

New Sign
 Existing Sign/Alteration

SIGN PERMIT APPLICATION
Watauga County Planning & Inspections
126 Poplar Grove Connector Suite 201
Boone, NC 28607
(828)265-8043 (828)265-8080 (fax)

Date _____

Name of Business _____ Tax Parcel # _____

Sign Location _____

Applicant _____ Telephone _____

Mailing Address _____

Property Owner
(If different from applicant) _____

Sign Company/Contractor _____ Telephone _____

Electrical Contractor
(If sign is to be lighted) _____

Note: Electrical Contractor must submit a signed license check and regulation sheet.

Type of Sign: On-premise: Detached Attached: Wall Roof Canopy/Awning Projecting
Off-premise: NCDOT Permit #(If Applicable) _____

Sign Dimensions: Height _____ x Width _____ = Total Sq. Ft. _____

Height of Sign Above Ground _____ Height of Sign Above Road Grade _____

Sign Material: Wood Metal Plastic Other _____

Total estimated cost \$ _____ Lighting: Interior Exterior None

Remarks: _____

In order to expedite the review process needed for approval, please submit the following information:

- *Site plan showing location of sign(s) on property.
- *Submit sign plans showing 1) Elevation views with dimensions of all proposed signs.
2) Attachment details for building mounted signs.
3) Details of any foundation provided.
4) Material type and thickness of signs.
5) If prefab sign submit manufacturers spec sheet showing sign will meet wind zone requirements.

***A Building Permit is required for most signs; the seal of a certified North Carolina design professional may also be required. See Building Inspector.**

The undersigned agrees to conform to all applicable laws of the County of Watauga and the State of North Carolina, and further states that all statements hereon are true.

Signature of Applicant

Office Use

FEE \$ _____

Date Paid: _____

Notes: _____