMA 5-20 TO IEC C15 CORD, 10 FT FOR GTR RACKS
1	T8343	GSERIES SOFTWARE LICENSING
12	UA00400AA	ADD: GSERIES BR-P25 TRNK MS IP
2	UA00409AA	ADD: GSERIES RDM
2	UA00760AA	ADD: DSC 8000 REFERENCE DISTRIBUTION MODULE
2	UA00758AA	ADD: DSC 8000 RUBIDIUM SW
1	DSTRAK91009E	REMOTE SITE REDUNDANT MODULAR FREQUENCY TIMING SYSTEM AC
1	DSTRAK91071	FOUR PORT IRIG B TIME CODE FDM
3	DSTRAK91061	FOUR PORT DDM
50	DSACC014J50	1/4" ULTRA FLEXIBLE, 50 OHM, CORRUGATED, COPPER OUTER CONDUCTOR, LOW S
4	DSNMA01450	N MALE, PLENUM & ULTRA FLEXIBLE FOR 1/4" CABLE (USE WITH PST014 TOOL)
1	DS442035490	TTA, MOTOROLA CU (ESS), 794-824 MHZ, 2AC, DUAL DIVERSITY, N TTA CONNEC
1	DS442035484	TTA MOTOROLA TOWER TOP UNIT, 794-824 MHZ, N CONNS, DUAL DIVERSITY
1	T8492	SITE ROUTER & FIREWALL- AC
1	CA03445AA	ADD: MISSION CRITICAL HARDENING
1	CA03448AA	ADD: STATEFUL FIREWALL
1	T8492	SITE ROUTER & FIREWALL- AC
1	CA03445AA	ADD: MISSION CRITICAL HARDENING
1	CA03448AA	ADD: STATEFUL FIREWALL
1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
1	X306AC	ADD: QTY (6) GTR 8000 BASE RADIOS
6	CA01193AA	ADD: IP BASED MULTISITE BASE RADIO SOFTWARE
6	CA01842AA	ADD: P25 TDMA SOFTWARE
6	CA01902AA	ADD: P25 DYNAMIC CHANNEL SOFTWARE
1	CA01943AA	ADD:2ND BRANCH DIVERSITY
1	CA02684AA	ADD: AC ONLY POWER DISTRIBUTION



1	CA00862AA	ADD: SITE & CABINET RMC W/CAPABILITY OF 7-24 BRS
1	CA00879AA	ADD: PRIMARY 6 PORT CAVITY COMBINER
1	CA00883AA	ADD: 800 MHZ TX FILTER W/PMU
2	CA03792AA	ADD: DSC 8000 REFERENCE DISTRIBUTION MODULE
2	CA03746AA	ADD: DSC 8000 SIMULCAST RDM SW
2	CA03739AA	ADD: INTEGRATED GNSS TIMING REF W/ RB
2	CA03747AA	ADD: DSC 8000 RUBIDIUM SW
1	X882AH	ADD: 7.5 FT OPEN RACK, 48RU
6	DS3500072	NEMA 5-20 TO IEC C15 CORD, 10 FT FOR GTR RACKS
2	PMUG1017B	GNSS REMOTE RECEIVER ASSY
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1	CA03448AA	ADD: STATEFUL FIREWALL



1	SQM01SUM7054	GTR 8000 EXPANDABLE SITE SUBSYSTEM
1	CA00855AA	ADD: 700/800 MHZ
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1	DS442035490	TTA, MOTOROLA CU (ESS), 794-824 MHZ, 2AC, DUAL DIVERSITY, N TTA CONNEC
6	DSDPKNG864121191	NETGUARDIAN 864G5, -24/-48V, T/B, RTC, 1-PLUG, 16PRT, CSTM
6	DSDPC29710A20	NETGUARDIAN MDR RADIO PROCESSING FEATURE
6	DSDPKDSNSR12001101	DPS SENSOR NODE TEMP G2 ALUM ROHS
6	DSDPR91010A12	DPS RJ11 TO RJ11, CA CAT5E CABLE, 12 FT
6	DSDPR95710B20	DPS 50 PIN MALE AMPH TO OPEN END, 20 FT, ROHS
6	DSDPR96910A00	66 BLOCK (SPLIT) WITH AMPHENOL CONNECTOR
6	DSDPKNGPAN120591	BREAKOUT NG864 HINGED AMPHENOL PANEL, 19-IN, SURGE PROTECTION
6	DSDPKLNPRO120051	DPS LINE PROTECTOR 8, ALARM LI NE SURGE PROTECTOR
6	DSDPKDC2DC120111	DPS DC TO DC CONTROLLER MODULE (-48VDC TO 12VDC)
1	SQM01SUM0323	ASTRO MASTER SITE
1	CA03517AD	ADD: CORE EXPANSION
6	UA00153AB	ADD: P25 FDMA TRUNKING OPERATION SITE
6	UA00159AB	ADD: P25 PHASE 2 TDMA TRKNG OP SITE LIC
6	UA00160AA	ADD: PHASE 2 DYNAMIC TG ASGNMT SITE LIC
72	UA00161AA	ADD: P25 PHASE 2 TDMA SW BASE RADIO LIC
72	UA00162AA	ADD: PHASE 2 DYNAMIC CH BASE RADIO LIC
1	DQMWWATGNMWSYS	NA240919-57517 INCLUDES AVIAT MW RADIOS & ADJ A&L DC
1	DQSARWATGNCRT	429001238 REV01 INCLUDES 7705 SERVICE AGGREGATION ROUTER (SAR)



# PRICING

Motorola Solutions is pleased to provide the following equipment and services to Watauga County, NC: Services include Project Coordination, Engineering, Installation, Optimization, and 1<sup>st</sup> year Warranty.

Pricing and Equipment Per the Terms and Conditions of NC 725G State Contract.

## VIPER Site & Microwave

### EQUIPMENT:

VIPER Sites & MW	<b>Total Equipment</b>	\$ 8,602,447.00
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### SERVICES:

Installation/System Integration Services	<b>Total Services</b>	\$ 849,507.00
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Total Equipment and Services		\$ 9,451,954.00
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<i>VIPER Expansion Partner Incentive</i>		<i>(\$ 460,000.00)</i>
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<i>Contract Signature by 12/15/2024 Incentive</i>		<i>(\$ 500,000.00)</i>
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<b>Grand Total with Incentive</b>		<b>\$ 8,491,954.00</b>
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*\*The pricing provided on this sheet is based on the Design Assumptions listed above.  
Pricing is Valid until 12/15/2024.*





Except for a payment that is due on the Effective Date, Customer will make payments to Motorola within thirty (30) days after the date of each invoice. Customer will make payments when due in the form of a check, cashier's check, or wire transfer drawn on a U.S. financial institution. If Customer has purchased additional Professional or Subscription services, payment will be in accordance with the applicable addenda. Payment for the System purchase will be in accordance with the following milestones.

System Purchase

1. 25% of the Contract Price due upon contract execution (due upon effective date);
2. 60% of the Contract Price due upon shipment of equipment from Staging;
3. 10% of the Contract Price due upon installation of equipment; and
4. 5% of the Contract Price due upon Final Acceptance.

Motorola shall make partial shipments of equipment and will request payment upon shipment of such equipment. In addition, Motorola shall invoice for installations completed on a site-by-site basis or when professional services are completed, when applicable. The value of the equipment shipped/services performed will be determined by the value shipped/services performed as a percentage of the total milestone value. Unless otherwise specified, contract discounts are based upon all items proposed and overall system package. For invoicing purposes only, discounts will be applied proportionately to the FNE and Subscriber equipment values to total contract price. Overdue invoices will bear simple interest at the maximum allowable rate by state law.

Price Adjustment due to Market Volatility: Motorola's proposal is conditioned upon the ability of Motorola to complete the project at the prices set forth herein. Due to significant market volatility and material price fluctuations in raw materials, Motorola reserves the right to review all material pricing prior to placing any order for materials or equipment required in order to verify price validity. In the event of a cost increase in material, equipment or energy occurring during performance of the project through no fault of Motorola, the contract price, time of completion and/or contract requirements shall be equitably adjusted by Change Order in accordance with the procedures of the contract documents. The freight rates are estimated. Motorola reserves the right to apply a fuel surcharge to the quoted freight rates on all shipments based on the cost of diesel at the time of shipment.

Customer Representative:

Motorola Solutions Representative:

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



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**AGENDA ITEM 19:****PARKS AND RECREATION OUT-OF-STATE TRAVEL REQUEST****MANAGER'S COMMENTS:**

Mr. Keron Poteat, Parks and Recreation Director, recently traveled to Minneapolis, Minnesota for the Special Olympics USA Games. She was selected to serve as a technical director for the Pickleball competition with all expenses paid, with the exception of her time. Due to the cancellation of the 1<sup>st</sup> meeting in November, Ms. Poteat was unable to secure permission from the Board. Staff granted the request due to no expenses except her time.

Board action is required to approve the out-of-state travel.



# WATAUGA COUNTY PARKS & RECREATION

111924 BCC Packet

231 Complex Drive • Boone, NC 28607  
Phone : (828) 264-9511  
Fax : (828) 264-9523



[www.wataugacounty.org](http://www.wataugacounty.org)

---

To: Mr. Deron Geouque, *County Manager*  
Watauga County Board of Commissioners

From: Keron J. Poteat, *Director*  
Subject: Out-of-State Travel  
Date: November 4, 2024

I am requesting approval to travel to Minneapolis, Minnesota for a site visit for the Special Olympics USA Games. The travel dates are Wednesday, November 12 and Thursday, November 13, 2024.

I have graciously been selected to serve at the Technical Director for the Pickleball Competition of the SO USA Games in 2026 hosted in Minnesota. This will be the first time that pickleball will be offered at a USA Games event. Next week's site visit will allow us to view the competition venue, and begin the preparation for the games.

Airfare, housing, and some meals are provided through Special Olympics North America. My request of the County is for time allowance. I know that this travel will happen prior to the next Board of Commissioner's Meeting due to elections. If travel authorization is not approved, I will use my personal time for the days missed from the office.

Thank you in advance for your consideration.

WATAUGA COUNTY TRAVEL EXPENSE REPORT

111924 BCC Packet  
Print Form

DATE

BUDGET CODE

NAME

TITLE

DEPARTMENT

DESTINATION

DEPARTURE DATE:

RETURN DATE:

TIME:   AM  
 PM

TIME:   AM  
 PM

PURPOSE:

APPROVAL DATE:

TRANSPORTATION:	DATE	FROM	TO	BEGIN	END	MILES	\$/MILE	TOTAL
PERSONAL VEHICLE MILEAGE							.50	.00
							.50	.00
OTHER: AIR, BUS, RAIL								
<b>MEALS:</b>	SUN	MON	TUES	WED	THURS	FRI	SAT	
BREAKFAST								
LUNCH								
DINNER								
* LODGING								
* REGISTRATION								
* TAXI/CAR FARE								
* GAS-COUNTY CAR								
* TELEPHONE								
<b>TOTALS</b>								.00


Remarks:

Special Olympics North America will cover airfare, hotel, and meals while in MN. I will cover my own breakfast, lunch, dinner that is not included. (See attached flight info and agenda.)

LESS: Travel Advance	
LESS: Paid by County	.00

Balance Due to (choose one)  .00

Mathematically correct  Approved as corrected

  
EMPLOYEE/DATE   
I certify that the above expenses were incurred for County business.

\* Receipts Required for Reimbursement

FINANCE STAFF/DATE

Receipt Number

DEPARTMENT LEAD/COUNTY MANAGER DATE



**SPECIAL OLYMPICS**  
**USA GAMES**  
**MINNESOTA 2026**

**Technical Delegates Site Visit**  
**November 13-14, 2024**

**Wednesday, November 13**

- 1:00 p.m.** TDs arrive at MSP
- Meet group at baggage claim, to be picked up by Victoria, Seann, Patrick
- 3:00 p.m.** Check-in to hotel, freshen up for dinner
- 5:00-7:00 p.m.** Dinner at the Beacon, lobby of The Graduate Hotel
- Welcome
  - Sports goals
  - Sport Management Teams and Athlete involvement
  - Volunteers
  - Plan for tomorrow's venue visits

**Thursday, November 14**

- 8:00 a.m.** Breakfast
- Beacon
- 9:30 a.m.** Meet in lobby of the Graduate
- Check-out of hotel
- 10:00 a.m.** Arrive at National Sports Center
- 10:00-11:30 a.m.** Tour NSC
- Victoria/Alana/Tom to golf
  - Remainder of group to softball, soccer, pickleball
- 11:30-12:30 p.m.** Working Lunch
- Unified sports
  - Unified observers
- 12:30-2:00 p.m.** Breakout in Sports Groups for Discussion
- Setup/venue maps/signage
  - Schedules/events
  - Officials
  - Equipment
  - Soccer: 5 v 5 rule changes
  - Soccer/Softball: stats and stat collection
- 2:00 p.m.** General Closing and Depart for MSP

**Keron Poteat**

---

**From:** donotreply@worldtravelinc.com  
**Sent:** Saturday, October 12, 2024 5:18 PM  
**To:** Keron Poteat  
**Subject:** Travel Approval for POTEAT/KERON JOHNSON (TC710A)

**Traveler:** Keron Johnson Poteat  
**Record Locator:** TC710A  
**Travel Booked By:** Concur  
**Approver Email:** GCIMAGLIA@SPECIALOLYMPICS.ORG  
**Approval Needed For:**

- Domestic fare is \$213.62 more than the low fare offered. (Offered: \$438.33 Taken: \$651.95)

**Offered:** 438.33  
**Reason:** Refused Due To Times  
**Location:** 8998  
**Department Code:** 1539  
**Project Code:** 150050  
**Supporter:** 00001  
**Award:** 000  
**Employee Type:** VOLUNTEER PARTICIPANT  
**Business Purpose:** USA GAMES

**This trip request has not been actioned on in the last 24 hours and has now been cancelled.**

---

**AIR - Wednesday, November 13, 2024**

Delta Air Lines Flight DL3018 Economy (Booking Reference: G44CMY)

**Depart:** Piedmont Triad International (GSO)  
Greensboro/High Point, North Carolina, United States  
06:00 AM Wednesday, November 13, 2024

**Arrive:** Hartsfield-Jackson ATL (ATL)  
Atlanta, Georgia, United States  
07:30 AM Wednesday, November 13, 2024

**Duration:** 1 hour 30 minutes  
**Seat:** 22F (Non smoking)  
**Fare:** USD 651.95  
**Offered:** 438.33  
**Reason:** Refused Due To Times

**AIR - Wednesday, November 13, 2024**

Delta Air Lines Flight DL2775 Economy (Booking Reference: G44CMY)

Depart: Hartsfield-Jackson ATL (ATL)  
 Atlanta, Georgia, United States  
 10:08 AM Wednesday, November 13, 2024  
 Arrive: Minneapolis/St Paul Intl (MSP)  
 Minneapolis, Minnesota, United States  
 11:54 AM Wednesday, November 13, 2024  
 Duration: 2 hours 46 minutes  
 Seat: 29F (Non smoking)

**AIR - Thursday, November 14, 2024**

Delta Air Lines Flight DL1026 Economy (Booking Reference: G44CMY)

Depart: Minneapolis/St Paul Intl (MSP)  
 Minneapolis, Minnesota, United States  
 06:10 PM Thursday, November 14, 2024  
 Arrive: Hartsfield-Jackson ATL (ATL)  
 Atlanta, Georgia, United States  
 09:44 PM Thursday, November 14, 2024  
 Duration: 2 hours 34 minutes  
 Seat: 18F (Non smoking)

**AIR - Thursday, November 14, 2024**

Delta Air Lines Flight DL3005 Economy (Booking Reference: G44CMY)

Depart: Hartsfield-Jackson ATL (ATL)  
 Atlanta, Georgia, United States  
 10:43 PM Thursday, November 14, 2024  
 Arrive: Piedmont Triad International (GSO)  
 Greensboro/High Point, North Carolina, United States  
 11:59 PM Thursday, November 14, 2024  
 Duration: 1 hour 16 minutes  
 Seat: 21A (Non smoking)

**ESTIMATED TOTAL \* : USD 651.95**

*\*The estimated total may exclude taxes, fees, or other potential surcharges where applicable.*



**AGENDA ITEM 20:**

**STRAP 2022 CONTRACT AMENDMENT REQUEST**

**MANAGER'S COMMENTS:**

Ms. Mikey Woodie, Conservation Technician, will request the Board approve an amendment to the 2022 Watauga StRAP contract, which would extend the expiration date to December 31, 2025.

Board action is required to approve the amendment.



**Watauga County Soil & Water Conservation District**

**971 West King Street  
Boone, NC 28607  
(828) 719 - 3409**

**MEMORANDUM**

TO: Deron T. Geouque and the Watauga County Board of Commissioners

CC: Anite Fogle, Clerk to the Board

FROM: Mikey B. Woodie

SUBJECT: Amendment to 2022 StRAP Contract

DATE: November 6th, 2024

On behalf of the Watauga County Soil & Water Conservation District (Watauga SWCD), I ask the Board of Commissioners to consider an amendment to the 2022 contract for the Streamflow Rehabilitation Assistance Program (StRAP). The North Carolina Department of Agriculture and Consumer Services, Division of Soil & Water Conservation has offered Watauga SWCD a one-year extension on the funds remaining in the original contract to conduct vegetative stream debris removal. The amendment will extend the contract to December 31<sup>st</sup>, 2025.

Thank you for your consideration of this request.

Sincerely,

Mikey Woodie  
Conservation Technician  
Watauga SWCD

---

**Board of Supervisors**

**Bill Moretz  
Chris Hughes**

**Denny Norris, Chair**

**Todd Combs  
Jennie Hanifan**



Steve Troxler  
Commissioner

North Carolina Department of Agriculture  
and Consumer Services

N. David Smith  
Chief Deputy Commissioner

October 30, 2024

Mikey Woodie  
Watauga SWCD  
971 West King Street  
Boone, NC 28607

**CONTRACT NUMBER: 22-080-4050**  
**AMENDMENT NUMBER: 01-2025**

Dear Mikey Woodie:

On behalf of Commissioner Steve Troxler and the North Carolina Department of Agriculture and Consumer Services, please be advised that your written request for a one-year extension on your 2022 StRAP project contract has been approved. Your approved project end date is now December 31, 2025.

The original contract packet must be completed and returned to the NCDA&CS, making sure that the contracts and certain forms have been signed, dated, and witnessed. Since this is a witness contract, there are two (2) options to complete the contract. It is acceptable to have everyone sign the contract electronically or submit two (2) original signed contracts. Depending on the method you choose, please return as shown below:

Electronic Signed Contract:

Matt Safford  
StRAP Manager  
[Matt.safford@ncagr.gov](mailto:Matt.safford@ncagr.gov)

Original signatures mail:

Matt Safford, StRAP Manager  
N.C. Department of Agriculture & Consumer Services,  
Division of Soil & Water Conservation  
1614 Mail Service Center  
Raleigh, NC 27699-1614

One fully executed; original amendment will be returned to you for your records. If you have any questions about your amendment or any of the forms contained in your offer packet, please contact Matt Safford at 919-707-3784, or feel free to send an email to [matt.safford@ncagr.gov](mailto:matt.safford@ncagr.gov)

I would like to take this opportunity to thank you for participating in the StreamFlow Rehabilitation Assistance Program.

Sincerely,

N. David Smith  
Chief Deputy Commissioner

Enclosures  
Cc: Christopher Hieb, Grants Manager

Email: [David.Smith@ncagr.gov](mailto:David.Smith@ncagr.gov)  
1001 Mail Service Center, Raleigh, North Carolina, 27699-1001  
(919) 707-3033 • Fax (919) 715-0026  
An Equal Opportunity Affirmative Action Employer



**NORTH CAROLINA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES**  
**Steven W. Troxler, Commissioner**

CONTRACT AMENDMENT "CHECK OFF LIST" for Grantee

This form must be returned with your completed contract amendment package.

**INSTRUCTIONS:** Check the YES boxes in the left column for the document titles that are being returned with the two signed, dated and witnessed (for government entities) or notarized (for non-government entities) copies of the contract amendment with signatures in blue ink. Be sure to include all the other documents specified in your contract amendment package. If  NO has been checked off for you, that document is not required for this grant program or project.

**GRANTEE ORGANIZATION NAME:** Watauga SWCD

**PROJECT TITLE/NAME:** Streamflow Rehabilitation Assistance Program

**CONTRACT #:** 22-080-4050

**AMENDMENT #:** 01-2025

**EBS AWARD #** \_\_\_\_\_

Check one Box	DOCUMENT TITLE <i>ALL SIGNATURES MUST BE IN BLUE INK</i>	DEPARTMENT USE - DOCUMENTS ATTACHED	GRANTS & CONTRACTS USE - DOCUMENTS ATTACHED
<input type="checkbox"/> Yes <input type="checkbox"/> No	Contract Amendment "Check Off List" for Grantee	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> No	Contract Amendment Cover	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> No	Attachment A – Signature Card	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> No	Attachment B – <i>Specific Required items to document change</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**STATE OF NORTH CAROLINA  
COUNTY OF WAKE**



Department Use Only

FUNDING CODE:  
1000-203788-56400067  
AMOUNT: \$159,750

AMENDMENT 1-2025  
TIME PERIOD: June 1, 2022 to  
December 31, 2025

**North Carolina Department of Agriculture and Consumer Services  
Division of Soil & Water Conservation**

**Streamflow Rehabilitation Assistance Program – Non-profit Organization**

**Contract Number:** 22-080-4050

**Amendment Number:** 01-2025

**NC Grants Number:** \_\_\_\_\_

This document amends the Contract, Streamflow Rehabilitation Program (StRAP), between the North Carolina Department of Agriculture and Consumer Services, Division of Soil & Water Conservation, hereinafter referred to as the "Agency" and Watauga SWCD, hereinafter referred to as the "Grantee."

The Grantee's tax ID number is 56-6001816. The Congressional District Number is 5.

As provided for under the terms of the original Contract, the Agency and the Grantee agree to amend the contract provisions as outlined below:

**II. Effective Period:**

Previous Section II is hereby deleted and replaced with the following:

This Contract shall be effective on June 1, 2022, and shall terminate on December 31, 2024, with the option to extend, if mutually agreed upon, through a written amendment as provided for in the General Terms and Conditions as described in Attachment A. This extension is needed to complete the project. The contract shall be extended to December 31, 2025.

All other terms and conditions as set forth in the original contract document shall remain in effect for the duration of this amendment.

Also, this amendment shall serve as notification to the Grantee that it shall submit to the Agency the documents outlined below:

1. Signature Card (Attachment A)
2. Scope of Work (Attachment B)

**Signature Warranty:**

The undersigned represent and warrant that they are authorized to bind their principals to the terms of this Contract.

IN WITNESS WHEREOF, the Grantee and the Agency execute this Contract in **two (2)** originals, one (1) of which is retained by the Grantee and one (1) which is retained by the Agency. **OR** the Grantee and the Agency execute this Contract as an electronic original, each party will be provided a fully executed copy via electronic mail. It is required that each party retain a fully executed copy of this contract.

**GRANTEE:**

Signature of Authorized Representative	Date
--	------

Printed Name	Title
--------------	-------

**WITNESS:**

Signature	Date
-----------	------

Printed Name	Title
--------------	-------



**North Carolina Department of Agriculture and Consumer Services**

Signature of Authorized Representative	Date
--	------

N. David Smith, Chief Deputy Commissioner

## Work to be Performed:

The Grantee is hereby authorized to conduct stream debris removal activities on the additional stream segments described in Table 1 below, and to remove/reduce the segments described in Table 2 below. All requirements and conditions in the contract and Scope of Work (Attachment B) and all subsequent amendments apply to the additional work authorized by this Task Agreement. The funding amounts and match requirements in the original contract and subsequent amendments remain unchanged as a result of this Task Authorization.

**Table 1: Additional Stream Segments Authorized for Stream Debris Removal**

	<b>Stream/Drainage Channel Name</b>	<b>Linear Feet of Channel Proposed for Repair</b>	<b>Description of Damage and Planned Repair</b>	<b>Number of Known Beaver Dams</b>
A	Elk Creek	2000	Large amounts of vegetative debris have obstructed stream flow and is redirected the stream into the banks causing undercutting in several places. Removal of vegetative debris would allow unobstructed flow of stream and prevent flooding of area. Debris will be burned.	0
B	Elk Creek- Section 2	1,160	Large piles of debris and log jams are restricting the normal flow of the stream, causing the banks to erode as water is redirected into them. Removal of vegetative debris from stream, cutting the debris for firewood, and piling the firewood outside of the 100-year floodplain.	0
C	Elk Creek- Section 3	1,800	Numerous debris piles blocking normal stream flow. Banks are eroding due to redirected water. Removal of vegetative debris from stream. Chipping and cutting removed debris. Section cost increased due to admin costs.	0
E	Howard Creek	938	Vegetative debris is blocking normal streamflow, and redirected water is cutting into banks. Removal of vegetative debris from stream. Burning removed debris. Section being added due to funds remaining.	0



F	Stone Mountain Branch	1740	Large amounts of vegetative debris have obstructed stream flow and is redirected the stream into the banks causing undercutting in several places. Removal of vegetative debris would allow unobstructed flow of stream and prevent flooding of area. Debris will be burned.	0
<b>TOTALS:</b>		<b>5,898</b>		<b>0</b>



**CONTRACT & FINANCIAL DOCUMENTS**

INSTRUCTIONS: Please read and fill in the required information to the right of each field where applicable. Signatures must match the Contract signatures. In the event the affixed signature(s) are no longer valid, a revised form must be submitted prior to processing any contractual documents or submitting "Request for Payments" or any other financial documents. If more than two people will sign for the organization, this form may be duplicated.

**SECTION I.**

Date:	
Legal Applicant Organization/Agency Name:	
Federal Tax Identification Number:	

**SECTION II.**

**Certification:**

By affixing my signature below, I certify that person(s) identified are designated having legal authorization to sign on behalf of the organization named in Section I., above, for purposes of executing contractual documents and preparing, approving and executing all financial documents; including "Requests for Payments." I understand the legal implications of any and all misrepresentation, which include but are not limited to defrauding the State of North Carolina, and certify that the person signing below has full authority to execute this Agreement on behalf of the named organization.

**NON-GOVERNMENTAL ORGANIZATIONS ONLY (Must match Contract signature)**

<b>Board Chair, Executive Director, etc.</b>	<b>Financial Representative, Treasurer, etc.</b>
Print Name & Title:	Print Name & Title:
Signature:	Signature:

**GOVERNMENTAL ENTITIES (Must match Contract signature)**

<b>Authorized Governmental Official</b>	<b>Chief Fiscal Officer</b>
Print Name & Title:	Print Name & Title:
Signature:	Signature:

**AGENDA ITEM 21:****SANITATION MATTERS*****A. Equipment Purchase Request*****MANAGER'S COMMENTS:**

Mr. Chris Marriott, will request the Board award a bid to Carlton Scale in the amount of \$138,696 to replace the scale in the transfer station that has failed. The scale is a critical part of the transfer station operations as it provides the weight for the trailer being loaded. The scale ensures the trailers are not overloaded or underloaded. Adequate funds are available in the retain earnings.

Board action is required to award the bid to Carlton Scale in the amount of \$138,696.



# WATAUGA COUNTY

*SANITATION  
DEPARTMENT*

336 Landfill Road – Boone, NC 28607 – (828) 264-5305  
TDD 1-800-735-2962 – Voice 1-800-735-8262 – FAX (828) 264-3230

November 8, 2024

**To:** Deron Geouque, County Manager

**From:** Chris Marriott, Operations Services Director

**Subject:** Sanitation Equipment Purchase Request

Please see attached quote, for procurement of a Mettler Toledo Powercell Truck Scale in the Transfer Station for the Watauga County Sanitation Department. The new Mettler Toledo Powercell Scale will replace an older electronic scale that has failed in the transfer station in the daily loading of solid waste for transfer of waste to the landfill.

Staff reached out to 5 companies for quotes for the purchase and installation of new scales for the application needed. One company, American Scale, scheduled to come for a site visit and did not show. Another company, Fairbanks Scale, made two site visits 10/4 and 10/28 in order to submit a proposal. As of November 7, no proposal was received. The Sanitation Department did receive quotes from three other companies listed below.

Company	Product	Price
Charlotte Scale Co., Inc.	PN 1003426 Cardinal Hydraulic Truck Scale	\$193,415.00
Superior Scales	Steel Deck Hydraulic Scale	\$202,970.00
Carlton Scale	Mettler Toledo PDX Powercell Steel Deck Scale	\$138,696.00*

\*Price quoted is for Monday-Friday work. Department is awaiting revised quote for weekend work to reduce downtime of the transfer station. Cost increase expected to be no more than \$10,000

The scale offered by both Charlotte and Superior are hydraulic scales which are supposed to be better performing than the traditional electronic digital scales offered by Carlton. However, Carlton offers “100% 10 year no risk guarantee covering 100% coverage on parts, labor, travel, and mileage. The warranty is activated with a semi-annual preventative maintenance services agreement at a nominally agreed on price after project completion.” Maintaining a maintenance and calibration agreement is something the Department budgets for and would maintain with the chosen installation vendor.

Staff requests Board of Commissioner’s approval to purchase a Mettler Toledo PDX Powercell Steel Deck Truck Scale including installation from Carlton Industrial Solutions based in Greensboro, NC. Carlton has indicated approximately a 4–5-week delivery time for the scale and associated parts. Installation would take about 4 weekdays to complete. Sanitation staff recommends completing installation January 17-21, 2025. During the installation, the transfer station would have to limit incoming waste to common MSW

waste (no construction or demolition wastes). It is possible that additional limits may be placed on private waste haulers to maintain capacity for the County hauled waste and County Convenience Center waste.

Sufficient funds are available from retained earnings, within the Sanitation Department, to cover the costs associated with the purchase and installation of the new Mettler Toledo PDX Powercell Truck Scale.

Please let me know if you have any questions or concerns. Thank you in advance for your consideration.



2024  
CONFIDENTIAL

**Prepared for:**  
County Of Watauga  
**Prepared by:**  
Jeff Warren  
Carlton Industrial  
Solutions  
  
Greensboro NC

# Scalehouse Scale Systems Vehicle Scale Proposal



*Industrial Scale Weighing Solutions*

**Proposal**

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120 Landmark Drive, Greensboro, NC 27409 • Telephone: 800-722-7824 • [www.carltonscale.com](http://www.carltonscale.com)

November 15, 2024

County of Watauga

Attn: Chris Marriott  
Re: Truck Scale Systems

Mr. Marriot

Thank you for giving Carlton Scale company the opportunity to submit proposal for your Vehicle Scale applications. We are confident that the vehicle scale option, related equipment, and services contained in this proposal truly represent the best total weighing solution With **the Overall Lowest Cost of Ownership** available on the market today.

With over 10 million successful Mettler Toledo POWERCELL® installations worldwide, the POWERCELL has demonstrated an ability to withstand the most demanding applications in all types of environments. A Mettler Toledo vehicle scale gives you peace of mind that you will have the most accurate, rugged and reliable truck scale money can buy. It is an investment that will continue to provide a positive return on your investment for years to come.

Finally, let me say that we understand that proper communication and trust are key elements to complete a project like this one. As one of the largest Mettler Toledo distributor in the United States, Carlton Scale has earned a reputation for our results and look forward to the opportunity to earn your business. Thank you for including us on the bid process and please feel free to contact me at any time if you have questions.

Enclosed you will find valuable information on the most Advanced Truck Weighing Technology in the Industry with **The Only True Bumper to Bumper NO RISK GUARANTEE**

Sincerely,  
Jeff Warren  
Territory Sales Manager  
[jwarren@carltonscale.com](mailto:jwarren@carltonscale.com)  
Mobile: 336-708-1809

## “Why buy a METTLER TOLEDO PDX Vehicle Scale?”

- **Consistency in Product** - METTLER TOLEDO is the world’s largest manufacturer of vehicles scales. Our ISO 9000 quality standard means that every scale we build meets the same high-quality standard. This consistency in product makes life easier for operators, protects your maintenance budget, and reduces the complexity of construction projects.
- **POWERCELL® Technology** – provides state of the art digital technology with unmatched predictive diagnostics. Complete Network Health Reporting available standard. Over 7 million installed worldwide.
- **Strike Shield™ Lightning Protection System**- Provides maximum protection for the entire system. The average lightning strike is 30,000 amperes and the **POWERCELL®** system has been proven in independent 3<sup>rd</sup> party testing labs to survive multiple direct lightning strikes up to 80,000 amperes. That is not just the load cell that is the entire system including cables and instrument.
- **Stainless Steel Load Cells and Sheathed Cables** - protects hardware from damage caused by rodents and the elements. Quick connects allows for quick replacement of the cable without the need to replace the load cell or to perform a recalibration.
- **No Junction Boxes, Check Links or Check Rods required**- Less to go wrong, less to maintain.
- **Industry’s Most Powerful Ten-Year Warranty** – It only stands to reason that a product this reliable would be backed by the industry’s most powerful warranty.
- Do not be fooled by warranties that sound like they provide full coverage. Ask us about the details. ***There Is A Difference, and it is one that really matters.*** We deliver lower total cost of ownership, peace of mind, and protection for your maintenance budgets by providing complete warranty protection. This same powerful coverage applies to our **Strike Shield™ Lightning Protection**.

### ***The Only True Bumper -to- Bumper No Risk Guarantee***

#### **10 Year PDX NO-RISK GUARANTEE**

**10 -year Load Cell system warranty (Covering 100% on Parts, Labor, Travel and Mileage)**

**10 -year weighbridge warranty (Covering 100% Parts, Labor, Travel and Mileage)**

- **Modular construction, factory assembled** - provides quick, easy field installation.
- **Maximum Flexibility**- Many different layouts available for virtually any size trucks.
- **Low profile rugged design with orthotropic decks** – People who build bridges for a living build them the way we build our truck scales. Perfect for above ground or shallow pit installations - means lower construction costs.
- **Weighbridges are protected with a two-part epoxy finish** - adds years to the life of the scale with a protective coating designed specifically for the harsh environments found in Vehicle Scale applications.
- **State of the Art design and construction** - you get the latest in American technology.
- **Project responsibility** – Our experienced teams are available to provide construction, assistance with project management and complete installation services.
- **Quick delivery and fast installation** - less down time.



**Option 1. VTS231 PDX POWERCELL Steel Deck Scale**

**1.01 Project Description**

Provide, deliver, and install a 70' x 10' Mettler Toledo **VTCS231 PDX POWERCELL** Steel Deck truck scale system. Include scale, Lightning Protection System, all hardware, instrumentation, cabling, delivery, crane service, and installation/certification with State Weights and Measures. **Provide 100% 10 Year No Risk Guarantee covering 100% coverage on Parts, Labor Travel and Mileage the warrant is activated with a Semi-Annual Preventative Maintenance Service Agreement at an nominal agreed upon price after project completion.**

**1.02 Project Deliverables**

To meet these requirements CARLTON SCALE will provide the following:

- **Mettler Toledo VTS231 70' x 10' PDX POWERCELL Steel Deck Vehicle Scale 200,000lb Capacity Calibrated at 120,000 x 20lb for Legal for Trade Purposes**
- **Mettler Toledo POWERCELL IND570 Weighing Terminal**
- **Inbound Freight for new replacement scales**
- **Crane and flatbed Services for removal of existing scale, unloading and installation of new scale**
- **Complete Scale Installation,**
- **Final Calibration and interface to existing system**
- **On-Site Inspection and Training**

Carlton Scale will supply all the labor, equipment, and materials to remove and relocate your existing truck scale within 100ft of current scale. Install a new 70'x 10' Mettler Toledo PDX truck scale and connect to your existing Waste Waterworks software system

**County of Watauga turnkey solution for a (1) 70' x 10' Mettler Toledo PDX POWERCELL Steel Deck Scale and with all the Deliverables listed above .....\$ 138,696.00**

- **Price above excluding any applicable taxes.**
- **Customer would be responsible to have debris cleanedup and foundation / pit washdown before scale installation work.**

## Expectations of Site Work

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### 4.01 Foundation Work .....N/A Existing

Excavate, form and pour per METTLER TOLEDO variable footer foundation prints. Embed 2 bumper plates

### 4.02 Site Requirements .... Others to locate underground wiring

#### (a) Performance

- Foundation will be constructed in accordance with drawings furnished by CARLTON SCALE unless otherwise noted.
- Construction to begin as soon as practical after receipt of purchase order and layout of area or as agreed upon by CARLTON SCALE and the Customer.
- This proposal is based the site where foundation to be constructed to be level, free dirt and no underground obstructions and utilities. Work to be performed during normal business hours. If overtime work is performed for any reason other than make- up for delays in progress due to fault on CARLTON SCALE's part, Customer agrees to reimburse CARLTON SCALE the actual labor cost above the rate of regular time for such overtime.

#### (b) Access

- This proposal is based upon free and unobstructed access to the site and with all electrical power and water necessary for CARLTON SCALE'S use in performing the work provided by CARLTON SCALE at the site.
- If delays are experienced by CARLTON SCALE in the course of the work, because of any lack or failure to perform Customer's obligation there under, or as a result of others at the site, whether or not they are under contract to Customer, or because of any fault or neglect on Customer's part, Customer agrees to pay CARLTON SCALE for expenses incurred as a result of these delays.

#### (c) Concrete and Forms..... **N/A Existing**

- All necessary concrete and reinforcing for walls and footings, as well as, concrete for deck and corrugated metal forms for deck, will be provided by others.
- **Price does not include, unless specified, any removal replacement of debris.**

#### (d) Soil Conditions and Removal... ..

- Customer will provide all excavation, backfill with excavated materials, and disposal of excess materials on-site.

#### (e) Labor

- Price includes all necessary labor for construction of foundation and installation of scale, including traveling and expenses.
- Upon delivery of scale at job site, Customer shall suitably protect equipment and make it accessible for installation by CARLTON SCALE at his own risk and expense.
- Price is based upon use of non-union field labor. If use of union labor is necessary, Customer shall reimburse the extra cost to CARLTON SCALE

#### (f) Completion and Delays

- Any time estimate is not a guarantee of completion date and is subject to revision without liability to CARLTON SCALE
- If it becomes necessary in CARLTON SCALE'S judgment to adjust this completion due to production or construction material shortages or for the purpose of orderly reconciliation or conflicts in manufacturing, or job site work scheduling or for other reasons, CARLTON SCALE may do so without liability.
- It is also understood that CARLTON SCALE shall not be responsible for any delay or default by reason or causes beyond CARLTON SCALE'S control, including, but not limited to acts of God, acts of public enemy, acts of federal, state, or local government in their various capacities, fires, floods, inclement weather, epidemics, quarantine restriction, strikes, lockouts, embargoes, car shortage, or delays of subcontractors or supplies due to such causes, or by reason of underground soil conditions or destruction.
- CARLTON SCALE reserves the right to alter prices as a result of any of these conditions.

#### (g) Utilities

- Security provisions must be made for all switches, outlets and valves to prevent use by unauthorized personnel.
- It will be the Customer's responsibility to provide a "clean" regulated 120 VAC. +/- 10%, single phase,

60 Hz, at the point of instrument location and for all other associated system components requiring power. It shall be a separate line with no other load, no more than 3 ohms resistance to true ground, and no more than 0.1 VAC between ground and neutral.

- No conduit is included unless otherwise specified, however, a stub out nipple will be provided (if applicable) through the foundation for connection of the home run conduit.

(h) Permits, Insurance, and Taxes

- CARLTON SCALE carries adequate property damage and Workman's Compensation insurance to cover activities while working on Customer's premises.
- **Customer shall be responsible for obtaining and paying for necessary building permits.**
- **Any bonds, city, state or federal taxes must be added to the quoted price.**

(i) Pricing Revisions

- Price is subject to review and revision if requirements change before installation is completed.
- Foundation and/or installation price is subject to review and revision if scale is to be located in or under an existing structure of any type.
- This quotation is effective for a period of thirty days.
- CARLTON SCALE reserves the right to review and revise this quotation in accordance with prices in effect at that time.
- Any expenses incurred, as a result of changing specifications or requirements, will be added to the quoted price.

## Project Scope of Work

### 5.01 Commercial Preparation

Description	Responsible party	Notes/Comments
Project management	Carlton Scale	& Watauga County
Permits, licenses, insurance and bonding	Owner	
Pre-pour site inspections and approvals	Owner	
Concrete testing	Not Applicable	
Soil bearing pressure tests / reports	Owner	
Site layout drawings (if required)	Not Applicable	
Standard METTLER TOLEDO foundation drawings	Carlton Scale	
State architectural stamped drawings (if required)	Not Applicable	
Project schedule & coordination	Carlton Scale	& Watauga County
Union labor	Not Applicable	

### 5.02 Foundation Construction

Description	Responsible party	Notes/Comments
Site earthwork / grading (if required)	Not Applicable	Existing Foundation
Removal of buried obstructions (rock, foundations etc.)	Not Applicable	Existing Foundation
Soils work to establish minimum required bearing capacity	Not Applicable	Existing Foundation
Locate scale & mark station points	Not Applicable	Existing Foundation
Provide elevation & establish benchmarks	Not Applicable	Unless otherwise noted
Locate underground utilities	Owner	Existing Foundation
Saw or jackhammer existing surface course	Not Applicable	Existing Foundation
Handling & disposal of any contaminated soils	Owner	Watauga County
Excavation (presumed to be level, dirt site)	Not Applicable	Existing Foundation
Build foundation per standard METTLER TOLEDO shop drawing	Not Applicable	Existing Foundation
Provide & place stone if required	Owner	Existing Foundation
Provide & place rebar for foundation	Owner	Existing Foundation
Provide & place foundation steel in-beds	Owner	Existing Foundation

Provide & place foundation concrete	Not Applicable	Existing Foundation
Broom finish	Not Applicable	Existing Foundation
Concrete curing as appropriate to conditions	Not Applicable	Existing Foundation
Post and concrete foundation for mounting peripherals	Not Applicable	
Backfill with excavated earth, not compacted	Not Applicable	
Removal and disposal of excess spoils	Owner	
Asphalt or concrete patching of disturbed areas	Not Applicable	
Verify that all foundation dimensions are within tolerance	Carlton Scale	

### 5.03 Weighing Device Installation

Description	Responsible party	Notes/Comments
Supply crane to unload and install scale	Carlton Scale	
Offload and locate scale modules on foundation base plates	Carlton Scale	
Properly center on foundation and level with approaches	Carlton Scale	
Locate, align, drill and anchor base plates	Carlton Scale	
Install load cells	Carlton Scale	
Pull and terminate load cell network cables	Carlton Scale	
Pull home-run scale signal cable	Carlton Scale	
Install, adjust and tighten checking	Carlton Scale	
Install all gap and side covers	Carlton Scale	
Removal of existing scale	Carlton Service	
Terminate all signal wiring; indicator/printer/PC/scoreboard	Carlton Scale	
Install lightning protection system and accessories	Carlton Scale	
Power-up system, test and calibrate to HB44 standards	Carlton Scale	

### 5.04 Utility Work

Description	Responsible party	Notes/Comments
Conduit run for scale signal cable	Carlton Scale	Use existing Conduit
Additional conduit runs for automated system interface	Not Applicable	
All electrical power requirements, wiring and terminations	Owner	
Provide & install sump pump	Owner	
Drain line to daylight or sleeve for pump outlet	Owner	

## VI. Acceptance

This Proposal/Agreement, together with any Attachments, Exhibits and external references, which are incorporated herein by this reference, constitutes the entire agreement between the parties and supersedes all prior oral or written negotiations and agreements between the parties with respect to the subject matter hereof. If you are in agreement with this Proposal/Agreement, please acknowledge your agreement by signing below.

**A minimum down payment equivalent to 35% of the project value is required with order placement.**

PO# \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**10/10 YEAR  
WARRANTY**

## **Important Scale Warranty Documentation**

Models: VTC251, VTS231, VRS241, 7566

Warranty Coverage Details

**METTLER TOLEDO**



# Warranty Coverage Details

## The Industry's Most Powerful Warranty

### POWERCELL® PDX® Truck & Railroad Scales

**Included Model: VTC251, VTS231, VRS241, 7566**

**This warranty applies to the METTLER TOLEDO truck and railroad scales equipped with POWERCELL® PDX® load cells. METTLER TOLEDO warrants that the equipment listed above will be free from failure resulting from defects in workmanship and materials for a period of ten (10) years from date of installation, or one hundred and twenty-two (122) months from date of shipment to the Buyer, whichever occurs first. This includes the full coverage provided by our StrikeShield™ Lightning Protection.**

- 1) The Warranty includes POWERCELL PDX load cells system, load cell cables, scale weighbridge for 10 years and any METTLER TOLEDO digital terminals that are supplied with and are connected to the vehicle scale for 5 years.
- 2) Weighbridge mechanical wear parts, load cell receivers, and checking systems; including bumpers, check rods, access panels and pins must be serviced to scale manual recommendations. METTLER TOLEDO supplied digital terminals are additionally covered in years 6 -10 solely for failure due to a lightning strike (power surge).
- 3) Should any such defect occur within the 10 year warranty period, the Warranty shall cover, at METTLER TOLEDO's option: (i) 100% coverage of repair parts, labor and travel time, and mileage from the closest authorized service location during METTLER TOLEDO normal work periods, or (ii) replacement of the product. Recalibration of the vehicle scale, if required, after warranty repairs are made, is included. Recalibration of the rail scale is included, when necessary, after warranty repairs are made, but recertification of the scale is not included.
- 4) Lightning strikes are covered for the term of this Warranty under our StrikeShield Lightning Protection. Should any lightning damage occur to METTLER TOLEDO supplied electronic scale parts and terminals during the Warranty period, METTLER TOLEDO will furnish necessary replacement parts, labor and travel time, and mileage from the closest service location. Recalibration of the scale, when necessary, after warranty repairs are made is included. Ground wiring must be completed to installation specifications in order for Warranty to be valid.
- 5) Printers, Scoreboards, non-METTLER TOLEDO Indicators, or any other peripheral equipment, as well as any damages done to METTLER TOLEDO equipment as a result of these peripherals, are not covered by this Warranty. Terminal damage as a result of the serial COM port failure due to a peripheral will not be covered. Warranty terms for Printers, Scoreboards, and other peripheral Equipment are covered under terms and conditions of sale for such Equipment.
- 6) The protections of the Warranty shall apply provided that the equipment is installed to METTLER TOLEDO specifications by an authorized METTLER TOLEDO technician and Buyer maintains a service agreement with an authorized METTLER TOLEDO Service Representative for semi-annual preventive maintenance/inspection services during the term of the Warranty.
- 7) Work provided under the foregoing warranties during other than normal METTLER TOLEDO work periods is subject to charges for premium time.



**Limitation of Warranty.** The Warranty provided herein is not applicable to:

- A. The regular maintenance service and periodic calibration of the scale.
- B. Misuse, abuse or other negligent handling of the product, including but not limited to a vehicle running into an above ground scale, non-maintenance of the scale and surface finish, operating equipment in abnormal conditions for which the equipment is not intended, overloading the scale, improper storage of product, or failure to ground scale according to METTLER TOLEDO's recommended procedure.
- C. Cosmetic damages or imperfections that do not affect weighing performance.
- D. Normal wear and tear.
- E. Concrete and rebar used in scale foundation, piers, end walls, approaches, and weighbridge or items supplied by others.
- F. Equipment on which the serial number has been removed or defaced.
- G. Damage caused by fire, improper installation, user accident, corrosive chemicals or act of God.
- H. The Warranty is void if any service or maintenance is performed by a service representative not authorized by METTLER TOLEDO.
- I. This Warranty applies to the above listed models installed in the 48 contiguous states of the United States as well as those models installed in Canada.
- J. This Warranty is non-transferable.

FURTHER, METTLER TOLEDO EXPRESSLY WARRANTS THE PRODUCTS COVERED HEREIN SOLELY AS SET FORTH ABOVE. METTLER TOLEDO DISCLAIMS ALL OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED (INCLUDING WITHOUT LIMITATION WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE). IN NO EVENT WILL METTLER TOLEDO BE LIABLE FOR ANY TYPE OF SPECIAL, CONSEQUENTIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES, WHETHER SUCH DAMAGES ARISE OUT OF OR ARE A RESULT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

**THIS CERTIFICATE IS REQUIRED TO VALIDATE YOUR POWERCELL TRUCK SCALE WARRANTY AND RECEIVE TECHNICAL SUPPORT.**

Keep a copy of this document for your reference and please fill out the below information and return it within 60 days to: METTLER TOLEDO, Warranty Department, 1900 Polaris Pkwy, Columbus OH 43240 or [TruckScaleWarranty@mt.com](mailto:TruckScaleWarranty@mt.com) to register your warranty.

The StrikeShield™ Lightning Protection system has been grounded to installation specifications attached.

Company Name: \_\_\_\_\_ Date of Installation: \_\_\_\_\_

Address: \_\_\_\_\_

Scale Model #: \_\_\_\_\_ Serial Number: \_\_\_\_\_

Indicator Model #: \_\_\_\_\_ Serial Number: \_\_\_\_\_

\_\_\_\_\_  
Buyer's Name

\_\_\_\_\_  
Company Name (METTLER TOLEDO or Authorized Distributor)

\_\_\_\_\_  
Buyer's Signature

\_\_\_\_\_  
Sales Representative's Signature

## With POWERCELL® PDX®

# There Is a Difference, And It Really Matters

METTLER TOLEDO Vehicle Scales are designed, tested, and built to the highest performance standards in the industry. Here are more than a dozen great reasons why you should choose a METTLER TOLEDO vehicle scale. Once you take a hard look at all of the details you'll realize that with METTLER TOLEDO **There Is a Difference** and you can see that difference in our products, our quality, our guarantee and in the bottom line.

### PRODUCT DESIGN

**Digital POWERCELL® PDX® Load Cells:** Provides a digital signal directly from the load cell which ensures an accurate signal. This provides greater protection from RFI and other influences that can contribute to weight fluctuations or erroneous readings in conventional analog load cell systems.

**Hermetically Sealed Stainless Steel Load Cells:** METTLER TOLEDO POWERCELLS are certified to IP68/IP69K standards to withstand high pressure wash down, and submersion, which eliminates failures resulting from moisture ingress and the associated costly downtime and repairs.

**Stainless Steel Sheathed Load Cell Cables:** Stainless Steel sheathing protects cables from damage due to natural elements and rodents chewing through cables.

**Quick Disconnect Load Cell Cables:** A hermetic seal, with quick disconnect, is formed by a glass-to-metal load cell connector. Eliminating the need to replace a load cell and to recalibrate the scale if only the cable is damaged. Significantly reduces trouble shooting time and repair expense.

**Single Point Lightning Protection System:** Ensures that there is only one ground point in our system. A lightning strike can cause errors in weight readings and component failures when there are multiple ground points—which is common in a conventional load cell system.

**Advanced Terminal Diagnostics:** Our digital system allows us to perform diagnostics directly from the terminal without costly smart junction boxes or sectional controllers. These extra components are not hermetically sealed, are prone to failure and are susceptible to moisture ingress. With METTLER TOLEDO you don't have to wait for it to stop raining or snowing to have your service provider troubleshoot your system.

### MANUFACTURING AND PRODUCT TESTING

**ISO Certified Manufacturing Facilities:** All products are built to the same high quality standard

**Weighbridge Testing:** METTLER TOLEDO weighbridge designs go through a detailed six step process including computer analysis and real life simulation of millions of cycles. METTLER TOLEDO goes well beyond Finite Element Analysis and NTEP testing to perform real life testing. This unique testing ensures that your METTLER TOLEDO product is **designed, tested, and built** to last for years to come. Ask for your copy of these industry exclusive test results.

**Two-part Epoxy Force Cured Paint Finish:** Bead blasting at SSPC-6 standard and using a two-part epoxy paint finish (5-7 mils minimum) provides an extremely durable coating. Force cured drying assures a repeatable process which is not influenced by humidity, ambient temperature and surrounding air quality that air dried systems are exposed to.

**Tested Lightning Protection System:** Scales and terminals are third party certified to withstand a direct lightning strike.

### WARRANTY

**Factory Trained Service Technicians:** Fully equipped to provide a quick response.

**Ten-Year Guarantee:** Full coverage of labor, travel time, mileage and parts (weighbridge\*, load cells, J-boxes, cables and Terminal) for Ten Years. We stand behind the quality of our product and offer not only to guarantee the parts but include full labor and travel time in our warranty for the full ten years of the warranty. We can provide this complete protection because we have confidence in knowing that our technology, our designs and our unsurpassed testing processes deliver the lowest **Total Cost of Ownership** and a rugged vehicle scale that will last for years in the toughest environments.

**Full Load Cell Replacement Cost Under Warranty:** All replacement costs for manufacturer defects are fully covered. This protection even includes total coverage in the unlikely event that a failure occurs as a result of a lightning strike. Don't be fooled by warranties that sound all encompassing but often result in prorated parts costs and extensive labor charges.

\* Weighbridge warranty is 10 years on 200 series scales and 5 years on all others. Exclusions also exists on the terminal.

METTLER TOLEDO



## Calculate Your Savings and See That There is a Difference

Compare METTLER TOLEDO's standard features to the cost of upgrading an alternative solution to this higher performance standard. All of these standard features are included with each and every POWERCELL PDX Vehicle Scale. You owe it to yourself to get the details in writing, because **There Is a Difference**—a difference that really matters, and it is a difference that highlights all of the advantages of choosing METTLER TOLEDO.

METTLER TOLEDO Standard Features		METTLER TOLEDO	Alternative's Cost to Upgrade
Digital POWERCELL PDX Load Cells		Included	\$
Hermetically Sealed Stainless Steel Load Cells		Included	\$
Stainless Steel Sheathed Load Cell Cables		Included	\$
Quick Disconnect Load Cell Cables		Included	\$
Single Point Lightning Protection System		Included	\$
Advanced Terminal Diagnostics		Included	\$
ISO Certified Manufacturing Facilities		Included	\$
Weighbridge Testing to Validate Durability and Life Cycle		Included	\$
Two-Part Epoxy Force Cured Paint Finish		Included	\$
Third Party Tested Lightning Protection System - Cells, Cables, & Terminal		Included	\$
Factory Trained Service Technicians		Included	\$
Ten-Year Guarantee		Included	\$
Full Load Cell Replacement Cost Under Warranty		Included	\$
<p><b>Get the Details In Writing</b> <b>Ask These Questions...</b></p> <ul style="list-style-type: none"> <li>• What is the total cost (labor, parts, travel time and mileage) for two Service Technicians to travel to my job site with a Heavy Duty Test Truck, stay on site for four hours to trouble shoot and replace <u>one load cell</u> in the scale and the main printed circuit board in the weight display?</li> <li>• What are the charges if the failure is the result of a lightning strike?</li> <li>• What is the total cost (labor, parts, travel time and mileage) for two Service Technicians to travel to my job site with a Heavy Duty Test Truck, stay on site for four hours to trouble shoot and replace <u>six load cells</u> in the scale and the main printed circuit board in the weight display for a failure resulting from a lightning strike?</li> </ul>	6 Months after installation	\$0.00	\$
	36 Months after installation	\$0.00	\$
	58 Months after installation	\$0.00	\$
	110 Months after installation	\$0.00	\$
<b>Your Total Upgrade Cost</b>		<b>\$0.00</b>	<b>\$</b>

**Mettler-Toledo, LLC**  
US and Canada  
Tel: 800-786-0038  
Fax: 614-438-4518

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For more information

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**AGENDA ITEM 21:****SANITATION MATTERS*****B. Transfer Station Repair Request*****MANAGER'S COMMENTS:**

Mr. Marriott will request the Board approve the purchase and installation of ¾ inch steel plates for the transfer station floor. The additional sheeting will cover the existing concrete floor that has degraded and is in need of repair. NC Department of Environmental Quality (NC DEQ) recognized the crumbling concrete during a compliance inspection and requires the floor to be repaired for the transfer station to remain operational. Adequate funds are available in the retain earnings.

Board approval is required to purchase the 33 sheets of metal from Wilkes Metal in the amount of \$97,647.34 and the installation by Wilson Welding & Line Boring, LLC in the amount of \$123,296.25.



# WATAUGA COUNTY

*SANITATION  
DEPARTMENT*

336 Landfill Road – Boone, NC 28607 – (828) 264-5305  
TDD 1-800-735-2962 – Voice 1-800-735-8262 – FAX (828) 264-3230

November 8, 2024

**To:** Deron Geouque, County Manager

**From:** Chris Marriott, Operations Services Director

**Subject:** Transfer Station Repair Request

Please see attached quote, for purchase and installation of ¾ inch steel plates for the floor of the solid waste transfer station for the Watauga County Sanitation Department. The 33 sheets of steel will cover the existing concrete floor that has degraded and in need of repair. NC Department of Environmental Quality (NC DEQ) recognized the crumbling concrete during a compliance inspection and requires the floor to be repaired for the transfer station to remain operational. Approximately half the transfer station floor has already been covered by the steel. This request is to finish the floor to meet the requirements of the NC DEQ.

The prior work was completed by Wilson Welding & Line Boring, LLC. For continuity in the project, it is recommended that Wilson Welding & Line Boring, LLC finish the project. The cost for the project is outlined below.

Company	Product	Price
Wilkes Metal	33 sheets of ¾ inch steel plates	\$97,647.34
Wilson Welding & Line Boring, LLC	Labor to install	\$123,296.25
<b>Total project cost:</b>		<b>\$220,943.59</b>

The ¾ inch steel plates have been approved as a satisfactory repair for the transfer station floor. However, the project needs to be finished to be in full compliance with operations.

Staff requests Board of Commissioner's approval to purchase steel from Wilkes Metal of North Wilkesboro and have it installed by Wilson Welding & Line Boring of Vilas. The delivery time on the steel plates is expected to be early to mid-January. Wilson Welding indicates they will be prepared to install upon of the delivery of the materials. Installation would take about 12-13 days to complete; however, the contactor is willing to work after closing and nights to not disrupt the operations of the transfer station.

Sufficient funds are available from retained earnings, within the Sanitation Department, to cover the costs associated with the purchase of the steel decking and installation by Wilson Welding.

Please let me know if you have any questions or concerns. Thank you in advance for your consideration.



1023 River Liberty Grove Rd, North Wilkesboro, NC 28659  
 Phone: 1-336-838-5117 |

**Sold to:** WATAUGA COUNTY SANITATION  
 336 LANDFIELD RD  
 BOONE, NC 28607

**Ship to:** WATAUGA COUNTY SANITATION  
 336 LANDFIELD RD  
 BOONE, NC 28607

**Phone:** 828-964-6323      **Fax:**

# Quote 111924 BCC Packet

**Quote:** 100742  
**Quote Date:** 11/08/2024  
**Page Number:** 1 of 1  
**Entered By:** Aaron . Haymore  
**Customer RFQ:**  
**Delivery Method:**  
**Payment Terms:** NET 30  
**Freight Terms:**  
**Sales Rep:** HOUSE  
**Contact:** PHILLIP HARRISON  
**Currency:** USD

Line	Item Number / Description	Quantity	Lead Time	Total Price
1	<b>DROP</b> 3/4 PLATE 8'X20'  <u>Line Notes</u> 33PCS @ \$2705.24/EACH	33 EACH		89,272.92
2	<b>LABOR</b> INSIDE LABOR  <u>Line Notes</u> SHIPPING ESTIMATE 4 TRIPS BY SEMI TRACTOR AND TRAILER	4 EACH		2,200.00

**Quote Total:** 97,647.34

Authorized Signature: \_\_\_\_\_

Thank you for the opportunity!  
 Quote is valid for 2 days. Lead time is from receipt of Purchase Order and/or customer supplied material.  
 Price does not include applicable tax.

# QUOTE

# QT-000014



## Wilson Welding & Line Boring, LLC

**Wilson Welding & Line Boring**  
 Vilas North Carolina 28692-9640  
 U.S.A

Bill To  
**Watauga county sanitation (transfer station)**

Quote Date : 07 Nov 2024

Subject :  
 Install and weld 33 pcs of 3/4 steel plate

#	Item & Description	Qty	Rate	Amount
1	Labor and materials-	1.00	115,500.00	115,500.00
			Sub Total	115,500.00
			sales tax (6.75%)	7,796.25
			<b>Total</b>	<b>\$123,296.25</b>

Notes  
 Looking forward for your business.

**AGENDA ITEM 22:****FINANCE MATTERS*****A. Proposed Inmate Catastrophic Insurance Contract*****MANAGER'S COMMENTS:**

The contract renewal is proposed with Sirius America Insurance for catastrophic insurance for inmates housed in the County Jail. The insurance shields the County from large medical claims that occur while inmates are being housed in the Watauga County Jail.

The current contract expires on December 1, 2024. Board action is required to approve the contract renewal with Sirius America Insurance for catastrophic insurance coverage for \$24,321, 6% increase, with a \$5,000 deductible. Adequate funds are available to cover the contracted cost.

Board action is required to approve the contract with Sirius America Insurance in the amount of \$24,321 for catastrophic insurance for inmates housed in the County Jail.

Date of Proposal: October 23 2024  
 Proposed Insured: Watauga County Sheriff's Office  
 City, State: Boone, NC  
 Facilities Include: Watauga County Detention Center  
 Issuing Company: SiriusPoint America Insurance Company, A.M. Best Rating "A-" Excellent  
 Coverage Type: Limited Health Expense Benefits - provided outside the walls of the facility, or facilities, listed above and as outlined in the Insurance Policy.  
 Policy Form: Blanket Accident Medical  
 Effective Date: December 1, 2024  
 Number of Inmates: 55

Specific Coverage:	Option 1
Per Inmate Deductible:	\$5,000
Per Inmate Coverage Limit:	\$250,000
Policy Maximum:	\$1,000,000
Rate Per Inmate Per Month:	\$36.85
<b>Covered Expenses:</b>	Eligible Medical Services shall accumulate to satisfy the Per Inmate Deductible as outlined below and be reimbursed at the following:
In-Patient Hospital Services:	Lesser of the Amount Paid or 70% of the Amount Billed or 200% of Medicaid
Outpatient Hospital Services:	
Physician Services:	
Outpatient Diagnostic and Lab Services:	
Ambulance Services:	
Medical Services and Supplies:	Limited to those provided and administered during a Hospital Stay; Specialty Drugs are Excluded.
Dialysis:	
Prescription Drugs:	
<b>Benefits/Exclusions:</b>	
Prior-to-Booking/In-Pursuit:	Excluded
Security & Guarding*:	Excluded
Dental:	Excluded
HIV/AIDS:	Included
Pregnancy:	Included (Inmate Only)
Specialty Drugs:	Excluded
Substance Abuse:	Inpatient Hospitalization charges only; charges incurred at institutions providing specialized treatment, long-term care, or rehabilitation are excluded from coverage.
Mental and Nervous Disorders:	
<b>Total Annual Premium:</b>	<b>\$24,321.00</b>

**Terms and Conditions:**

- This proposal is based on data submitted and other information furnished relevant to underwriting the risk, including all claims or possible claims, paid, pending, or denied pending additional information, or which the prospective insured or authorized representative should otherwise be aware of.
- Any inaccuracy in the data submitted or failure to disclose any such information can change the terms, conditions, rates, or factors of this offer or can void offer and coverage.
- Claim Provisions:
 

<b>From:</b>	<b>To:</b>
Claims Incurred: December 1, 2024	November 30, 2025
Claims Reported: December 1, 2024	May 31, 2026
Claims Submitted: December 1, 2024	May 31, 2026
- This proposal is valid for the stated effective date shown above provided the prospective insured or its authorized representative elects one of the above options by 11/30/2024, by submitting a signed application, which will be provided after your selection is made. Until we obtain the signed application, the rates and factors are subject to change as additional information is received.
- Acceptance of this quote is contingent upon and subject to the actual terms of the policy as issued, which occurs upon binding and premium payment. If there is any conflict between this quote and the policy, the policy will govern in all cases.

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



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**Sirius America Insurance  
Company**  
140 Broadway  
New York, NY 10005

**APPLICATION FOR BLANKET LIMITED BENEFIT HEALTH INSURANCE**

**Part I Proposed Policyholder**

**a. Full Legal Name of Proposed Policyholder**

Watauga County Sheriff's Office

**b. Address**

814 West King Street, Room 216, Boone, NC 28607

- c. Proposed Policyholder is**  **A correctional facility or authority of a state, county or municipality, or**  **a management company providing health services to inmates**

- d. Requested Effective Date** December 1, 2024

*Policy will become effective on the Requested Effective Date only if (a) all required information is provided and (b) Sirius America has received the initial premium on or before that date.*

- e. Who will be insured?** *Please check each category that applies*

1. Eligible Persons during Pursuit
2. Eligible Persons in Custody of a correctional facility of a state, county or municipality
3. Eligible Persons Incarcerated in a correctional facility of a state, county or municipality

**Part II Plan of Insurance and Premium Calculation**

**a. Plan of Benefits**

1. Maximum Benefit per Covered Inmate Per Policy Year \$ \$250,000
2. Maximum Benefit for injuries sustained during Pursuit \$ Excluded
3. Policy Aggregate Maximum per Policy Year \$ 1,000,000
4. Deductible Per Covered Inmate Per Policy Year \$ 5,000

**b. Premium Calculation**

1. Rate Per Covered Inmate per month \$ 36.85
2. Number of Covered Inmates on the Policy Effective Date 55
3. Initial Premium \$ 24,321.00

SEM-16-5000NC

**Part III Acknowledgements and Signatures**

- a. **Fraud Warning** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto may be guilty of committing a fraudulent insurance act, which is a crime.
- b. **Applicant's Acknowledgement** I, the applicant, declare, to the best of my knowledge and belief, that all statements and answers in this application are true and complete. I understand and agree that (a) this application will form part of any policy issued, (b) no information given to or acquired by any representative of Sirius America will bind it, unless it is in writing on this application, (c) no waiver or modification will bind the Company unless it is in writing and is signed by an executive officer of Sirius America, and (d) only those persons eligible under the terms of an issued policy will be insured.

Dated at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
*Signed for the **Proposed Policyholder***

\_\_\_\_\_  
*Title*

**c. To be acknowledged and signed by the Agent**

I certify that I have truly and accurately recorded on the application the information provided by the Policyholder.

<u>Leon D. Lancaster</u> <i>Signed by Licensed <b>Agent</b></i>	<u>16811317</u> <i><b>Agent License #</b></i>	<u>Leon D. Lancaster</u> <i>Please Print Name</i>
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October 1, 2024  
*Date Signed: mm/dd/yyyy*

Jacksonville, Florida  
*Signed at: City, State*

**AGENDA ITEM 22:**

**FINANCE MATTERS**

***B. Request to Surplus 2014 Trash Truck***

**MANAGER’S COMMENTS:**

The Board has previously granted the Manager authority to sell surplus property under the \$30,000 threshold. The County will surplus a 2014 Peterbilt trash truck which may exceed the \$30,000 threshold.

Therefore, Board approval is required to surplus the vehicle and approve disposal via electronic sale on GovDeals.



# WATAUGA COUNTY

## FINANCE OFFICE

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814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

### MEMORANDUM

TO: Deron T. Geouque, County Manager  
FROM: Deidre Guy, Assistant Finance Director  
SUBJECT: Surplus Properties  
DATE: 11/13/24

This is a request to surplus County property - 2014 Peterbilt trash truck. I request the Board of Commissioners declare the items surplus and approve disposal by electronic auction on GovDeals. This approval is necessary as we anticipate the sale price on the trash truck could exceed the County resolution allowing the County Manager to approve surplus under \$30,000.

Board action is requested.

Cc: Chris Marriott <[Chris.Marriott@watgov.org](mailto:Chris.Marriott@watgov.org)>

Subject: 2014 Trash Truck

2014 Peterbilt Trash Truck

Model Peterbilt 2014

Miles 152,477

Hours 10,803

Heil 28 yard hopper

This truck is in good working condition and runs great the reason for replacement is because of age and rust.

This is the Trash Truck that we are selling that we have replaced with the new truck. Donna or Belinda can you please fill the necessary forms out and send to Becky. Please let me know when this is done THANKS.























Sent from my iPhone

**AGENDA ITEM 23:**

**MISCELLANEOUS ADMINISTRATIVE MATTERS**

*A. December Meeting Schedule*

**MANAGER’S COMMENTS:**

The first Board of Commissioners meeting in December will need to be moved to Monday, December 2, 2024, as new members are required to be sworn-in on the first Monday of December following the election. The meeting will recess to allow for the swearing in ceremony of the Commissioners-Elect.

Board action is requested.

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**AGENDA ITEM 23:****MISCELLANEOUS ADMINISTRATIVE MATTERS*****B. Announcements*****MANAGER'S COMMENTS:**

The Annual Employee Christmas Lunch will be held at Dan'l Boone Inn on Tuesday, December 10, 2024, from 11:30 A.M. to 2:00 P.M. The first lunch group will begin at 11:30 A.M. and the second lunch group will begin at 1:00 P.M.

**AGENDA ITEM 24:****BREAK**

**AGENDA ITEM 25:**

**CLOSED SESSION**

Attorney/Client Matters per, G. S. 143-318.11(a)(3)

Personnel Matters per, G. S. 143-318.11(a)(6)

**AGENDA ITEM 26:**

**POSSIBLE ACTION AFTER CLOSED SESSION**